



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • [www.sita.co.za](http://www.sita.co.za)

### Dear Prospective Bidders

SITA has a ZERO-tolerance for fraud, corruption, bribery and any other form of unethical conduct, as outlined in our Fraud Prevention Policy and Fraud Response Plan.

Our company is committed to acting ethically and with integrity through all its relationships and business dealings, both internally (with its SITAzens) and externally (with its suppliers, clients, contractors and other stakeholders).

Should you suspect any form of misconduct relating to published bids or any other SITA business, please use any of the following platforms to blow the whistle:

**Telephone:** 0800 111 180

**Email:** [sita@tip-offs.com](mailto:sita@tip-offs.com)

**Website:** [www.tip-offs.com](http://www.tip-offs.com)

The SITA Ethics line is operated independently by **Deloitte Tip-Offs Anonymous**. Your tip-off can be made anonymously and confidentiality is guaranteed.

We thank you for your assistance in helping us maintain our zero-tolerance culture to fraud and corruption, as well as helping us strengthen our aspirations towards the highest standards of ethical conduct at SITA.

Your sincerely,

A handwritten signature in black ink, appearing to read "Kgauwe", is written over a horizontal line.

**Mr MK Kgauwe**

**Acting Managing Director**



### Non-Executive Directors:

Ms M Mosidi (Chairperson), Ms S Bvuma (Dr) (Deputy Chairperson), Ms S Moonsamy, Ms N Pietersen, Ms Z Hill, Ms O Ketsekile, Mr T Ratsitanga (Dr), Mr R Ramabulana, Mr W Vukela, Ms L Mseme, Ms J Morwane, Mr M Ratshimbilani

### Executive Directors:

Mr MK Kgauwe (Managing Director: Acting), Mr A Pretorius (Chief Financial Officer: Acting)  
Ms Makwena Mohlabi (Company Secretary)