

DANNHAUSER LOCAL MUNICIPALITY (KZ - 254)

KWAZULU – NATAL

8 Church Street
Private bag X1011
Dannhauser



Telephone : (034) 621 2666
Facsimile : (034) 621 3114

ADVERTISEMENT OF TENDER NO: 22/09/2023

DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVERY OF FURNITURE FOR THE NEW OFFICES.

Bids are hereby invited in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003, for the appointment of a service provider to supply and deliver furniture for the new offices.

A NON-REFUNDABLE BID document fee of R250.00 is payable in cash at the cashier's office during 07H30 to 15H00 with lunch interval of 13H00 to 13H30 or via EFT as follows (Bank – ABSA, Account Holder - Dannhauser Municipality, Account No. 4108323641, Branch code - 632005, Account type – Cheque Account). Documents will be available from 22/09/2023. Documents will also be available for download from the municipal website www.dannhauser.gov.za and on E-Tenders www.etenders.gov.za.

This bid will be in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000 Amended in 2022).

In terms of section 12 of the Municipal Supply Chain Management Policy, the Municipality will reject all tenders that do not comply with the following conditions.

Conditions

- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.
- Price(s) quoted must be valid for at least One Hundred and Twenty Days (120) days after the bid closing date.
- Price(s) quoted must be firm and inclusive of VAT.
- Bidders must include Tax Clearance Certificate (SARS Pin).
- Bidders must complete all relevant MBD forms
- Capacity to undertake work within stipulated time frame.
- CIPC Registration certificate "CK"
- Bidder must attach proof of being a manufacture
- Current municipal rates account not older than 3 months/ Proof of residential address if you reside in the non-rate paying area.
- No bids will be considered from persons in the service of the state.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box.
- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

COMPALSORY SITE VISIT

Venue : DANNHAUSER MUNICIPALITY NEW OFFICES

Date : 27 September 2023

Time : 10h00

Pre-Qualification Requirements		Elimination Factor	Maximum Points
Previous Work Experience 2 years of previous work experience		Yes	40
2 appointments	40 points		
1 appointment	20 points		
No appointments	0 points		
Attach appointment letters, service level agreements. No points will be awarded if there are no attachments			
Reference letters from previous work		Yes	20
2 Reference letters or more	20 points		
1 reference letter	10 points		
No Reference letter	0 points		
Provide signed reference letters as proof of previous service provided. No points will be awarded if there are no attachments			
SKILLS TRANSFER METHODOLOGY Bidders are required to demonstrate how they will transfer skills to internal officials during project implementation.		Yes	30
Project work plan with planning	10 points		
Project work plan with time frame	10 points		
Project work plan with tools	10 points		
No points will be awarded if methodology structure is not met			
PROOF OF CONDUCTIVE WAREHOUSE Bidders are required to provide proof of conducive warehouse where the furniture will be kept safe and built		Yes	10
The Service Provider must provide proof of conducive warehouse	10 points		
No points will be awarded if there is no proof of conducive warehouse			
TOTAL POINTS			100

SPECIFIC GOALS

The specific goals allocated points in terms of this tender	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of verification
2,5 points for 100% black person or people owned enterprise;		Certified Identity Documents of the owners and CSD Report
2,5 points for more than 30% woman or women shareholding or owned enterprise;		Certified Identity Documents of the owners and CSD Report
2,5 points for more than 30% youth shareholding or owned enterprise;		Certified Identity Documents of the owners and CSD Report
2,5 points for more than 30% people living with disability shareholding or owned enterprise.		CSD Report
2,5 points for enterprise regarded as EMEs located within the local area of jurisdiction;		B-BBEE Sworn Affidavit and Your Municipal rates account or proof of residence if you are from rural area
5 points for Corporate Social Investment (CSI) or Social Labour Plan proposition;		Corporate Social Investment (CSI) or Social Labour Plan
2,5 points for valid B-BBEE level 1 contribution		B-BBEE Certificate or equivalent

Tenders must be submitted in a sealed envelope; clearly marked “**TENDER NO: 22/09/2023 APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER FURNITURE FOR NEW MUNICIPAL OFFICES**” and must be deposited into the tender box situated at the security room of Dannhauser Municipal offices. Tenders should be received no later than **12H00** on **11 October 2023**, where after bids will be opened in public. **Late, emailed or faxed bids will not be accepted.**

Any enquiries are to be directed to **Mr S Mkhize, Director Corporate**, email: corporateservices@dannhauser.gov.za or Telephonically on **034 621 2666** or **Ms. NTP Koza, SCM Accountant**, email: thandekak@dannhauser.gov.za Telephonically: **034 621 2666 ext. 0740** at **08 Church Street, Dannhauser**, during working hours, between 07h30 to 16h00 with a lunch interval from 13h00 to 13h30, Monday to Friday.

MS SITHOLE
ACTING MUNICIPAL MANAGER