

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 9 OF 22/23

SUPPLY, INSTALLATION AND MAINTENANCE OF IMPRO ACCESS CONTROL, BIOMETRIC SYSTEM AND CCTV CAMERAS FOR A PERIOD OF THREE YEARS

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the supply, installation and maintenance of Impro access control, biometric system and CCTV cameras for a period of three years.

Interested tenderers are required to submit a **Bidder Registration Form** of which is available on the Msunduzi Municipality's website www.msunduzi.gov.za under the Tenders Folder / Database Forms. The registration period will begin from **Thursday, 28 July 2022** and end at the close of business on **Friday, 05 August 2022**. The Bidder Registration Form must be completed and e-mailed to vinay.mohanlal@msunduzi.gov.za.

The Msunduzi Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Publication Portal and Municipal website. Tender documents will only be e-mailed to potential tenderers that have timeously submitted their Bidder Registration Forms as per the above stated timeframe. Tenderers who fail to register within the above registration period will not be eligible to submit a tender document. The details of a non-compulsory Virtual Tender Briefing will be contained within the tender document.

For any technical related enquiries, please contact Devlin Naidoo (Information and Communication Technology Unit) on direct Telephone No. 033 – 392 2378 or e-mail address devlin.naidoo@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address vinay.mohanlal@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 9 of 22/23**” and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Thursday, 01 September 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Number of Impro Access Control System Projects successfully completed.	20 Points
2.	Proof of successfully executed supply, installation and maintenance of CCTV Camera System Projects within the past years.	20 Points
3.	Number of years the Company is in existence.	20 Points
Total Functionality Points		60 Points
Threshold to Qualify for Stage Two		75% (45 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MRS N. M. NCGOBO (ACTING CITY MANAGER)