

NOTIFICATION OF TENDER ADVERT

Bid Number: SASSA: 36-22-FM-GP

Bid Description: South African Social Security Agency invites potential service provider(s) to render Maintenance Services for the Various SASSA offices in the Gauteng Region for a period of 36 Months.

Name of Institution: The South African Social Security Agency

Place where goods, works or services are required: SASSA Gauteng Regional, District Offices and Local Offices.

Date Published: 23 November 2022
Closing Date / Time: 14 December 2022 @11:00am

Enquiries:
Contact Person: MR MMATHUME NKADIMENG

Email: Mmathumen@sassa.gov.za <[mailto: Mmathumen@sassa.gov.za](mailto:Mmathumen@sassa.gov.za)>
Telephone number: 011 241 8474 <[tel:011 241 8474](tel:0112418474)>

Technical Enquiries:
Email: BranbyS@sassa.gov.za <[mailto: BranbyS@sassa.gov.za](mailto:BranbyS@sassa.gov.za)>
Telephone number: 011 241 8356 <[tel:011 241 8356](tel:0112418356)>

Where bid documents can be obtained:
Website: <https://etenders.treasury.gov.za> <<https://etenders.treasury.gov.za/>> /
www.sassa.gov.za <<http://www.sassa.gov.za/>>

Physical Address:

Where bids should be delivered:

Physical Address:
SASSA Gauteng Regional Office, 28 Harrison Street 11th floor, Johannesburg, 2000

Briefing Session:

No briefing session will be held.

Special Conditions:
None



[*paying the right social grant, to the right person,
at the right time and place. NJALO!*]

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SASSA:36-22-FM-GP	CLOSING DATE:	14 December 2022	CLOSING TIME:	11:00 am
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER(S) TO RENDER MAINTENANCE SERVICES FOR VARIOUS SASSA OFFICES IN THE GAUTENG REGION FOR A PERIOD OF 36 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SASSA Gauteng Regional Office: 28 Harrison Street, 11th Floor, Johannesburg, 2000					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mmathume Nkadimeng		CONTACT PERSON	Mr Bransby Shiba	
TELEPHONE NUMBER	011 241 8474		TELEPHONE NUMBER	011 241 8356	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Mmathumen@sassa.gov.za		E-MAIL ADDRESS	BransbyS@sassa.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....
(Proof of authority must be submitted e.g. company resolution)

DATE:.....

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder..... Bid number. SASSA:36-22-FM-GP

Closing Time 11:00

Closing date 14 December 2022

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
-------------	----------	-------------	---

-
- Required by:
 - At:
.....
 - Brand and model
 - Country of origin
 - Does the offer comply with the specification(s)? *YES/NO
 - If not to specification, indicate deviation(s)
 - Period required for delivery
*Delivery: Firm/not firm
 - Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable



SBD4

sassa

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1** Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1** If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



SBD4

sassa

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 **DECLARATION**

I, _____ the _____ undersigned,
(name)..... in
submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.



SASSA

SBD4

- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4



I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



SASSA

SBD 6.1

PREFERENCE POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE ACT.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 / OR 90/10... preference point system shall be applicable; or
- b) The 80/20 / OR 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80/90
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20/10
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“price”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Ps = Points scored for price of bid under consideration
Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

3.2 DISPOSAL OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT

3.3 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of bid under consideration
 Pt = Price of bid under consideration
 Pmax = Price of highest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of paragraphs 5.2 and 6.2 of the Addendum to the SASSA Supply Chain Management Policy, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 3.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
 (Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....%

ii) The name of the sub-contractor.....

iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE .

(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if sub-contracting with an enterprise in terms of the SASSA's Terms of Reference (TOR) or Specification:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.
2.

