**GOVAN MBEKI MUNICIPALITY**

**TENDER NO.: 8/3/1 – 17/2023**

**Notice: 129/2023**

**CLOSING DATE: 04/08/2023 AT 12H00**

**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROVISION OF SCREENING AND VERIFICATION SERVICES FOR GOVAN MBEKI MUNICIPALITY FOR A PERIOD OF 36 MONTHS, AS AND WHEN REQUIRED**

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the PROVISION OF SCREENING AND VERIFICATION SERVICES FOR GOVAN MBEKI MUNICIPALITY

Tender documents and specifications are available and can be downloaded free on the e-tenders portal website: [www.etenders.gov.za](http://www.etenders.gov.za) from 3rd July 2023

The closing time for receipt of tenders is **12:00hrs** on **04/08/2023.**Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

A **Non-Compulsory briefing session**, will be held on the 12th July 2023, at 10h00, at the Llilian Ngoyi Centre, Hall A. B OR C, Fisant Street, Secunda 2302 (Next to the Secunda Stadium)

Any technical enquiries relating to the tender document may be directed to Ms. JL Cloete at 017 620 6024.

Any general enquiries relating to the tender document may be directed to Mr. NE Mabizela at 017 620 6112.

Fully completed tender documents, clearly marked “**Tender Bid No.8/3/1- 17/2023: “PROVISION OF SCREENING AND VERIFICATION SERVICES FOR GOVAN MBEKI MUNICIPAL EMPLOYEES** with **“**NAME of TENDERER**” must be placed in a sealed envelope and placed in the** tender box provided by **Govan Mbeki Municipality on the 1st floor, Horwood Street, Secunda, 2302** by no later than 12h00 on **04/08/2023.** The envelope must be endorsed with number, title and closing date as indicated above.

*A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Local Municipality where 80 points will be allocated in respective of price and 20 points for a specific goal. Govan Mbeki Municipality SCM Policy allocate 20 points to Historically disadvantaged Individuals based on:*

* *Race - HDI (6),*
* *People with disability (4),*
* *Youth (4),*
* *Women (4) and*
* *Implementing Reconstruction and Development Programme (2).*

No awards will be made to a person:

* Who is not registered on the Central Supplier Database;
* Who is in the service of the state;
* If that person is not a natural person, of which any director, manager, principal shareholder, or stakeholder is a person in the service of the state; and/or
* Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Bidders who do not hear anything after 3 months from closing of tender, must consider their bid unsuccessful, or if notified otherwise by the municipality.

**The following documents must be attached as Annexure (Bidders that fail to submit documents indicated as compulsory will be disqualified)**

* **Copy/ printed Tax compliance status Pin to enable the municipality to verify the bidder’s tax compliance status- -Compulsory**
* **Copy of bidder’s current municipal account or Its Directors (not older than 3 months and not in arrears for more than three months) – Compulsory**
* **Valid Lease agreement, if leasing - Compulsory**
* **CSD summary report -Compulsory**
* **Joint Venture Agreement (In case of a Joint Venture) – Compulsory**

**E.N MASEKO**

**MUNICIPAL MANAGER**

GOVAN MBEKI MUNICIPALITY

Secunda Municipal Building

Horwood Street

**SECUNDA**