
Dear Prospective bidder,

1. You are hereby invited to quote for the requirements of Vuselela TVET College in respect of the goods/ services indicated below and you are encouraged to carefully read all information contained within this invitation.

RFQ description : Garden Services for Jouberton Campus for a period not exceeding 12 months
Closing Date and Time : 09 March 2022 at 11:00am
Validity Period : 30 days

2. To be eligible to conduct business with the College, you must be registered on the Central Suppliers Database (CSD). If you are not registered on the CSD you are required to self register on www.csd.gov.za. Assistance in this regard may be requested from National Treasury on (012) 315 5509 or csd@treasury.gov.za.
3. **Prequalification criteria:**
 - Service provider/(s) must reside and have offices in the North West Province.
 - Service provider/(s) must have a stipulated minimum Level 1 B-BBEE status
 - Service provider/(s) must be an EME or QSE.
 - Supplier must have two(2) years proven experience in Garden Services.
4. Suppliers must submit their quotations with at least 3 minimum contact reference to prove their experience and capacity.
5. RFQ reference numbers:
 - Taung Campus – Garden/TC1/2022
 - **Klerksdorp Campus – Garden/KC2/2022**
 - Matlosana Campus – Garden/MC3/2022
 - **Potchefstroom Campus – Garden/PC4/2022**
6. Suppliers must inspect site Campuses they are interested in bidding for, before submitting Quotation for the required services, Inspection register will be at the office of Campus Manager / Head of Admin
Contact Person At Campuses for Inspections:
Taung Campus - Mr Patric Molebalwa
Potchefstroom Campus - Mr Stephan Koekemoer
Klerksdorp Campus - Mr Goldson Mokaleng
Matlosana Campus – Mrs Amelia Neuhoff
7. Quotation must be Hand delivered, In a sealed envelopes at **SCM Offices at 3 Bramfischer Street, Klerksdorp 2571.**
8. The pre-allocated RFQ number must be indicated clearly on a quotation to avoid confusion and delay.

9. Quotations must include all costs inter alia materials, labour, professional fees, VAT, cleaning up, etc.
10. This RFQ will be evaluated according to the preferential procurement model in the PPPFA: 80/20 Preference Points scoring system shall be applicable
11. Preference point for this RFQ shall be awarded for:
- Price ; and
 - B-BBEE Status Level of Contribution
- Price will be 80 and B-BBEE Status Level of Contributor 20.
12. The Accounting Officer / Principal of Vuselela TVET College has the unqualified and Unrestricted right to accept any quotation in whole or in part, or to reject any Quotation.

13. Scope of work

No	Description	Quantity
1	Garden Services not limited to: ▪ Cutting of all indigenous trees as identified ▪ Pruning of trees to maint good shape and hight ▪ Grass cutting inside the campus ▪ Removing all garden rubbles ▪ Removing / cutting of grass on pavements and apply weed eater chemicals inside the campus ▪ Mainitng all gardens in good status ▪ Making garden beds , edges where needed ▪ Cleaning and or cutting grass outside on the pavement, radius not exceeding 3meter from the fence	

Delivery Address

- Taung Campus, MainRoad to Pudimoe, Taung.
 - Klerksdorp Campus, Cnr OR Tambo and John Orr Street, Klerksdorp 2571
 - Matlosana Campus , Plot 120 OR Tambo Street, Klerksdorp 2571
 - Potchefstroom Campus, Cnr Retief& Auret Street Potchefstroom 2520 (Busines)
 - Potchefstroom Campus, Beyers Naude Avenue Potchefstroom 2520 (Engineering)
14. Should you have any difficulties with the interpretation of certain clauses or requirements of the RFQ documents or the completion of forms, you may direct your enquiries during office hours (09h00 – 13h00) to:
15. Suppliers are requested to submit the following documents only:
- Quotation on Company letter head
 - Minimum of 3 Reference letters in Garden Service or cleaning, with contactable numbers.
 - Proof of Garden Equipments and tools
 - BBBEE certificate or affidavit
 - Valid tax pin
 - Proof of CSD not older than 2 months
 - Proof of residential address of business / owner
 - Company profile

16. **Succesful Supplier must be able to start within 7days after official order number and appointment letter.**

Name : Mr RL Molefi

Telephone no:(018) 462 8857

Email address: molefi@vuselelacollege.co.za

Yours faithfully

Molefi RL

RL MOLEFI

Supply Chain Management