

BRIEFING SESSION MINUTES

TENDER NUMBER: SIM22029CIDB/ CRAC-JHB-40177

TENDER DESCRIPTION. SUPPLY, REPAIR, REPLACEMENT, SERVICING AND TESTING OF STANDBY DIESEL GENERATORS FOR THE INLAND REGION ON AN "AS AND WHEN" REQUIRED BASIS FOR A PERIOD OF 36 MONTHS

Venue: 101 Loveday Street, Transnet Freight Rail, 1st Floor Boardroom,

Date: 18 JANUARY 2023

Time: 11:00am

Topic	Description	Ref. (Section)	Owner
1.	Welcome – 11h00		
2.	Roles & Responsibilities		SCS
3.	Admin / Commercial Matters		SCS
	Cover	First Page	√
	Contents	Second Page	√
	Section 1: Notice to Tenderers	Notice tender	√
	Tender Closing Date (31 January 2023) at 10:00am	Notice to tender	√
	Validity Period (12 weeks from closing date)	Notice to tender	
	Compulsory Briefing session Refer to: T1.1 Tender notice and invitation to tender	Notice to tender	
	TENDER SUBMISSION Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system. a) The Transnet e-Tender Submission Portal can be accessed as follows: ▪ Log on to the Transnet eTenders	Notice to tender	

		<p>management platform website (https://www.transnet.net);</p> <ul style="list-style-type: none"> ▪ Click on "TENDERS"; ▪ Scroll towards the bottom right hand side of the page; ▪ On the blue window click on "register on our new eTender Portal"; ▪ Click on "ADVERTISED TENDERS" to view advertised tenders; ▪ Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information); ▪ Click on "SIGN IN/REGISTER" - to sign in if already registered; ▪ Toggle (click to switch) the "Log an Intent" button to submit a bid; ▪ Submit bid documents by uploading them into the system against each tender selected. <p>b) The tender offers to this tender will be opened as soon as possible after the closing date and time. Transnet shall not, at the opening of tenders, disclose to any other company any confidential details pertaining to the Tender Offers / information received, i.e. pricing, delivery, etc. The names and locations of the Tenderers will be divulged to other Tenderers upon request.</p> <p>c) Submissions must not contain documents relating to any Tender other than that shown on the submission.</p>		
		National Treasury supplier registration	Notice to tender	√
		Clarification Questions Deadline: 24 January 2023 at 12H00pm	Notice to tender	√

		Tender Data	Part T1.2	√
		Employers Agent		√
		CIDB Grading 2EB or higher grade		
		<p>Test for Administrative Responsiveness:</p> <p>The test for administrative responsiveness will include the following:</p> <ul style="list-style-type: none"> - Whether the Bid has been lodged on time. - Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time, - Verify the validity of all returnable document. - Verify if the Bid document has been duly signed by the authorised respondent. <p>Stage One: Eligibility criteria with regards to briefing session:</p> <p>Attendance at the compulsory clarification meeting. Bidders are required to attend briefing session and submit their attendance certificate with the bid document.</p> <p>Stage Two - Pre-qualification criteria for preferential procurement in terms of the Preferential Procurement Regulations, 2017: A tenderer having a stipulated B-BBEE status contributor of level 1</p> <p>Stage Three - Eligibility in terms of the Construction Industry Development Board:</p> <p>Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a 2EB or higher class of construction work, are eligible to have their tenders evaluated.</p> <p>Joint Venture (JV)</p>		

		<p>Joint ventures are eligible to submit tenders subject to the following:</p> <ul style="list-style-type: none"> a) every member of the joint venture is registered with the CIDB; b) the lead partner has a contractor grading designation of not lower than one level below the required grading designation in the class of construction works under consideration and possesses the required recognition status; and the c) combined Contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a Contractor grading designation determined in accordance with the sum tendered for a 2EB or higher class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations d) The tenderer shall provide a certified copy of its signed joint venture agreement e) The tenderer shall provide a certified copy of its signed joint venture agreement. <p>Stage Four - Local Production and Content in terms of the Preferential Procurement Regulations, 2017:</p> <p><u>Tenderers must properly complete, duly sign and submit returnable schedule</u>, entitled "Declaration Certificate for Local Production and Content (SBD 6.2 and Annexures C, D & E)", committing to meet the following stipulated minimum thresholds for local production and content for the following designated sectors as determined by the Department of Trade and Industry (DTI): 90% for Electrical Cable.</p> <p>The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of the advertisement of the tender. The rates of exchange quoted by the tenderer in paragraph 4.1 of Returnable Schedule T2.2-</p>		
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		Stage Seven – Award Transnet will negotiate the final terms and condition of the contract with the successful Respondent(s). This may include aspects such as price and delivery. Thereafter the final contract will be awarded to the successful Respondent(s)		
		Prescribed evaluation Process		
		Returnable Docs/Scheds Essential – (All as well) Mandatory – (Bidder to be disqualified if this documents are not attached)		√
4.	Technical Matters	Part C.3 Scope of Work Part C2.1 Pricing instruction option B Part C2: Price Data Part C2.2 Price List		√
		Technical Threshold 60 scores		
5.	General	Discuss any additional Issues: Queries and further clarification will be accepted until the 24 January 2023 @ 12:00pm Bidders should sent email to mail below if no communication received on 28 January 2023 so that any additional information will be issued if they are any. Addendum and other related inflammation to be uploaded on NT etender portal before the closing date and time so bidders are encouraged to visit NT etender portal all the time. All queries must be sent to Phumudzo.Gadivhana@transnet.net or Prudence.Nkabinde@transnet.net . Respondents may also, at any time after the closing date of the RFQ communicate with Prudence.Nkabinde@transnet.net on any matter relating to its RFQ response The Project Owner: Mathibele Selowa		√
	Additional			
	Clarification	The service required is for the rental of generators and the generators will remain the asset of the service provider after the		

		<p>contract expired.</p> <p>TFR will request the service on an “As and When” required basis and the period will depend on the demand, for example 3 months.</p>		
6	Questions and Answers	<p>Admin, Prequalification, Local Content and Commercial</p> <p>Question: Clarification about BBBEE.</p> <p>Answer: An Exempted Micro Enterprises (EMEs) and/or Qualifying Small Enterprises (QSEs) having a stipulated B-BBEE status level of contributor of 1 are eligible to submit a tender offer.</p> <p>Question: Local Content and percentage</p> <p>Answer: The designated local content is for Electrical Cables, 90%.</p>		
7		<p>Technical Clarification</p> <p>Questions: Out of the tender briefing yesterday (18/01/2023) with regards to servicing of Diesel generators, This units are Transnet owed. We would require the technical/specification for these unites.</p> <p>Answer: The technical data that relates to Transnet owned Generators is as per the list appearing on the BOQ under service item, and as per the inventory list done during the tender preparation</p> <p>Questions: Is the *Suplying* for the generators or spares</p> <p>Answer: The Supplying is for the New Generators.</p>		
8.	Closure			