

**YOU ARE HEREBY INVITED TO BID FOR THE SUPPLY AND DELIVERY OF FUEL AND LUBRICANTS**

**FROM 1 JULY 2023 TO 30 JUNE 2026**

TENDER NUMBER : PROC 7/2022

DESCRIPTION : Supply and delivery of fuel and lubricants for a period from 1 July 2023 to 30 June 2026.

CLOSING DATE : 24 November 2022

CLOSING TIME : 10H00

Bids will be opened in the Civic Centre, 1st Floor, Berg River Boulevard, Paarl in public at 10h15.

INFORMATION : **Obtain documentation:**

 Civil Engineering Services, 1 Market Street, 2nd Floor, Paarl, 7646

 Mrs Sandra Ontong: 021- 807 6237

Electronic copies can be requested from Justine.vanReenen@drakenstein.gov.za

 **Enquiries regarding tender documentation:**

 Mr P Pansegrouw

 Tel: 021 – 807 6452

 E-mail: Philip.Pansegrouw@drakenstein.gov.za

 **Office hours for collection:**

08h30 – 15h00 as from 20 October 2022**.** A non-refundable fee of R450.00 is payable to Drakenstein Municipality for collection of documents. **No fee will be charged when the tender documents is requested electronically.**

A non- compulsory clarification meeting will be held on 14 November 2022 at 10:00 the main municipal stores in Distillery Road, Paarl.

Bids may only be submitted on the bid documentation provided by the municipality and must remain valid for a minimum of 160 days after bid closing.

Telegraphic, telephonic, telex, facsimile, e-mailed or late tenders will not be accepted. The lowest, only or any bid shall not necessarily be accepted and the Council reserves the right to accept any part of the bid.

**TENDERS TO BE DEPOSITED IN**: The tender box 1 in the foyer of the Civic Centre, Drakenstein Municipality, Berg River Boulevard, PAARL, 7620. The tender box 1 is open from Mondays until Thursdays from 08:00 until 16:45 and on Fridays from 08:00 until 15:30. This excludes weekends and public holidays.

**NOTE:** **This tender will be evaluated in terms of the Preferential Procurement Regulations, 2017 that was promulgated by the Minister of Finance on 20 January 2017 in Government Gazette No 40553.**

**Please take note of the responsiveness criteria as stipulated in the tender document.**

**PROCUREMENT PREFERENCE POINT SYSTEM: 90/10**

The successful bidder will be required to fill in and sign a written contract form.

The following conditions to bid exist (failure to comply may result in your bid being disqualified):

1. This bid is subject to the general conditions of contract (GCC) and special conditions for bidding;

2. Relevant specifications.

3. Bidders must be registered on Drakenstein Municipality’s supplier database if they wish to conduct business with the municipality.

4. The tax status requirements as per MBD 1 (Part B) must be complied with. No contract will be awarded to any bidder that is not deemed tax compliant at the date of award.

5. Bids submitted must be in a sealed envelope clearly marked with the bid number, placed in the tender box 1 before closing time. Failure will result in the bid being invalid.

**Die Burger; Cape Times**

**DR JOHAN LEIBBRANDT**

**CITY MANAGER**

**U WORD HIERMEE UITGENOOI OM TE TENDER VIR DIE VOORSIEN EN LEWER VAN BRANDSTOF EN SMEERMIDDELS VANAF 1 JULIE 2023 TO 30 JUNIE 2026**

TENDER NOMMER : PROC 7/2022

BESKRYWING : Voorsien en lewer van brandstof en smeermiddels vanaf 1 Julie 2023 tot 30 Junie 2026.

SLUITINGSDATUM : 24 November 2022

SLUITINGSTYD : 10H00

Tenders sal in die openbaar geopen word in die Burgersentrum, 1ste Vloer, Bergrivier Boulevard, Paarl om 10:15

INLIGTING : **Dokumentasie verkrygbaar:**

Siviele Ingeneursdienste, Markstraat 1, 2de vloer, Paarl, 7646

Mev Sandra Ontong: 021 - 807 6237

Tender dokumente kan ook elektronies aangevra word vanaf Mev. Justine Solomons by Justine.vanReenen@drakenstein.gov.za

**Navrae in verband met die tender:**

 Mnr P Pansegrouw

 Tel: 021 – 807 6452

 E-mail: Philip.Pansegrouw@drakenstein.gov.za

**Kantoorure vir afhaal van tenderdokumente**

08h30 - 15h00 vanaf 20 Oktober 2022 teen ‘n nie- terugbetaalbare fooi van R450.00 betaalbaar aan Drakenstein Munisipaliteit. **Geen fooi is van toepassing indien tender dokumente elektronies versoek word nie.**

‘n Nie-verpligte uitklaar sessie word op 14 November 2022 om 10:00 by die munisipale stoor in Distillery Straat, Paarl gebou.

Tenders mag slegs ingedien word op die tender dokumentasie soos voorsien word deur die munisipaliteit en moet geldig bly vir ‘n minimum periode van 160 dae na tendersluiting.

Telegrafiese, telefoniese, telex, faksimilee, laat tenders of tenders per e-pos sal nie aanvaar word nie. Die Raad behou die reg voor om nie noodwendig die laagste, enigste of enige tender te aanvaar nie asook enige gedeelte van enige tender.

**Tenders moet geplaas word in die tenderbus 1 in die voorportaal van die Burgersentrum, Drakenstein Munisipaliteit, Bergrivier Boulevard, PAARL, 7620.** Die tenderbus 1 is oop vanaf Maandae tot Donderdae tussen 08:00 en 16:45 en op Vrydae vanaf 08:00 tot 15:30. Naweke en publieke vakansiedae is uitgesluit.

**NOTA:** **Hierdie tender sal ge-evalueer word in terme van die Voorkeur Verkrygingsregulasies van 2017 soos**

**gepubliseer deur die Minister van Finansies op 20 Januarie 2017 in Staatskoerant Nr 40553.**

**Neem kennis van die antwoordende kriteria soos vervat in die tender dokument.**

**VOORKEUR VERKRYGINGS PUNTESTELSEL: 90/10**

Daar sal van die suksesvolle tenderaar verwag word om ‘n geskrewe kontrakdokument in te vul en te onderteken.

Die volgende tendervoorwaardes geld (nalating om hieraan te voldoen mag lei tot diskwalifikasie van die tender):

1. Die tender is onderhewig aan die Algemene Kontrakvoorwaardes en spesiale voorwaardes.
2. Relevante spesifikasies.
3. Tenderaars moet geregistreer wees op Drakenstein Munisipaliteit se verskaffers databasis indien hulle besigheid wil doen met die munisipaliteit
4. Die belasting status vereistes soos per MBD 1 (Deel B) moet nagekom word
5. Die tender moet ingedien word in 'n verseëlde koevert en duidelik gemerk met die tender nommer daarop en geplaas word in die tenderbus 1 voor die sluitingstyd. Indien daar nie aan hierdie vereistes voldoen word nie sal die tender as ongeldig beskou word.

**Die Burger; Cape Times**

**DR JOHAN LEIBBRANDT**

**STADSBESTUURDER**