



## public works & infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

### SCOPE OF WORK/ SPECIFICATION FOR:

#### APPOINTMENT OF PANEL OF CONTRACTORS TO SUPPLY AND DELIVER CLEANING MATERIALS DIRECTLY TO 30 MAGISTRATE COURTS IN MPUMALANGA FOR A PERIOD OF (24) TWENTY FOUR MONTHS

The selection panel for contractors will be limited to a maximum of six (6) suppliers. However, the two highest-scoring bidders from each district municipality; Ehlanzeni, Nkangala, and Gert Sibande will be appointed. There will be no pricing schedule included in the scope of work, as item prices are fixed and encompass transport, profit, and VAT/Tax. This fixed pricing structure ensures transparency and consistency across all service providers.

The final selection will be based on the first top six highest-scoring bidders, who will be recommended for inclusion in the panel. Services will be provided on an as-needed basis. The project will be evaluated based solely on functionality criteria, while maintaining service quality. By eliminating price-based competition and emphasizing performance, the project aims to maintain high service standards and equitable business opportunities for all selected contractors. The current prices per item will be subject to an annual inflation rate of 6.5%. This means that in the following year, the price will increase by 6.5%.

#### BELOW TABLE DEPICTS LIST OF MAGISTRATE COURTS PER DISTRICT, WHERE CLEANING MATERIALS WILL BE DIRECTLY DELIVERED TO

LIST OF MAGISTRATE COURTS IN ENHLAZENIN DISTRICT.		
1.Arconhoek Periodical Court	Next to Arconhoek Police Station	T: 013 7990211/0212 F: 013 7990211/0212 Court Manager
2.Barberton Magistrate Court	President Plein & DE Villiers street Barberton 1300	T:013 712 2104 F:013 712 5122 Court Manager
3.Boschfontein Periodical Court	Tonga Road Nkomazi 2341	T:013 780 3152 F:013 780 0747 Court Manager
4.Dientjie Periodical Court	Next to Matibidi Police Station	T:013 767 1221 F:013 767 1221 Court Manager

5.Graskop Magistrate Court	Monument Avenue Graskop 1270	T:013 767 1221 F:013 767 1221 Court Manager
6.Hazyview Periodical Court	R 40 Next to Mbombela Offices	T:013 751 1147 F:013 750 0426 Court Manager
7.Kanyamazane Periodical Court	Next to Kanyamazane Police Station	T:013 796 0261 F:013 796 0881 Court Manager
8.Lows Creek Periodical Court	President Plein&De Villiers street Barberton 1300	T:013 712 2104 F:013 712 5122 Court Manager
9.Lydenburg Magistrate Court	Cnr Voortrekker&De Klerk street Mashishing, 1120	T:013 235 2325 F:013 235 3411 Court Manager
10.Mapulaneng Magistrate Court	Main Road to Graskop Bushbuckridge	T: 013 7990211/0212 F: 013 7990211/0212 Court Manager
11.Matsulu Periodical Court	Stand no.1212 Kabokweni 1245	T:013 796 0621 F:013 796 0881 Court Manager
12.Mkhuhlu Periodical Court	Next to Mkhuhlu Police tation	T: 013 773 0431 F: 013 773 0430 Court Manager
13.Nelspruit Magistrate Court	17 Bester street, Nelspruit, 1200	T:013 753 2574 F:013 755 1629 Court Manager
14.Pilgrims Rest Periodical Court	Next to Pilgrims Rest Police Station	T:013 767 1221 F:013 767 1221 Court Manager
15. White River Magistrate Court	Chief Mgiyeni Khumalo Drive White River 1240	T:013 751 1147 F:013 750 0426 Court Manager

LIST OF MAGISTRATE COURTS IN GERT SIBANDE DISTRICT		
NAME OF COURT	ADDRESS	TELEPHONE/FAX
16. Amersfoort Magistrate Court	Cnr Plain & Sybrand van Niekerk street Amersfoort 2490	T:017 753 1004 F:017 753 1559 Court Manager
17.Bethal Magistrate Court	65 Chris Hani Street Bethal 2310	T:017 647 6511 F:017 647 3720 Court Manager Court Manager

18.Breyten Magistrate Court	57 Breytenbach Street, Breyten 2330	T:017 861 3026 F:017 861 3561 Court Manager
19.Carolina Magistrate Court	38 Voortrekker Street Carolina 1185	T:017 843 1033 F:017 843 2500 Court Manager
20.Davel Periodical Court	17 Jan van Riebeeck street Ermelo 2350	T:017 819 3462 F:017 819 2735 Court Manager
21.Morgenon Magistrate Court	199 De Jager Street, Morgenon 2315	T:017 793 3013 F:017 793 3023 Court Manager
22.Volksrust Magistrate Court	56 Louis Trichardt Street Volkrust 2470	T:017 753 2303 F:017 753 2295 Court Manager
23.Chriesmeer Periodical Court	17 Jan van Riebeeck Street Ermelo 2350	T:017 819 3462 F:017 819 2735 Court Manager
24. Dirkiesdorp Periodical Court.	Engelbrecht Street Wakkerstroom 2480	T:017 730 0156 F:017 730 0147

