



	Site Briefing Minutes: Tender Number: RFP HOACMM-FDT-57433 RFP: Reinstatement of Boschmanskop 3kV DC Traction Substation at Ermelo Trim Maintenance Depot in the Eastern Region and, Supply, Delivery, Installation, Testing and Commissioning of 3kV DC 6MVA Traction Transformer for Aberdeen Substation	
A division of Transnet Ltd. Reg. No: 1990/000900/06	Date: 11 March 2026 Venue: Aberdeen 3kv Substation Time: 10:30	

ITEM	
1.	PRESENT: The list of all representatives of Transnet and Contractors who attended the meeting is attached to the minutes.
2.	WELCOME AND OPENING REMARKS: Matete Kutumela welcomed everyone and declared the meeting open.
3.	PURPOSE OF MEETING The purpose of the meeting was to clarify the expectations and work description.
DISCUSSION POINTS	
	Commercial Aspects <ul style="list-style-type: none"> ➤ There was attendance register circulating for Contractors to provide their contact information for future correspondences. ➤ Contractors were requested to read the whole tender document before they can complete and to initial or stamp every page to ensure that they understood the RFP document. ➤ Contractors were requested to compile index and upload their RFP document accordingly on the system, (separate RFP document, eligible and essential returnable documents). ➤ Contractors were requested not to re-arrange the RFP document. Part T1.1 - Tender Notice and Invitation to Tender <ul style="list-style-type: none"> ➤ The Closing date is 18 March 2026 at 10:00 ➤ Contractors to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet as Transnet will not be held liable for any challenges experienced by Contractors as a result of the technical challenges. Please do not wait for the last hour to upload the tender and no late submission will be accepted. ➤ Contractors were informed that any technical or commercial issues after the closing date may be



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	<p>addressed to matete.madisha@transnet.net and they must be sent three days before closing date to give time to respond.</p> <ul style="list-style-type: none"> ➤ Contractors were made aware of Confidentiality of the tender on (item 3) and Transnet 's Disclaimers on (item 4). ➤ Contractors were required to submit latest CSD report ,SARS Tax Pin and all required essential returnable documents as indicated on RFP. <p>PART – T1.2 Tender Data</p> <ul style="list-style-type: none"> ➤ Stages that tender will be evaluated; <p>(Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders)</p> <ul style="list-style-type: none"> ➤ Stage One - Eligibility with regards to attendance at the compulsory clarification meeting: <ul style="list-style-type: none"> - Contractors to ensure that Certificate of Attendance at Tender Clarification and Site Meeting is fully completed and signed by Transnet Official and to be uploaded together with RFP document. ➤ Eligibility in terms of the Construction Industry Development Board: <ul style="list-style-type: none"> - Contractors must submit valid CIDB CRS number in order to confirm the correct and required designated grading 7 EP or higher grade <p><i>NB: Any tenderer that fails to meet the above stipulated eligibility criteria will be regarded as an unacceptable tender.</i></p> <ul style="list-style-type: none"> ➤ Contractors who meet the above eligible criteria be evaluated to the next stage of Functionality. <p>T2.2-2 Technical approach/ methodology (Contractors shall prepare methodology showing the key elements as indicated on RFP.</p>



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	<p>T2.2-3 Work plan (Sequenced activities) Contractors shall prepare work plan showing the key elements as indicated on RFP.</p> <p>T2.2-4 Project Quality Management and Assurance (Contractors shall prepare work plan showing the key elements as indicated on RFP)</p> <p>T2.2-5 Qualifications and experience of key staff (Valid Qualifications, CV's and adequacy for assignment) Contractors to submit the following Valid Qualifications as indicated on RFP document.</p> <p>T2.2-6 The entity's experience with respect to specific aspects of the project /comparable projects (Contractors to submit supporting documents of previous PO's and or completion certificates relevant to traction substations)</p> <p><i>NB: If the above information not provided, it will have a negative influence on your technical evaluation scoring</i></p> <p>The minimum qualifying for score for functionality is 80 points to advance to next stage of price/specific goals</p> <ul style="list-style-type: none"> • The next stage will check lowest Price as per specific goals (Contractors are encouraged to submit B-BBEE certificate or Sworn Affidavit, and if is Sworn Affidavit it must be signed on same date by the Commissioner Of Oath and Deponent and also bidder must tick whether director or member because if not it will be invalid and bidder will score zero on the scorecard of price evaluation. • Contractors to comply with local content annexures as per RFP document. (refer to Price / specific goals presentation attached) • Pricing will be calculated using the lowest price quoted as the baseline, thus the lowest price



