

## **SCHEDULE 1 – SCHEDULE OF REQUIREMENTS**

|                          |                                                                                                                                                                                                                                                            |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DESCRIPTION</b>       | <b>FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF SERVICE TO DEVELOP AN INVASIVE SPECIES MONITORING, CONTROL AND ERADICATION PLAN FOR TRANSNET NATIONAL PORTS AUTHORITY (TNPA) PORT OF SALDANHA WITHIN A PERIOD OF TWELVE (12) MONTHS.</b> |
| <b>SERVICE PROVIDER</b>  | .....                                                                                                                                                                                                                                                      |
| <b>CONTRACT NUMBER</b>   | <b>TNPA/2026/08/1791/9912/RFQ</b>                                                                                                                                                                                                                          |
| <b>DURATION</b>          | <b>TWELVE (12) Months</b>                                                                                                                                                                                                                                  |
| <b>COMMENCEMENT DATE</b> | <b>01 NOVEMBER 2026</b>                                                                                                                                                                                                                                    |
| <b>EXPIRY DATE</b>       | <b>30 NOVEMBER 2027</b>                                                                                                                                                                                                                                    |

With reference to the Master Agreement, Reference Number **TNPA/2026/08/1791/9912/RFQ** dated 01 November 2026, ("Contract") between Transnet SOC Ltd ("Transnet") and 30 November 2029 (the "Service Provider") pursuant to which you have agreed to perform certain services for and on behalf of Transnet subject to such Contract.

The defined terms in the Contract will, unless otherwise indicated, have the same meaning in this Schedule of Requirements. In consideration of the mutual covenant and agreements contained in the Contract and in this Schedule of Requirements, it is agreed as follows:

**1. Description of the Services**

PROVISION OF SERVICE TO DEVELOP AN INVASIVE SPECIES MONITORING, CONTROL AND ERADICATION PLAN FOR TRANSNET NATIONAL PORTS AUTHORITY (TNPA) PORT OF SALDANHA WITHIN A PERIOD OF TWELVE (12) MONTHS.

**2. Scope of Services**

The key deliverables of this project will contain the following:

Weekly Tasks include but not limited to the following:

- To conduct an assessment, including field verification exercises, to determine the type of alien and invasive species, density and distribution across the port precincts. The precincts are illustrated in Annexure 1 attached
- Develop an Alien invasive species monitoring, control and eradication plan inclusive of the following:
  - : a detailed list and description of any listed invasive species occurring on the relevant land;
  - : a description of the parts of that land that are infested with such listed invasive species;
  - : an assessment of the extent of such infestation;
  - : Legal Framework for Alien Vegetation Management.
  - : Determine the appropriate measures to monitor, control and eradicate such invasive species. The methods specified to control and eradicate the listed invasive species should focus on the following:
    - Control methods should also be directed at the offspring, propagating material and re-growth of such invasive species in order to prevent such species from producing offspring, forming seed, regenerating or re-establishing itself in any manner.
    - Required herbicides for IAPs, if chemical control is to be used. Only herbicides registered for use on the target species may be used.
    - : Identify associated field equipment and personal protective equipment (PPE) required.

- : Specify measurable indicators of progress and success, and indications of when the Control Plan is to be implemented.
- : Specify correct means of disposal for the alien vegetation and soil that could be contaminated with seeds of the alien vegetation.
- : Include as an annexure, a table indicating approximate costs to clear each type of IAP present.

### 3. Contract Manager/s & Personnel to provide the Services

|                                           |                                                                            |
|-------------------------------------------|----------------------------------------------------------------------------|
| <b>Transnet Contract Manager</b>          | Ethel Coetzee                                                              |
| Designation                               | Environmental Manager                                                      |
| Operating Division                        | Transnet National Ports Authority                                          |
| Address                                   | Bayvue Centre, Port of Saldanha, Saldanha, 7395                            |
| Telephone                                 | 022 703 5452 / 0636929099                                                  |
| Email                                     | <a href="mailto:Ethel.Coetzee@transnet.net">Ethel.Coetzee@transnet.net</a> |
| <b>Service Provider's Account Manager</b> |                                                                            |
| Designation                               |                                                                            |
| Address                                   |                                                                            |
| Telephone                                 |                                                                            |
| Email                                     |                                                                            |

### 4. Performance Review Meetings

Contract management and performance review meetings will be held as required by Transnet's Contract Manager.

### 5. Fees & Disbursements

- 5.1 In consideration of the performance of the Services by the Service Provider pursuant to this Work Order, Transnet will pay to it an amount not exceeding
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**IN WITNESS** of which this Schedule of Requirements has been duly executed by the parties.

**SIGNED** for and on behalf of

**Service provider**

Signature.....

Name.....

Position.....

Date.....

**SIGNED** for and on behalf of

**Transnet SOC Ltd**

Signature.....

Name.....

Position.....

Date.....

## APPENDIX 1

### Address for Notices

Any notice or communications between the parties to be given under this Agreement shall be deemed to have been received at the following times:

- i. by email transmission – when the sender receives confirmation of receipt;
- ii. by hand delivery - immediately upon receipt by the recipient.

Any notice or communications between the parties shall be delivered to the addresses set out below:

#### **The Service Provider**

Addressee:

\_\_\_\_\_

Attention: \_\_\_\_\_

Physical Address:

Postal Address:

email:

#### **Transnet**

Addressee:

Transnet National Ports Authority

Attention: Shadrack Tshikalange

Physical Address:

Bayvue Centre  
Second Floor  
Marine Drive  
Saldanha  
7395

Postal Address:

P.O. Box X1  
Saldanha  
7395

email:

[Shadrack.Tshikalange@transnet.net](mailto:Shadrack.Tshikalange@transnet.net)

Either party may, by a notice given in accordance with this Schedule 1, change its address or email address for the purpose of this Schedule 1.

## APPENDIX 2

### Non- Disclosure Agreement

Date: ..... 2026

I (*name*) .....

Of (*address*) .....

.....

.....

Undertake to Transnet SOC Ltd ("Transnet") that:

1. I shall keep confidential and not to disclose or make available to any third party, except with the express prior written consent of Transnet, any Confidential Information relating to Transnet business, assets, customers or staff which is disclosed to me or to which I may have access during the course of providing Services to Transnet ("my assignment"); and
2. Upon termination of my assignment, I shall return to Transnet all documents, books, discs, tapes or other records (in whatever medium) which I may have in my possession, custody or control and which are the property of Transnet, its customers, staff or agents and any copies thereof.

For the purposes of this Confidentiality Agreement, "Confidential Information" shall mean any information in whatever form including, without limitation, any information relating to systems, operations, plans, intentions, market opportunities, know-how, trade secrets and business affairs of the Transnet Group or its customers, whether in writing, conveyed orally or by machine-readable medium.

I understand that this Confidentiality Agreement shall survive the termination of my assignment.

SIGNED at ..... on ..... 2026

(*Signature*) .....

in the presence of: -

Witness name: .....

Witness Signature: .....

Witness address: .....

.....