

South African National Accreditation System
 Libertas Office Park
 Cnr Libertas and Highway Streets
 Equestria
 Pretoria
 0184

REQUEST FOR QUOTATION



PLEASE COMPLETE AND SUBMIT TOGETHER WITH REQUIRED DOCUMENTS AND QUOTATION

DATE OF ISSUE:	01 June 2026- Reissue	REQUISITION NUMBER	REQ0006100
CLOSING DATE:	12 June 2026	CLOSING TIME:	11:00
QUOTE VALIDITY:	60 days from the date the RFQ closed	Submissions and enquires to be made to:	Ms Katlego Motsepe procurement@sanas.co.za 012 740 8543

1. PRODUCT /SERVICE DETAILS

	Server Room Monitoring System	Quantity required
	<p>The South African National Accreditation System (SANAS) intends to appoint a suitably qualified service provider to supply, install, configure, and commission a Server Room Monitoring System. The system is required to provide continuous environmental and safety monitoring to protect ICT infrastructure and ensure operational resilience and compliance.</p> <ul style="list-style-type: none"> ▪ The successful bidder will be required to provide a comprehensive monitoring solution for the SANAS server room, including equipment supply, installation, configuration, testing, documentation, handover as well as support and maintenance for 36 months (3 years). ▪ The solution must monitor the environmental and safety conditions including Temperature, Humidity, Water leaks, Smoke detection ▪ The proposed solution must include temperature and humidity sensors suitable for data-centre or server-room environments. ▪ The system must include a water leak detection controller supporting normally closed (NC) and normally open (NO) outputs. ▪ The solution must include water leak sensing cable capable of detecting leaks along its full length. ▪ The system must include smoke detection compatible with server-room environments. ▪ The solution must provide real-time monitoring and alerting capabilities to a minimum of three users/ recipients. ▪ Alerts must be configurable and capable of notification via email and SMS. ▪ The system must operate on a 24/7 continuous monitoring basis. ▪ All equipment supplied must be new, commercially supported, and certified by the manufacturer. 	1

	<p>2.1 Temperature and Humidity Monitoring</p> <ul style="list-style-type: none"> ▪ Continuous monitoring of server room temperature and humidity levels. ▪ Configurable upper and lower threshold settings. ▪ Trigger alerts when predefined thresholds are exceeded. ▪ Sensors must be accurate, reliable, and suitable for ICT environments. <p>2.2 Water Leak Detection</p> <ul style="list-style-type: none"> ▪ Water leak detection controller with NC/NO output support for alarm integration. ▪ Water leak sensing cable capable of detecting leaks along its entire length. ▪ Immediate alert notification upon detection of moisture or water presence. ▪ Scalable to allow future expansion if additional sensing areas are required. <p>2.3 Smoke Detection</p> <ul style="list-style-type: none"> ▪ Smoke detectors suitable for server room environments. ▪ Early warning detection without false triggers. ▪ Integration with the monitoring system for alert generation. <p>2.4 Monitoring and Alerting Platform</p> <ul style="list-style-type: none"> ▪ Centralised monitoring dashboard displaying real-time system status. ▪ Historical data logging and event tracking. ▪ Configurable alarm thresholds and notification rules. ▪ User access control and role-based permissions. <p>2.5 Installation, Testing, and Handover</p> <p>The service provider must:</p> <ul style="list-style-type: none"> ▪ Install all equipment in accordance with manufacturer best practices. ▪ Test all sensors, alarms, and alerts to confirm correct operation. ▪ Provide a system handover session, including basic user training. ▪ Submit as-built configurations and system documentation. <p>Attendance of a compulsory briefing session is mandatory.</p> <p>Venue: SANAS Office, 303 Libertas Office Park, Highway street, Equestria</p> <p>Date: 10 June 2026</p> <p>Time: 10H00</p> <p>Failure to attend the compulsory briefing session will result in disqualification.</p> <p>N.B. Bidders who attended the compulsory briefing session on 20 May 2026 will not be Required to attend the briefing session on: 10 June 2026.</p>		
Expected date of delivery:	June 2026		
Contract or once-off:	Once-off		
Technical / Mandatory	Proof of experience with server room or data-centre environments		

requirements:	<p>1. The Service Provider should submit three contactable reference letters of at least three completed or ongoing projects of similar scope completed within the last 5 years.</p> <p>Each reference letter must include:</p> <ul style="list-style-type: none"> i. Client organisation name ii. Project title and description iii. Nature of the environment (server room or data-centre) iv. Scope of services delivered (e.g., monitoring, sensors, alarms, installation) v. Project duration (start and end dates) vi. Contactable referee (name, designation, email, and phone number) <p>2. Proof of reseller certificate (OEM)</p>
Other information:	Table in Annexure A must be added to the quotation for quote evaluation purposes

SECTION TO BE COMPLETED BY SUPPLIER

2. SUPPLIER DETAILS

Supplier name:	
CSD number:	
Contact person:	
Contact number:	
Valid Tax reference number and Pin	
Email:	
VAT number (if applicable):	
Physical address:	

3. SCM COMPLIANCE REQUIREMENTS (please tick)

Central Supplier Database Report or Summary		
Completed and signed SBD 4		
Completed and signed SBD 6.1		
Certified valid B-BBEE Certificate		

EVALUATION PROCESS

All bids will be evaluated as follows:

The First stage, bids will be evaluated first for Administrative requirements, Bidders are required to submit the following administrative documents to be considered for evaluation.

