



SOUTH AFRICA

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**REFERENCE: IEC/ICT-02/2026**

**CLOSING DATE: 13 MARCH 2026**

**ENQUIRIES:** Yash Sookan

**Tel:** 012 622 5700 or **eMail:** [Sookany@elections.org.za](mailto:Sookany@elections.org.za)

**SERVICE DESCRIPTION: NETWORK DATACENTRE AND WAN SWITCH INFRASTRUCTURE UPGRADE**

Kindly furnish the Electoral Commission with a bid for Network Datacentre and WAN Switch Infrastructure Upgrade for the Electoral Commission as per this tender document.

The conditions contained in the Electoral Commission's supply chain management (SCM) policy documents, preferential procurement policy documents and all other conditions stated in this tender, will apply to your submission.

This tender, as formulated, contains the relevant Electoral Commission's bid documents/forms that must be completed.

A virtual non-compulsory tender briefing session will be held at 11:00 on **26 February 2026**. Bidders can register at the link below:

<https://us02web.zoom.us/join/3AWn-nurRCeEkAkqUTb5ww>

Kindly submit your bid by completing the relevant forms and deposit the bid in the **tender box OR a designated room** at the Electoral Commission's address before the closing date and time as specified on page two (2).

The Electoral Commission takes no responsibility for any late bids, whatever the reason may be.

Yours sincerely

**SUPPLY CHAIN MANAGEMENT**

**Electoral Commission**

*Ensuring Free and Fair Elections*

Commissioners: Mr MS Moepya (Chairperson) | Ms JY Love (Vice-Chairperson) | Mr VG Mashinini | Judge D Pillay | Ms J Pitso  
National Office: Election House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0157 | P/Bag X112, Centurion, 0046  
Tel (+27) 12 622 5700 | [info@elections.org.za](mailto:info@elections.org.za) | [www.elections.org.za](http://www.elections.org.za)

**TENDER NUMBER: IEC/ICT-02/2026**

**SERVICE DESCRIPTION: NETWORK DATACENTRE AND WAN SWITCH INFRASTRUCTURE UPGRADE**

**CLOSING TIME: 11:00**

**CLOSING DATE: 13 MARCH 2026**

YOU ARE HEREBY INVITED TO SUBMIT A BID TO THE ELECTORAL COMMISSION OF THE REPUBLIC OF SOUTH AFRICA.

**THIS TENDER DOCUMENT MUST BE COMPLETED AND ALL APPLICABLE PAGES RETURNED AS PART OF YOUR BID SUBMISSION - DO NOT RETYPE OR SUBSTITUTE THE PAGES OF THE TENDER DOCUMENT IN ANY OTHER FORM.**

ALL APPLICABLE TENDER FORMS (**PAGE 2 –94**) MUST BE COMPLETED AND SIGNED IN ORIGINAL INK. THE BIDDER IS HOWEVER NOT REQUIRED TO FILL IN THE TENDER EVALUATION CRITERIA. FORMS WITH PHOTOCOPIED SIGNATURES/ INITIALS OR ANY OTHER SUCH REPRODUCTION OF DETAIL WILL BE REJECTED, RESULTING IN THE TENDER BEING DISQUALIFIED.

SUBMIT YOUR BID IN A SEPARATE SEALED ENVELOPE OR SUITABLE CONTAINER IF NECESSARY AND WRITE YOUR COMPANY NAME AS WELL AS THIS TENDER REFERENCE NUMBER (**IEC/ICT-02/2026**) ON THE ENVELOPE/CONTAINER.

TENDERERS SHOULD ENSURE THAT BIDS ARE DELIVERED TIMEOUSLY TO THE CORRECT ADDRESS AND PLACED IN THE TENDER BOX OR DESIGNATED ROOM. BID SUBMISSIONS MUST ONLY BE DEPOSITED IN THE TENDER BOX(ES) OR DESIGNATED ROOM WHICH ARE IDENTIFIED AS TENDER BOX(ES) OF THE ELECTORAL COMMISSION.

**TENDER SUBMISIONS MUST BE SUBMITTED BY NO LATER THAN THE CLOSING DATE AND TIME IN THE TENDER BOX OR A DESIGNATED ROOM SITUATED AT:**

**ELECTION HOUSE**

**RIVERSIDE OFFICE PARK**

**1303 HEUWEL AVENUE**

**CENTURION**

**0046**

**THE TENDER BOX OR THE DESIGNATED ROOM WILL ONLY BE OPEN DURING OFFICE HOURS.**

BIDS SUBMITTED IN THE INCORRECT TENDER BOX(ES) OR DESIGNATED ROOM OF THE ELECTORAL COMMISSION, AND NOT IN THE BOX OR DESIGNATED ROOM STIPULATED ABOVE WILL NOT BE CONSIDERED.

**BIDS, AS A WHOLE OR IN PART, RECEIVED AFTER THE CLOSING DATE AND TIME ARE LATE AND WILL NOT BE ACCEPTED FOR CONSIDERATION. LATE BIDS ARE RECORDED BUT SET ASIDE.**

ONLY BIDS SUBMITTED IN THE CORRECT TENDER BOX(ES) OR DESIGNATED ROOM AS SPECIFIED IN THE TENDER DOCUMENT OF THE ELECTORAL COMMISSION SHALL BE ACCEPTED. BIDS SUBMITTED IN THE ADDRESS NOT SPECIFIED IN THE TENDER DOCUMENT, BY TELEGRAM, FACSIMILE, POST OR BY ELECTRONIC MEANS SUCH AS eMAIL WILL NOT BE ACCEPTED FOR CONSIDERATION.

THE ELECTORAL COMMISSION WILL PUBLISH THE AWARD OF THIS TENDER IN ACCORDNACE WITH STATUTORY REQUIREMENTS AS REQUIRED. TENDERERS SHOULD NOTE THE AWARD OF THE TENDER AS PUBLISHED. NO GENERAL NOTICES TO UNSUCCESSFUL BIDDERS WILL BE ISSUED.

THE ELECTORAL COMMISSION GENERALLY DOES NOT ISSUE LETTERS OF APPOINTMENT. SUCCESSFUL BIDDERS WILL BE REQUIRED TO SIGN A SERVICE LEVEL AGREEMENT, AND/ OR WILL BE ISSUED WITH AN OFFICIAL PURCHASE ORDER AS MAY BE APPLICABLE WHICH REPRESENTS THE 'CONTRACT' BETWEEN THE TWO PARTIES CONCERNED.

**CONTENTS OF THIS PAGE NOTED:**

**SERVICE PROVIDERS INITIALS / SIGNATURE**

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**BACKGROUND**

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The Electoral Commission is a permanent body established in terms of Chapter 9 of the Constitution of the Republic of South Africa and the Electoral Commission Act 51 of 1996. It is responsible for managing and administering all elections and promoting and safeguarding democracy in South Africa. Although publicly funded and accountable to Parliament, the Electoral Commission is independent of government.

In terms of Section 190 of the Constitution of the Republic of South Africa (Act 108 of 1996), the Electoral Commission must -

- Manage elections of national, provincial and municipal legislative bodies;
- Ensure that those elections are free and fair;
- Declare the results of those elections; and
- Compile and maintain a voters' roll.

Duties of the Electoral Commission as stated in Section 5 of the Electoral Commission Act require that the Electoral Commission:

- Compile and maintain a register of parties;
- Undertake and promote research into electoral matters;
- Develop and promote the development of electoral expertise and technology in all spheres of government;
- Continuously review electoral laws and proposed electoral laws, and make recommendations;
- Promote voter education;
- Declare the results of elections for national, provincial and municipal legislative bodies within seven (7) days of those elections; and
- Appoint appropriate resources in any sphere of government to conduct elections when necessary.

The Electoral Commission currently operates in approximately 270 municipal electoral offices, nine (9) provincial offices and ten (10) warehouses at national and provincial level.

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**GENERAL TENDER CONDITIONS**

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1. These conditions form part of the tender and failure to comply with these may invalidate a bid.
2. The following definitions shall apply:
  - (a) “all applicable taxes” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
  - (b) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad Based Black Economic Empowerment Act;
  - (c) “B-BBEE status level of contributor” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
  - (d) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations and advertised competitive bidding processes;
  - (e) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003); together with the Broad-Based Black Economic Empowerment Amendment Act, 2013 (Act No. 46 of 2013)
  - (f) “comparative price” means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration;
  - (g) “consortium or joint venture” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
  - (h) “contract” means the agreement (including a service level agreement) that results from the acceptance of a bid by the Electoral Commission;
  - (i) “EME” means any exempted micro enterprise with an annual total revenue that is less than the prescribed threshold value;
  - (j) “firm price” means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
  - (k) “functionality” means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
  - (l) “non-firm prices” means all prices other than “firm” prices;
  - (m) “person” includes a juristic person;

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- (n) “rand value” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable duties and taxes;
  - (o) “service provider” means any individual or entity that is contracted by the Electoral Commission to render goods or services.
  - (p) “specific goal” means specific goals as contemplated in section 2(1)(d) of the Preferential Procurement Policy Framework Act, 2000
  - (q) “state” means any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act (the PFMA), 1999 (Act No. 1 of 1999), any municipality or municipal entity, provincial legislature, National Assembly or the National Council of provinces; or Parliament;
  - (r) “sub-contract” means the primary bidder/contractor’s assigning, leasing, making out work to, or employing, another person to support such primary bidder/contractor in the execution of part of a project in terms of the SLA/contract.
  - (s) In the event that the primary contractor/bidder is purchasing or renting goods from another entity for the purposes of rendering the services required in respect of this tender the latter shall be deemed not to be a ‘sub-contractor’; and
  - (t) “total revenue” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007; and
  - (u) “trust” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person.
3. The tender forms are drafted to ensure that certain essential information is to be furnished in a specific manner. Any additional particulars shall be furnished in the enclosed questionnaire/s (where applicable) or in a separate annexure/s.
  4. The tender forms shall not be retyped or redrafted but photocopies may be prepared and used. All photocopied pages must, however, be completed and signed/initialled in original ink as stipulated.
  5. Additional offers may be made for any item in response to this tender but only on a photocopy of the applicable page/s. Additional offers made in any other manner may be disregarded.
  6. Tenders will not be qualified by the tenderer’s own conditions of tender. Failure to comply with this requirement shall invalidate the bid.
  7. Failure on the part of the tenderer to *sign/initial all applicable pages (where a provision to sign has been provided)* of this tender form and thus to acknowledge and accept the conditions in writing shall invalidate the bid submission.
  8. Failure on the part of the tenderer to complete the attached forms, questionnaires and specifications document in all respects may invalidate the bid submission. Failure to complete mandatory forms/schedules shall invalidate the bid submission.
  9. All changes/ alterations in the tender document should be signed/initialled. Failure on the part of the tenderer to sign/initial any alterations and/or corrections made to information provided in this tender form may invalidate the tender submission.

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10. No correction fluid/tape or similar products will be allowed and the use thereof on any page of the tender document may invalidate your bid submission.
11. **Any changes/ alterations to pricing that are not signed/ initialled are considered material, and shall invalidate the bid submission. Correction fluid/tape or similar products will not be allowed to amend prices and the use thereof shall invalidate the bid submission.**
12. **Comprehensive completion of the pricing schedules in this bid document is compulsory. Where pricing is not charged, same should be denoted as not applicable (N/A). Failure to complete all the required pricing schedules in detail required shall lead to the disqualification of a bid.**
13. Information/detail provided on completed tender forms must be legible and ink must be used. Tender forms completed and signed mechanically, e.g. by means of a typewriter/computer or a signature/initial by means of a stamp are deemed to have been completed in original ink. Pencil must not be used as it shall lead to the disqualification of the bid submission.
14. Tenderers shall check the numbers of the pages and satisfy themselves that none are missing or duplicated. No liability shall be accepted with regard to claims arising from the fact that pages are missing or duplicated. Incomplete bid submissions (i.e. with missing pages) shall be disqualified.
15. Tender prices must be all inclusive, including VAT in respect of all vendors registered for VAT purposes. Non-VAT registered bidder shall not charge nor be eligible for the payment of VAT.
16. Tender prices for supplies in respect of which installation/ erection/ assembly is a requirement, shall include ALL costs inclusive of VAT on a basis of delivered on site as specified.
17. The Electoral Commission shall only accept bids at prices that are market related. In the event that a bid is deemed to not be market related the Electoral Commission reserves the right to negotiate prices in accordance with the provisions of the SCM policy in order to achieve a market related price or cancel the tender altogether.
18. National Treasury has placed an obligation on all bidders that intend doing business with government to register on its Central Supplier Database (CSD). The Electoral Commission will not contract any tenderer that is not registered on the CSD.
19. It is an absolute requirement that the tax affairs of the successful tenderer must be in order.
20. An entity's tax compliance status is indicated on the Central Supplier Database (CSD). The Electoral Commission will only contract tenderers whose tax status is compliant. This means that if a tenderer has a non-compliant tax status before the award is completed the bid will be disqualified if that tenderer's tax affairs remains non-compliant as per the provisions of National Treasury Instruction 9 of 2017/2018. It remains the bidder's responsibility to ensure that their taxes are in order, remain in order and that this is reflected on the CSD. The bidder must also ensure that all sub-contractors (if applicable) are tax compliant.
21. Bids must be submitted based on firm tender prices and delivery periods, unless otherwise stated in the bid specifications. Consequently, tenderers must clearly state whether prices and delivery periods will remain firm for the duration of the SLA/contract or not.
22. When the SLA/contract is awarded on the basis of firm prices, contract prices may be adjusted during the contract period only if:

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- (a) customs or excise duty or any other duty, levy or tax (excluding any anti-dumping and countervailing duties or similar duties), is introduced in terms of any Act or regulation; or
  - (b) any such duty, levy or tax is legally changed or abolished; and
  - (c) the onus of proof of the effect of such events is placed upon the tenderer.
23. If non-firm prices are provided for in the bid specifications, the following rules shall apply:
- (a) In respect of any factors which demonstrably have an influence on the production cost of the supplies or the cost of rendering the services which have been tendered on the basis of non-firm prices, price adjustments which become effective during the contract period may be allowed with effect from the date of the change in cost and founded on the actual direct change in the cost as used in the calculation of the tender price, in addition to those provided for.
  - (b) Where the tenderer is the manufacturer of the supplies or the provider of the service, or where he/she/they is the accredited agent of the manufacturer or the provider, evidence in support of the price adjustments claimed shall be produced on demand.
  - (c) As an alternative, the bidder may specify a formula in the bid submission for the purpose of adjusting prices in accordance with published indices.
  - (d) Where the tenderer is not the provider of the service, or where he/she/they is not the accredited agent of the provider, any price adjustment shall be based on the increase or reduction to the tenderer in the net cost of the supplies on which the tender price was based. When any such increase or reduction in costs occurs, the tenderer shall submit copies of the quotation or price list with reference to which the tender price as calculated, as well as the revised quotation or price list on which the claim is based.
24. Where prices are subject to exchange rate fluctuations, tenderers must take that factor into account when bidding and, where necessary, should ensure that they have taken the necessary forward cover to provide for possible price increases. When applicable, specific detail to this effect should be included in the bid submission.
25. Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
26. Unconditional discounts offered by any tenderer as part of their bid submission may be considered by the Electoral Commission at its sole discretion in the bid adjudication process. Any other discounts offered by any tenderer will be taken into consideration for payment purposes.
27. The bid specifications form an integral part of the tender document and tenderers shall indicate in the space/s provided whether the specific goods and/or services offered are according to specification or not.
28. In cases where the goods and/or services offered are not according to specification, the deviations from the specifications must be indicated. Specifications may not, however, be changed on the tender forms provided as that shall invalidate a bid submission.
29. Unless specifically provided for in the tender document, no bids transmitted by facsimile or email will be considered.
30. Tenderers are requested to promote local content as far as possible.

