

INVITATION TO BID

REQUEST FOR BID DESCRIPTION: THE SAFE REMOVAL AND DISPOSAL OF ASBESTOS CONTAINING MATERIAL (ACM)

COMPULSORY BIDDER'S BRIEFING

IMT BUILDING will hold a compulsory bidders briefing session:

VENUE	ADDRESS	DATE	TIME
IMT Building	IMT Building Martello Road, Simon's Town	10 July 2024	12h00 noon

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BBBEE Compliance (KD24): 4 Pages

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Annexure 1 to KD 25 2 Pages

KD 27 5 Pages

Annexure A 15 Pages

Annexure B 2 Pages

Annexure C 6 Pages

Value System 1 Page

NOTE:

Kindly register on the National Treasury's Central Supplier Database (CSD) via www.csd.gov.za

Bids must ONLY be submitted in hard copy; electronic bid submissions are NOT acceptable.

RETURNABLE DOCUMENTS CHECKLIST

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No]	
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Copies of bidders CIPC Company registration documents listing all members with percentage, See bidding structure for required documents.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Copy of the Joint Venture / Consortium Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Valid proof of BBBEE status for the bidder and its sub-contractor(s)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7.	Designated sectors: Local production and content. (Where applicable)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Originally certified copy of Identity Document for the Company representative	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.	Copy of latest audited financial statements	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10.	Bid conditions acceptance form on KD17	Yes <input type="checkbox"/>	No <input type="checkbox"/>

ARMAMENTS CORPORATION OF SOUTH AFRICA SOC LTD (ARMSCOR)

Company registration: 1968/008611/06 Vat registration: 4480108820

REQUEST FOR BID: R&D/IMT-2024/004

1. INSTRUCTIONS ON SUBMISSION OF BIDS

- 1.1 Bid Closing at **11:00 am on 23 July 2024 (SOUTH AFRICAN TIME)**
- 1.2 Bids must be submitted in a sealed envelope marked with this bid reference number.
- 1.3 The sealed envelope must be deposited in the bid box at Armscor Head Office, Visitors Entrance (Block) 8 before the bid closing date and time addressed to:

The Manager: R&D Procurement Secretariat
Armscor SOC Ltd

Postal address: Armscor SOC Ltd
Private Bag X337
Pretoria
0001

Delivery address: Armscor Head Office
Armscor: R&D Bid Box; Visitors' Entrance (Block 8)
370 Nossob Street
Erasmuskloof Ext 4
Pretoria

- 1.4 Bids dispatched by the courier service Company must be marked with bid reference number on the delivery note / packaging and the courier must ensure that the bid document is deposited in the bid box before the closing date and time. **Armscor will not be held responsible for any delays where bid documents are handed to the Armscor Reception.**
- 1.5 Bid proposals received after the closing time and date will not be considered.

2. ENQUIRIES

- 2.1 All queries regarding this bid must be addressed in writing to **R&D Procurement Secretariat.**
E-mail Address: abtenders@armscor.co.za
Questions/enquiries relating to this RFB should be received three working days prior to the closing date. Queries received after this period will not be entertained.

3. BID VALIDITY PERIOD

Bid proposals to remain valid for acceptance for a period of **120 days** counted from the closing date.

NOTE: Bids for the supply of the goods and/or services described in the attached documents are invited in accordance with the provisions of the General Conditions of Contract (A-STD-0020) Issue 5 dated 22 June 2022 as well as any special condition contained in these documents. Copies of the General Conditions of Contract and the Rules of Procedure are available on Armscor's website at www.armscor.co.za.

BIDDING STRUCTURE

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

Only fill the relevant category:

If individual bidder, indicate the following:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of Individual Bidder supply ID document for local and if foreigner supply passport number or identification as applicable in that country	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)	
Name of Joint Venture / Consortium	
Company / Close Corporation	
Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of Individual Bidder supply ID document for local and if foreigner supply passport number or identification as applicable in that country	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If using subcontractors, indicate the following:	
Name of Prime -Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
Subcontractor Details:	
Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents for both Prime and Sub-Contractors:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of Individual Bidder supply ID document for local and if foreigner supply passport number or identification as applicable in that country	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

Other:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of Individual Bidder supply ID document for local and if foreigner supply passport number or identification as applicable in that country	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....
Name

.....
ID number

BID CONDITIONS ACCEPTANCE FORM**Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the A-STD-0020 Issue 5 dated 22 June 2022 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 5 dated 22 June 2022, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder:

AUTHORISED SIGNATURE

..... Date:

Name in block letters:

Capacity:

SUPPLIER REGISTRATION

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact:-

The Security Registration

Private Bag X337

PRETORIA

0001

E-mail:- register@armscor.co.za

ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:

1. Bidders should check the numbers of the pages correspond with the table of contents as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
 - 2.1. insert their name at the top of each price schedule form used (a rubber stamp may be used);
 - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
 - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
 - 2.4. indicate the prices quoted in the units shown and quote them per item;
 - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
 - 2.6. complete all appendices.
3. **Value-added tax, customs duties, *ad valorem* customs duties and surcharges:**
 - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
 - 3.2. Where supplies are quoted which are subject to levying of any customs duty, *ad valorem* customs or excise duty or surcharge by the Department of Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, *ad valorem* customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire
4. **Security:**
 - 4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
 - 4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

5. **Advance payments:**

Bidders shall furnish the price without advance payment.

6. **Performance Guarantee:**

Armcor reserves the right to request the successful bidder to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

7. **Commissions:**

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with this bid.

8. **Tax Compliance Requirements**

It is a condition of bid that the successful bidder MUST be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD 25

- 8.1 In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
- 8.2 SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
- 8.3 The Tax compliance PIN letter shall be submitted with the bid, with an authorisation letter for Armcor to use the PIN code for verification of tax compliance status of the supplier.
- 8.4 In bids where Consortia /Joint Ventures / are involved, each party must submit a separate tax compliance PIN with authorisation letter.
- 8.5 In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bid.
- 8.6 Tax compliance is done via e-filing on the SARS website www.sars.gov.za.

NOTE: Armcor Suppliers /Bidders and Subcontractors must remain tax compliant for the duration of their contracts.

9. **Tax Compliance**

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armcor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

10. Defence Industrial Participation and National Industrial Participation**10.1 The DIP value threshold of foreign content is based on:**

Any single agreement of which the foreign content exceeds USD 2 million; Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million; Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million; Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

10.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.**11. Mandatory local production and content for designated sectors****11.1 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.****11.2 If there is no designated sector, Armscor will include as a specific condition of the bid, that only locally produced services or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.**

12. Awarding of Bids

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 and Armscor Preference Point System of the Preferential Procurement Regulations, 2022.

