



TENDER NUMBER:	13/2022-2023T		
TENDER TITLE:	Purchase and Delivery of Stationery for 3 years		
CLOSING DATE:	18 th April 2023		
CLOSING TIME:	12:00pm		
ADDRESS OF MUNICIPALITY:	Senqu Municipality, 19 Murray Street, Lady Grey		
TECHNICAL ENQUIRIES	Mr S Skampula: skampulas@senqu.gov.za 051 603 1390		
SCM ENQUIRIES	Mrs N. Mtwebana: mtwebanan@senqu.gov.za 051 603 1355		
TENDER VALIDITY PERIOD	120 Days		
PREFERENTIAL POINTS: 80/20		POINTS	
	PRICE	80	
	SPECIFIC GOALS	20	
	Points for historically disadvantaged persons by unfair discrimination based on race, gender or disability	10	
	Points for Locality (Contractors domiciled in the Senqu Local Municipality)	10	
	Points for Locality (Contractors domiciled in the Joe Gqabi District Municipality)	5	
	Points for Locality (Contractors domiciled in the Eastern Cape Province)	2	
	Points for Locality (Contractors domiciled outside the Eastern Cape Province)	0	
	Total points for Price and B-BBEE.	100	

19 Murray Street | Lady Grey | 9755 | 051 603 1300 | info@senqu.gov.za

Tenders may only be submitted on the bid documentation provided by the municipality. The completed original tender document and all supporting documentation shall be placed in a single sealed envelope clearly marked with the name and address of the tenderer, the tender number and title, and the closing date indicated on the envelope, and deposited in the tender box at the address, and by the date and time stated above. No faxed or e-mailed documents will be accepted. The Senqu Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender. Tenders will be opened in public as soon as practical after the closing time.

Documents will be available on the municipal the website [http://www. senqu.gov.za](http://www.senqu.gov.za). Tenderers must print the document and bring to clarification meeting.

Tender enquiries can be made to the parties as stated above.

Tenders must be compliant with all bid requirements stated in the tender document. Tenderers must bind the document in a manner so that it does not fall apart. Bidders are specifically referred to the requirements of the Preferential Procurement Regulations, 2022, including but not limited to pre-qualification criteria, functionality, eligibility, statutory, local content, compulsory sub-contracting, other objective, and price and preference criteria as stated in the tender document. If applicable, only locally produced, or manufactured goods meeting the stipulated minimum threshold for local production and content, will be considered. Tenderers' attention is drawn to the registration requirements in the tender documents in respect of registration on the municipal supplier database, Central Suppliers' Database, Construction Industry Development Board (if applicable), etc.

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N. NYEZI
ACTING MUNICIPAL MANAGER
17th March 2023

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