- Completed and signed SBD 4
- Completed and signed SBD 6.1
- Valid BBBEE certificate or sworn affidavit signed by the commissioner of oath
- Valid tax pin, Central Supplier Database Report or Summary with compliant tax status

No	Name of Administrative Required Document	Clarification Time
1	Completed and signed SBD 4	48 working hours
2	Valid tax pin, Central Supplier Database Report or Summary with compliant tax status	7 Working days

Bidders who do not adhere to the indicated response time for clarifications requested by the SANAS will be deemed to be non-responsive and their submissions will not be evaluated further.

Stage 2: Price and SANAS specific goals:

PREFERENTIAL PROCUREMENT REFORM:

The Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000. SANAS Preferential Procurement (PP) requirements as per the SANAS Supply Chain Management Policy, states that SANAS shall deal with suppliers in accordance with the SANAS specific goals. The application of the specific goals will be as per the applicable pricing formula, the 80/20 system.

SANAS specific goals are in support of the following:

- Previously disadvantaged groups by allocating points for black owned businesses. Black owned businesses are defined as per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 which states that "Black People" is a generic term which means Africans, Coloureds and Indians who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalisation before 27 April 1994 or on or after 27 April 1994; and who would have been entitled to acquire citizenship by naturalization prior to that date.
- Black women as per the Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013.
- Black people who are youth as defined in the National Youth Commission Act of 1996.
- Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act.
- Exempt micro enterprises (EMEs) and thus promoting small businesses.
- Qualifying small enterprises (QSEs).

All responsive tender offers shall be evaluated in terms of Price and SANAS specific goals. The 80/20 Preference Point System shall be applicable in accordance with the Preferential Procurement Framework Act (No.5) of 2000.

Points will be allocated in terms of the SANAS specific goals as indicated in the table below. Bidders must submit valid B-BBEE Certificates or sworn affidavit to claim points on specific goals.

PRICE	80
SANAS SPECIFIC GOALS	20

Note: To claim points Bidders must submit a valid BBBEE certificate or sworn affidavit signed by the commissioner of Oath together with a fully completed and signed SBD 6.1. Bidders are required to indicate the preference point claimed in the SBD 6.1.

Specific Goal	20	10
100% Black Owned	6	4
51% - 99% Black Owned	4	2
100% Black Women Owned	6	3
51% - 99% Black Women Owned	4	2
5% Youth Owned	2	1
2% Owned by Persons with Disabilities	1	1
Exempt Micro Enterprise (EME)	5	0

Qualifying Small Enterprise (QSE)	3	1
-----------------------------------	---	---

This RFQ will be evaluated according to the above SANAS specific goals. Failure to submit supporting documents may result to a bidder being allocated zero (0) points. Bidders are required to claim SANAS specific goals in the provided SBD 6.1 attached.

1. Quote validity refers to calendar days
2. SANAS reserves the right to award to multiple suppliers.
3. SANAS reserves the right to increase or decrease quantities at the prices quoted.
4. SANAS reserves the right to cancel this request.
5. All goods/services must be quoted in Rand value.
6. SANAS reserves the right to negotiate with bidders.
7. All fields must be filled in / completed for this document to be accepted.
8. Late and incomplete submissions will not be accepted.
9. All prices quoted must be firm and be inclusive of Value Added Tax(VAT), where applicable
10. Failure to submit the quotation by the date and time stipulated will result in disqualification.
11. Payment will be made in 30 working days after receipt of a valid invoice.
12. All SBD documents must be always signed and sent back with the quotation.
13. THIS QUOTE DOES NOT CONSTITUTE AN ORDER.
14. Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform SANAS before RFQ closing date.

4. PROTECTION OF PERSONAL INFORMATION

In responding to this RFQ , SANAS acknowledges that it may obtain and have access to personal data of the respondents. SANAS agrees that is shall only process the information disclosed by bidders in their response to this RFQ for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, SANAS will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, SANAS requires Respondents to process any process any personal information disclosed by SANAS in the bidding process in the same manner

5. REASONS FOR DISQUALIFICATION

Service providers will be disqualified for the following:

1. Non compliance tax status at the time of award, verification of tax compliance status will be verified with Central Supplier Database(CSD) or through SARS's e-Filing. Service providers will be given 7 working days to rectify their tax compliance status with SARS. If the tax status is still non-compliant after 7 working days, the service provider will be disqualified from further evaluation.
2. Submitted information that is fraudulent; factually untrue or inaccurate for example membership that do not exist; B-BBEE credentials; experience etc.
3. Service providers who made false declarations on the Standard Bidding Documents or misrepresented facts.
4. Service providers who are listed on the National Treasury's Database of restricted suppliers and defaulters
5. Failure to quote in line with the specification.
6. This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract by SANAS.

6. ACKNOWLEDGEMENT AND SUBMISSION:

I hereby acknowledge and accept the terms and conditions of this request for quotation:

Capacity:.....

Name:..... Signature: Date:

ANNEXURE A - PRICING SCHEDULE (Once off)

Bidders are required to complete and submit the pricing schedule below. All prices must be quoted in South African Rand (ZAR) and must be inclusive of all costs, unless stated otherwise.

Table 1: Once off

Item No.	Description	Total Price
1	Temperature & Humidity Sensors	
2	Water Leak Detection Controller (NC/NO Output)	
3	Water Leak Sensing Cable (Per Metre)	
4	Smoke Detection Unit(s)	
5	Monitoring Controller / Gateway	
6	Monitoring Software / Dashboard Licence	
7	Installation and Configuration	
8	Testing and Commissioning	
9	Training and Handover	
10	Documentation and As-Built Drawings	
	Sub-Total	
	VAT (if applicable)	
	Total Quoted Price (Incl. VAT)	

Table 2: Ad-Hoc rates Support and Maintenance

Description	Price Support and Maintenance		
	Year 1	Year 2 With Escalations	Year 3 With Escalations
Rate per hour			
Rate per kilometer			