The applicable points are:

Price: (Pp)	80 Points
Specific Goals	20 Points
Total:	100 Points

The following formula will be used to calculate the points in respect of a bid up to a rand value of R50 000 000, 00 (all applicable taxes included).

(Armscor may also apply this formula to price quotations with a value of less than R30 000, if and when appropriate).

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps	=	Points scored for price of bid under consideration
Pt	=	Price of bid under consideration
Pmin	=	Price of lowest acceptable bid

BID NUMBER : R&D/IMT-2024/004
CLOSING AT 11:00 ON : 23 July 2024

VALIDITY**PERIOD: 120 DAYS****NAME OF BIDDER :**

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1.	The safe removal, disposal and replacement of Asbestos Containing Material (ACM) in accordance with Annexure A attached.	1		
Transformation requirements				
	Black Equity Ownership April 2021/22 onwards – Minimum 35% - applicable			
	Specific Goals applicable: Table A: Advancement of Black Owned Entities			
TOTAL (EXCLUDING VAT)				
15% VAT				
TOTAL (INCLUDING VAT)				
<p>The following attachments has a direct bearing on the item listed above for the safe removal, disposal and replacement of Asbestos Containing Material (ACM) at the Institute for Maritime Technology (IMT) in accordance with Annexure A attached:</p> <p>Annexure A: Scope of Work. Annexure B: Critical Criteria. Annexure C: Bill of Quantity.</p>				

NOTES:

- The Bidder/offeror shall be required to attend a compulsory bidder briefing on 10 July 2024 Bid/RFB at 12H00 noon IMT Building, Martello Road, Simon's Town.**

All potential bidders are required to arrive 30 minutes before the starting time to avoid any delays. Late arrivals will not be allowed access to the premises once the meeting has started 12H00 noon.

- Delivery address: Services rendered at IMT building, Martello Road, Simon's Town.
- *Period required for commencement of delivery, after receipt of order: __ Days/ Weeks/ Months after awarding of contract.
- *Rate of delivery: **As contracted.**

5. *Period required for completion of order, after receipt thereof:
6. **The prices are fixed for the duration of the contract.**
7. See Annexure A: Scope of Work
8. See Annexure B: Critical Criteria
9. See Annexure C: Bill of Quantity (BoQ)
10. The bidder must complete and sign the BID CONDITIONS ACCEPTANCE FORM on page six (6) of the RFB document to confirm Compliance including all Annexures and submit it with the completed Bid/RFB document.
11. Critical criteria requirements, in the event that the bidder does not meet ONE or ALL-critical criteria requirements shall invalidate this offer/proposal.
12. The undermentioned elements are contained in the attached RFB R&D/IMT-2024/004.
 - 12.1 **Annexure A: Scope of Work**
 - 12.2 **Annexure B: Critical Criteria**
 - 12.3 **Annexure C: Bill of Quantity**

Only those tenderers who are registered with the CIDB or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a Grading of 2GB or better class of construction work, are eligible to have their tenders evaluated.

* Must be completed by bidder if not completed by Armscor

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**ARMAMENTS CORPORATION OF SOUTH AFRICA SOC LTD
(ARMSCOR)**

QUESTIONNAIRE

REPLIES

- 1 What is the request for bid number?
- 2 If applicable: Price basis of bid
(delivered into store)
- 3 Indicate which of the following applies:
- 3.1 The prices are fixed. ☐
- 3.2 The prices are not fixed (NB: ☐
- 4 The delivery period shall be fixed

WHERE SUPPLIES OFFERED ARE TO BE IMPORTED, THE QUESTIONS BELOW MUST BE ANSWERED.

- 5 Foreign content:
- 5.1 What amount in foreign currency must be remitted overseas?
- 5.2 What is the rate of exchange used in converting the amount into ZAR1, 00=.....
SA Rand and the date on which this is based? Date
- 6 Statutory costs:
- 6.1 Are the goods quoted on subject to customs duty,
ad valorem customs or surcharge?
- 6.2 If so, what is the amount payable in respect of
- a) Customs duty?
- b) Ad valorem customs duty?

-2 and last-

PRICE BREAKDOWN

7. The following particulars must be furnished, failure of which may invalidate the bids.

- 7.1 FOB/FCA cost of item
- 7.2 Sea/Air freight
- 7.3 Insurance charges
- 7.4 Clearance charges
- 7.5 Customs duties
- 7.6 Ad valorem customs duties
- 7.7 Delivery costs from port/airport to your premises
- 7.8 Local content (excluding 10.10)
- 7.9 Delivery costs from your premises into store
- 7.10 Balance (detail to be submitted)

TOTAL

AMOUNT	% OF TOTAL PRICE

BROAD-BASED BLACK ECONOMIC EMPOWERMENT**ACRONYMS AND ABBREVIATIONS**

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off The Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off The Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

1. PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000

- 1.1 The B-BBEE preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022.
- 1.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (all applicable taxes included)
- 1.3 Preference points for this bid shall be awarded for:
- | | |
|---|------------|
| Price | 80 |
| Specific Goals | 20 |
| Total points for Price and Specific Goals must not exceed | 100 |
- 1.4 Bidders who do not submit valid proof of Specific Goals claim will score zero (0).

2. ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS**2.1 Specific Goals**

- 2.1.1 The preference points that will be awarded in terms of the specific goals with regards to procurement processes shall be as follows (one table will be applicable for each bid):

TABLE A : Advancement of SMMEs

No	(i) Black owned entities or (ii) Black owned Military Veterans entities or (iii) Black women owned entities or (iv) Black youth owned entities or (v) Entities owned by Black people living with disabilities or (vi) Entities owned by Black people living in rural areas or (vii) Entities owned by Unemployed black people	80/20 preference points system
1.	EMEs or QSEs entities which are 100% black owned	20
2.	EMEs or QSEs entities which are 51% - 99% black owned	16
3.	EMEs or QSEs entities which are 35% - 50% black owned	8
4.	EMEs or QSEs entities which are 0% - 34% black owned	0

3. PRINCIPLES

3.1 Valid proof of B-BBEE status is either of the following:

3.1.1 A B-BBEE Sworn Affidavit fully completed and

3.1.1.1 Deposed and signed in the presence of the Commissioner of Oaths (Certified true copy not acceptable)

3.1.1.2 Does not contradict itself (% black ownership matches compliance level)

3.1.1.3 Commissioner of Oaths credentials and signature are reflected.

3.1.2 A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency.

3.1.3 An entity submitting an unincorporated Joint Venture / Consortium must attach a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.