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31. A service level agreement (SLA/contract) shall be entered into with the successful tenderer.
32. Unless otherwise stipulated, all tools/equipment needed must be supplied by the successful tenderer.
33. Any tenderer found to be influencing the tender adjudication process shall be automatically disqualified and not accepted for consideration.
34. In accordance with the Electoral Commission's policy, the Electoral Commission reserves the right to procure goods/services outside of the SLA/contract if, *inter alia*, an emergency arises; the service provider's point of supply is not situated at or near the place where services are required or, if the service provider's services are not readily available.
35. The Electoral Commission reserves the right to negotiate the extension of the SLA/contract at its sole discretion with due regard to any statutory provisions imposed by National Treasury at the time of considering such extension.
36. The Electoral Commission may, at its sole discretion, resolve to procure lesser or additional goods/services as provided through the tender should the need arise. Any such change in the scope of services shall be negotiated with the successful tenderer if and when relevant with due regard to any statutory provisions imposed by National Treasury at the time of considering such.
37. Bid submissions received by the Electoral Commission and bid evaluation, assessment and adjudication reports that may contain sensitive information relating to any specific bids are not available for perusal by the public.
38. All information supplied by the Electoral Commission will be in the strictest confidence and will remain the proprietary information of the Electoral Commission. No tenderer will be permitted to disclose any such information to any third party without the prior express consent and/or written authority and/or consent of the Electoral Commission.
39. Should the tenderer fail to comply with any of the conditions of the SLA/contract, the Electoral Commission shall be entitled, without prejudice to any of its other rights, to:
  - (a) arrange for the alternative execution of the service/s not rendered or not in conformity with the specifications of the SLA/contract; and
  - (b) recover all costs, losses or damages it has incurred or suffered as a result of the tenderer's conduct; or
  - (c) cancel the SLA/contract and claim any damages which it has suffered as a result of having to make less favourable arrangement due to such cancellation.
40. All acquisitions for goods and/or services made by the Electoral Commission are subject to the following conditions:
  - (a) No variations from the terms and conditions herein contained, and no contrary stipulation by the tenderer shall be valid and binding unless confirmed by the Electoral Commission in writing.
  - (b) The Electoral Commission reserves the right to cancel any order if delivery is not made in due time and the tenderer will not be entitled to any cancellation fees.
  - (c) Part deliveries will only be accepted on prior arrangement with the Electoral Commission.

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- (d) If delivery is not met as per agreement, the Electoral Commission reserves the right to cancel the outstanding delivery, and recover all costs, losses or damages it has incurred or suffered as a result of the tenderer's conduct.
  - (e) No price adjustments shall be accepted unless stipulated in the tender document received and agreed to by the Electoral Commission. The tenderer will be obliged to sell at tendered prices.
  - (f) The award of the tender may be subjected to the negotiation of a market-related price with a bidder in accordance with the provisions of the SCM policy.
  - (g) The Electoral Commission shall not be responsible for any risk in relation to the goods before delivery.
  - (h) The Electoral Commission shall not be obliged to pay for any goods with any deviation from the agreed specification and quality.
  - (i) The Electoral Commission shall be entitled to return any goods with defects or deviations from the agreed specification without consent from the tenderer.
  - (j) The service provider shall submit a valid tax invoice where the service provider is VAT registered, or a valid invoice if the service provider is not VAT registered, conforming to tax law requirements, to the Electoral Commission. The invoice amount shall correspond with the order amount and shall be VAT inclusive, where applicable.
  - (k) Details provided on invoices issued to the Electoral Commission must correspond to the details of the service provider as registered on the Central Supplier Database (CSD). It remains the service provider's responsibility to ensure that details are correct to enable the Electoral Commission to effect any payments due to the bidder.
  - (l) Payment shall be effected within 30 days of receipt of a valid invoice/s together with a statement of the Electoral Commission's account, unless a dispute arises in respect of such invoice/s. Every effort shall be made to take advantage of special discounts.
  - (m) To avoid unnecessary delays in payment, it remains the tenderer's responsibility to ensure that banking details are correct and validated on the Central Supplier Database (CSD). The Electoral Commission will not be liable for interest accrued on overdue accounts where the tenderer has not resolved their incorrect banking details on the CSD.
41. No damages shall be claimable by the Electoral Commission in respect of any reasonable period of delay which the tenderer can prove to the satisfaction of the Electoral Commission to be directly due to unforeseen events and/or any *force majeure*.
42. If the execution of any SLA/contract entered into is likely to be delayed or is in fact being delayed on account of any reason, full particulars of the circumstances shall be immediately reported in writing to the contact person stated in the service level agreement (SLA/contract), and at the same time the service provider shall indicate the extension of the delivery/completion period which will then be required.
43. If information required in respect of any item in the tender document cannot be adequately inserted in the space provided, additional information may be provided on a separate sheet of paper with a clear and accurate reference to the item and page of the tender document.

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44. Tenderers may, at the discretion of the Electoral Commission, be requested to submit samples or prototypes, make presentations and/or written submissions in order for the Electoral Commission to assess compliance with tender conditions and specifications.
45. Scoring in respect of this tender will be based on the provisions of the Preferential Procurement Policy Framework Act, 2000 (PPPFA) and Preferential Procurement Regulations, 2022. Only valid B-BBEE status level certificates, CIPC B-BBEE certificates or B-BBEE affidavits are acceptable, and these will be subject to verification and validation.
46. The following preference point systems are applicable to bids of the Electoral Commission:
- (a) the 80/20 system for goods and/or services with a Rand value equal to or below R50,000,000 (all applicable taxes included);
  - (b) the 90/10 system for goods and/or services with a Rand value above R50,000,000 (all applicable taxes included); and
  - (c) if it is unclear which preference point system will be applicable, then either the 80/20 or the 90/10 preference point system will apply and the lowest acceptable bid will be used to determine the applicable preference point system.
47. **The value of this tender is estimated not to exceed R50,000,000 (all applicable taxes included) and therefore the 80/20 scoring system shall be applicable.**
48. Preference points for this bid shall be awarded for:
- (a) Price (80 or 90 as applicable); and
  - (b) Specific goal(s) (a maximum of 20 or 10 as applicable).
49. A maximum of 80 or 90 points is allocated for price on the following basis:
- $$80/20 \text{ or } 90/10 \quad P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ or } P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$
- Where
- P<sub>s</sub> = Points scored for price of bid under consideration
  - P<sub>t</sub> = Price of bid under consideration
  - P<sub>min</sub> = Price of lowest acceptable bid
50. In terms of Regulation 3(b) of the Preferential Procurement Regulations, 2022 preference points must be awarded to a tenderer for specific goal(s) in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points 80/20	Number of Points 90/10
1	20	10
2	18	9
3	14	6
4	12	5
5	8	4
6	6	3
7	4	2
8	2	1
Non-compliant contributor	0	0

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51. Tenderers who qualify as exempted micro enterprises (EMEs) in terms of the B-BBEE Act and its codes must submit a CIPC B-BBEE certificate or B-BBEE sworn affidavit (with the exception of sector codes).
  - (a) For EMEs falling under a sector charter, the tenderer must submit a B-BBEE document in compliance with the applicable sector code.
52. Tenderers who qualify as qualifying small enterprises (QSEs) in terms of the B-BBEE Act and its codes must submit a B-BBEE sworn affidavit or B-BBEE status level certificate as applicable.
  - (a) QSEs with at least 51% black ownership must submit a B-BBEE QSE sworn affidavit.
  - (b) QSEs with 50% or less black ownership must submit their valid B-BBEE status level certificate, issued by a Verification Agency accredited by South African Accreditation System (SANAS) substantiating their B-BBEE claims. A black-owned QSE may be measured in terms of the QSE scorecard should it so choose and therefore may also provide a valid B-BBEE status level certificate issued by a Verification Agency accredited by SANAS substantiating their B-BBEE claims.
53. Tenderers other than EMEs or QSEs must submit their valid B-BBEE status level certificate issued by a Verification Agency accredited by South African Accreditation System (SANAS), substantiating their B-BBEE claim.
54. Failure on the part of a tenderer to submit a sworn affidavit, or a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) together with the bid, will be interpreted to mean that preference points for specific goals are not claimed.
55. In order to validate the credibility of the information recorded on the B-BBEE verification certificate, sworn affidavit or CIPC B-BBEE certificate the Electoral Commission requires all applicable supporting documents.
56. An incorporated joint venture will qualify for points for its B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
57. A trust, consortium or unincorporated joint venture will qualify for points for its B-BBEE status level as an unincorporated entity, provided that the entity submits its consolidated B-BBEE status level certificate as if it were a group structure and that such a consolidated B-BBEE status level certificate is prepared for every separate bid.
58. Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.
59. Start-ups that are EMEs but wish to tender for contracts of R10 million in value or above, must be verified using the QSE scorecard. For tenders of R50 million in value or above start-ups must be verified using the generic scorecard.
60. A person will not be awarded points for specific goals if it is indicated in the bid document that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for.
61. A person awarded a SLA/contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned.

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62. The Electoral Commission reserves the right to require of a tenderer, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preference points, in any manner required by the Electoral Commission. In the event that no response is received from the issuer of the certificate after 48 hours or the tenderer, no specific goal points will be allocated in the final scoring.
63. A tenderer who's bid is acceptable will be awarded a contract based on lowest acceptable bid, which is market related, subject to section 2(1)(f) of the PPPFA, in addition to complying with all the other requirements, such as, meeting the technical specifications and satisfying the Electoral Commission's due diligence audit requirements which entails confirmation of the bidder's capacity, capability and ability to render the goods/services in accordance with the tender conditions/specifications.
64. Points scored will be rounded off to the nearest 2 decimal places.
65. In the event that two or more bids have scored equal total points, the successful bid will be the one scoring the highest number of points for specific goals.
66. Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.
67. Any legal person may make an offer or offers in terms of this invitation to bid.
68. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the tenderer or his/ her authorised representative declare his/ her position in relation to the evaluating/ adjudicating authority, where:
  - (a) the tenderer is employed by the state; and/or
  - (b) the legal person on whose behalf the bidding document is signed, has a relationship with persons/ a person who are/ is involved in the evaluation and/ or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and/ or adjudication of the bid.
69. The Public Service Administration Management Act 11 of 2014 prohibits public servants from conducting business with the state or being a director of a public or private company that conducts business with the state.
70. The Electoral Commission may cancel the tender for reasons that may include *inter alia*:
  - (a) Changed circumstances – There is no longer a need for the goods/services.
  - (b) Funds are no longer available to cover the total envisaged expenditure.
  - (c) No acceptable bid is received.
  - (d) There is a material irregularity in the tender process.
  - (e) If the price offered by a tenderer scoring the highest points is not market-related.
71. This bid is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the general conditions of contract (GCC) and, if applicable, any other special conditions of contract.
72. The Electoral Commission reserves the right not to award the tender to a bidder that has affiliations with any registered political party/parties, candidate(s) or contestant(s)".

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**BID SUBMISSION**

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This standard bidding document must be completed by the tenderer and forms part of all bids.

In the case of a consortium or joint venture, every member of the consortium or joint venture must complete the questionnaire.

In the case of subcontractors, where more than 25% of the work will be done by such subcontractor/s each subcontractor must complete the mandatory tender forms **13 to 25** - Tender Questionnaire, financial information, deliveries and guarantees, bidder's disclosure, POPIA consent and Political Party affiliation declaration.

Separate forms must be used in each case.

Failure to complete and sign/initial all applicable pages (where a provision to sign has been provided) of this document in original ink shall invalidate your bid.

Where space provided is insufficient, annexes must be submitted with the relevant information.

False documents and/or the omission of information may invalidate your bid.

The form serves as a declaration to ensure that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

Any bid may be disregarded if the tenderer or any of its directors or shareholders has:

- abused the Electoral Commission's supply chain management system;
- committed fraud or any other improper conduct in relation to such system; or
- failed to perform on any previous contract.

Prospective tenderers must register on the National Treasury Central Supplier Database (CSD) prior to submitting their bids. Failure to register on the CSD shall invalidate your tender.

A tenderer's tax affairs must be in order to be considered in the adjudication of this tender. A tenderer's tax compliance status is reflected on the national treasury central supplier database (CSD).

A tenderer's tax compliance status shall apply as it was at the time of the award of the tender. The tender shall only be awarded to a tenderer that is tax compliant. The electoral commission verifies tax status against the CSD. Any bid with a non-compliant tax status shall be rejected at the time of the award of the tender. Tax non-compliant tenderers are, therefore, encouraged to continuously monitor their tax compliance status on the CSD and must ensure that their status reflects as tax compliant. tenderers must resolve any pending tax issues with SARS timeously as it takes time for status changes to be effected from the SARS Tax Compliance System (TCS) to the CSD.

Although not all the information requested hereunder might be relevant to the specific requirements of this tender, you are requested to complete the document with as much relevant detail as possible.

The information may be used during the bid evaluation process of the tender.

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**TENDER QUESTIONNAIRE**

Important note: Where more space is required for additional information please use photocopies of the applicable page/s. However, all pages **must** be completed and signed in original ink.

- 1. Name of business entity (tenderer): .....
- 2. Company CIPC registration number (if applicable):.....
- 3. Central Supplier Database (CSD) registration number:

M	A	A	A							
---	---	---	---	--	--	--	--	--	--	--

Your unique registration number as provided above will be used to capture your company details as a vendor to the Electoral Commission. The Electoral Commission will draw your registration detail and tax compliant status from the National Treasury Central Supplier Database (CSD) and any changes (including banking details) you effect to your registration on the CSD will automatically update your registration as a vendor to the Electoral Commission. Detail provided on invoices issued to the Electoral Commission must correspond to the detail of your company as registered on the CSD. It remains your responsibility to ensure that details are correct to enable the Electoral Commission to effect any payments due to you.

- 4. Contact person (person representing tenderer): .....
- 5. Contact number: .....
- 6. Cellphone number: .....
- 7. eMail address: .....
- 8. Physical address of tenderer:  
.....  
.....Postal Code: .....

9. Type of Company/Enterprise [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/ sole propriety
- Close corporation (CC)
- Public Company
- Personal Liability Company
- Company (Pty) Ltd
- Non-Profit Company
- State Owned Company
- Other \_\_\_\_\_

10. Describe Principal Business Activities

.....

11. Company Classification [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional
- Other, e.g. transporter, *et cetera*. \_\_\_\_\_

12. Total number of years the company/firm has been in business:.....

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13. The names of directors/ members of companies are drawn from the Central Supplier Database (CSD). Please provide the detail of any directors/ trustees/ shareholders/ members/ partners or any person having a controlling interest and their individual identity numbers that do not appear on your CSD registration in the table below.

Full Name	Identity Number	Designation

14. Enterprise size Classification (Tick one applicable to your company):

EME	
QSE	
Generic	

15. Please stipulate the B-BBEE status level of contribution as it appears on the certificate/affidavit for your entity

YES		NO	
YES		NO	

16. Is the entity an exempted micro enterprise (EME) for the purposes of the Preferential Procurement Regulations, 2022?

17. Has a B-BBEE status level verification certificate/affidavit been submitted?

18. If yes, who issued the certificate?

A verification agency accredited by the South African National Accreditation System (SANAS)	
Commissioner of Oaths in the case of an applicable sworn affidavit	
CIPC	

All tenderers must submit sworn affidavits or status level certificates together with their bid documentation in support of and confirming the B-BBEE status level indicated above. Failure to submit the affidavit or certificate will result in a tenderer being deemed as a non-compliant contributor and a status level of zero (0) will be allocated.

