



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3024/2024
Enquiries: Raesetja Ledwaba
Tel: +27 68 580 4602
Date: 2024 October 09

PROSPECTIVE BIDDERS

RFB 3024/2024 - REQUEST TO APPROVE THE PROCUREMENT OF F5 LOAD BALANCERS INCLUDING MAINTENANCE AND SUPPORT AND PROFESSIONAL SERVICES FOR A PERIOD OF FIVE (5) YEARS.

Bidders are invited to submit tender for RFB 3024/2024 - REQUEST TO APPROVE THE PROCUREMENT OF F5 LOAD BALANCERS INCLUDING MAINTENANCE AND SUPPORT AND PROFESSIONAL SERVICES FOR A PERIOD OF FIVE (5) YEARS.

A Non-Compulsory Virtual Briefing Session: Date: 16 October 2024; Time: 10:00 am to 12:00 pm (South African Time)

Place: Bidders are requested to indicate in writing on the below email address of their intension to attend the briefing session, via email to allow attendance of the **Non-Compulsory Virtual Briefing Session**. Send email to raesetja.ledwaba@sita.co.za

The final date for **clarification questions** is **21 October 2024**.

The **closing date** for bid submission of the bid is **04 November- 2024**

Notes to the bidders:

- You must ensure that you are registered on the CSD and all your company details have been updated on the CSD.
- The following will apply for this Bid:

- CLOSING OF BIDS

Bidders must submit their Bid responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date: **04 November 2024**.

- ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

Submission of bid response: The bidder has submitted a bid response documentation pack –

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;

Non-Executive Directors:

Ms. M Mosidi (Chairperson), Prof. S Bvuma (Deputy Chairperson), Ms. Z Hill, Ms. O Ketsekile,
Ms. N Pietersen, Mr. R Ramabulana, Mr. M Ratshimbilani

Executive Directors:

Mr. S Dzegwa (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary (Acting):

Ms. N Green

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RFB 3024/2024 THE PROCUREMENT OF F5 LOAD BALANCERS INCLUDING MAINTENANCE AND SUPPORT AND PROFESSIONAL SERVICES FOR A PERIOD OF FIVE (5) YEARS.

(ii) in the correct format as one original document, one copy and copies on memory sticks.

- BID PRICING SCHEDULE

Bidder will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidder must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
One (1) Original file inclusive of RFB Document and Technical / Functionality response NOTE: Pricing/Costing to be submitted on a separate envelop	
One (1) Hard copy inclusive of RFB Document, inclusive of RFB Document and Technical / Functionality response NOTE: Pricing/Costing to be submitted on a separate envelop	
Two (2) Electronic copy on USB in Portable Document Format (PDF) of the of RFB Document, inclusive of RFB Document and Technical / Functionality response	
Two (2) Electronic copy on USB in Portable Document Format (PDF) of the Pricing/ Costing	
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date 01 November 2024	

All queries to this bid must be submitted in writing to the following email address: raesetja.ledwaba@sita.co.za

Yours sincerely

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Denga Ravele
Senior Manager: Strategic Procurement

Non-Executive Directors:

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