3.1.4 B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.

3.2 Local content and production

3.2.1 The complete list of sectors and sub-sectors which are designated for local production with minimum local content threshold can be found on the website of the Department of Trade, Industry & Competition via the link below.

<http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>

3.2.2 The bidder shall submit with the Bid documents a completed Annexure C, D & E and an Exemption letter from the dtic and a letter from the manufacturer.

3.3 Locality

3.3.1 The bidder must submit the municipality bill/local councillor letter (must be not be older than 3 months).

3.3.2 In an event where the bidder is the lessee, the municipality bill and the lease agreement must be submitted.

3.3.3 In an event where the bidder owns the property, the municipality bill must be in the name of the owner of the property.

3.3 Sub-Contracting

3.3.1 It is a requirement of Armscor that subcontracting must be considered by a bidder. Therefore, where a contract from R10 000 000 (million) and above is awarded, Armscor shall endeavour to advance designated groups where applicable.

3.3.2 A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contracted activities or work..

3.3.3 A bidder awarded a contract must obtain the approval of Armscor prior to any changes in the subcontracting arrangement.

3.4 Ownership

3.4.1 In accordance with the provisions of the Defence Sector Code, it is a requirement of Armscor that all suppliers that do business with Armscor should achieve at least 35% black equity ownership and will be included as a bid condition where applicable.

3.5 Verification of bidders information

The Armscor Transformation Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the specific goals claim of the bidder and/or its sub-contractor(s).

B-BBEE DECLARATION**1. Confirmation of the Bidder's Turnover**

Name of the Bidder			
Registration Number			
Financial Year End			
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)	
		Period Ending (Day, Month, Year)	

2. Confirmation of Subcontractors involved in the execution of the order:

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

3. Confirmation of Suppliers involved in the execution of the order:

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

-2 and last-**3. DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
Definition of "Black Designated Groups"	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

ANNEXURE 1 TO KD24

3. I hereby declare under Oath that:
 - The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
 - The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
 - The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
 - Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black people living with disabilities % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Credentials and Signature	Signature
Date	Date

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) who became citizens of the Republic of South Africa by naturalisation-</p> <p>i. before 27 April 1994; or</p> <p>ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
Definition of "Black Designated Groups"	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

ANNEXURE 2 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black people living with disabilities % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Credentials and Signature	
	Signature
Date	Date

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)

ANNEXURE 1 TO KD25

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR					
BID NUMBER:	R&D/IMT-2024/004	CLOSING DATE:	23 JULY 2024	CLOSING TIME:	11:00
DESCRIPTION	THE SPACE REMOVAL AND DISPOSAL OF ASBESTOS CONTAINING MATERIAL (ACM)				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT :					
ARMSCOR BID BOX VISITORS ENTRANCE (BLOCK 8), 370 NOSSOB STREET,					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms MN Mphela		CONTACT PERSON	Ms MN Mphela	
TELEPHONE NUMBER	012 428 2199		TELEPHONE NUMBER	012 428 2199	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	mapulem@armscor.co.za		E-MAIL ADDRESS	mapulem@armscor.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

ANNEXURE 1 TO KD25

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 202, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED
(ARMSCOR)**

INTELLECTUAL PROPERTY REQUIREMENTS

1 INTRODUCTION

1.1 What is Intellectual Property?

Intellectual Property (or "IP") means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- Bills of Material (BOM's)
- Instructions,
- Reports,
- Specifications,
- Interface designs,
- Manufacturing processes,
- Material Specifications,
- Processes,
- Product designs,
- Re-engineering (maintenance/obsolescence),
- Software,
- Algorithms,
- Source Codes,
- System/integration designs,
- Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a "recipe".

1.2 How is IP manifested?

IP is typically manifested and embodied in Data Items or Documents.

"Data items or Documents" means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.

NOTE:

- The document itself is not IP
- The contents of a document represent IP
- The document becomes the tangible and recordable carrier of IP

1.3 What is Background IP?

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Background IP" belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.

1.4 What is Historic IP?

"Historic IP" is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

1.5 What is Foreground IP?

For definition, refer to A-STD-0020 "Armstrong General Conditions of Contract".

"Foreground IP" is new intellectual property that is created during the execution of the order.

1.6 When is IP Shared or Jointly Owned or Co-owned?

For the definition, refer to A-STD-0020 "Armstrong General Conditions of Contract".

"Shared" or "Jointly Owned" or "Co-owned" IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

1. Wholly owned by the DOD; or
2. Shared or Jointly Owned or Co-owned between DOD or the contractor

2. IP RECORDAL REQUIREMENTS

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armstrong will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armstrong and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

2.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- Short IP description
- Original Supplier
- Cost of Establishment (If available)

2.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- Armstrong IP Number (if available)
- Short IP description
- The next information is to be provided **per order**, on which Historic IP was established:
 - Order Number on which Historic IP was generated
 - Master record index (MRI) reference
 - Original Supplier
 - Cost of Establishment
 - Percentage Ownership (DOD)
 - Associated Milestone / Line item on the order under which the IP was established

2.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- IP number of Historic IP, if IP is enhanced (modified/improved/updated).
- Short IP description
- Master record index (MRI) reference with version and date
- Original Supplier
- Cost of Establishment
- Percentage Ownership (DOD)
- Associated Milestone / Line item on the order under which the IP will be established.

Note 1: The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to properly manage such IP;

Note 2: To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet from Armcor's web site.

After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

3. SAFEGUARDING OF IP

3.1 IP Agreement

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

3.2 Management and Safeguarding of IP

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armcor documents, e.g. A-STD-0020 "Armcor General Conditions of Contract, K-STD-61 "Armcor Standard for Technical Contract Conditions", A-WI-014 "Armcor Security Instruction" and other documents that may be applicable.

3.3 IP Delivery

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armcor ADAC Department.

3.4 IP Audits

Armcor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armcor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information required to conduct the audit.

4. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM

4.1 Background

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website (www.armscor.co.za/Downloads/Download.asp) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- "Background IP" provides a form to capture all background IP information
- "Historic IP" provides a form to capture all historic IP information.
- "Foreground IP" provides a form to capture all foreground IP information.

4.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Name	A short descriptive name to identify the IP item.
IP Number	Armscor Number provided to Historic IP.
IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

5. **INTELLECTUAL PROPERTY QUESTIONNAIRE**

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please circle the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.