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19. Compulsory supporting documents for B-BBEE claims

OWNERSHIP	DOCUMENTS REQUIRED
Black ownership Black female ownership	B-BBEE Status level certificate/ CIPC B-BBEE certificate/ B-BBEE sworn affidavit  Proof ownership (share certificates for companies/ CK1 or CK2 for CCs)  IDs for all owners
Black people with disabilities	Completed form EEA1  Doctor's letter confirming disability
Financial year end and Ex Officio confirmation	Disclosure certificate not older than 3 months

All tenderers must submit sufficient supporting documents together with their bid documentation in support of and confirming the specific goals claimed above. Failure to submit the documents will result in a tenderer being deemed as non-compliant and zero points (0) will be allocated for specific goals. If the tenderer is owned by juristic persons, proof of ownership must be submitted for all entities until all natural persons are accounted for.

20. Questionnaire to foreign bidders:

Are you the accredited representative in South Africa for the goods/ services/ works offered? [If YES, enclose proof]

Are you a foreign based supplier for the goods/ services/ works offered? [If YES, answer the questionnaire below]

Is the entity a resident of the republic of South Africa (RSA)?

Does the entity have a branch in the RSA?

Does the entity have a permanent establishment in the RSA?

Does the entity have any source of income in the RSA?

Is the entity liable in the RSA for any form of taxation?

YES		NO	

If the answer is "NO" to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS) and if not register via e-Filing through the SARS website [www.sars.gov.za](http://www.sars.gov.za).

21. Legal status of tenderer (tick one box)

Principal tenderer	<input type="checkbox"/>	
Subcontractor	<input type="checkbox"/>	.....% of work will be subcontracted*
Consortium	<input type="checkbox"/>	
Joint venture (JV)	<input type="checkbox"/>	
Other, specify	<input type="checkbox"/>	

In the case of subcontractors, where more than 25% of the work will be done by such subcontractor/s, each subcontractor must complete the tender questionnaire as well as the bidder's

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disclosure (SBD4).

Separate forms must be used in each case.

In line with the National Treasury Instruction 9 of 2017/2018 the tax affairs of subcontractors must also be in order on the Central Supplier Database (CSD).

In bids where consortia/ joint ventures/ sub-contractors are involved, each party must submit a separate TCS certificate/ PIN/ CSD number.

**22. Employment Equity Act (EEA) (Chapter VI – General Provisions: State Contracts)**

23. In terms of Section 53(1) of the EEA every employer that makes an offer to conclude an agreement with any organ of state for the furnishing of suppliers or services to that organ of state or for the hiring or letting of anything:

23.1 must-

- (i) if it is a designated employer, comply with Chapters II and III of this Act; or
- (ii) if it is not a designated employer, comply with Chapter II of this Act; and

23.2 attach to that offer either-

- (i) a certificate in terms of subsection (2) which is conclusive evidence that the employer complies with the relevant Chapters of this Act; or
- (ii) a declaration by the employer that it complies with the relevant Chapters of this Act, which, when verified by the Director-General, is conclusive evidence of compliance.

24. In terms of Section 53(2) of the EEA an employer referred to in subsection (1) may request a certificate from the Minister confirming its compliance with Chapter II, or Chapters II and III, as the case may be.

25. In terms of Section 53(3) a certificate issued in terms of subsection (2) is valid for 12 months from the date of issue or until the next date on which the employer is obliged to submit a report in terms of section 21, whichever period is the longer.

26. In terms of Section 53(4) a failure to comply with the relevant provisions of this Act is sufficient ground for rejection of any offer to conclude an agreement referred to in subsection (1) or for cancellation of the agreement\*.

\* Statutory regulations may require that supplies and services shall not be procured for and on behalf of the State, unless an employer has attached to its offer a certificate in terms of Section 53(l)(b)(i) or a declaration in terms of Section 53(l)(b)(ii) of the Employment Equity Act.

27. Is your company a designated employer in terms of the Employment Equity Act (EEA)? (Act 55 of 1998)

YES		NO	
-----	--	----	--

28. Does your company comply with Chapter III of the Employment Equity Act? (Act 55 of 1998)

YES		NO		EXEMPT	
-----	--	----	--	--------	--

29. In respect of the EEA requirements above, please attach either:

29.1 A certificate in terms of Section 53(2) of the EEA which is conclusive evidence that the employer complies with the relevant Chapters of the EEA; or

An employer may request a certificate from the Minister confirming its compliance with Chapter II, or Chapters II and III, as the case may be.

29.2 A declaration by the employer that it complies with the relevant Chapters of the EEA, which, when verified by the Director-General, is conclusive evidence of compliance.

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- 30. Tenderers must monitor developments around the EEA in order to be informed of any changes in the statutory requirements.
- 31. In the event of subcontractors being used to render the services required in terms of this tender, the principal tenderer must complete the schedule below in order to clearly indicate which entities will be subcontracted as well as the percentage of work to be subcontracted to each of these entities in relation to the total value of the contract.

Name of Company to be Subcontracted	% Value of Total Contract Allocated to Subcontractor
<b>Total % of Work to be Sub-contracted*</b>	..... %

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
 (Proof of authority must be submitted e.g. company resolution)

DATE: .....

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**FINANCIAL INFORMATION**

32. What is the company's annual average turnover during the previous three financial years or such lesser period during which the business has been operating?

Financial Year (e.g. 2022, 2023, 2024)	Annual Turnover	Gross Asset Value	Net Asset Value
	R	R	R
	R	R	R
	R	R	R
	R	R	R

33. Please provide the following figures in respect of the most recent audited financial statements:

Figures are provided for the audited financial statement of ..... (State Year)

- o Total current assets R.....
- o Inventory R.....
- o Prepaid expenses R.....
- o Current liabilities R.....

34. Is your company listed on the Stock Exchange?

YES		NO	
-----	--	----	--

35. Are the prices quoted firm for the full period of the contract?

YES		NO	
-----	--	----	--

If the tender prices are not firm for the full period, provide details against the appropriate category(s) below:

Non-firm prices, i.e. prices linked to statutory adjustments and other proven adjustments.

YES		NO	
-----	--	----	--

Explanation: .....

Prices linked to fixed period adjustments.

YES		NO	
-----	--	----	--

Prices linked to escalation formula adjustments.

YES		NO	
-----	--	----	--

Explanation: Note that for the purpose of price comparisons, the actual price inclusive of VAT that the Electoral Commission will have to pay over the contract period will be used, unless otherwise stipulated in the detailed specifications

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**DELIVERABLES AND GUARANTEES**

---

36. Is the delivery period stated in the tender firm?

YES		NO	
-----	--	----	--

37. Do you confirm that the required goods/services are guaranteed in terms of any specific guarantees that may be required in the bid specification?

YES		NO	
-----	--	----	--

38. Are you the accredited representative in the Republic of South Africa of the manufacturer of the equipment offered by you?

YES		NO	
-----	--	----	--

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# BIDDER'S DISCLOSURE

## 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

## 2. Bidder's Declaration

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? YES/ NO

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest<sup>1</sup> in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/ NO

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2.1. If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/ NO

2.3.1 If so, furnish particulars:

.....

**3. DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/2022 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

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**POPIA CONSENT AND POLITICAL PARTY AFFILIATION DECLARATION**

**1. CONSENT TO PROCESS INFORMATION ACCORDING TO THE PROTECTION OF PERSONAL INFORMATION ACT (POPI ACT) - POPIA**

- 1.1. By participating in tenders of the Electoral Commission a bidder gives consent and accepts that the information they provide will be used for purposes of evaluation and adjudication of bids. This includes use of the data provided by a bidder to perform due diligence checks involving the collection of personal data from third parties (e.g. clients of the bidder(s), SARS, CIPS) to validate claims and to gather important information for the purpose of evaluation and adjudication of this bid. This may include the collection of publicly available data.
- 1.2. By participating in the bid the bidder gives consent and accepts that the Electoral Commission may use personal data to investigate potential risk such as fronting, criminal conduct, unethical conduct for the protection of its rights and for the purpose of evaluation and adjudication of this bid. The Electoral Commission may also share personal data with relevant authorities for investigation of criminal conduct and for other lawful purpose.
- 1.3. The bidder accepts that the Electoral Commission may share their personal data with third parties to support its internal and external audit processes.
- 1.4. The bidder acknowledges that their personal data will be kept confidential and will be used for the purpose intended for a bid and will not be shared with third parties for unrelated or unlawful purposes. In addition, the information will be handled in line with record retention guidelines and be disposed of when the timelines in the guidelines have been reached. Any request for deletion of personal information will be acceded to in line with legislative requirements. Should such deletion impact on the evaluation, adjudication, awarding and contract phases a bidder will be informed and such impact effected.

**2. POLITICAL PARTY AFFILIATION DECLARATION**

The Electoral Commission reserves the right not to award the tender to a bidder that has affiliations with any registered political party/parties, candidate(s) or contestant(s)".

- 2.1 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have an affiliation with any registered political party/parties, candidate or contestant?

**Delete whichever is not applicable**

YES	NO
-----	----

- 2.1.1. If so, furnish particulars:

.....

I certify, that:

I have read and I understand the contents of this consent to the provisions set out in respect of the Protection of Personal Information Act (POPIA) and Political Party Affiliation.

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- 2.2 I certify that the information furnished in this bid submission, which includes the information stated in respect of the applicable forms, is true and correct. I accept that the Electoral Commission may reject the bid or act against me should this declaration be found not to be true and complete in every respect.
- 2.3 Each person whose signature appears on the accompanying bid has been authorised by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder.
- 2.4 I hereby bid to render all or any of the services described in the attached documents to the Electoral Commission on the terms and conditions and in accordance with the specifications stipulated in the tender documents (and which shall be taken as part of, and incorporated into, this tender) at the prices including VAT and on the terms regarding time for delivery and/or execution inserted therein.

I agree that:

- a) the offer herein shall remain binding upon me/us and open for acceptance by the Electoral Commission during the validity period indicated and calculated from the closing time of the tender;
  - b) this tender and its acceptance shall be subject to the terms and conditions contained in the general tender conditions of the Electoral Commission with which I am/we are fully acquainted;
  - c) I/we agree that my/our bid shall be valid for a period of 6 (six) months (180 Calendar days) and
  - d) the law of the Republic of South Africa shall govern the contract created by the acceptance of my/our bid.
- 2.5 I furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our bid, that the price(s) and rate(s) quoted cover all the work/item(s) specified in the tender documents and that the price(s) and rate(s) cover all my/our obligations under a resulting contract/service level agreement and that I/we accept that any mistakes regarding price(s) and calculations will be at my/our risk.
  - 2.6 I hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me/us under this agreement as the Principal(s) liable for the due fulfilment of this contract.
  - 2.7 I agree that any action arising from this contract may in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence of judgement which may be pronounced against me/us by a court of law as a result of such action.
  - 2.8 Confirmation is granted that SARS may, on an ongoing basis during the contract term, disclose my/our (including that of subcontractors, partners and undisclosed principals) tax compliance status to the Electoral Commission for purposes of verifying my/our tax compliance status with SARS.
  - 2.9 Notice has been taken of the tender document including all the relevant forms and the General Tender Conditions contained in this tender document, the content of which is understood.
  - 2.10 It is confirmed that the required tender forms have been completed in full and signed.

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The use of any correction fluid, tape or similar products may invalidate your tender submission!!

.....  
Name and Surname in Print

.....  
Signature

.....  
Position

.....  
Name of Bidder (Bidding Entity)

Date.....

## PENALTIES

### 1. PENALTIES AS PER THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022

If the Electoral Commission is of the view that a tenderer submitted false information regarding a specific goal it will follow the prescriptions as per regulation 9 and if the Electoral Commission concludes that such information is false it may -

- disqualify the tenderer or terminate the contract in whole or in part; and
- if applicable, claim damages from the tenderer.

### 2. PENALTIES AS PER THE B-BBEE ACT

It is contrary to the B-BBEE Act for a measured entity to trade with an invalid/ inconclusive or incorrect B-BBEE verification certificate, sworn affidavit or CIPC certificate.

Trading with an invalid or fraudulent B-BBEE certificate or sworn affidavit/ CIPC certificate may constitute an offence in terms of section 13O(1)(a) of the B-BBEE Act, which states that a person commits an offence if that person knowingly misrepresents or attempts to misrepresent the B-BBEE status of an enterprise, and the B-BBEE Commission may institute an investigation in terms of section 13J of the B-BBEE Act.

In addition, section 13A of the B-BBEE Act has empowered organs of state to cancel any contract or authorisation awarded on account of false information knowingly furnished by or on behalf of an enterprise in respect of its B-BBEE empowerment status.

If an entity is found to have violated the B-BBEE Act, the B-BBEE Commission is empowered to act accordingly as guided by the B-BBEE Act and this can result in the entity that violated the B-BBEE Act to be fined up to 10% of its annual turnover, and individuals involved could be imprisoned for up to 10 years, and/ or fined. Specifically, the offence under section 13O (2) could lead to imprisonment of up to 12 months, or a fine, or both the fine and imprisonment.

In terms of section 13O (2) a procurement officer or any official of an organ of state who becomes aware of the commission of, or attempt to commit any offence referred to under section 13O (1) and fails to report it, is guilty of an offence.

Any person convicted of an offence in terms of the BBEEA may not, for a period of 10 years from the date of conviction, contract or transact any business with any organ of state or public entity and must for that purpose be entered into the register of tender defaulters which the National Treasury maintain for that purpose.

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**IMPORTANT NOTICE:**

*The under-mentioned requirements form an integral part of the bid assessment and bid evaluation processes that will be followed by the Electoral Commission. Please note that bids that do not conform to the primary compliance requirements indicated in Section A will not be considered. The bid evaluation requirements below must be read together with the bid evaluation criteria that may form part of the bid specifications.*

**A Acceptance or Rejection of Bid (Primary Compliance Verification)**

**Legality of bid document:**

**The following shall lead to disqualification:**

- i. Non-compliance with tender rules
- ii. Failure to attend a COMPULSORY briefing session (if applicable).
- iii. Failure to return all applicable pages of the tender document that must be signed/initialled.
- iv. Failure to complete tender forms in original ink.
- v. Failure to sign/ initial all applicable pages (**where a provision to sign has been provided**) of the tender document. Signing of the Bidder's Disclosure and Declaration is deemed equivalent to signing that specific page and/or signing the page represents signing the Bidder's Disclosure and Declaration.
- vi. Any changes/ alterations to pricing that are not signed/ initialled and/ or the use of correctional fluid/ tape or any similar product in respect of pricing in the tender document.
- vii. Any changes to the tender specifications (unless formally agreed to by the Electoral Commission and recorded as such before the closure of the tender).
- viii. Failure to complete and sign all affidavits, certificates, declarations and annexures contained in the tender in original ink.
- ix. Failure to register on the Central Supplier Database (CSD).
- x. A non-compliant tax status

**The following may lead to disqualification:**

Failure to sign/initial any other alterations and/or corrections to the information submitted by the tenderer,  
which the Electoral Commission may consider to be material.

