	Technical Evaluation Sheet - Beverages						
	Evaluation Criteria	Criteria Weigting	Score Rating table	Measuring scale	Evaluator's Score	Evaluator's comments	
1	Provide 3 purchase orders from your previous customers of meeting full deliveries at the required lead-time.  A minimum of three Purchase orders and Delivery Notes or (over the counter sales invoice) that speaks to the substantiate work conducted.	40%	40	Three purchase orders/ sale invoices and copies of delivery notes			
			30	Two purchase orders/ sale invoices and copies of delivery notes			
			20	One purchase order/ sale invoice and a copy of delivery note			
			0	No evidence submitted			
2	Provide signed letter from Manufacturer for confirmation of having stock within 3 days lead time at all required times.	30%	30	3 Days leadtime			
			20	7 Days leadtime			
			10	9 Days leadtime			
			0	Over 9 Days leadtime			
3	Letter from Manufacturer - stating that the tenderer will be able to deliver in full quantities	30%	30	Letter submitted			
			0	No Letter submitted			
	Maximum Possible Score	100%		Total Supplier Score	0,0%		
	Minimum Qualifying Threshold				75,0%		

Name of the Evaluator:	
Signature:	
Date of Evaluation:	

