



## ANNEXURE A

### SCORE SHEET FOR FUNCTIONALITY CALCULATION OF EMPLOYEES BENEFIT OBLIGATIONS (GRAP 25)

<b>4.1.1 Phase 1</b>		<b>Functionality Criteria (80 points)</b>	<b>Points Allocation</b>	<b>Value</b>
1.	Experience/Track Record		<b>15</b>	
2.	Technical Capability		<b>45</b>	
3.	Methodology		<b>20</b>	
Sub Total			<b>80</b>	
<b>Minimum Stipulated Threshold to be met</b>			<b>(75%)</b>	
<b>Detailed Functionality Criteria</b>			<b>Points Allocation</b>	<b>Value</b>
<b>Phase 1</b>				
<b>1.</b>	<b>Experience / Track record:</b>			
	For the purpose of this proposal, the Service Provider will need to provide details of previous experience and expertise of providing actuarial services: GRAP 25.			
	A list of contactable references of actuarial services of GRAP 25 Employee Benefits projects successfully undertaken by attaching appointment letter with contactable references, signed by the reference:		<b>15</b>	
<b>2.</b>	<b>Technical Capability</b>			
	For the purpose of this proposal, the service provider must provide an organogram including detailed Curriculum Vitae (CV) of the key staff that will be assigned to this project with defined roles and responsibilities of each staff member. The CV must include tertiary qualifications and details of experience. The proposed project team must consist of the following:			
	Project Manager with a minimum of five (5) years' relevant experience. Attach certified copy of qualification.		<b>20</b>	
	Senior Supervisor on site with three (3) years' relevant experience.		<b>15</b>	

	Other key personnel to be assigned to this project with tertiary qualification and two (2) years relevant practical experience	<b>10</b>	
<b>3.</b>	<b>Methodology</b>		
	Demonstrate in-depth understanding, implementation and the methods used to calculate the Employee Benefits in value (pension and medical) in accordance with GRAP 25	<b>20</b>	

<b>Detailed Functionality Criteria</b>		<b>Points Allocation</b>	<b>Value</b>
<b>Phase 2</b>			
1.	<ul style="list-style-type: none"> <li>• Project Plan, deliverables and time frames.</li> <li>• Provide details of experience in providing similar services to other organisation/public entities</li> <li>• Assumptions to be used</li> <li>• Method used to reach conclusions</li> </ul>	<b>20</b>	