



Sarah Baartman

DISTRICT MUNICIPALITY

Province of the Eastern Cape

progress through development

INVITATION TO BID

BID NO. 32/2025: SUPPLY AND DELIVERY OF IT EQUIPMENT

Sarah Baartman District Municipality invites bids for the "Supply and Delivery of IT Equipment".

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON-RESPONSIVE: Company registration (CK) documents and certified ID copies of directors/owners. Compulsory submission of fully completed and accurate MBD forms 4, 6.1, 8 and 9. A Municipal statement of account for a period of three (3) months or a signed lease agreement must be submitted. Should the afore-mentioned not be available, an affidavit declaring that a bidder does not owe Municipality services for more than 90 days.

SBDM's Supply Chain Management Policy will apply. Evaluation criteria is **80/20** Preference Points System, where 80 points will be used for price and 10 points will be allocated for locality, and 10 points will be allocated for B-BBEE status level of contribution. Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid null and void. The original document collected from the municipality must be submitted or, if documents are printed from the websites, the original, printed document must be submitted. Bids must only be submitted on the bid documentation provided by the Municipality.

Late, incomplete, facsimiled or e-mailed bids **WILL NOT** be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right not to accept part of or the full bid.

Bid documents with the necessary specifications will be available for free download on the e-tender portal (<https://etenders.treasury.gov.za>) or the municipal website (<https://cacadudevelopment.co.za/sbdl-tenders/>). Hard copies can be obtained from the **Supply Chain Management Unit, (4th Floor, 32 Govan Mbeki Avenue, Gqeberha, Tel. 041 508 7007 at a fee of R219.20 to cover printing costs.**

Bids in a sealed envelope clearly marked **"BID NO. 32/2025: SUPPLY AND DELIVERY OF IT EQUIPMENT"** must be placed in the **bid box on the 4th Floor, 32 Govan Mbeki Avenue, Gqeberha, before 12h00 noon on Friday, 17 October 2025.** Thereafter bids will be opened in public in **Committee Room 1, 6th Floor, 32 Govan Mbeki Avenue, Gqeberha.**

Enquiries: All technical enquiries to be directed to: Mr Chuma Mabindla, tel. 041 508 7054, e-mail: cmabindla@sbdl.co.za **and SCM enquiries to:** Ms. K. Notshulwana, tel. 041 508 7007, e-mail: knotshulwana@sbdl.co.za

NOTICE 50 OF 2025 DATED 2 OCTOBER 2025.

Ms U DANIELS: MUNICIPAL MANAGER

Sarah Baartman District Municipality, P O Box 318, Gqeberha, 6000.