WITNESSES:

1 _____

2 _____

SIGNATURES OF BIDDER(S)

DATE: _____

ADDRESS: _____



RFB NR R&D/IMT-2024/004 ANNEXURE A SCOPE OF WORK

**Removal, Disposal and Replacement of Asbestos Containing Material (ACM)
at the Institute for Maritime Technology (IMT), a Division of Armscor SOC Ltd,
at IMT building in Simon's Town**

SUMMARY: THIS DOCUMENT CONTAINS THE SCOPE OF WORK TO CONDUCT THE SAFE REMOVAL, DISPOSAL AND REPLACEMENT OF ASBESTOS CONTAINING MATERIAL (ACM) AT THE INSTITUTE FOR MARITIME TECHNOLOGY (IMT), A DIVISION OF ARMSCOR SOC LTD, AT IMT BUILDING IN SIMON'S TOWN

1. **PURPOSE**

- 1.1 The Institute for Maritime Technology (IMT), a Division of Armscor SOC Ltd, has a requirement for the safe removal, disposal and replacement of Asbestos Containing Material (ACM) as per the findings of the Asbestos Assessment Report in Annexure D conducted by Occupational Hygiene Monitoring Services (Pty) Ltd at the IMT facility.
- 1.2 The scope includes the safe removal, disposal of non-friable Asbestos Containing Material (ACM) and rehabilitation works at the IMT facility while the building is under full occupancy. The methodology of execution, enabling work and supporting structure and its engagement shall be such that the safety of the building as well as its inhabitants remains safe and secure at all times. There shall be no interruption of access for any employees, clients or existing service providers.

2. **APPLICABLE DOCUMENTS**

- Annexure A: Scope of Work: Removal, Disposal and Replacement of Asbestos Containing Material.
- Annexure B: Critical Criteria.
- Annexure C: Bill of Quantities (BOQ).
- Annexure D: Asbestos Assessment Report (Document will be made available to all potential bidders at the bidders briefing).

2.1 **General Standard Specifications**

The latest edition, including all amendments up to date of tender of the following specifications, publications and codes of practice shall be read in conjunction with this specification and shall be deemed to form part thereof.

Armscor's General Conditions of Contract A-STD-0020 issue 005 dated 22 June 2022.

Oath of Non-Disclosure; Occupational Health & safety (OHS) 37.2 and Contractor appointment 5.1 (k) Agreements.

All reference in this document is to the South African National Standards (SANS) specifications and codes of practice, or any other standard specifications or codes of practice, including National Building Regulations and Standards Act (Act 103 of 1973) (NBRs), and Regulations as amended, shall be deemed references to the latest issues of such specifications and codes:

SANS Standards and others, including but not limited to:

Occupational Health and Safety (OHS) Act No. 85 of 1993;	
Asbestos Abatement Regulations, 2020	
SANS 1200	- Standardised specification for civil engineering construction
SANS 10400	- The application of the National Building Regulations
SANS 1200 GA: 1982 (2002-07-30)	- Concrete (Small works)

SANS 1200 GB: 1984 (2002-07-30)	- Concrete (Ordinary buildings)
SANS 1200 GE: 1984 (2002-07-30)	- Precast Concrete (Structural)
SANS 1200 GF: 1984 (2002-07-30)	- Pre-stressed concrete
SANS 10100-1:2000	- Structural use of concrete
SANS 110:2011	- Sealing compounds for the building industry, two Polysulphide base
SANS 1077:2009 (2009-08-14)	- Sealing compound for the building and construction two-component, polyurethane- base
SANS 1305:2009	- Sealing compounds for the building industry, one component silicone-rubber-base

3. **SAFETY, HEALTH & ENVIRONMENTAL (SHE) REGULATIONS**

The Contractor shall be required to complete an Oath of Non-Disclosure and an Occupational Health & safety (OHS) 37.2 Agreement must be signed before commencement of work on-site. The Contractor shall provide and maintain a SHE File and a Risk plan for the duration of the contract.

Any staff arriving on site must always have Personal Protective Equipment (PPE) on them, e.g. safety glasses, ear protection, breathing mask, hardhat, gloves, high-visibility vest, safety boots and harness to be used as and when needed.

Ensure that all plant and equipment they bring on to site has been inspected and serviced in accordance with legal requirement and manufacturer's or suppliers' instructions.

Arrange to ensure that all employees designated to work on or visit the site present themselves for site inspection prior to commencement of work.

The Contractor shall provide all details of any hazardous substances to be brought onsite bearing in mind that IMT is located close to a penguin colony and under no circumstances shall they be harmed or interfered with.

The Contractor is responsible for the issuing of all uniforms and safety clothes to his or her employees. It is the responsibility of the contractor to ensure that his employees and sub-contractors use the appropriate safety clothes. Any staff arriving on site must always have Personal Protective Equipment (PPE) on them e.g. safety glasses, ear protection, breathing mask, hardhat, gloves, high-visibility vest, safety boots and harness shall be used as and when required.

4. **ADDITIONAL REQUIREMENTS**

The Bidder must demonstrate relevant experience in conducting projects related to the safe removal, disposal and replacement of ACM within the corporate and/or public sector.

The bidders proposed team must demonstrate a record of accomplishment and proven experience in handling asbestos materials as per the Asbestos Abatement Regulations. The bidder must submit, as proof of its proposal the following:

The structure/organigram and composition of the proposed team clearly outlining the main discipline/specialities of this project and the key personnel responsible for each speciality.

Before any asbestos work commences on site, the Contractor shall ensure that he is a fully registered asbestos contractor and in good standing with the Compensation Fund or with a licensed compensation insurer as contemplated in the Compensation for Occupational Injuries and Diseases Act, 1993 (Act No. 130 of 1993).

NB: Previous or some of the work done must be in the Cape Town Metropolitan Area to be accessible for site visits to verify quality of bidder's workmanship. The Bidder shall provide proof (a letter from their client on the client's letterhead) that they have completed similar work in the corporate and/or public sector as part of their proposal/offering and submit it with the completed tender document. If the quality of workmanship is not satisfactory, IMT reserves the right not to appoint the bidder with the highest number of preferential procurement points.

All Contractors/workers are accountable for the following:

- Use the correct tools and equipment for the job and use safety equipment and protective clothing supplied, e.g. helmets, goggles, ear protection, safety belts etc. as required /instructed.
- Maintain and keep all tools in good and serviceable condition.
- Report to the Site Supervisor any unsafe or unhealthy condition or any defects in plant or equipment.
- Develop a concern for safety for themselves and for others.
- Not to operate any item of plant

5. QUALITY CONTROL

The Contractor shall at all times ensure that his/her work complies with the Occupational Health and Safety Act No. 85 of 1993, Asbestos Abatement Regulations 2020 and the Specifications of the Scope of Work.

