

Technical Functionality Evaluation Criteria for the Supply, Delivery, and Installation of Air Conditioning Units at the Port of East London						
Nr	Category	Total Weight	Weight	Requirements	Type of Proof for Evaluation / Detail to be submitted	Scoring Guide
	Scope of Requirements : Functionality Evaluation Criteria					100- The bidder exceptionally meets the requirements value adding 80- The bidder extensively meets requirements and value adding is extensive 60 - The bidder fully meets requirements and value adding is extensive 40 - Meets partial requirements 20 - moderately meets requirements 0 - Company can not meet requirements, high risk
1	T2.2-02 Experience of Company	30.00				Scoring Guide
1.1	Previous Company Experience in the supply & installation of Air Conditioning Unit, or similar work.		30.00	The bidders are required to demonstrate previous company experience in the supply & installation of an Air Conditioning Unit or similar work. The Bidder must submit a minimum of three (3) signed reference letters OR a signed Practical Completion Certificate of previous projects that they have completed for supply & installation of Air Conditioners, OR similar work. The reference letters or practical completion Certificate must include the following compulsory requirements : (1) Project Description (2) Valid Client's Contact details (Client's name, e-mail address, physical address, telephone number).	1) Signed Reference Letters OR 2) Signed Practical Completion Certificates	0 = No reference letter/s or practical completion certificate/s are submitted,OR the reference letter/s or practical completion certificates submitted is irrelevant or does not address the Description of the project. 20 points = One (1) reference letter or practical completion certificate that meets requirements has been submitted. 40 points = Two (2) reference letters or practical completion certificates that meet the requirements have been submitted. 60 points = Three (3) reference letters or practical completion certificates that meet the requirements have been submitted. 80 points = Four (4) reference letters or practical completion certificates that meet the requirements have been submitted. 100 points = Five (5) or more reference letters or practical completion certificates that meet the requirements have been submitted.
2	T2.2-03 (a): Key Personnel Qualification	15.00				
2.1	Qualification/Certificate of: Mechanical Artisan with a Trade Test		15.00	Provide qualification/Certificate of key role players for this contract with the following requirements that must be met: 1. The Bidder is required to submit a minimum of N4 qualification for a Mechanical artisan with a Trade test Certificate	Copy of qualifications/certificates	0 = No Response or irrelevant qualifications submitted 20 points= Submitted a Certificate of Mechanical Artisan with N2 qualification and trade-test certificate. 40 points= Submitted a Certificate of Mechanical artisan with N3 qualification and trade-test certificate. 60 points = Submitted a Certificate of Mechanical artisan with N4 qualification and trade-test certificate. 80 points =Submitted a Certificate of Mechanical artisan with N5 qualification and trade-test certificate. 100 points= Submitted a Certificate of Mechanical artisan with N6 qualification or higher qualification in electrical engineering and trade-test certificate.
3	T2.2-03 (b): Key Personnel Experience	15.00				
3.1	Experience of Mechanical Artisan with a Trade Test		15.00	A mechanical artisan with a Trade Test Certificate must have a minimum of three (3) years of work experience in the installation of air conditioners or similar work.	A Detailed Curriculum Vitae (CV) to include references and their contact details	0 = No CV submitted, or submitted CV reflects irrelevant experience not related to the installation or a similar work. 20 points= Submitted CV demonstrates at least 1 year but less than 2 years of relevant work experience in the installation of air conditioners or similar work. 40 points= Submitted CV demonstrates at least 2 years but less than 3 years of relevant work experience in the installation of air conditioners or similar work. 60 points = Submitted CV demonstrates at least 3 years but less than 4 years of relevant work experience in the installation of air conditioners or similar work. 80 points = Submitted CV demonstrates at least 4 years but less than 5 years of relevant work experience in the installation of air conditioners or similar work. 100 points= Submitted CV demonstrates at least 5 years or more of relevant work experience in the installation of air conditioners or similar work.
Tenderers should note that the qualifications submitted for key personnel must be consistent with those reflected in the corresponding Curriculum Vitae (CVs).						
4	T2.2-04 Method Statement	20				Scoring Guide
4.1	Method Statement		20	The bidder must submit a Comprehensive method statement detailing how the supply and installation of the air conditioning Units will be executed. The method statement shall include a minimum of three (3) of the following Five (5) aspects. 1. Procure/Supply the air conditioners 2. Installation of new air conditioners 3. Testing of air conditioners 4. Disposal of waste, making good on site. 5. Provide project schedule indicating all the project milestones with project activities	A Comprehensive Method Statement	0 = No Method Statement submitted, or the submitted document is irrelevant, incomplete, or does not address the scope of work. 20 points - The submitted Method Statement adequately addresses one (1) of the required aspects. 40 points - The submitted Method Statement adequately addresses two (2) of the required aspects. 60 points - The submitted Method Statement adequately addresses three (3) of the required aspects. 80 points -The submitted Method Statement adequately addresses four (4) of the required aspects. 100 points - The submitted Method Statement adequately addresses five (5) or more aspects in full detail.
5	T2.2-05 Safety, Health & Environment (SHE) Management plan & Risk assessment.	20				
5.1	Safety, Health & Environment (SHE) Management plan & Risk assessment.		20	Detailed health, safety & environmental management plans, risk assessment specific to the project, and a letter of good standing.Bidder must submit at least three (3) of the following documents: 1. Health and Safety Management Plan 2. Environmental Management Plan 3. Project Risk Assessment based on the method statement 4. Valid Letter/s of Good Standing with the Workmen's Compensation Fund	A Detailed SHE Plan,risk assessment and letter of good standing	0 = No SHE Management Plan submitted, or the submitted document is irrelevant, incomplete, or does not address the project scope and SHE requirements. 20 points = A SHE Management Plan is submitted but addresses only one (1) of the required aspects. 40 points= The SHE Management Plan is submitted but addresses only two (2) of the required aspects 60 points= The SHE Management Plan adequately addresses three (3) of the required aspects. 80 points= The SHE Management Plan addresses all four (4) aspects in good detail, clearly demonstrating understanding of the scope, risk management, and coordination of SHE activities specific to the work. 100 points= Bidder submitted all 4 documents with a comprehensive and project-specific SHE Management Plan with exceptional depth, innovation, and foresight. The plan provides clear added value through proactive risk control measures, compliance monitoring, and continuous improvement mechanisms.
	Minimum Threshold: 60	100.00	100.00			