

INFRASTRUCTURE AND PROJECT IMPLEMENTATION MINUTES OF MEETING			 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD <small>Making progress possible. Together.</small>	
ISO-I&PI-ADMIN-003	18/12/2019	BULK WATER BRANCH	Version: 0	
COMPILED BY: SPO		WATER & SANITATION DEPARTMENT	APPROVED BY: HEAD I&PI	

SUBJECT	Tender no.: 192C/2024/25: Provision of Professional Services for Services for Construction Monitoring & Continuation of Engineering Services for the Construction Administration & Close-out of Muldersvlei 300M ³ reservoir and bulk water pipelines
MEETING TYPE	Clarification Meeting
VENUE	Situation Boardroom, 5th floor at the offices of the City of Cape Town, Water and Sanitation Building at 8 Voortrekker Street, Bellville
DATE	14 March 2025
REF	DESCRIPTION OF DISCUSSION
1.	OPENING AND WELCOME
1.1	All attendees were welcomed to the clarification for 192C/2024/25.
1.2	Attendees joining via MS Teams were requested to confirm if the presenter was audible and if they could view the shared screen.
	Attendees in-person were requested to complete the attendance register and online attendees were requested to confirm their attendance in the chat box.
	USBs containing design reports were made available to tenderers at the end of the meeting.
2.	PRESENTATION
2.1	<p>Gavin George presented a 79 slide power presentation detailing:</p> <ul style="list-style-type: none"> a) Project Overview b) Tender Data c) Technical and Engineering Information d) Use of Reasonable Skill and Care <p>The presentation highlighted key elements of the tender and it was requested that tenderers familiarize themselves with tender requirements.</p> <p>The tenderers are to take cognisance of the technical requirements/elements around project complexities.</p> <p>The presentation shall be distributed amongst interested parties.</p>
3.	QUERIES
3.1	<p>Query: Have you considered lessons learnt from Contermanskloof reservoir?</p> <p>Response: Yes, we have incorporated lessons learnt.</p>
3.2	<p>Query: Is 192C a framework contract and will work package?</p> <p>Response: This is a rate based framework contract, no work packages will be Issued, but a work breakdown structure or project plan will be agreed to between the Employer and Employer's Agent.</p>
3.3	<p>Query: What is the estimated value of the construction works?</p> <p>Response: The value of the construction works is estimated at R1,4 billion CPA and VAT.</p>
3.4	<p>Query: What is the required PI value? IS PI required before or after award?</p> <p>Response: The required PI value is R180million. Clause C.2.1.4.4 states: <i>"In order to be declared responsive, the tenderer must have the tenderer must have valid Professional Indemnity (PI) insurance providing cover in an amount of not less than R180 000 000...."</i></p>
3.5	<p>Query: Has tender documentation been finalise?</p> <p>Response: Yes, it has.</p>

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3.6	Query: In case of consortium or JV can Professional Indemnity be combined? Response: Refer to clause C.2.1.4.4 stating: <i>"Where the entity tendering is a joint venture then the value of the PI insurance cover required may be shared between the joint venture partners in proportion to the percentage contribution of each party to the joint venture."</i>
3.7	Query: Will consultant undertake design work? What will design team involvement be during construction? Response: The subgrade conditions are expected to be challenging i.e. it could be possible design amendments are required. Hence, Provision has been made for design professionals.
3.8	Follow up from 3.7 above: Query: If design changes are required, I do not see provision for a Structural or Civil Engineer. Response: Provision for a these disciplines are provided for under C.2.1.4.6 – Minimum score for Quality (Functionality)
3.9	Query: For tenderers not based in Cape Town. Can tender document be soft copied or must it be tendered as a hardcopy? Response: Purchasing and distribution of tender documentation is a function of Supply Chain Management (SCM). You may contact them directly at SCM.Tenders7@capetown.gov.za
3.10	Query: Will your presentation be made available? Response: Yes, the presentation will be distributed with the minutes of the clarification meeting.
3.11	Query: Ref. Page 10 Point 3 regarding the request for additional statement. Should this statement be included in Schedule 12? Response: Yes
3.12	Query: Note Activity Schedule items 4.5.4 and 4.5.5 unit items are missing. Response: This will be corrected via a Notice to Tenderers/Addendum to Tenderers.
3.13	Query: On pricing schedule page 62, concerning monthly rates for construction monitoring personnel. A concern was raised regarding pricing of items 6.1 to 6.4 in the way that tenderers tend to price these items at low rates. Can it be reconsidered how these items are priced? Response: The basket cannot be disclosed to bidders. Concerns raised is noted.
3.14	Query: Regarding Level 2 construction monitoring, the City should define level 2 due to it being part-time as prescribed. Response: This will be clarified via a Notice to Tenderers/Addendum to Tenderers.
3.15	Query: Do you want structural engineer permanently as well? Response: Provision is made for an Employer's Agent Representative (Engineer's Representative) in terms of GCC 2015 and it's envisaged he/she be supported by two Assistant Employer's Agent Representatives i.e. a structural engineer and a civil engineer.
3.16	Query: This is a rates based tender. Will works packages be applicable? Clarify how the Form of Offer is applied? Response: It is envisaged that no works packages will be issued. The Employer and Service Provider shall develop a work breakdown structure or a project plan to determine the quantum of the service provider's service. The Form of Offer will be clarified via a Notice to Tenderers/Addendum to Tenderers.
3.17	Query: Are all rates excluding VAT? Response: Yes