The onus to produce work that conforms in quality and accuracy of detail to the requirements of the Specifications rests solely with the Contractor. The Contractor shall, at his/her own expense, institute a quality-control system and provide experienced Project Manager(s), Approved Inspection Authority (AIA), foremen, materials and technical staff, together with all transport, instruments and equipment to ensure adequate supervision and positive control of the Works at all times. All work undertaken shall be to the satisfaction of the IMT appointed engineer and the client.

The cost of supervision and process control, including testing carded out by the Contractor, will be deemed included in the rates tendered for the related items of work.

The Contractor's attention is drawn to the provisions of the various Specifications regarding the implementation of a quality assurance system and the minimum frequency of checking required. The Contractor shall, at his/her own discretion, increase this frequency where necessary to ensure adequate control.

6. **BIDDERS' BRIEFING**

A Compulsory Bidders' Briefing / Site Visit will be scheduled. Bidders shall be required to attend a compulsory bidders briefing where the Prospective Bidders will be exposed to a site visit of IMT, failure to do so shall result in automatic disqualification.

7. **ADDITIONAL WORK**

Before the commencement of any undefined task for the project, the contractor shall submit a Work Authorisation Request, which shall be duly signed by the Contractor, the IMT Facility Manager, IMT Project Leader and a representative of IMT's Quality Department. In addition, IMT's Senior Manager or their duly authorised representative shall approve all Works Authorisation Requests. Work Authorisation Requests shall at least detail the following;

- 7.1 Order item number and description
- 7.2 Task number
- 7.3 Task description
- 7.4 Task deliverables
- 7.5 Task price based on contractual skill category at contracted rates
- 7.6 Number of labour hours per skill category
- 7.7 Quotations for Material & Subcontractors costs
- 7.8 Task completion date
- 7.9 Task acceptance criteria

8. **PRICING**

Prospective bidders shall price and complete fully the Bill of Quantities as attached in Annexure C of this bidding document.

9. **DISCLAIMER**

This document includes statements, which reflect various assumptions, which may or may need correction. Therefore, each bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this document and obtain independent advice from appropriate sources in their own interest.

Neither IMT nor its appointed engineers and employees will have any liability what so ever to any bidder or any other person under the law or contract, the principles of restitution or unjust enrichment or otherwise for any loss expense or damage whatsoever which may arise from or be incurred or suffered in connection with anything contained in this document, any matter deemed to form part of this document, provisions of services and any other information supplied by or on behalf of IMT or its members or otherwise arising in any way from the selection process for the work.

Though adequate care has been taken while issuing the bid document, the bidder should satisfy itself that the documents are complete in all respect. Intimation of any discrepancy noticed shall be given to this office immediately.

10. **MOBILIZATION**

The Contractor shall mobilize their Plants, Equipment, Tools, Work labour force, Project team including Engineering Staff and all materials required for execution of work within fourteen (14) days of receipt of order and duration of the contract.

11. **PROJECT PLAN**

The successful bidder will be required to provide a concise and clear project plan, which is to include key timelines involved in the completion of the asbestos removal, disposal and replacement at the IMT facility before commencing with the project.

This project is to be completed within a period not longer than three (3) months from the commencement date. The plan must but not limited to indicate the key activities, timelines and milestones/deliverables etc.

12. **PROJECT EXECUTION PHASES**

The Bill of Quantities in Annexure C outlines the locations for the safe removal, disposal and replacement of all asbestos containing material. For the purpose of this bidding document, the Asbestos Inventory, Risk Assessment and Management Plan is referred to as Annexure D and shall be distributed to all prospective bidders at the site briefing.

IMT intends to contract all asbestos work to cover four phases: Inspections and site visits; Mobilization and site preparation; Removal and Replacement of identified Asbestos Containing Material (ACM); Safe Disposal of all the removed ACM and lastly Demobilization and Project completion.

Phase 1:

Inspections and Site Visits:

- a) Collation of additional information by the appointed contractor. Visual inspections of all asbestos locations that were identified to gain understanding of the operation and environment to determine the extent of all the work that needs to be conducted.
- b) IMT's Approved Inspection Authority (Occupational Hygiene Monitoring Services) already identified most items identified for Phase 1 and the report will be distributed to all bidders attending the site briefing. All bidders will sign an Oath of Non-Disclosure upon receiving the Civil and Structural report.
- c) The contractor shall notify and inform the Chief Director: Provincial Operations well in advance of the planned asbestos work prior to commencing with any asbestos related work at IMT.

Phase 2:

Compiling of Management Action Plans, Mobilization and Site Preparation:

- a) The Contractor shall fully comply with IMT's Bill of Quantities as per Annexure C, SHE and Environmental regulations, site entry, security control and Site regulations.

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- b) IMT does not provide any security for the Site and Working Areas. The contractor shall provide it and indemnify IMT against any claims and actions that may arise out of Site and Working Area security.
 - c) Before moving equipment onto the Site, Working Areas and commencing operations, the contractor submits his proposed Asbestos Management plan to demonstrate the measures taken to avoid or reduce any health, safety and environmental hazards that may arise from all the asbestos work.
 - d) The contractor shall ensure that this site establishment area is compliant with the relevant safety regulations and restrictions, is clearly sign posted, and demarcated with suitable security fence, lighting and the necessary access control points.
 - e) All costs for preparation of the site establishment area are for the contractor's account and should be included in the Bill of Quantities.
 - f) The contractor shall submit details of the layout of his site establishment to the IMT appointed Project Leader for acceptance and approval.
 - g) No housing is available for the contractor's employees. The contractor makes his own arrangements to house his employees and transports them to site in a closed vehicle specifically designed for passenger transport (bus or similar) which is in a roadworthy condition.
 - h) The contractor shall ensure that all the contractor's employees, sub-contractors and any person performing work on site on behalf of the contractor shall have full South African Citizenship.

