

BRIEFING SESSION

CRAC-JHB-52989

For the supply and delivery of 400 elbow and knee pads to
Transnet Rail Infrastructure Manager's security department.

RFQ Description



**FOR THE SUPPLY AND DELIVERY OF 400 ELBOW AND KNEE PADS TO TRANSNET RAIL INFRASTRUCTURE
MANAGER’S SECURITY DEPARTMENT.**

RFQ NUMBER : CRAC-JHB-52989

ISSUE DATE : 26 MAY 2025

CLOSING DATE : 24 JUNE 2025

CLOSING TIME : 13H00 PM

BID VALIDITY PERIOD : 180 BUSINESS DAYS FROM CLOSING DATE [28 OCTOBER 2025]

NOTICE TO BIDDER

PLEASE NOTE THE FOLLOWING SUBMISSION REQUIREMENTS, BUT NOT LIMITED TO:

- Ensure that you follow the quotation submission, and delivery instructions.
- The Request for Quotation (RFQ) closes at **13H00 PM** on **TUESDAY 24 JUNE 2025**.

Communication (Section 2, paragraph 3)

Specific queries relating to this RFQ should be submitted onto the system and to [Chantyle Eckhardt at Chantyle.Eckhardt@transnet.net] before **12:00 pm** on **20 June 2025**.

After the closing date of the RFQ, a Respondent may only communicate with the Divisional Bid Acquisition Council (DBAC) Secretariat, on telephone number 011 584-0821 and email Prudence.Nkabinde@transnet.net on any matter relating to its RFQ Proposal.

- All the returnable documents tabled in [Section 3, pages 11 - 13 and pages 15 - 17] must be returned with your Quotation.
- **No alterations, additions or deletions to be made by the respondent to the actual RFQ document.**

NOTICE TO BIDDER

- The Bidder must ensure that the **correct contact details** are provided as TFR may need to communicate after the closing date of this RFQ
- Ensure that all the RFQ documents are **signed and stamped**.
- Complete the tender document **clearly** and in **black ink / electronically**.
- If mistakes are made – correct properly / legibly with the full signature of Bidder.
- Submit questions if clarity is required
- No copies of the RFQ document should be distributed
- Validity period – 180 Business days from date of closing
- **Ensure that your submissions are properly indexed and referenced for ease of adjudication (see last section of this presentation).**

RFQ SECTIONS & ANNEXURES

RFQ SECTIONS:

SECTION 1: SBD1 FORM

SECTION 2: NOTICE TO BIDDERS

SECTION 3: EVALUATION METHODOLOGY, CRITERIA AND RETURNABLE DOCUMENTS

SECTION 4: QUOTATION FORM

SECTION 5: RFQ DECLARATION, CERTIFICATE OF ACQUAINTANCE & BREACH OF LAW FORM

SECTION 6: SPECIFIC GOALS POINTS CLAIM FORM

SECTION 7: CERTIFICATE OF ATTENDANCE OF NON-COMPULSORY RFQ BRIEFING

SECTION 8: PROTECTION OF PERSONAL INFORMATION

RFQ ANNEXURES:

ANNEXURE A : DETAILED TECHNICAL SPECIFICATIONS OF ELBOW AND KNEE PADS

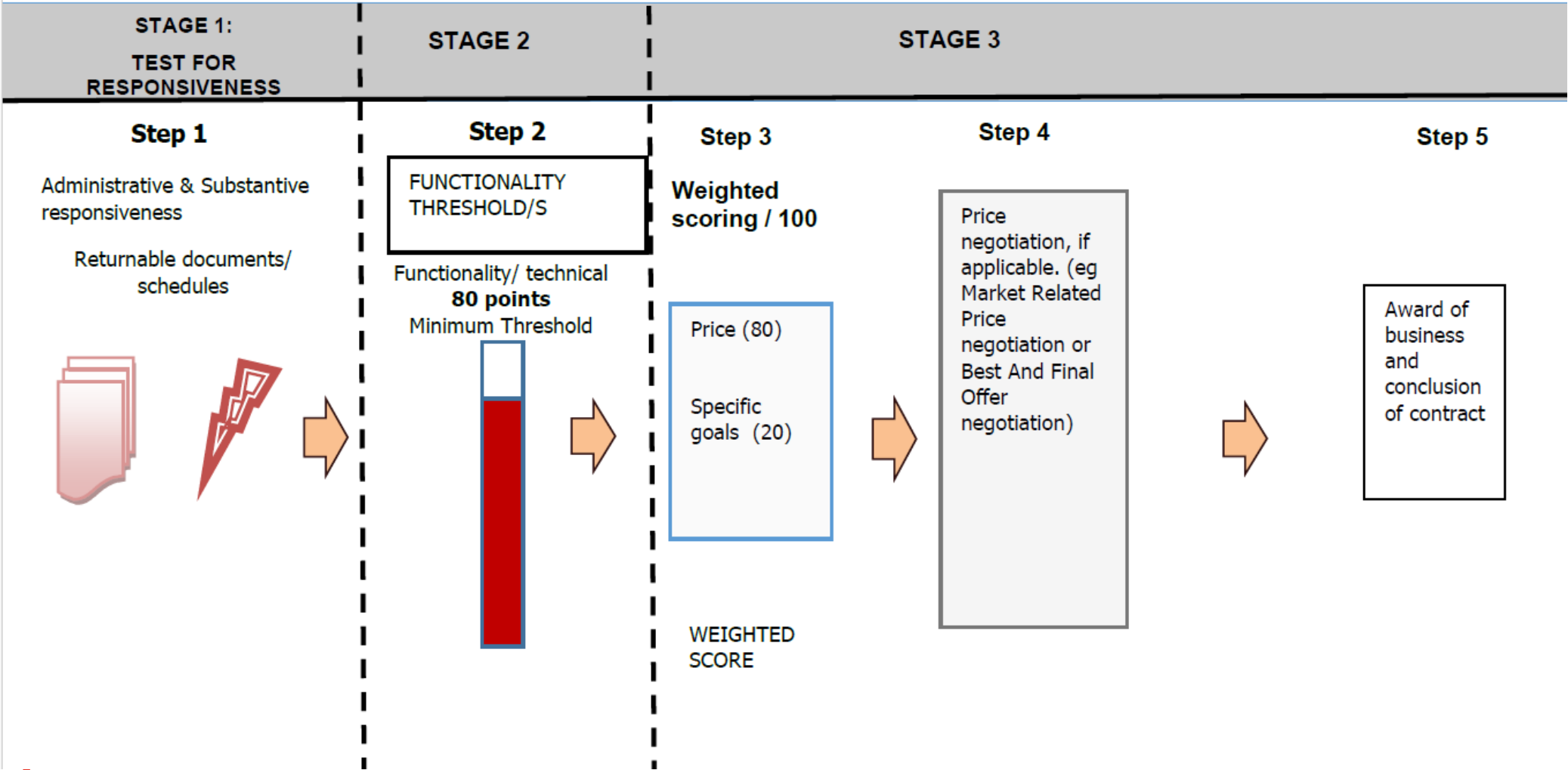
SCOPE OF WORK

Annexure A will be displayed

SECTION 4 : QUOTATION FORM

Item No	Description of Goods /Services	Unit of Measure	Quantity	Unit Price (ZAR) Excl. Vat	Total Price (ZAR)
1	Elbow and knee pad set	Each	400		
2	Delivery fees to Gauteng Province	Lot			
3	Sundries				
	Subtotal (Excluding VAT)				
	VAT @ 15%				
	TOTAL (Including VAT)				

EVALUATION METHODOLOGY



Evaluations – STEP 1

1.1 STEP ONE: Test for Administrative and Substantive Responsiveness

The test for administrative and Substantive responsiveness will include the following:

Administrative & Substantive responsiveness check	RFQ Reference
<ul style="list-style-type: none"> Whether the Bid has been lodged on time 	
<ul style="list-style-type: none"> Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time 	<i>Section 3</i>
<ul style="list-style-type: none"> Verify the validity of all returnable documents 	<i>Section 3</i>
<ul style="list-style-type: none"> Verify if the Bid document has been duly signed by the authorised respondent 	<i>All sections</i>
<ul style="list-style-type: none"> Whether any general and legislation qualification criteria set by Transnet, have been met 	<i>All sections</i>
<ul style="list-style-type: none"> Whether the Bid contains a priced offer 	<i>Section 4 - Quotation Form</i>
<ul style="list-style-type: none"> Whether the Bid materially complies with the scope and/or specification given 	<i>All Sections</i>

The test for responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further pre-qualification

Evaluations- STEP 2

EVALUATION CRITERIA OF SUPPLY AND DELIVERY OF 400 ELBOW AND KNEE PAD SETS TO A TRANSNET RAIL INFRASTRUCTURE MANAGER (TRIM) FACILITY IN GAUTENG PROVINCE FOR A PERIOD OF TWO (02) MONTHS.		
Technical Evaluation Criteria (80% Threshold)	100%	
1. Compliance to the specifications	50%	
The bidder submitted 3 reference letters, or 3 contract award letters, or 3 Purchase Orders from previous customers. A combination of the required documents will be accepted. Each proof must be submitted with a completion certificate. The information submitted is subject to verification.	3	50%
The bidder submitted 2 reference letters, or 2 contract award letters, or 2 Purchase Orders from previous customers. A combination of the required documents will be accepted. Each proof must be submitted with a completion certificate. The information submitted is subject to verification.	2	25%
The bidder submitted 1 reference letter, or 1 contract award letter, or 1 Purchase Order from previous customers. A combination of the required documents will be accepted. Each proof must be submitted with a completion certificate. The information submitted is subject to verification.	1	13%
No submission or the document submitted are not accompanied by the completion certificates.	0	0%