LIST OF MAGISTRATE COURTS IN NKANGALA DISTRICT.		
25.Balfour Magistrate Court	Frank Street, Balfour, 2410	T:017 773 0157 F:013 773 1127 Court Manager
26.Belfast Magistrate Court	100 Van Riebeeck street, Belfast, 1100	T:013 253 1138 F:013 253 0035 Court Manager
27.Delmas Magistrate Court	1 Dolomiet Street, Delmas, 1100	T:013 665 2081 F:013 665 5778 Court Manager
28. Kriel Magistrate Court	Cnr Liewelyn & Bronwyn Street Kriel 2271	T: 013 947 2363/4 F: 013 947 3490
29.Middelburg Magistrate Court	16A Beyers Naude street, Middleburg, 1050	T:013 283 7500 F:013 282 5377 Court Manager
30.Witbank Magistrate Court	Delville Street Witbank 1035	T: 013 6562221 F: 013 6565023 Court Manager

## 2. FIRM-FIXED PRICED PER ITEM

**TOTAL NUMBER OF PERIODICAL COURTS: 15**

ITEM	PERIODICAL COURTS MATERIAL DESCRIPTION.	UNIT	QUANTITY
1.	TOILET PAPERS (virgin single ply 500 sheets)	PKT 48	1800
2.	HAND TOWELS (12 X 200 P/box	200	60
3.	BROOM SOFT OFFICE	EACH	60
4.	HAND SOAP 5L	5LT	110
5.	REFUSE BAGS (40 micron)	20	100
6.	DISHWASHING SOAP 5L	5LT	110
7.	PINE GEL 5L	5LT	110
8.	Mop complete head with metal socket wooden handle 400g	265g	110
9.	Wringer mop complete head with metal socket wooden handle 400g	400g	110
10..	FURNITURE POLISH(Aerosol 400 ml)	400ML	110
11.	TOILET BOWL CLEANER 5L	5LT	110
12.	LONG HANDLED DUST PAN (PAN & BRUSH SET)	EACH	110
13.	FEATHER DUSTER LONG	EACH	110
14.	FEATHER DUSTER SHORT	EACH	110
15.	TOILET BRUSH SET	EACH	110
16.	MUTTON CLOTH 500g	EACH	90
17.	HANDY ANDY 5L	5LT	70
18.	HAND GLOVES RUBBER	PAIR	100
19.	WINDOW CLEANER	5LT	110
20.	DEODORANT BLOCKS	5KG	70
21.	BLEACH 5L	5LT	90
22.	SELF SHINE FLOOR POLISH LIQUID.	5LT	110
23.	BIN LINERS	PACKET	110
24.	FLOOR STRIPPER	5 L	110
25.	DUST MUSK (20 P/box)	EACH	80
26.	GERMITOL	5 L	110
27.	45 CM WINDOW CLEANING SQUEEGES	45 CM	110
28.	WET FLOOR SIGN/OUT	EACH	90
29.	Dish cloth	PACK	90

30.	SCRUBBING HARD BRUSH	28 CM	100
31.	Microfiber cloth	Per 20 PACK	100

**TOTAL NUMBER OF MAGISTRATE COURTS: 15**

ITEM	PERIODICAL COURTS MATERIAL DESCRIPTION.	UNIT	QUANTITY
1.	TOILET PAPERS (virgin single ply 500 sheets)	PKT 48	<b>3500</b>
2.	HAND TOWELS (12 X 200 P/box	200	<b>70</b>
3.	BROOM SOFT OFFICE	EACH	<b>140</b>
4.	HAND SOAP 5L	5LT	<b>200</b>
5.	REFUSE BAGS (40 micron)	20	<b>120</b>
6.	DISHWASHING SOAP 5L	5LT	<b>200</b>
7.	PINE GEL 5L	5LT	<b>260</b>
8.	Mop complete head with metal socket wooden handle 265g	265g	<b>280</b>
9.	Wringer mop complete head with metal socket wooden handle 400g	400g	<b>280</b>
10..	FURNITURE POLISH(Aerosol 400 ml)	400ML	<b>260</b>
11.	TOILET BOWL CLEANER 5L	5LT	<b>260</b>
12.	LONG HANDLED DUST PAN (PAN & BRUSH SET	EACH	<b>110</b>
13.	FEATHER DUSTER LONG	EACH	<b>130</b>
14.	FEATHER DUSTER SHORT	EACH	<b>130</b>
15.	TOILET BRUSH SET	EACH	<b>130</b>
16.	MUTTON CLOTH 500g	EACH	<b>100</b>
17.	HANDY ANDY 5L	5LT	<b>100</b>
18.	HAND GLOVES RUBBER	PAIR	<b>100</b>
19.	WINDOW CLEANER	5LT	<b>130</b>
20.	DEODORANT BLOCKS	5KG	<b>80</b>
21.	BLEACH 5L	5LT	<b>100</b>
22.	SELF SHINE FLOOR POLISH LIQUID.	5LT	<b>120</b>
23.	BIN LINERS	PACKET	<b>120</b>
	FLOOR STRIPPER	5 L	<b>130</b>

24.			
25.	DUST MUSK (20 P/box)	EACH	100
26.	GERMITOL	5 L	130
27.	45 CM WINDOW CLEANING SQUEEGES	45 CM	130
28.	WET FLOOR SIGN/OUT	EACH	100
29.	Dish cloth	PACK	100
30.	SCRUBBING HARD BRUSH	28 CM	100
31.	Microfiber cloth	PACK	100

**NAME OF TENDERER:**

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**SIGNATURE OF THE TENDERER:**

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**CONTRACT PERSON:**

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**POSTAL ADDRESS:**

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**TELEPHONE:**

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**MOBILE NUMBER:**

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**FAX:**

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**EMAIL ADDRESS:**

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**NB: THIS MATERIAL WILL BE DELIVERED DIRECT TO THE MAGISTRATE COURTS,  
AND IT MUST BE SABS APPROVED.**