Phase 3:

Removal and Replacement of identified Asbestos Containing Material (ACM):

- a) Prior to commencing with any removal of asbestos containing material at IMT, the contractor shall conduct a detailed Asbestos Management Plan of work approved and signed off by the appointed AIA.
- b) The removal of all asbestos containing material as detailed in the BOQ shall commence as soon as practicably possible after site establishment has begun and shall be completed within a maximum period of 90 days.
- c) The contractor shall ensure that any of his staff, labour and equipment moving outside of his allocated Site and Working Areas does not obstruct the regular operations of IMT.
- d) The contractor shall ensure that all his construction staff, labour, and equipment remains within his allocated and demarcated construction area at all times.
- e) All contractor's staff and labour working at IMT shall comply with IMT's operational safety requirements and to be equipped with all necessary personnel protective equipment (PPE).
- f) The contractor shall keep daily records of his people engaged on the Site and Working Areas (including Sub-Contractors) with access to such daily records available for inspection by the IMT Project Leader at all reasonable times.
- g) During progress of the works and upon completion thereof, the Site of the Works shall be kept and left in a clean and orderly condition. The Contractor shall store materials and equipment for which he/she is responsible for in an orderly and safe manner and shall keep the site free from debris and obstructions inter alia in compliance with the

Occupational Health and Safety Act, 1993 (Act 85 of 1993) (OHS), Asbestos Regulations, 2020 and where applicable the Construction Regulations.

- h) All redundant materials, rubbish and waste arising from the project must be regularly removed from the Site at the Contractor's cost and the Site and buildings left clean and tidy. The contractor shall make provision for all asbestos removed to be stored safely offsite and not at the IMT facility.

Phase 4:

Safe Disposal of all the removed ACM and Project Completion

- a) Once all asbestos has been removed, the contractor shall legally, safely transport all the removed asbestos material and dispose of it at an approved and registered asbestos disposal facility. The contractor shall submit all disposal certificates to the IMT Project Leader.
- b) Where IMT provided facilities for the contractor's use and the contractor adapts such facilities for use, then the contractor shall make good and provide full reinstatement to the land (including all apparatus of IMT in, on or under the land) and surrounding areas to its original standard upon dismantling of such facilities and hand-back to IMT.
- c) All redundant materials, rubbish and waste arising from the work must be removed from the Site at the Contractor's cost and the Site and buildings left clean and tidy.

13. SCOPE OF WORK AND PERFORMANCE REQUIREMENTS

EXTERNAL SECURITY ROOM

- Remove approximately 24m² of existing ceramic tile flooring in the admin area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 24m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 24m² new LG Hausys Symmetry .55 Arch 2754 vinyl floor tiles, glued directly to screed surface.
- In the bathroom area, remove approximately 36m² of existing vinyl flooring tiles, adhesives dirt etc.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 36m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

EXTERNAL OCEANOGRAPHIC STORE

- Remove approximately 30m² of asbestos roof sheets, rainwater pipes and gutters.
- Inspect integrity of all supporting roof structure e.g. frames fascia and replace where necessary.
- Clean and prepare all surfaces, Supply and install new Nutec Roof sheets, PVC rainwater pipes and Gutters.

WATERBUG BUILDING (ROOF TOP)

- Remove approximately 60m² of asbestos roof sheets, rainwater pipes and gutters.
- Inspect integrity of all supporting roof structure e.g. frames fascia and replace where necessary
- Clean and prepare all surfaces, Supply and install new 60m² Nutec Roof sheets, PVC rainwater pipes and Gutters.

IMT ADMINISTRATIVE BUILDING (GROUND FLOOR)

G15 Kitchen

- Remove approximately 24m² of existing vinyl floor tiles on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 24m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 24m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.
- Supply and install new skirting and finish off by applying varnish.

Config Female bathrooms

- Remove approximately 15m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.

-
- Supply and install approximately 15m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

Config Male bathrooms

- Remove approximately 15m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 15m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

Telephone Room & Corridor

- Remove approximately 68m² of existing vinyl floor tiles on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 68m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 68m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.
- Supply and install new skirting and finish off by applying varnish.

G36 Female bathroom

- Remove approximately 24m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 24m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

G36 Male bathroom

- Remove approximately 24m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.

-
- Supply and install approximately 24m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

G49 Small Kitchen

- Remove approximately 12m² of existing vinyl floor tiles on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 12m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 12m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.
- Supply and install new skirting and finish off by applying varnish.

T- Lab

- Remove approximately 420m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire surface area.
- Install Duratop 425 CR heavy duty, high build, chemical resistant solvent free two-component epoxy topcoat. (All application requirement will be confirmed and shared with all bidders at the bidders briefing).

Hygiene Staff Changing Area

- Remove approximately 18m² of existing carpets on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 18m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 18m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.
- Supply and install eight (8) new wooden type (oak) adjacent wall mounted lockable change room lockers.
- Supply and install new skirting and finish off by applying varnish.

Workshop Corridor

- Remove approximately 82m² of existing vinyl floor tiles on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 82m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 82m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.
- Supply and install new skirting and finish off by applying varnish.

Workshop office

- Remove approximately 65m² of existing vinyl floor tiles on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 65m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 65m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.
- Supply and install new skirting and finish off by applying varnish.

Workshop bathroom

- Remove approximately 48m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 48m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers

Canteen bathrooms (male & female)

- Remove approximately 30m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 30m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid

Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

IMT ADMINISTRATIVE BUILDING (FIRST FLOOR)

Glaskas female bathroom

- Remove approximately 24m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 24m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

Female bathroom (Management Area)

- Remove approximately 16m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 16m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

Male bathroom (Management Area)

- Remove approximately 16m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 16m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

Kitchen (Management Area)

- Remove approximately 12m² of existing vinyl floor tiles on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 12m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 12m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.

-
- Supply and install new skirting and finish off by applying varnish

IMT ADMINISTRATIVE BUILDING (SECOND FLOOR)

Male bathroom (Tank)

- Remove approximately 24m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 24m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers

Female bathroom (Tank)

- Remove approximately 24m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 24m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers

Kitchen (Naval Systems)

- Remove approximately 10m² of existing vinyl floor tiles on the floor area.
- Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.
- Supply and install approximately 10m² of F30 self-levelling screed to floor surfaces.
- Supply and install approximately 10m² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.
- Supply and install new skirting and finish off by applying varnish

Male bathrooms (Naval Systems)

- Remove approximately 12m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.

-
- Supply and install approximately 12m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers

Female bathrooms (Naval Systems)

- Remove approximately 21m² of existing vinyl floor tiles on the floor area.
- Clean and prepare entire floor surfaces.
- Supply and install approximately 21m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.

COMPLETION

Once all work detailed in the SOW has been completed, the Contractor shall clear the area by removing all the rubble related to the given project from the site and dump at a legal dumping site identified by the Contractor. The Contractor shall leave the site in a good and perfect condition to the approval of the IMT Project team responsible for the project. The contractor shall submit all disposal certificates to the IMT Project Leader upon completion of the project.