**Incomplete bid submission:**

The following shall lead to disqualification:

- i. Rates and prices – schedules not completed as required.
- ii. Failure to submit obligatory written proposals/ explanations/ samples/ prototypes/ certificates or similar requirements.
- iii. In respect of subcontractors (>25%) or joint ventures or consortiums, failure to complete and submit the required tender forms (pages 13-25 of the tender document) or to submit evidence that your tax affairs are in order.

**B Bid Evaluation**

**Inability to evaluate the tender:**

Incomplete schedule of rates and prices.

Prices and information not furnished as specified and/ or required.

Incomplete written proposals/ submissions where required.

Bids that qualify for bid evaluation purpose shall be subjected to the bid evaluation criteria as set out in the bid specifications. Such bid evaluation shall include assessment and evaluation of the bidder's disclosure.

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Tenderers should note that ALL information requested in terms of the bid submission is required and may be used for bid evaluation purposes.

**General questionnaire (for completion by the tenderer) to ensure compliance with tender requirements/ rules/ conditions/ specifications:**

Question	If YES, Mark YES*	If NO, Mark NO*
Are you duly authorised to sign the tender?		
Has the <i>Bidder's Disclosure and Declaration</i> been completed and signed?		
Have separate forms (pages 13-25) been completed for each member of a consortium, joint venture or subcontractor as specified in the tender document?		
Is the tender document complete – i.e. are all pages as well as compulsory returnables included/returned with your bid submission?		
The use of pencil to complete the tender forms will invalidate your bid. Have all applicable pages of this document been completed and signed or initialled in original ink by the signatory of the tender document?		
Have all corrections/alterations to information and or prices made on this document been certified/signed/ initialled by the signatory of the tender document?		
Have you noted that the use of correction fluid/tape or any such products to amend prices shall invalidate your bid submission?		
Is your company (and any potential subcontractors) registered on the Central Supplier Database (CSD)? Please include a copy of your registration form in your bid submission.		
Are your tax affairs in order and reflected as being compliant on the Central Supplier Database (CSD)? As such, have you noted that your bid may be rejected at the time of awarding this tender if your tax status is non-compliant on the CSD?		
Have the General Tender Conditions been noted?		
Have the Bid Evaluation Criteria been noted?		
Has the Scope of Services been noted?		
Have prices been quoted VAT inclusive?		
Have a comprehensive written proposal and/or samples/ certificates/ <i>et cetera</i> as called for in this tender been prepared and submitted with the tender document?		

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**SOUTH AFRICA**

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**Electoral Commission**

**Tender IEC/IECT-02/2026**

**Network Datacentre & WAN Infrastructure Upgrade**

**IMPORTANT NOTICE**

**Failure to comply with the completion of the tender conditions and the required information or submission of the required stipulated documents shall invalidate a bid.**

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## 1. Introduction

The purpose of this tender is to procure switches to replace Data Centre's core layer and Access layer switches at National Office and the Provincial Election Offices (PEOs) as part of the Technology refresh project at the Electoral Commission.

## 2. Background Information

The Electoral Commission has not refreshed its network switches in the data centre for over 10 years. With network throughput of many back-end devices going beyond 10 Gbps, a bottleneck is created since some of the switches can support only up to 1 Gbps. On the access layer level, some of the switches do not reliably support Power over Ethernet (POE).

The Electoral Commission has invested extensively in ICT technologies, which provide a platform to effectively support and enable its business processes and to meet its goal of providing a free and fair election process in an open and transparent environment. The Electoral Commission's ICT Department intends to continue running a highly efficient, secure, and stable ICT environment making full use of industry standards, best practices and disciplines based upon stable, secure, and reliable technologies.

**Bidders must print the tender documentation from the IEC's website (eProcurement system/eTender Portal) and then complete and submit all the required documentation before the due date as specified in this document.**

**The tender requires the manual completion of the documentation and submission thereof. No online bids are to be placed. Completed tender documents and supporting written submission must be submitted as stipulated in the tender document.**

## 3. Technical Specifications

It must be noted that the technical specifications below are the minimum requirements; the only exception that may be accepted will be in case where the bidder's specification is better. Anything below specification will be disqualified.

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- 3.1 All submissions must be of the same brand and warranted by the Original Equipment Manufacturer (OEM), all supporting connecting cables and connecting SFP's (Small form Factors) QSFP's (Quad Small Form-factor Pluggable) must be fully supported and warranted by that OEM and not void any warranties due to unsupported generic pluggable devices. All network and server components—including transceivers, cables, active optical cables, brackets, rails, and direct access cables—must be sourced and deployed in accordance with the approved design standards by the OEM. The use of generic or non-certified hardware is strictly prohibited, as it may result in the nullification of equipment warranties, violation of licensing terms, and forfeiture of vendor support agreements. All peripheral quantities are the total amount required for that switch quantities and not per switch or chassis.
  
- 3.2 All network switching uplinks must support either VSS (Virtual Switching System) (VSX (Virtual Switching Extension) (VSYS)Virtual System, or EVPN multihoming virtualization technology for its core.
  
- 3.3 The Electoral Commission is looking to acquire the 2 x Modular Core SFP / LC / and 10G Base-T Ethernet High Density Modular L2 / L3 switches for its Data Centre at the National Office in Centurion as shown in the tables below, the modular core should be equipped with ample 100G and 10G SFP/QSFP28 line cards to accommodate the total of uplink ports both on Chassis-1 and Chassis-2. Each chassis should have equal port capacity for a dual connectivity high availability core design. The technical specifications of the switches are below:

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**TECHNICAL SPECIFICATIONS**

**National Office Enterprise Core Modular Layer Managed Switches**

Item No	Primary Equipment / Service	Product Description	QTY
1	<b>National Office Enterprise Core Layer Managed Switches</b>	<p>The campus core fibre chassis is a high-performance, modular networking switch designed to serve as the backbone of an enterprise or campus core network. It uses fibre-optic blades or fixed port combination of 10G / 100G SFP+/QSFP28 fibre technology to provide high-speed, reliable, and scalable connectivity for thousands of users and devices across multiple buildings.</p> <p>In a typical 2 Tier campus condensed network architecture, the core chassis resides at the top of the hierarchy. It aggregates all the traffic from distribution / access switches and provides high-speed connections to the internet, data centres, and other major network services The core must be able to support ample modular line cards or fixed fibre ports count to accommodate the SFP+ / QSFP+/QSFP28 quantities listed below on this table and allow for expansion on the chassis should the need arise The SFP count below is the total of SFP's for both chassis which will determine the port blades or fixed port capacity needed on each chassis. All peripherals below is the total quantities for both chassis and not per chassis.</p> <p>Support either for BGP, OSPF, VXLAN, with either VSS (Virtual Switching System) (VSX (Virtual Switching Extension) (VSY)Virtual System, or EVPN multihoming virtualization chassis technology</p> <p>Support RJ-45 serial or USB-C console; RJ-45 Ethernet port; or USB-Type A</p> <p>Support high-speed, fully distributed architecture and provides high speed bidirectional switching and forwarding designed the campus core or (MOD)middle-of-rack in data centre environments with a minimum of <b>“64K-128K mac-address table size capabilities”</b>.</p> <p>Support REST APIs and Python scripting provide fine-grained microservices architecture enabling full integration with other workflow systems and services.</p> <p>Industry-standard CLI (Command Line Interface) with a hierarchical structure; SNMP v2c/v3; sFlow (RFC 3176);</p> <p>Remote monitoring (RMON); Precision Time Protocol (PTP Class C (G.8275.1/.2)</p> <p>South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.</p>	2
		Monitoring and Management device Subscription license. Inclusive to both chassis. One per chassis.	2
		Universal Chassis Rack Mount Kits One per Chassis	2
		5 Year minimum Support subscription One per Chassis	2
		10G SFP+ 10 km Single Mode SM Transceiver	50
		10G SFP+ 400m Multi MM Mode Transceiver	48
		100G SFP / QSFP28 100 m Multimode MM Transceivers 80 per chassis	160

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TECHNICAL SPECIFICATIONS			
National Office Enterprise Core Modular Layer Managed Switches			
Item No	Primary Equipment / Service	Product Description	QTY
		QSFP28 to SFP28 Adapter	32

3.4 The Electoral Commission is looking to acquire 2 x WAN Access layer 2 x 48, 1/10 G Baset-T Ethernet switches with Managed Enterprise Switch for its Data Centre at the

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National Office in Centurion as shown in the table below:

<b>TECHNICAL SPECIFICATIONS</b>			
<b>National Office Enterprise Datacentre WAN Layer Managed Switches</b>			
<b>Item Number</b>	<b>Primary Equipment/ Service</b>	<b>Product Description</b>	<b>QTY</b>
3	<b>National Office Enterprise Datacentre WAN Layer Managed Switches</b>	The High-Performance Layer 2 switch is engineered for deployment within campus aggregation layers or middle-of-row (MoR) configurations in data centre core rack environments. It is optimized for telecommunication systems, MPLS routers and other layer 3 devices, providing a robust and scalable aggregation layer for modern enterprise networks. The platform should feature 1/10GbE Base-T Ethernet copper and 10G SFP+ Fibre uplink connectivity in a compact 1U form factor to offer advanced flexibility in connectivity and aggregation design offering enhanced flexibility for high-bandwidth uplink to the core integration.	2
		The system must be equipped with a fully populated set of front-to-back cooling fans and at least two front-to-back power supplies, configured in a dual-redundant setup, to ensure continuous and reliable power delivery across independent Power Distribution Units (PDUs).	
		RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A	
		This switch type should be able to support virtualization technology to aggregate multiple physical switches into a single, logical virtual switch. This approach enhances redundancy, improves network resiliency, and simplifies overall management within critical infrastructure environments. The design ensures that in the event of a hardware fault or device failure, network traffic and essential services seamlessly continue through the remaining active nodes—maintaining high availability and minimizing the risk of downtime.	
		This switch must support 48 port 1/10GbE Base-T Ethernet and (SFP/SFP+) 10G Uplink connectivity in a compact 1U form factor. to offer advanced flexibility in connectivity and aggregation design.	
		Support for REST APIs and Python scripting enables a fine-grained microservices architecture, ensuring seamless integration with external workflow systems and services.	
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.	
		1U Universal Rack Mount Kit	<b>2</b>
		5 Year Minimum (Next Business Day) Support subscription.	<b>2</b>
		Monitoring and Management Subscription license.	<b>2</b>
	10G SFP+ LC MM Transceiver Modules	<b>8</b>	

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3.5 The Electoral Commission is looking to acquire the 20 x 48 Base-T Ethernet Enterprise Out-of-Band Layer, L2 Managed Enterprise Switch for its Data Centre at the National Office in Centurion as shown in the table below:

<b>TECHNICAL SPECIFICATIONS</b>			
<b>National Office Enterprise Service Management &amp; Out-of-Band Management Layer Managed Switch</b>			
<b>Item No</b>	<b>Primary Equipment/ Service</b>	<b>Product Description</b>	<b>QTY</b>
2	<b>National Office Enterprise Service Management &amp; Out-of-Band Management Layer Managed Switch</b>	Out-of-Band Management (OOBM) switching for dedicated network infrastructure used exclusively for the remote monitoring, configuration, and management of IT devices—such as switches management ports, routers, firewalls, and servers—without relying on the production (in-band) data network. This separate path ensures secure access to critical Electoral Commission’s infrastructure even when the main network is down or experiencing issues. The total quantities peripherals are the total for 20 switches required.	20
		48 ports 10/100/1000BASE-T Ports 4x 1/10G SFP ports	
		Support RJ-45 serial and USB-C console or RJ-45 Ethernet port; USB-Type A	
		Enterprise-class connectivity with support for ACLs, robust QoS, and common protocols.	
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.	
		Universal Rack Kit	20
		5 Year Minimum Support subscription	20
		Monitoring and Management Subscription license.	20
		10G SFP / SFP+ LC SR MMF Transceiver	40
		Console Cable	1

3.6 The Electoral Commission is looking to acquire the 40 x 10G Base-T Ethernet Enterprise Leaf Layer 2 Managed Access Switches for its Data Centre at the National Office in Centurion as shown in the table below

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**TECHNICAL SPECIFICATIONS****National Office Enterprise Leaf Layer Enterprise Managed Datacentre Server Access Switches**

Item No	Primary Equipment/ Service	Product Description	QTY
4	<b>National Office Enterprise Leaf Layer Enterprise Managed Datacentre Server Access Switches</b>	<p>This Switch Series provides a flexible, high-performance solution for modern enterprise and data Center environments, supporting on-premises, cloud, mobile, and IoT workloads. It functions as both a campus core and aggregation platform, as well as for top-of-rack (ToR) deployments. The switches offer automated network operations, simplified provisioning, and programmability through REST API and Python, with robust fault tolerance to ensure zero service disruption during control-plane events. Real-time visibility and analytics are also built-in a compact 1U form factor, this platform delivers industry-leading line-rate performance. Connectivity includes a minimum of 40 x 10GBase-T Ethernet ports uplinks to servers and storage and 4 x 40/100G QSFP28 (SFP/SFP+) ports for uplinks. The total quantities are the peripherals needed as a total for all 40 switches.</p> <p>The system must be equipped with fully populated front-to-back cooling fans and a minimum of two front-to-back power supplies, configured in a dual-redundant setup, to ensure reliable power delivery across separate Power Distribution Units (PDUs).”</p> <p>RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A</p> <p>Support High-performance min or better 1.76 Tbps of bidirectional switching and 1,309 Mpps of forwarding designed for aggregation in the campus or top-of-rack in data centre environments.</p> <p>This switch type should be able to support virtualization technology to aggregate multiple physical switches into a single, logical virtual switch. This approach enhances redundancy, improves network resiliency, and simplifies overall management within critical infrastructure environments.</p> <p>Support for REST APIs and Python scripting in the ability to interact with web services that adhere to the Representational State Transfer (REST) architectural style using Python as the programming language for scripting.</p> <p>South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.</p> <p>Minimum required ports equal or better 40 Base-T Ethernet ports and 4 /100G QSFP28 Fibre Uplink Ports.</p>	<b>40</b>
		1U Universal 4-post slide Rack Mount Kits or better	<b>40</b>
		5 Year Minimum Support subscription	<b>40</b>
		Monitoring and Management Subscription license.	<b>40</b>
		100G, QSFP28 SFP Transceivers	<b>88</b>

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3.7 The Electoral Commission is looking to acquire the 56 x 24 Port Base-T Ethernet Enterprise Layer 2 Managed Access Switches for its Municipal Offices shown in the table below.

<b>Branch Office Enterprise</b>			
<b>Branch Office Enterprise 24 ports managed PoE (Power over Ethernet) Access Switches</b>			
<b>Item No</b>	<b>Primary Equipment/ Service</b>	<b>Product Description</b>	<b>QTY</b>
5	<b>Branch Office Enterprise 24 ports managed PoE (Power over Ethernet) Access Switches</b>	<p>This switch will provide 1 GbE / 4x 1GbE SFP uplink interfaces and delivers up to 740 W of IEEE 802.3at (Class 4) Power over Ethernet (PoE+) to support wireless access points, end-user devices, and IoT endpoints. Offer reliable Gigabit Ethernet connectivity This switch is a 24 Port Base-T Ethernet switch with integrated PoE functionality, enabling cost-effective, wired access for enterprise branch offices and small-to-medium business (SMB) managed network environments.</p>	56
		Managed Switch	
		Ports 24x ports PoE 10/100/1000BASE-T ports 4 x 1G SFP uplink ports	
		Support for IoT (IoT, system of interrelated computing devices), Access Points and VoIP (Voice over IP) devices	
		Include power cord - South Africa localization with 5-year support foundation care for the support of hardware and software and firmware upgrades.	
		5 Year Minimum Support subscriptions.	
		Monitoring and Management Subscription licenses.	
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)	

3.8 The Electoral Commission is looking to acquire the 50 x 48 Port Base-T Ethernet Enterprise Layer 2 Managed Access Switches for its Municipal Offices shown in the

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tables below.

