



**APPOINTMENT OF ONE OR MORE SERVICE PROVIDERS FOR THE PROVISION OF TRAVEL (AIR OR GROUND TRAVEL), ACCOMMODATION, TRANSPORT AND RELATED SERVICES FOR A PERIOD OF 36 MONTHS**

**THEMBISILE HANI LOCAL MUNICIPALITY**



**APPOINTMENT OF ONE OR MORE SERVICE PROVIDERS FOR THE PROVISION OF TRAVEL (AIR OR GROUND TRAVEL), ACCOMMODATION, TRANSPORT AND RELATED SERVICES FOR A PERIOD OF 36 MONTHS**

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- C3 Scope of Work

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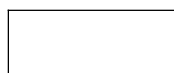
*Tenderer*



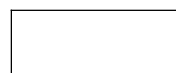
*Witness 1*



*Witness 2*



*Employer*



*Witness 1*



*Witness 2*



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### **TENDERING PROCEDURES**

#### **THE TENDER**

##### **Part T1: Tendering Procedures**

T1.1 Tender notice and invitation to tender

T1.2 Tender Data

*Tenderer*

*Witness 1*

*Witness 2*

*Employer*

*Witness 1*

*Witness 2*



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**T1.1 TENDER NOTICE AND INVITATION TO TENDER**

CONTRACT NO	DESCRIPTION	Technical Enquiries	Briefing Session	PRICE PER BID DOCUMENT	CLOSING DATE
THLM/SCM08/2025-2026/CS01	APPOINTMENT OF ONE OR MORE SERVICE PROVIDERS FOR THE PROVISION OF TRAVEL (AIR OR GROUND TRAVEL), ACCOMMODATION, TRANSPORT AND RELATED SERVICES FOR A PERIOD OF 36 MONTHS	Ms P.K Radebe Tel: 013 986 9105 Email: RadebeK@thembisilehanilm.gov.za	20 January 2026 @ 10:00AM	R 1 157.76	03 February 2026@12:00PM

Tender documents will be available on E-Tender Portal from the 03<sup>rd</sup> of February 2026 at [www.etenders.gov.za](http://www.etenders.gov.za). All inquiries will be addressed electronically. Bidders are encouraged to download the bid documents from the portal. The only time hard copies will be made available is if there are technical challenges from the E-Tender portal. Bidders are also urged to forward inquiries at least two weeks before the closing of tenders to allow correspondence on time.

Sealed documents marked with the tender number “**CONTRACT NO: THLM/SCM08/2025-2026/CS02 APPOINTMENT OF ONE OR MORE SERVICE PROVIDERS FOR THE PROVISION OF TRAVEL (AIR OR GROUND TRAVEL), ACCOMMODATION, TRANSPORT AND RELATED SERVICES FOR A PERIOD OF 36 MONTHS**” must be placed in the bid box at the municipality offices, Stand Number 24, Mthombomuhle (Kwaggafontein C) no later than **12h00pm** on the **03<sup>rd</sup> of February 2026**. Bids will be opened in public at the Municipal offices.

Please take note that no bid documents will be given to couriers unless the courier company is in possession of a letter on the official letterhead, confirming on behalf of the company the full details of the specific bid/bids to be collected and payment of the full amount payable for the bids is required.

The council reserves the right to either accept the whole or part of any bid, or not to appoint. Facsimiles or e-mailed documents will not be accepted. No awards will be made to a person who:

- Is in the service of the state
- If that person is not a natural person, of which any director, manager, principle shareholder or stakeholder is a person in the service of the state
- Who is an advisor or consultant contracted with the municipality or municipal entity.

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Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



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A Preferential Point system shall apply whereby a contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of the Thembisile Hani Local Municipality where 80 points will be allocated in respect of price and 20 points in respect of specific goals.

**The SCM inquiries: Mr. G.M Rapolai Tel: (013) 986 9233 Email: [MadimetsaR@thembisilehanilm.gov.za](mailto:MadimetsaR@thembisilehanilm.gov.za).  
for Technical inquiries Ms. P.K Radebe Tel: (013) 986 9105 Email: [RadebeK@thembisilehanilm.gov.za](mailto:RadebeK@thembisilehanilm.gov.za)**

**CLOSING DATE: 03 February 2026**

Municipal Manager- Mr. D.J.D. Mahlangu

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<i>Tenderer</i>	<i>Witness 1</i>	<i>Witness 2</i>	<i>Employer</i>	<i>Witness 1</i>	<i>Witness 2</i>