



Scope Of Work

Generation

Unique Identifier:

Title: **Design, manufacture, supply and install accessories on Eskom Generation owned vehicles Nationwide on a provincial basis for a period of 5 years (60 months)**

Alternative Reference Number:

N/A

Area of Applicability:

GX Fleet Management

Documentation Type:

Scope of Work

Revision:

0

Total Pages:

9

Next Review Date:

N/A

Disclosure Classification:

CONTROLLED DISCLOSURE

Compiled by

Functional Responsibility

Authorised by

.....
Fleet Assistant Technical Officer

.....
Fleet Manager

.....
Finance General Manager

Date:

Date:

Date:

CONTENTS

	Page
1. INTRODUCTION	3
2. SUPPORTING CLAUSES	3
2.1 SCOPE	3
2.1.1 Purpose	3
2.1.2 Applicability	3
2.2 NORMATIVE/INFORMATIVE REFERENCES	3
2.2.1 Normative	3
2.2.2 Informative	3
2.3 DEFINITIONS.....	3
2.3.1 Disclosure Classification	4
2.4 ABBREVIATIONS	4
2.5 ROLES AND RESPONSIBILITIES.....	5
2.6 PROCESS FOR MONITORING.....	5
3. THE WORKS.....	6
3.1 DESCRIPTION OF THE WORKS	6
3.2 SPECIFICATIONS.....	6
3.3 PERFORMANCE GUARANTEES	7
3.4 RELEVANT STANDARDS AND CODES	7
4. AUTHORISATION	7
5. COMPILER.....	7
6. DEVELOPMENT TEAM.....	8

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

1. INTRODUCTION

Eskom SOC LTD Generation Division has ownership of approximately 4,000 (Four thousand) vehicles and equipment.

There are 28 Eskom Generation sites across all the provinces servicing Eskom vehicle users.

All sites have various numbers of fleet stationed at the various Power stations throughout South Africa.

Eskom Generation Fleet Management Department requires the services of service providers that will design, manufacture, supply, and install SABS-approved accessories on Eskom Generation owned vehicles for a period of 5 years (60 months)

Hence, the development of this SOW (Scope of Work) is to that effect.

2. SUPPORTING CLAUSES

2.1 SCOPE

Provision of a service to design, manufacture, supply, and install SABS-approved accessories on Eskom Generation-owned vehicles for a period of 5 years (60 months)

2.1.1 PURPOSE

The purpose of this document is to provide detailed information about the service required from the potential service provider.

2.1.2 APPLICABILITY

This document applies to the Eskom Generation Division Fleet Management Department.

2.2 NORMATIVE/INFORMATIVE REFERENCES

2.2.1 NORMATIVE

[1] ISO 9001: Quality Management Systems

[2] 240-55944466 Supplier Contract Quality Requirements Specification [3] QM
58 Supplier Contract Quality Requirements.

2.2.2 INFORMATIVE

Not applicable.

2.3 DEFINITIONS

Definitions	Description
-------------	-------------

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

Specification	Is the technical description given by Eskom to describe the vehicle required by the business
---------------	--

2.3.1 DISCLOSURE CLASSIFICATION

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary)

2.4 ABBREVIATIONS

Abbreviations	Description
NEC	Term Service Contract
QC	Quality Control
SOW	Scope Of Work
Power Station	Power plant where electricity is generated
SABS	South African Bureau of Standards (SABS)
LDV	Light Commercial Vehicles(Vehicles under 3,500kg)
PDC	Park Distance Control
DRL	Daytime Running Lights

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

2.5 ROLES AND RESPONSIBILITIES

Roles and responsibilities are as follows:

Service providers:

- To ensure that all the products they supply are SABS approved.
- To ensure that they design the required accessories according to Eskom GX specifications.
- To ensure that they supply the required accessories within the stipulated agreed timelines.
- To ensure that the quality of their workmanship is of a great standard (Sambra Standard).
- To ensure that all accessories have at least a 12-month guarantee on the products.
- To ensure that all accessories have a 12-month (1 year) or 20,000 km warranty

Fleet Representative

- To ensure that all details of vehicles that are to be fitted with the accessories are supplied to the service provider.
- Service providers shall be flexible and available to perform site installations at locations as required by the client.
- To ensure that they give the service provider adequate time to plan and source the accessories before installation is done.
- To report any known defects to the service provider immediately.

Service Manager

- Must ensure and supervise the overall contract to ensure compliance.
- Must ensure that the service providers are managed in line with this scope and the subsequent NEC document to be developed.

2.6 Process For Monitoring

Quality control on incoming product will be done, and all materials are to be signed off by the appointed technical team and the fleet team. End user to ensure the quality of the services is according to Eskom specifications.

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

3. The Works

3.1 DESCRIPTION OF THE WORKS

Eskom Generation Fleet Management Department requires the services of service providers that will design, manufacture, supply and install SABS Approved accessories on Eskom Generation owned vehicles for a period of 5 years (60 months)

3.2 Specifications

A list and specifications of accessories that are required by Eskom GX are, but are not limited to the following:

- a) SABS and OEM-approved roll bar (Black Protective Powder Coated).
- b) SABS and OEM-approved tow bar.
- c) SABS and OEM-approved Steel side steps (Black Protective Powder Coated).
- d) SABS and OEM-approved white canopies (single or extended or double cab).
- e) SABS and OEM-approved 5mm load bin rubberizing (single or extended or double cab).
- f) SABS and OEM-approved DRLs.
- g) SABS and OEM-approved PDCs' (front and/or back).
- h) SABS and OEM-approved fire extinguishers and mounting brackets.
- i) SABS and OEM-approved Roll bar-mounted LED spotlights (15W or above)
- j) Amber/Beacon lights (60W to 100W)
- k) Triangles
- l) Black waterproof Roller doors with rust proof coating. (single or extended or double cab)

3.3 Training:

The Contractor must:

- Provide training on the use of any of the accessories when the vehicles are being handed over back to Eskom GX.

3.4 Location:

- Eskom GX requires the services stated in this document from suppliers that are located in the following areas:

CONTROLLED DISCLOSURE

1. Mpumalanga – Witbank/Emalahleni
2. Limpopo- Lephalale
3. Gauteng/Free State- Vereeniging, Sasolburg and Vanderbijlpark
4. Western Cape
5. KZN Stations
6. Eastern Cape Stations

3.4.1 DOCUMENTATION SUBMISSION AND RECORDING

N/A

3.5 PERFORMANCE GUARANTEES

- The supplier to give guarantees on vehicle accessories.

3.6 Relevant Standards and Codes

Document Number	Title
Eskom Standards	
240-55944466	Supplier Contract Quality Requirements Specification
QM 58	Supplier Contract Quality Requirements
General Standards	
ISO 9001	Quality Management Systems.

4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation

5. COMPILER

Date	Rev.	Compiler	Remarks
	0		

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

6. DEVELOPMENT TEAM

The following people were involved in the development of this document:

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.