
	REQUEST FOR QUOTATION	Form No: UW-RFQ-2 Version No: 3/2023 Effective Date: Jul 2023
	RFQ Number: Q24/152/MM	

Description	Supply and Delivery of Autoclaves at uMngeni-uThukela Water Head Office
Advert Date	29/09/2023
Closing Date and Time	10/10/2023 at 15:00 pm
Compulsory or Non-Compulsory Briefing Session	N/A
SCM Enquiries	Mandisa Madlala Tel: 033 341 1325 Email: mandisa.madlala@umgeni.co.za
Technical Enquiries	Sthabiso Hadebe Tel: 033 341 1514 Email: sthabiso.hadebe@umgeni.co.za
Contents of RFQ	1. Invitation to quote 2. Bidders information 3. Terms and Conditions 4. Undertaking by Bidder 5. Terms of Reference/RFQ specifications 6. Price Schedule 7. Authority to Sign 8. Bidders disclosure [SBD 4] 9. Preference points claim form (SBD 6.1) 10. Contract Form [SBD 7.1]

Quotation Submission:	Tip-Offs Anonymous Hotline:
By email to: scmquotes@umgeni.co.za using Quote number as the email subject	Report unethical conduct at uMngeni-Uthukela Water on: Toll Free Number: 0800 864 463 Email: umgeniwater@whistleblowing.co.za Toll Free Fax: 0800 212 689 Postal: Freepost KZN665, Musgrave, 4062 SMS: 33490 Online: www.whistleblowing.co.za <i>Stop theft / fraud / dishonesty / bribery /blackmail / intimidation, and remain anonymous.</i>

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SPECIFICATIONS OF GOODS REQUIRED

1. Background

To supply and deliver Autoclaves to uMngeni-uThukela Water Head Office.

2. Description of goods/ services required

Property	Specification	Checklist (Tick Appropriate Box)	
		Specification Met	Specification Not Met
Temperature Operating range	105 to 135°C		
Chamber plane	Vertical chamber		
Door Type	Flip Open		
Sterilization Timer	1 to above 180 minutes		
Timer	Programmable digital timer		
Safety Devices	Over-temperature cut-off; over-pressure cut-off; low-water power cut-off, lid closure detector; over-current detector and circuit breaker; mechanical and microprocessor-controlled pressure relief valve		
Chamber capacity	Between 70 to 90 Litres		
Accessories	Wire mesh baskets, floating sensor		
Compliance	Accredited witnessing according to SANS 347 N/B: Attached accreditation certificate of the inspection body that will be used for the recertification.		
Manufacturer Catalogue	Kindly furnish us with the manufacturer's catalogue for the quoted autoclave. The catalogue should include autoclave specifications.		

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3. Contract term

We anticipate that the contract will be Once Off.

4. Other information

- a) We estimate the quantity to be delivered is four (4) Autoclaves.
- b) We require the goods / services to be delivered at uMngeni-uThukela Water Head Office
310 Burger Street, Pietermaritzburg, 3201.
- c) Payment will be on successful delivery of milestones.

5. Mandatory documentation/requirements

- a) SBD 4 – Bidders disclosure
- b) Manufacturer Catalogue
- c) Accreditation certificate, as described in the table above.

6. Pricing

- a) The bidder shall provide the price proposal as detailed in SBD 3.1
- b) The bidder's price must be fully inclusive, and each item must be clearly specified.
- c) All additional costs must be clearly specified and included in the total quotation price, (e.g. transport, labour, etc.).
- d) All prices must be VAT inclusive.
- e) The bidder is responsible for all the cost that they shall incur related to the preparation and submission of the quotation.

7. Evaluation Process


The RFQ will be evaluated using a two (02)-stage evaluation approach:

7.1 First stage: Mandatory/ Administrative Requirements

1. SBD 4 – Bidders disclosure
2. Manufacturer Catalogue
3. Accreditation certificate

7.2 Second Stage: Price and Preference goals


1. Subsequent to the evaluation of mandatory/ administrative requirements, the second stage of evaluation of the bids will be in respect of price and preferential procurement only.
2. Tenderer is tax compliant
3. In compliance with the Preferential Procurement Regulations 2022, the 80/20 preference point system is applicable: points for this bid shall be awarded for:
 - a) Price; and (80) and Preference as defined in SBD 6.1 (20)
4. The Preference Goals that have been identified for this bid is stipulated in SBD 6.1
5. Preferential goals and applicable points for this tender in terms of Preferential Procurement Regulations 2022, are indicated in the table below:

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	Description	80/20	Evidence to be provided
HDI	An entity which is 51% owned by black people	10	CSD Report /CIPC Registration Certificate/ Sworn Affidavit B-BBEE Certificate/
RDP	The promotion of enterprises located in KZN	10	Lease Agreement/ Municipal Account/ Letter from the Traditional Authority.
Total points for preferential goals		20	

6. Failure on the part of a bidder to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed by the bidder.
7. UW reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by UW.
8. UW reserves the right to conduct negotiations with the qualifying bidder/s regarding any terms and conditions, including price(s), of a proposed contract where applicable UW reserves the right not to accept the lowest financial offer or any offer.

N/B: THIS DOCUMENT IS FOR INFORMATIONAL PURPOSE ONLY. PLEASE REQUEST THE BID DOCUMENT BY EMAIL FROM MANDISA.MADLALA@UMGENI.CO.ZA.

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