<b>Branch Office Enterprise</b>			
<b>Branch Office Enterprise 48 ports managed PoE (Power over Ethernet) Access Switches</b>			
<b>Item No</b>	<b>Primary Equipment/ Service</b>	<b>Product Description</b>	<b>QTY</b>
6	<b>Branch Office Enterprise 48 ports managed PoE (Power over Ethernet) Access Switches</b>	This switch will provide 1 GbE / 4x 1GbE SFP uplink interfaces and delivers up to 740 W of IEEE 802.3at (Class 4) Power over Ethernet (PoE+) to support wireless access points, end-user devices, and IoT endpoints. Offer reliable Gigabit Ethernet connectivity This switch is a 48 Port Base-T Ethernet switch with integrated PoE functionality, enabling cost-effective, wired access for enterprise branch offices and small-to-medium business (SMB) managed network environments. The peripherals are the total quantities for all the 50 switches.	50
		Managed Switch	
		Ports 48 x ports PoE 10/100/1000BASE-T ports 4 x 1G SFP uplink ports	
		Support for IoT (IoT, system of interrelated computing devices), Access Points and VoIP (Voice over IP) devices	
		Include power cord - South Africa localization with 5-year support foundation care for the support of hardware and software and firmware upgrades.	
		5 Year Minimum Support subscriptions.	
		Monitoring and Management Subscription licenses.	
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)	
		1 Gigabit MMF SFP's	100

3.9 The Electoral Commission is looking to acquire the 68 x 48 Port 1G Base-T Ethernet Stackable PoE Enterprise End-Point-User Access Managed Switches for its National Office and Provincial office as shown in the table below. Delivery will be at the National

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Office in Centurion.

<b>TECHNICAL SPECIFICATIONS</b>			
<b>National Office &amp; Provincial Office Enterprise End-Point-User Access Managed Enterprise Switch</b>			
<b>Item No</b>	<b>Primary Equipment/ Service</b>	<b>Product Description</b>	<b>QTY</b>
7	<b>National Office &amp; Provincial Office Enterprise End-Point-User Access Managed Enterprise Switch</b>	These switches support 48 x ports 10/100/1000BASE-T Class 4 PoE Ports, supporting up to 30W per port with 4x 1/10G SFP 10G uplink ports; Support PoE Standards IEEE 802.3af, 802.3at Total 740 Watts Per switch. The peripherals listed below on this table is the total amount required for all 68 switches.	68
		1x USB-C Console Port	
		1x RJ-45 Console Port	
		1x OOBM	
		1x USB Type-A Host port	
		Fixed Power Supply with Fixed Fans	
		Support Stacking with minimum support and capabilities of 8 stacked devices via 10G SFP Stack Uplink and Core Uplinks.	
		Support Continual state synchronization provides superior fault tolerance and high availability. Always-on infrastructure designed for resiliency and upgrades with zero downtime.	
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)	
		1U Universal Rack Mount Kit	<b>68</b>
		5 Year minimum Support subscription	<b>68</b>
		Monitoring and Management Subscription license.	<b>68</b>
10G SFP 10 km Single Mode SM Transceiver	<b>60</b>		
10G SFP 400m Multi MM Mode Transceiver	<b>190</b>		

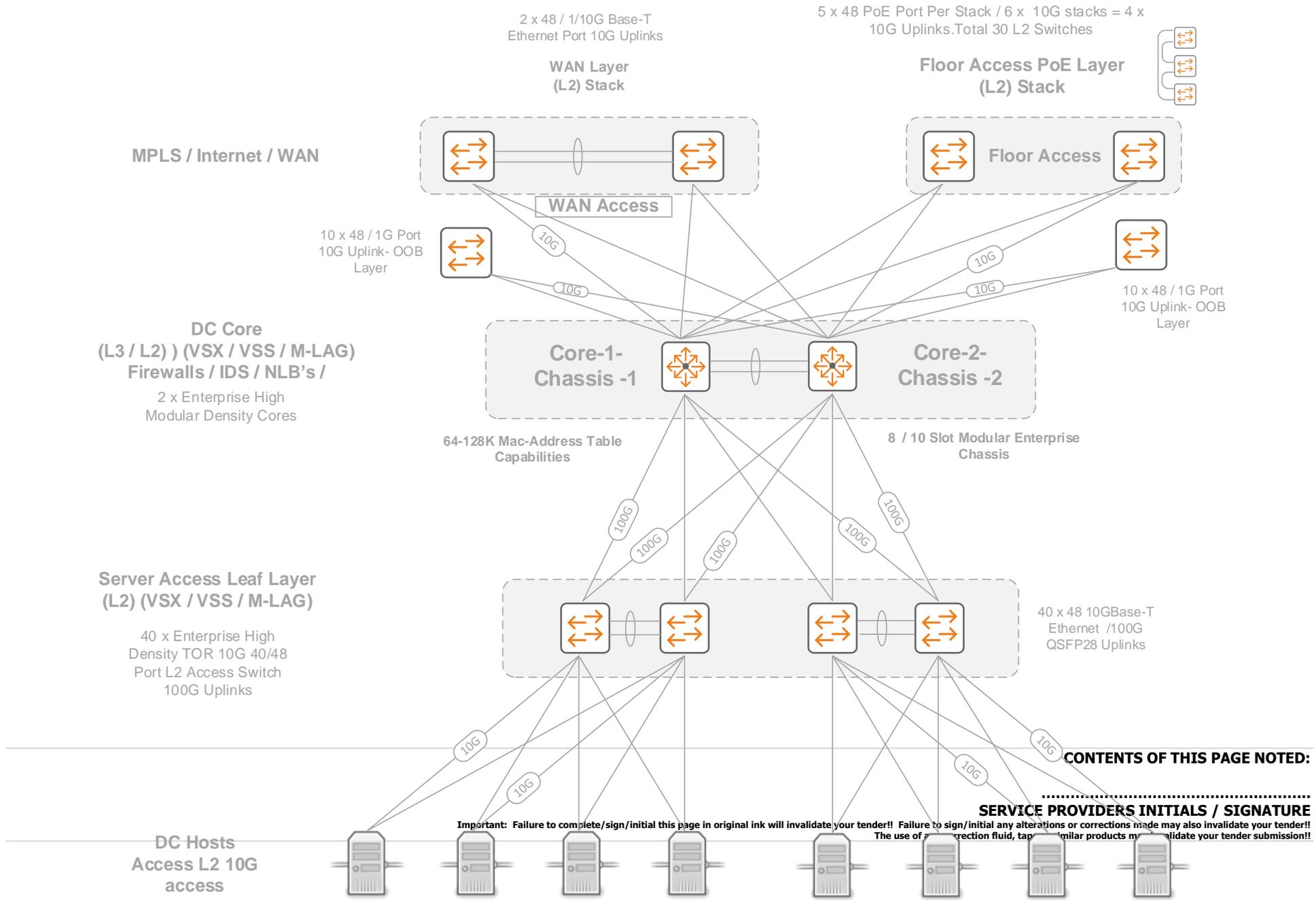
3.10 Upon completion of installation, the prospective bidder will be required to fully integrate the solution into the Electoral Commission’s infrastructure. The Commission seeks to acquire a turnkey Network Operations Center (NOC) to serve as a centralized facility for the continuous monitoring and management of network availability, performance, and security across all connected systems, infrastructure, and services. The core function of the NOC will be to proactively detect, monitor, diagnose, and resolve network-related issues, while ensuring operational continuity and adherence to cybersecurity standards. The bidders must comply with the below specification table

3.11 The diagram below shows the design view of the envisaged network at National Office

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3.12 The Head Office Endpoint User Access & the Provincial Office Endpoint User Access (Connecting User Endpoint Workstations, Printers, etc.) are integrated as one, however each specification has its own accessories requirements such as particular SFPs, for stacking, Rack Kits and other accessories needed for connectivity.

3.13 The bidder must also quote for the installation and configuration services to assist the Electoral Commission to install and configure the switches at National Office situation in Centurion. The bidder must have at least 5 years' experience in selling, network design, installation and configuration of proposed switches.

3.14 The bidder must also quote for fibre cabling between the floors at the Electoral Commission as per diagram below While the diagram indicated an estimated 85-meter length for the single-mode fibre links between the switch room cabinets and the data centre patch panel, a more practical estimation of 100 meters should be used. This increase ensures a safer and more reliable installation by accommodating for excess cable required during routing, bends and termination. The installation should include 4. Therefore, 4 pairs would be 4 pairs x 2 fibres per pair TX/RX = 8 fibres per floor with a total of 32 single mode fibres to terminate at the datacentre. And include LC-LC single mode SMF fly leads 5 meter in length.

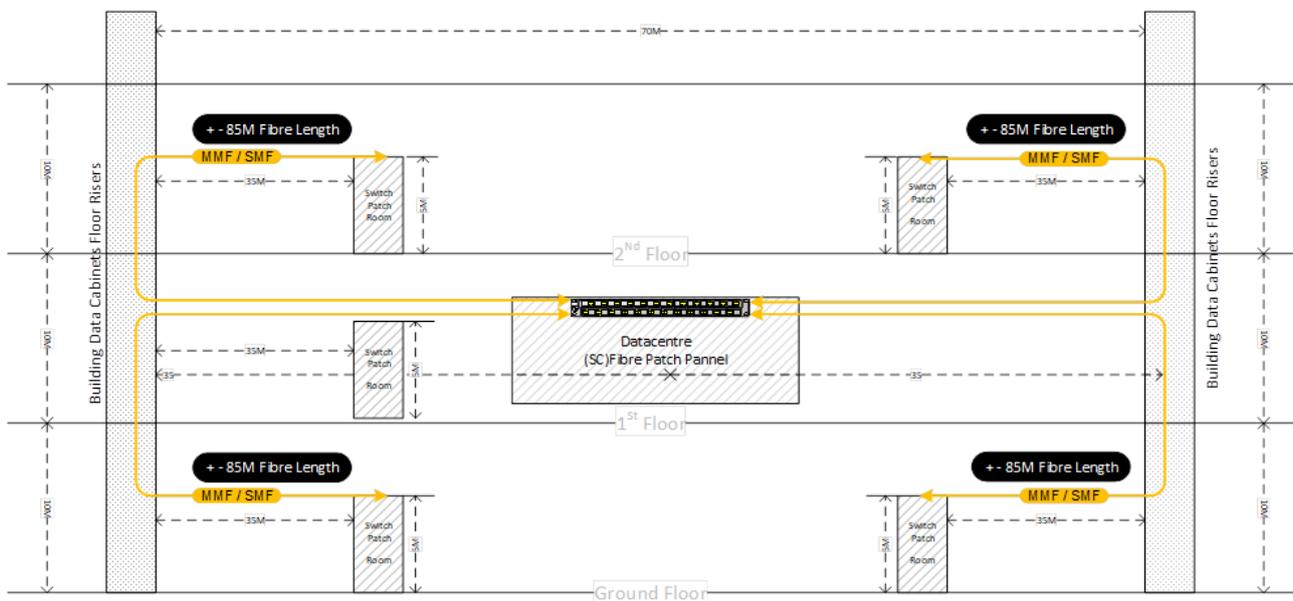


Figure 1 Cabling Requirements

3.15 The bidder must also include the product lifecycle for the proposed switches. It is expected

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that the switches should have a lifespan of at least 10 years from delivery date. The product must also not reach End-Of-Life before the end of 10 years from delivery date. Bidder to submit proof or a product roadmap for the proposed product.

- 3.16 All the switches are to be of the same brand and models. Failure to standardize on a same brand will result in disqualification.
- 3.17 The bidder must provide a formal proof of OEM statement of licensing/warranty stating associated services, terms and conditions thereof for warranty support with the OEM. The minimum warranty is of 5 years. The warranty should enable the Electoral Commission to access hardware support including software and firmware upgrades.
- 3.18 The bidder must demonstrate that the proposed product is available in South Africa, has market penetration and local technical and engineering support. Bidders must specify proof thereof as part of the bid submission.
- 3.19 Points will be given to solutions that are based on a standard existing product in the market and not products specifically designed or cloned for this bid. The Commission may require proof of market penetration and references. Bidder to include a data sheet for each of the switch proposed.
- 3.20 The switches must integrate into a network operation centre for detection, response, auditing, and reporting
- 3.21 The switches must be supplied with rack mounting kits. The switches must fit in the racks of the dimensions below:
  - a) Width: 600 mm
  - b) Height: 2020 mm
  - c) Depth: 1020 mm

## 4. Planning Assumptions

The Electoral Commission has made the following assumptions:

- 4.1 The successful service provider is required to undertake the installation, setup, and configuration of the Bill of Materials detailed in this tender. The Electoral Commission will offer network technical support staff to aid in the installation and setup process.

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Wherever the need arises the successful bidder shall do initial equipment configuration of environmental specific requirements.

- 4.2 The delivery of the hardware, software licenses and implementation services required must be completed within the days as stipulated in the delivery and implementation schedule stipulated in section 10.
- 4.3 The bidder must comply with the Electoral Commission’s change management process.

### 5. General Bid Conditions

The following standard bid conditions must be adhered to and complied with, failing of which the bid will be disqualified:

- 5.1 Bidders must submit their bids by not later than the stipulated closing date and time on the tender.
- 5.2 Bidders must complete and submit **Appendix A: Technical Bid Response Sheet** to show compliance to the tender requirements
- 5.3 The bidder must be authorized to sell the product supplied.
- 5.4 An OEM letter of proof of the reseller agreement/authorization must accompany the written documentation for this bid.
- 5.5 Should the reseller authorization be from a distributor, then a proof of authorization authorizing the distributor to resell and/or to authorize others by the OEM must be submitted together with the reseller authorization from the distributor.
- 5.6 The bidder must submit a price schedule or quotation for the switches proposed. Details of all the components on the switches including the SKUs of the components must be included in the price schedule / quotation.
- 5.7 Bidder must provide an example SLA that incorporates the OEM Warranty as part of the

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submission

- 5.8 Bidders must adhere to the delivery schedule in **Section 10**.
- 5.9 The bidder must provide at least five (5) contactable references of past services of a similar nature (data centre switches sales, installation and configuration) that the bidder provided or was involved in. Reference details must include the following: customer name, contact person, contact details (telephone, email, physical address) and products delivered, the number of units delivered and the timeframe. Bidders are to use **Appendix C: Guideline Reference Table** as guideline.

## 6. Quality Control

The following quality control conditions must be adhered to and complied with, failing which the bid may be disqualified.

- 6.1 The bidder takes responsibility for the completeness and quality of their bid submission.
- 6.2 The bidder must undertake and warrant that the switches hardware is new, in good condition and in line with the tender specifications.
- 6.3 The bidder will have the primary responsibility of ensuring that the proposed equipment complies with the required specification in terms of functionality and technical specification including quantity and quality.
- 6.4 The Electoral Commission may also call on bidders to make presentations in order for the Electoral Commission to ensure full compliance with all its requirements and as part of the bid evaluation process prior to the conclusion of the adjudication of the bid. Any such request for presentations shall only be for clarification purposes in support of mandatory requirements that must be adhered to as part of the written submission requirements of this bid. Failure to submit mandatory requirements shall not be rectified by the call for presentations. Any restrictions or conditions associated with any elements of the service offering/s must be detailed. The Electoral Commission reserves the right to reject conditions which are considered unfavourable to its business or unacceptable.
- 6.5 The bidder and/or OEM must provide the associated support and maintenance for the duration of the warranty period. The support and maintenance must include all services as

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per product code.

