

TERMS OF REFERENCE: ANNEXURE A

SCM /Tender Ref #:	DWYPD 02 – 2025/26		
Request for proposals for:	Procurement of a service provider to conduct an evaluation study on Value of the G20 Empowerment of Women Working Group interventions during South Africa's		
	G20 Presidency		

1. BACKGROUND / CONTEXT

The South African Presidency, through the Department of Women, Youth and Persons with Disabilities (DWYPD), is leading the G20 Empowerment Women Working Group (EWWG) in efforts to promote women's participation and representation in leadership, governance, and decision-making, as well as women's ownership and control. The EWWG serves as a strategic platform to advance inclusive development outcomes and align commitments to the Sustainable Development Goals (SDGs). While commitments for women empowerment are made by governments, development partners and private actors, questions remain about the effectiveness, efficiency and impact of these commitments.

Therefore, in pursuit of addressing the above and to contribute meaningfully to the G20 discourse, the DWYPD is planning to conduct an evaluation study which aims to assess the overall value in the design, implementation, and outcomes of women, including young women and women with disabilities, empowerment initiatives, with a focus on public sector and donor-funded programmes.

2. PURPOSE

The purpose of this evaluation is to:

- Evaluate the extent to which women, including young women and women with disabilities, empowerment programmes and interventions under the G20 EWWG value, focusing on South African G20 Presidency.
- Provide an evidence-based assessment of what works, what does not and why, particularly in terms of
 economic empowerment and participation outcomes for women, including young women and women with
 disabilities, in the identified interventions and programmes under the EWWG.
- Inform recommendations for evidence-based financing of women, including young women and women with disabilities, empowerment programmes and interventions.

3. SCOPE OF PROJECT

The evaluation will focus on G20 EWWG initiatives and interventions implemented or coordinated during South Africa's G20 Presidency (2025). The scope of the Evaluation will cover interventions designed, initiated, or implemented from December 2024 to November 2025, aligning with the G20 Presidency cycle. These interventions will include, policy dialogues and communiqués, capacity-building and technical assistance activities, multi-country collaborative initiatives and South Africa-led events, campaigns, or platform.

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4. PROPOSED METHODOLOGY / APPROACH

The evaluation will employ a mixed-methods approach, drawing on both qualitative and quantitative data to assess the economy, efficiency, effectiveness, equity and sustainability of G20 EWWG interventions. This will include, but not be limited to:

- Document Review including reviewing of relevant G20 EWWG plans, budgets, reports, policy briefs, meeting minutes and country's (South Africa) submissions.
- Key Informant Interviews (KIIs), which will be semi-structured, will be conducted with stakeholders involved in
 the design, funding, coordination and implementation of the G20 EWWG interventions. These will include but
 not limited to South African government officials, multilateral partners International and civil society
 representatives.
- Self-administered questionnaire targeted online surveys with participating stakeholders, national representatives and implementing partners to gather perceptions on cost-effectiveness, delivery efficiency and outcome relevance.
- Financial and Budget Analysis which will involve analysing budget allocations, and expenditure patterns, using unit costs and cost-benefit comparisons where possible.

5. DELIVERABLES AND TIME FRAMES

	Description	Expected date	% Payment
1.	Inception Report and Data Collection		10%
	Initial documentary review and development of data collection	September 2025	
	tools		
	Draft inception report and data collection tools	September 2025	
	Present Draft inception report and data collection tools to ESC	September 2025	
	Final inception report and data collection tools	October 2025	
2.	Data Collection		10%
	Primary data collection	October 2025	
3.	Data Analysis		20%
	Aggregate data collected	November 2025	
4.	Draft Report		20%
	Draft evaluation report (full plus 1/5/25) and PowerPoint	November 2025	
	presentation).		
	Circulate draft evaluation report for inputs and comments.	November 2025	
5.	Final Report		20%
	Final Evaluation Report.	Jan/Feb 2026	
	Approved Evaluation Report produced.	March 2026	
6.	Validation Workshop		20%
	Coordination and facilitation of the Validation Workshop for	April 2026	
	the final report		

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7. PROJECT MANAGEMENT / REPORTING ARRANGEMENTS

- The appointed service provider will report directly to the Director: Evaluation within the Chief Directorate: Monitoring and Evaluation. The service provider will be required to enter into a Service Level Agreement (SLA) with the department to formalise expectations and performance standards.
- The project team, led by the Director: Evaluation, will convene weekly meetings to monitor the progress of the project. This team will include representatives from the Monitoring and Evaluation Unit, the service provider, and other relevant external stakeholders.
- An Evaluation Steering Committee (ESC) will be established to oversee the evaluation process and to provide
 technical support and advice. The same established evaluation steering committee as well as the knowledge
 partners will be utilised to provide technical support and advice for this evaluation. The ESC will include key
 stakeholders from government, civil society as well as G20 member states within the EWWG. The ESC will be
 chaired by the Chief Director: Monitoring and Evaluation, DWYPD.

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