Evaluations – STEP 2

2. Project delivery lead time.	25%		Proof
The bidder submitted a commitment letter to complete the project in Two (02) months or less.	2	25%	Project delivery lead time. The bidder MUST submit a commitment letter, confirming their commitment to complete the project in Two (02) months or less. The commitment letter must be on the bidding company's letterhead and signed by a duly authorised person.
The bidder submitted a commitment letter to complete the project in more than Two (02) months but less than Three (03) months.	1	13%	
No submission or the bidder submitted a commitment letter to complete the project in more than Two (02) months.	0	0%	
3. Technical requirements of a proposed solution.	25%		Proof
The proposed solution meets all 04 requirements.	2	25%	Technical requirements of a proposed solution. The bidders are required to provide at the time of tendering the Schedules of equipment and materials offered. The solution proposed must meet the 04 requirements below. 1. Application (Security, tactical, military, Law Enforcement) 2. Shock absorbent with padding 3. Polymer black 4. Velcro strap adjustable to fit all sizes.
The proposed solution meets Three (03) requirements.	1	13%	
No submission or the solution proposed meets One (1) to Two (2) 04 requirements.	0	0%	

Evaluations – STEP 3

1.3 STEP THREE: Evaluation and Final Weighted Scoring

a) **Price Criteria** [Weighted score 80 points]:

Evaluation Criteria	RFP Reference
• Commercial offer	<i>Section 4</i>

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

- Ps = Score for the Bid under consideration
- Pt = Price of Bid under consideration
- $Pmin$ = Price of lowest acceptable Bid

Evaluations – SPECIFIC GOALS AND PRICE

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
B-BBEE LEVEL 1 OR 2 10 POINTS	
50% BLACK YOUTH OWNED ENTITIES 5 POINTS	
30% BLACK WOMAN OWNED ENTITIES 5 POINTS	
Total points for Price and Specific Goals must not exceed	100

Evaluations – Mandatory & Returnable documents used for scoring

Mandatory Returnable Documents	Submitted [Yes or No]
SECTION 4 : Pricing Schedule	

RETURNABLE DOCUMENTS USED FOR SCORING	SUBMITTED [Yes or No]
<p>Valid proof of Respondent's compliance to Specific Goal requirements stipulated in Section 6 of this RFQ</p> <p>B-BBEE level 1 or 2 10 POINTS</p> <p>50% Black Youth Owned Entities 5 POINTS</p> <p>30% Black Woman Owned Entities 5 POINTS</p> <p>EVIDENCE: Certified copy of ID Documents of the Owners and B-BBEE Certificate / Sworn-Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline</p>	
<p>Previous experience in executing projects with a similar scope (Supply and delivery). The bidder MUST submit 3 reference letters, or 3 contract award letters, or 3 Purchase Orders from previous customers.</p>	
<p>Project delivery lead time.</p> <p>The bidder MUST submit a commitment letter, confirming their commitment to complete the project in Two (02) months or less.</p>	
<p>Technical requirements of a proposed solution.</p> <p>The bidders are required to provide at the time of tendering the Schedules of equipment and materials offered.</p>	

Evaluations – Essential Returnable documents

ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or No]
SECTION 1: SBD1 Form	
SECTION 5: Certificate of Acquaintance with RFQ Documents	
SECTION 6: RFQ Declaration and Breach of Law Form	
SECTION 8: Protection of Personal Information	
Annexure A : Signed and stamped detailed Technical Specifications of Elbow and Knee Pads	

PROPOSAL SUBMISSION

Section 1, paragraph 3

- Log on to the Transnet eTenders management platform website (<https://www.transnet.net>);
- Click on "TENDERS";
- Scroll towards the bottom right-hand side of the page;
- On the blue window click on "register on our new eTender Portal";
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER" – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.

PROPOSAL SUBMISSION

eTender Links



- Transnet SOC Ltd Tenders
- Transnet Port Terminals RFQ/Tenders
- Transnet Freight Rail Tenders
- Register on our new eTender Portal
- User Guide

SIGN IN/REGISTER

To register or sign onto the Transnet eTender portal for bid submissions

ADVERTISED TENDERS

To view all Transnet tenders

NB: All Transnet Tenders can also be found on **National Treasury E-Tender portal**

TRANSNET



rail infrastructure
manager

THANK YOU