- 6.6 The submission of a bid implies acceptance of the terms specified in the provisions laid down in the bid specifications, the procurement and, where applicable, additional documents.
- 6.7 Bidders are expected to examine carefully and respect all instructions and standard formats contained in these specifications.
- 6.8 A bid that does not contain all the required information and documentation will be disqualified.
- 6.9 The Electoral Commission will issue an official purchase order to the successful bidder before any services can be delivered.
- 6.10 Awarding of the bid to the successful bidder will be subject to the Electoral Commission's due diligence audit requirements, where applicable.
- 6.11 Although the Electoral Commission will only deal with the principal service provider, if a bidder plans to sub-contract any of the services in this bid, they are required to attach copies of sub-contracting agreements in their bid response documentation. The bidder must also familiarize themselves with Supply Chain Management (SCM) regulations with respect to subcontracting
- 6.12 Notwithstanding any shortcomings in these specifications, service providers must ensure that the proposed solution will form a workable and complete solution.
- 6.13 The Electoral Commission reserves the right and discretion to amend the quantities or cancel or not award this bid based on any reason including operational or financial requirements.

## 7. Supplier Performance

- 7.1 Contracting of any service provider to render goods and/or services to the Electoral Commission are subject to the fulfilment of the Electoral Commission's due diligence audit requirements.
- 7.2 An essential component of the Electoral Commission's due diligence audit requirements

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may involve site visits to potential suppliers/contractors as well as inspection of various key documents underpinning the establishment of the companies involved in bids of the Electoral Commission. This also includes confirmation of capability and capacity requirements to execute the services specified in such bids.

- 7.3 Upon notification of the Electoral Commission's intention to award a contract, the successful bidder may be required to enter into a service level agreement (SLA/contract) with the Electoral Commission.
- 7.4 The purpose of the SLA (if applicable other than what the Electoral Commission's standard purchase orders provide for) is to set performance criteria within the key requirements of this request for quotation, namely quantity, quality, and delivery.
- 7.5 The SLA may contain elements such as supplier progress milestones, delivery schedules, quality checkpoints and invoicing procedures.
- 7.6 The Electoral Commission reserves the right to reject any services delivered not conforming to the bid specification.
- 7.7 Where previously agreed delivery schedules are not met by a supplier, the Electoral Commission shall have the right to appoint an alternative supplier to make good the shortfall in supply. Any additional costs incurred by the Electoral Commission in obtaining such corrective services or products from another source will be for the account of the defaulting supplier.

## 8. Pricing Requirements

Completion of the detailed pricing schedule by responding to each item is compulsory. Failure to complete and submit this detailed pricing schedule as part of the bid submission shall lead to disqualification.

- 8.1 The total bid price must be firm for 180 days from the closing date and time of this bid and must be in South African Rand inclusive of VAT. Once awarded the prices will remain firm for the duration of the contract.
- 8.2 The price breakdown [Appendix B: Pricing Schedule](#) must be submitted as part of the bid's

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supporting documentation and will be used for adjudication.

- 8.3 All costs associated with the supply and delivery to The Electoral Commission's National Office must be included in the total bid price. The total bid price must be inclusive of all factors which may contribute the cost of fulfilling the bid, factors such as:
  - a) Any Hardware and Software costs.
  - b) Delivery costs to the Electoral Commission's national office in Centurion, Gauteng, South Africa.
  - c) 5 years Support, Maintenance and Warranty
- 8.4 The bidder must submit a price schedule or quotation for the switches proposed. Details of all the components on the switches including the SKUs (stock-keeping unit- Product Code) of the components must be included in the price schedule / quotation.
- 8.5 The Electoral Commission reserves the right to adjust costs by excluding some cost factors.
- 8.6 All costs associated with the solution must be captured on the pricing schedule - no additional costs will be entertained.
- 8.7 The equipment proposed must be complete.

## 9. Adjudication and Award of Contract

- 9.1 Bidders are advised to refer to the [Appendix D: Bid Evaluation Criteria](#) to ensure that they have addressed all critical bid requirements.
- 9.2 The bid will be awarded to a bidder whose solution successfully conforms to specifications and is able to deliver the services, and in terms of the provisions of the Preferential Procurement Policy Framework Act, 2000 and specifically the Preferential Procurement

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Regulations, 2022.

9.3 The Electoral Commission will issue a formal order before any services can be delivered.

### 10. Delivery and Implementation Timeframe

10.1 The successful bidder will be required to complete delivery within 4-6 weeks from receipt of an order for the switches.

10.2 Bidder must include confirmation from the OEM / distributor regarding the delivery lead times of the switches proposed as part of the submission.

10.3 Delivery of the equipment will be at the following address:

**Election House  
Riverside Office Park,  
1303 Heuwel Avenue,  
Centurion,  
0157**

### 11. Enquiries

All enquiries regarding this bid must be submitted exclusively through the VotaQuotes platform. This requirement supports the principles of fairness, openness, and transparency in the procurement process.

All questions and the official responses will be published on the public VotaQuotes website ([www.votaquotes.elections.org.za](http://www.votaquotes.elections.org.za)) where the bid is advertised.

Bidders are responsible for regularly monitoring the platform for any updates, clarifications, or additional information published during the bidding period.

No telephonic, email, or other forms of communication regarding bid enquiries will be accepted or responded to.

An enquiry cut-off date applies to all bids. The final date and time for submitting enquiries is published on the VotaQuotes platform under the specific bid listing

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## 12. Briefing Session

12.1 A non-compulsory virtual briefing session will be held. (Link to be provided)

## 13. Written Submissions

All tender documentation submissions must be received before the closing date and time for submissions as stipulated in the tender document. Submissions received after the closing date and time will lead to bids being disqualified and not considered.

13.1 All bids must be placed in the Electoral Commission's tender box situated in the foyer of the Electoral Commission's National Office in Centurion at the following address before the closing date and time of this tender at the following address:

Election House  
Riverside Office Park,  
1303 Heuwel Avenue,  
Centurion,  
0157

Note: Clearly mark your submission: For the attention of Procurement and Asset Management Department – Tender Number: **IEC/ICT-02/2025**

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13.2 Failure to submit all of the required documentation before the closing date and time shall invalidate the bid. It remains the responsibility of the bidder to confirm receipt of the required documentation with the IEC’s Procurement and Asset Management Department.

## 14. Summary of Submission Requirements

14.1 All written supporting documentation must be submitted as stipulated in the bid requirement.

14.2 Submissions received after the closing date and time will lead to bids being disqualified and not considered.

14.3 The following supporting documents must be submitted as part of the written submissions. Failure to submit these will lead to the bid being disqualified.

- a) Completed technical specifications in accordance with the requirements in **Appendix A: Technical Bid Response Sheet** to demonstrate compliance with the bid specification as per 5.2.
- b) Five (5) relevant contactable References, as per 5.7 - **Appendix C: Guideline Reference Table**
- c) Completed pricing schedule as per 8.2 - **Appendix B: Pricing Schedule**
- d) A letter of proof of the reseller agreement either from the OEM or an authorized distributor; (i.e., if the reseller is authorized by a distributor) as per 5.3, 5.4 and 5.5. If the reseller

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agreement is from a distributor, then proof from the OEM authorizing the distributor needs to be included.

- e) Submit at least 5 years' warranty confirmation as per 3.12
- f) Submit a price schedule / quotation showing all components of the switches being proposed as per 8.4.
- g) Submit OEM/distributor's delivery lead times confirmation as per 10.2.
- h) Submit data/specification sheet for the proposed switches as per 3.8.

## 15. Closing Date

The closing date and time of this tender is specified on the tender documents in accordance the bidding requirements. The closing date and time is determined by the clock on the Electoral Commission's servers and is not negotiable. Bidders must also take note supporting documentation must be delivered before closing date and time.

## 16. Appendix A – Technical Response Sheet

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**Appendix A – Technical Bid Response Sheet**

**Completion of this technical response sheet by the bidder is compulsory. Bidder must comply with every requirement. Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification.**

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
<b>Core Layer Enterprise Managed Datacentre Switches</b>						
1	<b>Core Layer Enterprise Managed Datacentre Switches</b>	<p>Campus 32 port 100G QSFP+/QSFP28 Front-to-Back 6 Fans 2</p> <p>Power Supply Bundle core and aggregation switch and data centre Middle of Rack solution with an innovative and powerful approach to dealing with the cross-domain demands of the mobile, cloud, and IoT era. Fully programmable with automation and visibility and helps troubleshoot via simple scripting. Network Analytics Engine provides the ability to monitor and troubleshoot the network, system, application and security related issues easily, through simple python agents and REST Apis. High-speed fully distributed architecture with 6.4Tbps of switching capacity. Provides robust security and QoS with advanced Layer 2 and Layer 3 features including support for BGP, OSPF, VRF and VXLAN. This core will support all spine switches via high-density throughput bandwidth at 100G fibre uplinks. The peripherals are the total quantities for both chassis</p>	2			

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		Support either for BGP, OSPF, VXLAN, with either VSS (Virtual Switching System) (VSX (Virtual Switching Extension) (VSYS) Virtual System, or EVPN multihoming virtualization chassis technology				
		RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A				
		Support high-speed, fully distributed architecture and provides high speed bidirectional switching and forwarding designed the campus core or (MOD)middle-of-rack in data centre environments with a minimum of <b>“64K-128K mac-address table size capabilities”</b> .				
		Support REST APIs and Python scripting provide fine-grained microservices architecture enabling full integration with other workflow systems and services.				
		Industry-standard CLI (Command Line Interface) with a hierarchical structure; SNMP v2c/v3; sFlow (RFC 3176); Remote monitoring (RMON); Precision Time Protocol (PTP Class C (G.8275.1/.2)				
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.				
		Monitoring and Management device Subscription license.	<b>2</b>			

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		Universal Chassis Rack Mount Kits	2			
		5 Year minimum Support subscription	2			
		10G SFP+ 10 km Single Mode SM Transceiver	50			
		10G SFP+ 400m Multi MM Mode Transceiver	48			
		100G SFP / QSFP28 100 m Multimode MM Transceivers	160			
		QSFP28 to SFP28 Adapter	32			
<b>Enterprise Datacentre WAN Layer Managed Enterprise Switch</b>						

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
2	<b>Enterprise Datacentre Service Layer Managed Enterprise Switch</b>	The High-Performance Layer 2 switch is engineered for deployment within campus aggregation layers or middle-of-row (MoR) configurations in data centre core rack environments. It is optimized for telecommunication systems, MPLS routers and other layer 3 devices, providing a robust and scalable aggregation layer for modern enterprise networks. The platform should feature 1/10GbE Base-T Ethernet copper and 10G SFP+ Fibre uplink connectivity in a compact 1U form factor to offer advanced flexibility in connectivity and aggregation design offering enhanced flexibility for high-bandwidth uplink to the core integration. Designed for seamless interoperability core architectures, the switch delivers advanced scalability, low latency, and high throughput performance—ensuring reliable operation across mission-critical network environments. The peripherals are the total quantities for both switches.	2			

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		The system must be equipped with a fully populated set of front-to-back cooling fans and at least two front-to-back power supplies, configured in a dual-redundant setup, to ensure continuous and reliable power delivery across independent Power Distribution Units (PDUs).				
		RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A				
		This switch type should be able to support virtualization technology to aggregate multiple physical switches into a single, logical virtual switch. This approach enhances redundancy, improves network resiliency, and simplifies overall management within critical infrastructure environments. The design ensures that in the event of a hardware fault or device failure, network traffic and essential services seamlessly continue through the remaining active nodes—maintaining high availability and minimizing the risk of downtime.				
		This switch must support 48 port 1/10GbE Base-T Ethernet and (SFP/SFP+) 10G Uplink connectivity in a compact 1U form factor. to offer advanced flexibility in connectivity and aggregation design.				

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		Support for REST APIs and Python scripting enables a fine-grained microservices architecture, ensuring seamless integration with external workflow systems and services.				
		1U Universal Rack Mount Kit	2			
		5 Year Minimum Support subscription.	2			
		Monitoring and Management Subscription license.	2			
		10G SFP+ LC MM Transceiver Modules	8			
<b>National Office Enterprise Service Management &amp; Out-of-Band Management Layer Managed Enterprise Switch</b>						
3	<b>National Office Enterprise Service Management &amp; Out-of-Band Management Layer Managed Enterprise Switch</b>	Out-of-Band Management (OOBM) switching for dedicated network infrastructure used exclusively for the remote monitoring, configuration, and management of IT devices—such as switches management ports, routers, firewalls, and servers—without relying on the production (in-band) data network. This separate path ensures secure access to critical Electoral Commission's infrastructure even when the main network is down or experiencing issues. The peripherals are the total quantities for all 20 switches.	20			
		48 ports 10/100/1000BASE-T Ports 4x 1/10G SFP ports				

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		4x 1/10G SFP ports; PHY-less 1x USB-C Console Port 1x OOBM 1x USB Type-A Host port 1x RJ-45 Console Port Fixed power supply Fixed fans				
		RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A				
		Enterprise-class connectivity with support for ACLs, robust QoS, and common protocols.				
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.				
		Universal Rack Kit	20			
		5 Year Minimum Support subscription	20			
		Monitoring and Management Subscription license.	20			
		10G SFP / SFP+ LC SR MMF Transceiver	40			
		Console Cable	1			

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
<b>National Office Enterprise Leaf Layer Enterprise Managed Datacentre Server Access Switches</b>						
4	<b>National Office Enterprise Leaf Layer Enterprise Managed Datacentre Server Access Switches</b>	This Switch Series provides a flexible, high-performance solution for modern enterprise and data centre environments, supporting on-premises, cloud, mobile, and IoT workloads. It functions as both a campus core and aggregation platform, as well as for top-of-rack (ToR) deployments. The switches offer automated network operations, simplified provisioning, and programmability through REST API and Python, with robust fault tolerance to ensure zero service disruption during control-plane events. Real-time visibility and analytics are also built-in a compact 1U form factor, this platform delivers industry-leading line-rate performance. Connectivity includes a minimum of 40 x 10GBase-T Ethernet ports uplinks to servers and storage and 4 x 40/100G QSFP28 (SFP/SFP+) ports for uplinks. This supports flexible breakout options for scalability in spine-leaf architectures, ensuring high scalability, redundancy with multiple equal-cost paths, and low-latency east-west traffic flow. The peripherals listed below are the total quantities for all 40 switches.	<b>40</b>			

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**Appendix A – Technical Bid Response Sheet**

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		The system must be equipped with fully populated front-to-back cooling fans and a minimum of two front-to-back power supplies, configured in a dual-redundant setup, to ensure reliable power delivery across separate Power Distribution Units (PDUs)."				
		Support RJ-45 serial and USB-C console or RJ-45 Ethernet port; USB-Type A				
		Support High-performance min or better 1.76 Tbps of bidirectional switching and 1,309 Mpps of forwarding designed for aggregation in the campus or top-of-rack in data centre environments.				
		This switch type should be able to support virtualization technology to aggregate multiple physical switches into a single, logical virtual switch. This approach enhances redundancy, improves network resiliency, and simplifies overall management within critical infrastructure environments. The design ensures that in the event of a hardware fault or device failure, network traffic and essential services seamlessly continue through the remaining active nodes— maintaining high availability and minimizing the risk of downtime				

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		Support for REST APIs and Python scripting in the ability to interact with web services that adhere to the Representational State Transfer (REST) architectural style using Python as the programming language for scripting.				
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.				
		Minimum required ports equal or better 40 Base-T Ethernet ports and 4 /100G QSFP28 Fibre Uplink Ports.				
		1U Universal 4-post slide Rack Mount Kits or better	<b>40</b>			
		5 Year Minimum Support subscription	<b>40</b>			
		Monitoring and Management Subscription license.	<b>40</b>			
		100G, QSFP28 SFP Transceivers	<b>88</b>			
<b>Branch Office Enterprise 24 ports managed PoE (Power over Ethernet) Access Switches</b>						

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
5	Branch Office Enterprise 24 ports managed PoE (Power over Ethernet) Access Switches	This switch will provide 1 GbE / 4x 1GbE SFP uplink interfaces and delivers up to 740 W of IEEE 802.3at (Class 4) Power over Ethernet (PoE+) to support wireless access points, end-user devices, and IoT endpoints. Offer reliable Gigabit Ethernet connectivity This switch is a 24 Port Base-T Ethernet switch with integrated PoE functionality, enabling cost-effective, wired access for enterprise branch offices and small-to-medium business (SMB) managed network environments.	56			
		Managed Switch				
		Ports 24x ports PoE 10/100/1000BASE-T ports 4 x 1G SFP uplink ports				
		Support for IoT (IoT, system of interrelated computing devices), Access Points and VoIP (Voice over IP) devices				
		Include power cord - South Africa localization with 5-year support foundation care for the support of hardware and software and firmware upgrades.				
		5 Year Minimum Support subscriptions.				
		Monitoring and Management Subscription licenses.				