The Contractor is advised that the building on the site will be occupied during the duration of the project and that she/he is to arrange with the authorities concerned so that the work may be carried out with the least possible inconvenience.

The Contractor where applicable shall provide for all the equipment, scaffolding, special equipment, safety equipment, generators, tools etc. for the duration of the project.

NOTE: No personnel, equipment and/or tools shall be provided by IMT.

RFB Nr: R&D/IMT-2024/004 ANNEXURE B

Critical Criteria (page 1 of 2)

NOTE: Failure by the Bidder to comply with any of these critical criteria requirements will result in immediate elimination from the evaluation process and will not be evaluated further.

1. The Bidder shall be required to attend a compulsory bidders briefing where the prospective Bidder will be exposed to a site visit of IMT.

PROOF OF COMPLIANCE

The Bidder shall sign an IMT attendance register as confirmation of attendance to the bidders briefing.

2. The bidder shall be registered as a Type 3 Asbestos contractor with the Chief Inspector (Department of Employment & Labour).

PROOF OF COMPLIANCE

The bidder shall submit with the tender documents a valid and in date registration certificate with the RFB/proposal document issued by the Chief Inspector (Department of Employment & Labour).

3. The Bidder shall provide proof of registration with the Construction Industry Development Board (CIDB). A minimum grading of 2GB or better shall be acceptable

PROOF OF COMPLIANCE

The Bidder shall submit with tender documents proof of 2GB or better CIDB Grading registration.

4. The bidder shall provide a valid and in-date Letter of Good Standing, which shall be valid and in date by the closing date of this tender

PROOF OF COMPLIANCE

The bidder shall submit with the tender documents a valid Letter of Good Standing with the RFB/proposal document issued by the Department of Employment & Labour.

5. The Bidder shall complete the Bill of Quantities (BOQ) in the RFB document.

PROOF OF COMPLIANCE

The Bidder shall submit the completed BOQ in Annexure C with the RFB document as part of their offering, failure to do so shall result in disqualification.

6. The Bidder must demonstrate relevant experience in conducting the safe removal and repairing of Asbestos Containing Material (ACM) within the corporate and/or public sector in the past sixty (60) months.

PROOF OF COMPLIANCE

The bidder shall submit valid proof of two (2) contactable references for previous and similar work done (as per the specification) and successfully concluded in the past sixty (60) months.

Bidder shall submit completion certificates or Letter of verification from the client on the client's company letterhead (not the bidders) for the above referenced project.

RFB NR: R2024/06/26/IMT-2024/004 ANNEXURE C
Removal, Disposal and Replacement of Asbestos Containing Material (ACM) at IMT

REQUEST FOR BID

The bidder shall quote IMT in line with the Scope of Work and the Bill of Quantities (BOQ)

ITEM NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (R) R
1	EXTERNAL SECURITY ROOM				
1.1	Remove existing ceramic tile flooring in the admin area.	m2	24m ²		
1.2	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.	m2	24m ²		
1.3	Supply and install F30 self-levelling screed to floor surfaces	m2	24m ²		
1.4	Supply and install new LG Hausys Symmetry .55 Arch 2754 vinyl floor tiles, glued directly to screed surface,	m2	24m ²		
1.5	In the bathroom, remove existing vinyl flooring tiles, adhesives dirt etc. Clean and prepare entire floor surfaces. Supply and install approximately 36m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.	m2	36m ²		
	Sub-Total External Security Room				
2	External Oceanographic store				
2.1	Remove existing Roof sheets, Rainwater pipes and Gutters.	m2	30		
2.2	Prepare all surfaces, Supply and install new Nutec Roof sheets, PVC rainwater pipes and Gutters	m2	30		
	Sub-Total External Oceanographic store				
ITEM NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (R) R
3	Waterbug Building (Roof top)				
3.1	Remove existing Roof sheets, Rainwater pipes and Gutters.	m2	60		
3.2	Prepare all surfaces, Supply and install new Nutec Roof sheets, PVC rainwater pipes and Gutters	m2	60		
	Sub-Total Marmite Building (Roof top)				

RFB NR: R2024/06/26/IMT-2024/004 ANNEXURE C
Removal, Disposal and Replacement of Asbestos Containing Material (ACM) at IMT

ITEM NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (R)
4	IMT ADMINISTRATIVE BUILDING (GROUND FLOOR)				
4.1	G15 Kitchen				
	Remove existing vinyl floor tiles on the floor area	m2	24		
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	24		
	Supply and install F30 self-levelling screed to floor surfaces	m2	24		
	Supply and install new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.	m2	24		
	Supply and install new skirting and finish off by applying varnish	m2	10		
4.2	Config Female bathrooms				
	Remove existing vinyl floor tiles on the floor area	m2	15		
	Clean and prepare entire floor surfaces. Supply and install approximately 36m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.	m2	15		
4.3	Config Male bathrooms				
	Remove existing vinyl floor tiles on the floor area	m2	15		
	Clean and prepare entire floor surfaces. Supply and install approximately 36m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.	m2	15		
4.4	Telephone Room & Corridor				
	Remove existing vinyl floor tiles on the floor area	m2	68		
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	68		
	Supply and install F30 self-levelling screed to floor surfaces	m2	68		
	Supply and install new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.	m2	68		
	Supply and install new skirting and finish off by applying varnish	m2	12		
4.5	G36 Female bathroom				
	Remove existing vinyl floor tiles on the floor area	m2	24		
	Clean and prepare entire floor surfaces. Supply and install approximately 36m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.	m2	24		
4.6	G36 Male bathroom				
	Remove existing vinyl floor tiles on the floor area	m2	24		
	Clean and prepare entire floor surfaces. Supply and install approximately 36m² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers.	m2	24		
4.7	G49 Small Kitchen				
	Remove existing vinyl floor tiles on the floor area	m2	12		

RFB NR: R2024/06/26/IMT-2024/004 ANNEXURE C
Removal, Disposal and Replacement of Asbestos Containing Material (ACM) at IMT