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	quoted will achieve full scores.	
	Selected Specific Goal	Number of points allocated (80/20)
	B-BBEE Level of contributor – Level 1 or 2	5
	At least 30 % Black Women Owned Entities	5
	EME and QSE entities that are at least 51% Black Owned	5
	Local Content and Production Transformer designated at 100% Transformer Shunt Reactors and Associated Equipment designated at 100% <ul style="list-style-type: none"> • Fully completed, declared, and signed LC Annexures C, D and E score full 5 points) • Incomplete, submitted blank or not submitted LC Annexures score zero points In case the suppliers do not meet required LC Thresholds DTIC Exemption letter will be required in support for scoring purposes Exemption process is attached as Annexure A	5
	Non-Compliant and/or B-BBEE Level 3-8 contributors	0
	PART T2.1 Tender Returnable <ul style="list-style-type: none"> • Contractors are required to submit all essential returnable documents e.g CSD Report, Valid SARS Tax pin, Company documents) on the closing date especially eligible requirement as stated under T1.2 	



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	<p>TECHNICAL ASPECTS</p> <ul style="list-style-type: none"> ➤ The scope of work and price list were explained on site and Contractors had opportunity to view and took pictures on site. <p>Meeting proceeded to Boschmanskop Traction substation.</p> <ul style="list-style-type: none"> ➤ The supply voltage was rectified from 88kV to 132kV ➤ It was discussed that contractors shall design and supply a transformer with secondary side busbars to anode wall bushings suitable for the existing arrangement or make provision for the transformer to be connected. ➤ It was mentioned that all other costs to be included under P's and G's item on the price list. ➤ Cost of Factory test will be covered by the contractor. ➤ External CT's exist. ➤ Contractors to make provision for additional crusher stones as per specification. ➤ Include steel structures and foundations for CT's and LA's ➤ Rectifier bay must be inclusive of extractor fans ➤ AC disconnects must be inclusive of a complete set of castle keys. ➤ Provision for anode wall bushings and busbars as per BBB5019 specification ➤ Please note that the 6MVA rated transformer is a new recommendation from Technology management, hence the request to design on the scope. ➤ Wave filter room dimensions. <ul style="list-style-type: none"> -1.33x1.2m -Door:0.63x1m



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	<p>Please refer to the table below for the corrected LT.</p> <table border="1" data-bbox="323 887 1423 1111"> <thead> <tr> <th>Winding</th> <th>Power MVA</th> <th>Voltage(kV)</th> <th>Group</th> <th>Tap Changer</th> </tr> </thead> <tbody> <tr> <td>High Voltage</td> <td>6</td> <td>132 ± 2 x 2.5%</td> <td>Y</td> <td>Off load</td> </tr> <tr> <td>Low Voltage</td> <td>2 x 2,95</td> <td>1,220/1,220</td> <td>d/y</td> <td>-</td> </tr> <tr> <td>Tertiary</td> <td>0,1</td> <td>2,360</td> <td>yn</td> <td>-</td> </tr> <tr> <td colspan="2">Vector group</td> <td colspan="3">Yd11Yy0Yyn0</td> </tr> </tbody> </table> <p>Questions asked:</p> <ul style="list-style-type: none"> - Do we keep existing steel structure? - Yes - Is qualification submitted for one person or more? If one person has all qualifications required if not qualifications of more than one person can be submitted. - How long is the duration of the contract? – Three (3) months for installation - is the letter of award/appointment accepted? – only previous PO's and completion certificated accepted for traction substation. <p>➤ Certificate of attendance for Contractors was signed by Transnet employees.</p>	Winding	Power MVA	Voltage(kV)	Group	Tap Changer	High Voltage	6	132 ± 2 x 2.5%	Y	Off load	Low Voltage	2 x 2,95	1,220/1,220	d/y	-	Tertiary	0,1	2,360	yn	-	Vector group		Yd11Yy0Yyn0		
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<p>5.</p>	<p>CLOSURE</p> <p>Meeting adjourned</p>																									

Compiled by: Matete Kutumela

Signature: MKutumela