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)				
<b>Branch Office Enterprise 48 ports managed PoE (Power over Ethernet) Access Switches</b>						
6	<b>Branch Office Enterprise 48 ports managed PoE (Power over Ethernet) Access Switches</b>	This switch will provide 1 GbE / 4x 1GbE SFP uplink interfaces and delivers up to 740 W of IEEE 802.3at (Class 4) Power over Ethernet (PoE+) to support wireless access points, end-user devices, and IoT endpoints. Offer reliable Gigabit Ethernet connectivity This switch is a 48 Port Base-T Ethernet switch with integrated PoE functionality, enabling cost-effective, wired access for enterprise branch offices and small-to-medium business (SMB) managed network environments. The peripherals are the total quantities for all the 50 switches.	<b>50</b>			
		Managed Switch				
		Ports 48 x ports PoE 10/100/1000BASE-T ports 4 x 1G SFP uplink ports				
		Support for IoT (IoT, system of interrelated computing devices), Access Points and VoIP (Voice over IP) devices				

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		Include power cord - South Africa localization with 5-year support foundation care for the support of hardware and software and firmware upgrades.				
		5 Year Minimum Support subscriptions.				
		Monitoring and Management Subscription licenses.				
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)				
		1 Gigabit MMF SFP's	<b>100</b>			
<b>National Office &amp; Provincial Office Enterprise End-Point-User Access Managed Enterprise Switch</b>						
7	<b>National Office &amp; Provincial Office Enterprise End-Point-User Access Managed Enterprise</b>	These switches support 48 x ports 10/100/1000BASE-T Class 4 PoE Ports, supporting up to 30W per port with 4x 1/10G SFP 10G uplink ports; Support PoE Standards IEEE 802.3af, 802.3at Total 740 Watts Per switch. The peripherals are the total quantities for all 68 switches	<b>68</b>			
		1x USB-C Console Port				
		1x RJ-45 Console Port				
		1x OOBM				
		1x USB Type-A Host port				
		Fixed Power Supply with Fixed Fans				

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
		Support Stacking with minimum support and capabilities of 8 stacked devices via 10G SFP Stack Uplink and Core Uplinks.				
		Support Continual state synchronization provides superior fault tolerance and high availability. Always-on infrastructure designed for resiliency and upgrades with zero downtime.				
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)				
		1U Universal Rack Mount Kit	<b>68</b>			
		5 Year minimum Support subscription	<b>68</b>			
		Monitoring and Management Subscription license.	<b>68</b>			
		10G SFP 10 km Single Mode SM Transceiver	<b>60</b>			
		10G SFP 400m Multi MM Mode Transceiver	<b>190</b>			
<b>Network Operating Centre</b>						
8	<b>Network Operating Centre</b>	Integration of the solution into a network operation centre for detection, response, auditing, and reporting				
<b>General Requirements</b>						

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
9		All the switches must be the same brand and warranted by the Original Equipment Manufacturer (OEM), all supporting connecting cables and connecting SFP's (Small form Factors) QSFP's (Quad Small Form-factor Pluggable) must be fully supported and warranted by that OEM and not void any warranties due to unsupported pluggable devices	All			
10		All network appliances, switches or equipment must support virtual switching, virtualization technology pertaining to the brand for its core, and server access layer.	All			
		The Head Office Endpoint User Access & the Provincial Office Endpoint User Access (Connecting User Endpoint Workstations, Printers, etc.) are integrated as one, however each specification has its own accessories requirements such as particular SFPs, Direct Access Cables, and various lengths for stacking, adapters, Rack Kits and other accessories needed for connectivity	All			

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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
				YES	NO	
11		The switches must be supplied with rank mounting kits or rail kits. The switches must fit in the racks of the dimensions below: a) Width: 600 mm b) Height: 2020 mm c) Depth: 1020 mm	All			

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## 17. APPENDIX B: PRICING SCHEDULE

\*The total bid price inclusive of VAT is the bid price that will be used for bid evaluation and adjudication. No any other additional costs will be accepted.

<b>PRICING SCHEDULE – DETAILED BREAKDOWN</b>					
Completion of this Price Schedule by the bidder is compulsory. Bidders must also provide a product code for the proposed component. Failure to complete and submit this pricing schedule as part of the bid submission shall lead to disqualification. Bidder must also provide a quotation separate from this pricing schedule					
	Product Code	Description	Quantity	Unit Cost inclusive of VAT	Total Cost inclusive of VAT
1.		Core Modular Chassis Enterprise Managed Switches	2		
2.		National Office Enterprise WAN Layer Managed Enterprise Switch	4		
3.		National Office Enterprise Server Access Layer Enterprise Managed Datacentre Server Access Switches	40		
4.		National Office Enterprise OOB Out-of-Band Layer Enterprise Managed Datacentre Switches	20		
5.		National Office & Provincial Office Enterprise End-Point-User Access Managed Enterprise Switch	68		
6.		Municipal Electoral Office 24 PoE (Power over Ethernet) Port Managed Access Switch	56		
7.		Branch Office Enterprise 48 ports managed PoE (Power over Ethernet) Access Switches	50		
8.	SERVICES	Installation, Setup and Configuration (including the NOC configuration)	1		
9.	SERVICES	Inter-floor fibre cabling	1		

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**PRICING SCHEDULE – DETAILED BREAKDOWN**

Completion of this Price Schedule by the bidder is compulsory. Bidders must also provide a product code for the proposed component.

Failure to complete and submit this pricing schedule as part of the bid submission shall lead to disqualification.

Bidder must also provide a quotation separate from this pricing schedule

	Product Code	Description	Quantity	Unit Cost inclusive of VAT	Total Cost inclusive of VAT
<b>*TOTAL BID PRICE</b>					

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## 18. APPENDIX C: Guideline Reference Table

### Reference #1

EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS:		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product (s)	
	Services Provided	
	Number of Core Switches delivered	
	Number of Access Layer Switches delivered?	
	Number of Leaf /Spine Layer Switched delivered?	
Timeframe	When was this done?	

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Reference #2

EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS:		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product (s)	
	Services Provided	
	Number of Core Switches delivered	
	Number of Access Layer Switches delivered?	
	Number of Leaf /Spine Layer Switched delivered?	
Timeframe	When was this done?	

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Reference #3

EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS:		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product (s)	
	Services Provided	
	Number of Core Switches delivered	
	Number of Access Layer Switches delivered?	
	Number of Leaf /Spine Layer Switched delivered?	
Timeframe	When was this done?	

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Reference #4

EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS:		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product (s)	
	Services Provided	
	Number of Core Switches delivered	
	Number of Access Layer Switches delivered?	
	Number of Leaf /Spine Layer Switched delivered?	
Timeframe	When was this done?	

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Reference #5

EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS:		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product (s)	
	Services Provided	
	Number of Core Switches delivered	
	Number of Access Layer Switches delivered?	
	Number of Leaf /Spine Layer Switched delivered?	
Timeframe	When was this done?	

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## 19. APPENDIX D: Evaluation Criteria

Bidders are advised to refer to Appendix D to ensure that they have addressed all critical bid requirements which will be used for assessing the bids. Bidders are “NOT” expected to complete and submit this section.

### 19.1 Stage 1: Assessment of Bidder’s Disclosure

All bids received will be evaluated and assessed in respect of the mandatory information provided in the Bidder’s Disclosure (SBD4) as well as the register for restricted suppliers and tender defaulters.

Any potential issues that may arise or transgressions that may identified will be pursued in accordance with statutory obligations and requirements.

In this regard, the following must be noted:

The Electoral Commission must, as part of its supply chain management (SCM) processes, identify and manage all potential conflicts of interest and other disclosures made by a person participating in procurement process to enable the accounting officer or delegated authority to make informed decisions about the person participating in the SCM process.

As such, the Bidders Disclosure form, issued as Standard Bidding Document (SBD) 4, is attached herewith for all entities who participate in the bid process.

As part of the evaluation of the procurement process, the information provided by a person on the SBD4 form must be evaluated.

In so doing, it must be noted that if the bid evaluation establishes that:

- (a) a person within the bidding entity is an employee of the State, the Electoral Commission’s CEO must request the relevant accounting officer/accounting authority whether the person-
  - (i) Is prohibited from conducting business with the State in terms of Section 8 of the Public Administration Management Act, 2014; or
  - (ii) has permission to perform other remunerative work outside of their employment, where the PAMA does not apply to such employee.
- (b) the conduct of a person constitutes a transgression of the Prevention and Combating of Corrupt Activities Act, 2004.
- (c) the conduct of a person constitutes a transgression of the Competition Act, 1998, the conduct must be reported to the Competition Commission; and
- (d) the conduct of a person must be dealt with in terms of the prescripts applicable to the Electoral Commission.

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- 19.1.1 If it is established that a person has committed a transgression in terms of the above, or any other transgression of SCM prescripts, the bid may be rejected, and the person may be restricted.
- 19.1.2 The Electoral Commission’s CEO must inform National Treasury of any action taken against a person within 30 days of implementing the action.
- 19.1.3 During the bid evaluation process, the Electoral Commission must in addition to other due diligence measures, establish if a person is not listed in-
  - (a) the Register of Tender Defaulters; and
  - (b) the list of restricted suppliers.
- 19.1.4 A bid related to a restricted bidder or tender defaulter shall be rejected.
- 19.1.5 The under-mentioned assessment criteria will be used to evaluate the elements relating to SBD4, CSD registration, tax compliance, restricted suppliers and tender defaulters:

	<b>Assessment Criteria</b>	<b>Bidder Requirement (YES/NO)</b>	<b>Comments</b>
1.	Bidder is registered on the National Treasury Central Supplier Database (CSD). *		
2.	Bidder is tax compliant. **		
3.	The bidder is not an employee of the state.		
4.	Having certified the SBD4, it is accepted that the bidder’s conduct does not constitute a transgression of the Prevention and Combating of Corrupt Activities Act.		
5.	Having certified to the SBD4, it is accepted that the bidder’s conduct does not constitute a transgression of the Competition Act.		
6.	The bidder is not a tender defaulter as per the register published on the National Treasury website.		
7.	The bidder is not a restricted supplier as per the register published on the National Treasury website.		

\* No bid shall be accepted if a supplier is not registered on the National Treasury Central Supplier Database (CSD).

\*\* A bidder must be tax compliant before a contract is awarded. A bid will be disqualified if the bidder’s tax affairs remain non-compliant as per the provisions of National Treasury Instruction No 09 of 2017/2018 Tax Compliance Status Verification.

**19.2 Stage 2: Key Qualifying Criteria**

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Stage 2 – Key Qualifying Criteria				
Failure to comply with any of the requirements below will result in the bid being disqualified				
No.	Description	Yes	No	Comments
1.	Did the bidder complete and submit technical specification as per 5.2? (Appendix A: Technical Bid Response Sheet)			
2.	Did the bidder complete and submit pricing schedule as per 8.2? (Appendix B: Pricing Schedule)			
3.	Did the bidder submit a letter of proof of the reseller agreement either from the OEM or an authorized distributor (i.e. if the reseller is authorised by a distributor) as per 5.3, 5.4 and 5.5?			
4.	Did the bidder include price schedule / quotation showing all the components of the switch being proposed as per 3.10 and 3.14?			
5.	Did the bidder submit confirmation of the 5-year OEM warranty for the proposed switches as per 3.17?			
6.	Did the bidder submit a product lifecycle showing a lifespan of at least 10 years for the proposed switches as per 3.15?			
7.	Did the bidder propose switches of the same brand being submitted as per 3.16?			
8.	The bidder to incorporate the solution into a network operation centre as per 3.10?			
Overall Stage 2 Outcomes:		<b><u>Assessment Comments:</u></b>		
		<b>Bid qualifies for further consideration: (YES/NO):</b>		

**19.3 Stage 3: Technical Evaluation**

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
<b>Core Layer Enterprise Managed Datacentre Switches</b>						
1	<b>Core Layer Enterprise Managed Datacentre Switches</b>	Campus 32 port 100G QSFP+/QSFP28 Front-to-Back 6 Fans 2 Power Supply Bundle core and aggregation switch and data centre Middle of Rack solution with an innovative and powerful approach to dealing with the cross-domain demands of the mobile, cloud, and IoT era. Fully programmable with automation and visibility and helps troubleshoot via simple scripting. Network Analytics Engine provides the ability to monitor and troubleshoot the network, system, application and security related issues easily, through simple python agents and REST Apis. High-speed fully distributed architecture with 6.4Tbps of switching capacity. Provides robust security and QoS with advanced Layer 2 and Layer 3 features including support for BGP, OSPF, VRF and VXLAN. This core will support all spine switches via high-density throughput bandwidth at 100G fibre uplinks. The peripherals are the total quantities for both chassis	2			
		Support either for BGP, OSPF, VXLAN, with either VSS (Virtual Switching System) (VSX (Virtual Switching Extension) (VSY) Virtual System, or EVPN multihoming virtualization chassis technology				
		RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A				

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		Support high-speed, fully distributed architecture and provides high speed bidirectional switching and forwarding designed the campus core or (MOD)middle-of-rack in data centre environments with a minimum of <b>“64K-128K mac-address table size capabilities”</b> .				
		Support REST APIs and Python scripting provide fine-grained microservices architecture enabling full integration with other workflow systems and services.				
		Industry-standard CLI (Command Line Interface) with a hierarchical structure; SNMP v2c/v3; sFlow (RFC 3176); Remote monitoring (RMON); Precision Time Protocol (PTP Class C (G.8275.1/.2)				
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.				
		Monitoring and Management device Subscription license.	<b>2</b>			
		Universal Chassis Rack Mount Kits	<b>2</b>			
		5 Year minimum Support subscription	<b>2</b>			
		10G SFP+ 10 km Single Mode SM Transceiver	<b>50</b>			
		10G SFP+ 400m Multi MM Mode Transceiver	<b>48</b>			
		100G SFP / QSFP28 100 m Multimode MM Transceivers	<b>160</b>			
		QSFP28 to SFP28 Adapter	<b>32</b>			
<b>Enterprise Datacentre WAN Layer Managed Enterprise Switch</b>						