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3.18	<p>Query: What will the design team involvement be during construction?</p> <p>Response: Subgrade conditions may differ from what is expected and there may be deficiencies detected during construction i.e. provision is made for design professionals to make assessments and advise the contractor on how to proceed in certain instances.</p>
3.20	<p>Query: Based on the previous query. Who takes responsibility for designs? Are you taking responsibility designs for entire project? Can you engage with previous consultants to get clarity on designs? Does main responsibility still lays with design engineer on stage 1-? Consultants take responsibility on stage 5-6 and be involved in some of the changes adhoc?</p> <p>Response: As it stands the existing, all designs have been completed by Zutari. If changes are required, you will have to hire or appoint those professionals as provided for in tender document. If any design amendments were Zutari is not consulted the Service Provider will have to carry the PI.</p>
3.20	<p>Query: What if there is a dispute with regard to the design? Are you then talking about a deferential settlement on geotechnical aspects that needs to be taken into account? Will there be provision to sort that out as well, because this is quite a big project and there will be some challenges on site?</p> <p>Response: For this reason the service provider has the opportunity to price for different types of engineers i.e. geotechnical, APP, structural, hydraulics engineers, etc). Tenderers are required to price accordingly to cover that service, which is required.</p>
4	ENQUIRY RECEIVED VIA EMAIL AFTER CLARIFICATION MEETING
4.1	<p>Query: Clause C.2.1: Eligibility For Professional Indemnity (PI) insurance, cover of not less than R 180 million is required. Kindly advise if the letter of intent from the insurance would be accepted for the tender submission.</p> <p>Response: The required PI value is R180million. Clause C.2.1.4.4 states: <i>"In order to be declared responsive, the tenderer must have the tenderer must have valid Professional Indemnity (PI) insurance providing cover in an amount of not less than R180 000 000...."</i></p>
4.2	<p>Query: <i>Part C2: Pricing Data</i> The Activity Schedule provided in C2.2 only requires the rates without quantities in all the sections provided, kindly advise on how the pricing will be evaluated.</p> <p>Response: Refer to point 2 a) of the Notice to Tender/Addendum to Tenderers where next clause C.3.11.4 further clarifies C.3.11 Evaluation of tender offers.</p>

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5	GENERAL
5.1	<p>The attendees attending online may email SCM.tenders7@capetown.gov.za to request reports</p> <p>Those attending in-person may collect a USB from the City officials.</p> <p>Thank you all for attending and showing interest in this project.</p>
5.2	Changes will be made via a Notice to Tenderers/Addendum to Tenderers to be issued shortly after these minutes.
5.3	<p>The following documents are downloadable from</p> <p>https://www.dropbox.com/scl/fo/hghwpwxg3kqossyq7ur7i/ACzjSmSqZ5BwRRGdJOqlQRo?rlk=e2ofkacd7fw5lb36q2tcqaan&st=kyg8wsq0&dl=0:</p>
a)	192C/2024/25_Muldersvlei res and pipelines clarification meeting presentation.pdf
b)	1001757-0000-REP-GG-0002 [4] Geotechnical Interpretive Report
c)	1001757-0000-REP-JJ-0004 [C] Main Report
d)	1001757-0000-REP-JJ-0005 [D] Reservoir Report
e)	1001757-0000-REP-JJ-0006 [C] Bulk Pipelines Report
f)	1001757-0000-REP-JJ-0007 [C] Site Development Report
g)	1001757-0000-REP-JJ-0008 [C] Access Road Report
h)	1001757-0000-REP-JJ-0009 [C] Dam Report
i)	1001757-0000-REP-JJ-0010 [D] Environmental Report
j)	1001757-0000-REP-JJ-0011 [D] Geotech Report
k)	1001757-0000-REP-OO-0001 [A] Muldersvlei Risk Management Plan
l)	Muldersvlei Reservoir Hazard and Operability Study Report Draft 01