	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	12
	Supply and install F30 self-levelling screed to floor surfaces	m2	12
	Supply and install new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.	m2	12
	Supply and install new skirting and finish off by applying varnish	m2	6
4.8	T- Lab		
	Remove approximately 420m ² of existing vinyl floor tiles on the floor area.	m2	420
	Clean and prepare entire surface area.	m2	420
	Install Duratop 425 CR heavy duty, high build, chemical resistant solvent free two-component epoxy topcoat. (All application requirement will be confirmed and shared with all bidders at the bidders briefing).	m2	420
4.9	Hygiene Staff Changing Area		
	Remove existing carpet on the floor area	m2	18
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	18
	Supply and install F30 self-levelling screed to floor surfaces	m2	18
	Supply and install new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.	m2	18
	Supply and install eight (8) new wooden type (oak) adjacent wall mounted lockable change room lockers.	item	8
	Supply and install new skirting and finish off by applying varnish		
4.10	Workshop Corridor		
	Remove existing vinyl floor tiles on the floor area	m2	82
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	82
	Supply and install F30 self-levelling screed to floor surfaces	m2	82
	Supply and install new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.	m2	82
	Supply and install new skirting and finish off by applying varnish	m2	22
	Workshop office		
	Remove approximately 65m ² of existing vinyl floor tiles on the floor area	m2	65
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces.	m2	65
	Supply and install approximately 65m ² of F30 self-levelling screed to floor surfaces.	m2	65
	Supply and install approximately 65m ² new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface	m2	65
	Supply and install new skirting and finish off by applying varnish	item	
4.11	Workshop bathroom		
	Remove existing vinyl floor tiles on the floor area	m2	48
	Clean and prepare entire floor surfaces.	m2	48
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers		
4.12	Canteen bathrooms (male & female)		

Removal, Disposal and Replacement of Asbestos Containing Material (ACM) at IMT

	Remove existing vinyl floor tiles on the floor area	m2	30
	Clean and prepare entire floor surfaces.	m2	30
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers		
5	IMT ADMINISTRATIVE BUILDING (FIRST FLOOR)		
5.1	Glaskas female bathroom		
	Remove existing vinyl floor tiles on the floor area	m2	24
	Clean and prepare entire floor surfaces.	m2	24
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers		
5.2	Female bathroom (Management Area)		
	Remove vinyl floor tiles on the floor area	m2	16
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	16
5.3	Male bathroom (Management Area)		
	Remove existing vinyl floor tiles on the floor area	m2	16
	Clean and prepare entire floor surfaces.	m2	16
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers		
5.4	Kitchen (Management Area)		
	Remove existing vinyl floor tiles on the floor area	m2	12
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	12
	Supply and install F30 self-levelling screed to floor surfaces	m2	12
	Supply and install new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.	m2	12
	Supply and install new skirting and finish off by applying varnish	m2	6
6	IMT ADMINISTRATIVE BUILDING (SECOND FLOOR)		
6.1	Male bathroom (Tank)		
	Remove existing vinyl floor tiles on the floor area	m2	24
	Clean and prepare entire floor surfaces.	m2	24
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers		
6.2	Female bathroom (Tank)		
	Remove existing vinyl floor tiles on the floor area	m2	24
	Clean and prepare entire floor surfaces.	m2	24
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers		
6.3	Kitchen (Naval Systems)		
	Remove existing vinyl floor tiles on the floor area	m2	10
	Clean entire surface area, supply and apply Bondite primer to entire floor surfaces	m2	10

RFB NR: R2024/06/26/IMT-2024/004 ANNEXURE C
Removal, Disposal and Replacement of Asbestos Containing Material (ACM) at IMT

	Supply and install F30 self-levelling screed to floor surfaces	m2	10	
	Supply and install new LG Hausys Symmetry .55 Arch 2754, vinyl floor tiles glued directly to screed surface.	m2	10	
	Supply and install new skirting and finish off by applying varnish	m2	4	
6.4	Male bathrooms (Naval Systems)			
	Remove existing vinyl floor tiles on the floor area	m2	12	
	Clean and prepare entire floor surfaces.	m2	12	
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers			

6.5	Female bathrooms (Naval Systems)			
	Remove existing vinyl floor tiles on the floor area	m2	21	
	Clean and prepare entire floor surfaces.	m2	21	
	Supply and install approximately 48m ² Zorah Grey Ceramic Floor tiles (430 x 430mm) (PG1UZ0200518). Bidder shall also supply and make use of Progrid Flexi grip adhesive, Progrid water repellent L-Grey grout and Promax 5mm tile spacers			

Sub-Total Administrative Building

7	Health and Safety	item	1	
	Health and Safety file/plan submitted and approved prior to commencing with any construction work as per the Asbestos Abatement Regulations			
8	AAIA	item	1	
	Approved Asbestos Inspection Authority (AAIA), monitoring and inspections processes for the duration of the application and construction process/project			
9	Preliminary & General	item	1	
10	AD-HOC REQUIREMENTS			
	A fixed contingency amount to be activated via work authorisation (WA) for any unforeseen requirements	item		R250 000.00

SUMMATION

1	External Security Room			
2	External Oceanographic store			
3	Marmite Building (Roof top)			
4	IMT Administrative building (Ground Floor)			
5	IMT Administrative Building (First Floor)			
6	IMT Administrative Building (Second Floor)			
7	Health & Safety			
8	AAIA			
9	Preliminary & General			
10	Ad-hoc Requirements			R250 000.00
	Sub-Total			
	15% VAT			
	Grand Total to be carried over to RFB/proposal document in the KD17 document			

VALUE SYSTEM

RFB Nr: R&D/IMT-2024/004

REQUEST FOR: FOR THE SAFE REMOVAL AND DISPOSAL OF ASBESTOS CONTAINING MATERIAL (ACM)

This Value System must be used for evaluation purposes, based on the 80/20 preference point system as per the Preferential Procurement Policy Framework Act, 2000; Preferential Procurement Regulations, 2022.

Please ensure that the correct value system is chosen as:

1. Allocation of points are on the following basis:

The expected value of the tender is below or equal to R 50 000 000 and the value system to be used is therefore:

- **Price:** 80
- **Specific goals** 20

2. DEFENCE SECTOR CODES:

Black Equity Ownership: 35% Minimum Black Ownership

3. PREFERENTIAL PROCUREMENT REGULATION REQUIREMENTS

Refer Preferential Procurement Policy Framework Act, 2000; Preferential Procurement Regulations, 2022.

SPECIFIC GOALS: (Total of 20 points divided between BBBEE, Designated sector and Locality as required)

a. B-BBEE Level (applicable)

NOTE: Failure by a Bidder to submit proof of evidence to claim the points allocated to any specific goal will lead to the bidder scoring "0"(zero) for that specific goal

4. Critical Criteria (applicable as in Annexure B):

NOTE: Failure by an Offeror to comply with any of these criteria will result in immediate elimination from the evaluation process.