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
2	<b>Enterprise Datacentre Service Layer Managed Enterprise Switch</b>	The High-Performance Layer 2 switch is engineered for deployment within campus aggregation layers or middle-of-row (MoR) configurations in data centre core rack environments. It is optimized for telecommunication systems, MPLS routers and other layer 3 devices, providing a robust and scalable aggregation layer for modern enterprise networks. The platform should feature 1/10GbE Base-T Ethernet copper and 10G SFP+ Fibre uplink connectivity in a compact 1U form factor to offer advanced flexibility in connectivity and aggregation design offering enhanced flexibility for high-bandwidth uplink to the core integration. Designed for seamless interoperability core architectures, the switch delivers advanced scalability, low latency, and high throughput performance—ensuring reliable operation across mission-critical network environments. The peripherals are the total quantities for both switches.	2			
		The system must be equipped with a fully populated set of front-to-back cooling fans and at least two front-to-back power supplies, configured in a dual-redundant setup, to ensure continuous and reliable power delivery across independent Power Distribution Units (PDUs).				
		RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A				

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		This switch type should be able to support virtualization technology to aggregate multiple physical switches into a single, logical virtual switch. This approach enhances redundancy, improves network resiliency, and simplifies overall management within critical infrastructure environments. The design ensures that in the event of a hardware fault or device failure, network traffic and essential services seamlessly continue through the remaining active nodes—maintaining high availability and minimizing the risk of downtime.				
		This switch must support 48 port 1/10GbE Base-T Ethernet and (SFP/SFP+) 10G Uplink connectivity in a compact 1U form factor. to offer advanced flexibility in connectivity and aggregation design.				
		Support for REST APIs and Python scripting enables a fine-grained microservices architecture, ensuring seamless integration with external workflow systems and services.				
		1U Universal Rack Mount Kit	<b>2</b>			
		5 Year Minimum Support subscription.	<b>2</b>			
		Monitoring and Management Subscription license.	<b>2</b>			
		10G SFP+ LC MM Transceiver Modules	<b>8</b>			
<b>National Office Enterprise Service Management &amp; Out-of-Band Management Layer Managed Enterprise Switch</b>						

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
3	<b>National Office Enterprise Service Management &amp; Out-of-Band Management Layer Managed Enterprise Switch</b>	Out-of-Band Management (OOBM) switching for dedicated network infrastructure used exclusively for the remote monitoring, configuration, and management of IT devices—such as switches management ports, routers, firewalls, and servers—without relying on the production (in-band) data network. This separate path ensures secure access to critical Electoral Commission’s infrastructure even when the main network is down or experiencing issues. The peripherals are the total quantities for all 20 switches.	20			
		48 ports 10/100/1000BASE-T Ports 4x 1/10G SFP ports				
		4x 1/10G SFP ports; PHY-less 1x USB-C Console Port 1x OOBM 1x USB Type-A Host port 1x RJ-45 Console Port Fixed power supply Fixed fans				
		RJ-45 serial and USB-C console; RJ-45 Ethernet port; USB-Type A				
		Enterprise-class connectivity with support for ACLs, robust QoS, and common protocols.				
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.				
		Universal Rack Kit		20		
		5 Year Minimum Support subscription		20		

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		Monitoring and Management Subscription license.	20			
		10G SFP / SFP+ LC SR MMF Transceiver	40			
		Console Cable	1			

**National Office Enterprise Leaf Layer Enterprise Managed Datacentre Server Access Switches**

4	<b>National Office Enterprise Leaf Layer Enterprise Managed Datacentre Server Access Switches</b>	This Switch Series provides a flexible, high-performance solution for modern enterprise and data centre environments, supporting on-premises, cloud, mobile, and IoT workloads. It functions as both a campus core and aggregation platform, as well as for top-of-rack (ToR) deployments. The switches offer automated network operations, simplified provisioning, and programmability through REST API and Python, with robust fault tolerance to ensure zero service disruption during control-plane events. Real-time visibility and analytics are also built-in a compact 1U form factor, this platform delivers industry-leading line-rate performance. Connectivity includes a minimum of 40 x 10GBase-T Ethernet ports uplinks to servers and storage and 4 x 40/100G QSFP28 (SFP/SFP+) ports for uplinks. This supports flexible breakout options for scalability in spine-leaf architectures, ensuring high scalability, redundancy with multiple equal-cost paths, and low-latency east-west traffic flow. The peripherals listed below are the total quantities for all 40 switches.	40			
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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		The system must be equipped with fully populated front-to-back cooling fans and a minimum of two front-to-back power supplies, configured in a dual-redundant setup, to ensure reliable power delivery across separate Power Distribution Units (PDUs)."				
		Support RJ-45 serial and USB-C console or RJ-45 Ethernet port; USB-Type A				
		Support High-performance min or better 1.76 Tbps of bidirectional switching and 1,309 Mpps of forwarding designed for aggregation in the campus or top-of-rack in data centre environments.				
		This switch type should be able to support virtualization technology to aggregate multiple physical switches into a single, logical virtual switch. This approach enhances redundancy, improves network resiliency, and simplifies overall management within critical infrastructure environments. The design ensures that in the event of a hardware fault or device failure, network traffic and essential services seamlessly continue through the remaining active nodes—maintaining high availability and minimizing the risk of downtime				
		Support for REST APIs and Python scripting in the ability to interact with web services that adhere to the Representational State Transfer (REST) architectural style using Python as the programming language for scripting.				

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		South Africa, C14 to C15 power cords used to connect high-temperature IT equipment to power sources within server racks.				
		Minimum required ports equal or better 40 Base-T Ethernet ports and 4 /100G QSFP28 Fibre Uplink Ports.				
		1U Universal 4-post slide Rack Mount Kits or better	<b>40</b>			
		5 Year Minimum Support subscription	<b>40</b>			
		Monitoring and Management Subscription license.	<b>40</b>			
		100G, QSFP28 SFP Transceivers	<b>88</b>			
<b>Branch Office Enterprise 24 ports managed PoE (Power over Ethernet) Access Switches</b>						
5	<b>Branch Office Enterprise 24 ports managed PoE (Power over Ethernet) Access Switches</b>	This switch will provide 1 GbE / 4x 1GbE SFP uplink interfaces and delivers up to 740 W of IEEE 802.3at (Class 4) Power over Ethernet (PoE+) to support wireless access points, end-user devices, and IoT endpoints. Offer reliable Gigabit Ethernet connectivity This switch is a 24 Port Base-T Ethernet switch with integrated PoE functionality, enabling cost-effective, wired access for enterprise branch offices and small-to-medium business (SMB) managed network environments.	56			
		Managed Switch				
		Ports 24x ports PoE 10/100/1000BASE-T ports 4 x 1G SFP uplink ports				

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		Support for IoT (IoT, system of interrelated computing devices), Access Points and VoIP (Voice over IP) devices				
		Include power cord - South Africa localization with 5-year support foundation care for the support of hardware and software and firmware upgrades.				
		5 Year Minimum Support subscriptions.				
		Monitoring and Management Subscription licenses.				
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)				
<b>Branch Office Enterprise 48 ports managed PoE (Power over Ethernet) Access Switches</b>						
6	<b>Branch Office Enterprise 48 ports managed PoE (Power over Ethernet) Access Switches</b>	This switch will provide 1 GbE / 4x 1GbE SFP uplink interfaces and delivers up to 740 W of IEEE 802.3at (Class 4) Power over Ethernet (PoE+) to support wireless access points, end-user devices, and IoT endpoints. Offer reliable Gigabit Ethernet connectivity This switch is a 48 Port Base-T Ethernet switch with integrated PoE functionality, enabling cost-effective, wired access for enterprise branch offices and small-to-medium business (SMB) managed network environments. The peripherals are the total quantities for all the 50 switches.	50			
		Managed Switch				

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		Ports 48 x ports PoE 10/100/1000BASE-T ports 4 x 1G SFP uplink ports				
		Support for IoT (IoT, system of interrelated computing devices), Access Points and VoIP (Voice over IP) devices				
		Include power cord - South Africa localization with 5-year support foundation care for the support of hardware and software and firmware upgrades.				
		5 Year Minimum Support subscriptions.				
		Monitoring and Management Subscription licenses.				
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)				
		1 Gigabit MMF SFP's	<b>100</b>			
<b>National Office &amp; Provincial Office Enterprise End-Point-User Access Managed Enterprise Switch</b>						
7	<b>National Office &amp; Provincial Office Enterprise End-Point-User Access Managed Enterprise</b>	These switches support 48 x ports 10/100/1000BASE-T Class 4 PoE Ports, supporting up to 30W per port with 4x 1/10G SFP 10G uplink ports; Support PoE Standards IEEE 802.3af, 802.3at Total 740 Watts Per switch. The peripherals are the total quantities for all 68 switches	<b>68</b>			
		1x USB-C Console Port 1x RJ-45 Console Port 1x OOBM 1x USB Type-A Host port				

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**Stage 3: Technical Evaluation**  
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Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
		Fixed Power Supply with Fixed Fans				
		Support Stacking with minimum support and capabilities of 8 stacked devices via 10G SFP Stack Uplink and Core Uplinks.				
		Support Continual state synchronization provides superior fault tolerance and high availability. Always-on infrastructure designed for resiliency and upgrades with zero downtime.				
		IEC C13 Socket to Type M South African Plug Power Cord, 2m (3 Pin)				
		1U Universal Rack Mount Kit	<b>68</b>			
		5 Year minimum Support subscription	<b>68</b>			
		Monitoring and Management Subscription license.	<b>68</b>			
		10G SFP 10 km Single Mode SM Transceiver	<b>60</b>			
		10G SFP 400m Multi MM Mode Transceiver	<b>190</b>			
<b>Network Operating Centre</b>						
8	<b>Network Operating Centre</b>	Integration of the solution into a network operation centre for detection, response, auditing, and reporting				
<b>General Requirements</b>						

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**Stage 3: Technical Evaluation**  
Non-compliance may lead to disqualification

Item Number	Primary Equipment/Service	Specification Details	Quantity	Compliance Indicator		Comments-
				YES	NO	
9		All the switches must be the same brand and warranted by the Original Equipment Manufacturer (OEM), all supporting connecting cables and connecting SFP's (Small form Factors) QSFP's (Quad Small Form-factor Pluggable) must be fully supported and warranted by that OEM and not void any warranties due to unsupported pluggable devices	All			
10		All network appliances, switches or equipment must support virtual switching, virtualization technology pertaining to the brand for its core, and server access layer.	All			
11		The Head Office Endpoint User Access & the Provincial Office Endpoint User Access (Connecting User Endpoint Workstations, Printers, etc.) are integrated as one, however each specification has its own accessories requirements such as particular SFPs, Direct Access Cables, and various lengths for stacking, adapters, Rack Kits and other accessories needed for connectivity	All			
12		The switches must be supplied with rank mounting kits or rail kits.  The switches must fit in the racks of the dimensions below: d) Width: 600 mm e) Height: 2020 mm f) Depth: 1020 mm	All			

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Overall Stage 3 Outcomes:	<b><u>Assessment Comments:</u></b>
	Bid qualifies for further consideration: (YES/NO):

**19.4 Stage 4: Technical Scoring**

<b>Bid Evaluation Criteria: Stage 4 – Technical Scoring</b>					
<b>To qualify to the next phase of adjudication a bidder must score a minimum of 75% (75/100)</b>					
	<b>Criteria</b>	<b>Available Score</b>	<b>Points Allocation</b>	<b>Actual Score</b>	<b>Comments</b>
1	Relevant Reference	50	a) Contact Details (Customer name, Contact Person, Email, Telephone and Physical address) = 2 point b) Product/Solution = 2 points c) Description of Services provided = 2 point d) Number of Core Switches delivered = 1 point e) Number of Access Layer switches delivered = 1 point f) Number of Leaf/Spine Layer Switches delivered = 1 point g) Service provided within the last 5 years = 1 point <b>Total for references (50) = maximum 10 points per reference (5)</b>		

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**Bid Evaluation Criteria: Stage 4 – Technical Scoring**

**To qualify to the next phase of adjudication a bidder must score a minimum of 75% (75/100)**

	Criteria	Available Score	Points Allocation	Actual Score	Comments
			references)		
2	Experience (data centre switches)	7	a) Bidder has network design experience <ul style="list-style-type: none"> <li>i. 5 years' experience (2 points)</li> <li>ii. More than 5 years' experience (3 points)</li> </ul> b) Bidder has installation and configuration experience <ul style="list-style-type: none"> <li>i. 5 years' experience (3 points)</li> <li>ii. More than 5 years' experience (4 points)</li> </ul>		

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**Bid Evaluation Criteria: Stage 4 – Technical Scoring**

**To qualify to the next phase of adjudication a bidder must score a minimum of 75% (75/100)**

	<b>Criteria</b>	<b>Available Score</b>	<b>Points Allocation</b>	<b>Actual Score</b>	<b>Comments</b>
3	Datasheets	20	Bidder submitted data sheets for the products proposed. a) Core Layer Switches (4 points) b) Core Service Layer Switches (4 points) c) Access Layer Switches (4 points) d) Leaf Layer Switches (4 points) e) Spine Layer Switches (4 points)		
4	Support, Maintenance and Warranty	5	The switches come with: a) At least 5 years' warranty (3 points) b) Lifetime warranty (5 points)		
5	Switches Lifespan	10	The switches proposed have a lifespan of: a) Core Layer Switches have at least 10 years' lifespan (2 points) b) Core Layer Service Layer Switches have at least 10 years' lifespan (2 points) c) Access Layer Switches have at least 10 years' lifespan (2 points) d) Leaf Layer Switches have at least 10 years' lifespan (2 points) e) Spine Layer Switches have at least 10 years' lifespan (2 points)		

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**Bid Evaluation Criteria: Stage 4 – Technical Scoring**

**To qualify to the next phase of adjudication a bidder must score a minimum of 75% (75/100)**

	Criteria	Available Score	Points Allocation	Actual Score	Comments
6	Product Market Penetration	4	a) Bidder has demonstrated proposed product is available in South Africa in terms of market penetration (2 points) b) Bidder has demonstrated that the product has local technical and engineering support (2 points)		
7	SLA	2	Bidder has included an SLA example that includes: a) Mean Time to Repair (MTTR) (1 point) b) Escalations to OEM (1 point)		
8	Delivery Lead times	2	Bidder has confirmed delivery within the specified requirements as per 10.2 (2 points)		
Overall Stage 4 Outcomes:		<p><b><u>Assessment Comments:</u></b></p>			
		<p><b>Bid qualifies for further consideration: (YES/NO):</b></p>			

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**19.5 Stage 5: Adjudication of Bids**

Only bids that comply with the requirements and conditions of the bid and that meet the minimum criteria in the bid evaluation process as stipulated above will be considered for bid adjudication purposes.

Acceptable bids must be market related.

This bid is deemed not to exceed R50 million including VAT.

Therefore, the 80/20 preference point system (PPPFA scoring) in terms of the Preferential Procurement Policy Framework Act, 2005 (PPPFA) and the Preferential Procurement Regulations, 2022 shall apply in the adjudication process of this tender where all acceptable bids received are equal to or below R50 million including VAT. Preference points will be allocated as follows:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**Bid Evaluation Committee**

	Evaluation Team Member's Name	Signature	
1			
2			
3			
4			
5			

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