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2

DATE:

CONTRACT FORM - RENDERING OF SERVICES**PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

THE NATIONAL TREASURY

Republic of South Africa



**GOVERNMENT PROCUREMENT:
GENERAL CONDITIONS OF CONTRACT**

July 2010

GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

1.	Definitions
2.	Application.
3.	General
4.	Standards
5.	Use of contract documents and information; inspection
6.	Patent rights
7.	Performance security
8.	Inspections, tests and analysis
9.	Packing
10.	Delivery and documents
11.	Insurance
12.	Transportation
13.	Incidental services
14.	Spare parts
15.	Warranty
16.	Payment
17.	Prices
18.	Contract amendments
19.	Assignment
20.	Subcontracts
21.	Delays in the supplier's performance
22.	Penalties
23.	Termination for default
24.	Dumping and countervailing duties
25.	Force Majeure
26.	Termination for insolvency
27.	Settlement of disputes
28.	Limitation of liability
29.	Governing language
30.	Applicable law
31.	Notices
32.	Taxes and duties
33.	National Industrial Participation Programme (NIPP)
34.	Prohibition of restrictive practices

General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad markets its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the

RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services auxiliary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such

obligations of the supplier covered under the contract.

1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or

analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts
 - 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
 - (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
- 15. Warranty
 - 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
 - 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
 - 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
 - 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
 - 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take

such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

- 16. Payment**
- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.
- 17. Prices**
- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
- 18. Contract amendments**
- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
- 19. Assignment**
- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- 20. Subcontracts**
- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
- 21. Delays in the supplier's performance**
- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the

supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any

person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which

may be due to him

- 25. Force Majeure**
- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- 26. Termination for insolvency**
- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.
- 27. Settlement of Disputes**
- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.
- 28. Limitation of liability**
- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

		(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
29. Governing language	29.1	The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
30. Applicable law	30.1	The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
31. Notices	31.1	Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
	31.2	The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
32. Taxes and duties	32.1	A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
	32.2	A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
	32.3	No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
33. National Industrial Participation Programme (NIP)	33.1	The NIP Programmes administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
34. Prohibition of Restrictive practices	34.1	In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
	34.2	If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3** If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.



**TERMS OF REFERENCE FOR MAINTENANCE FOR VARIOUS
SASSA OFFICES IN THE GAUTENG REGION FOR A PERIOD
OF 36 MONTHS**

1 PURPOSE

- 1.1 To appoint service providers to provide maintenance services for SASSA in various offices in the Gauteng Region as and when required for the period of 36 months.

2 BACKGROUND

- 2.1 SASSA was established in terms of the South African Social Security Agency Act, 2004 (Act 9 of 2004) to administer social security grants in terms of the Social Assistance Act, 2004 (Act 13 of 2004).
- 2.2 SASSA Gauteng Region is currently structured as follows:
- ✓ Regional Office:
 - ✓ District Offices;
 - ✓ Local Offices;
 - ✓ Service Points; and
 - ✓ Record Management Centre.
- 2.3 The SASSA is committed to ensuring that the environment at Regional, District, Local and Satellite office are conducive for delivery of services and working at all times. Most of SASSA office buildings do not comply with the requirements of the Occupational Health and Safety Act (OHSA) due to lack of maintenance over the years.

3 LEGAL FRAMEWORK

- 3.1 The following forms of legislation will constitute the legislative framework that will govern and influence the maintenance of office buildings. These pieces of legislation or framework will guide the level and standards of maintenance services required:
- ✓ **Public Finance Management Act (PFMA), No. 1 of 1999**
 - ✓ **Government Immovable Asset Management Act (GIAMA), No.19 of 2007**
 - ✓ **South African Bureau of Standards: National Building Regulations**
 - ✓ **Occupation Health and Safety Act of 1993 (OHSA)**
 - ✓ **Construction Industry Development Board Act (CIDB)**

4 SCOPE OF WORK

4.1 The services will be required in the following offices:

REGIONAL OFFICE

No.	Office
1.	Gauteng Regional Office and Johannesburg District Office
2.	MIS Registry Selby Document Warehouse

JOHANNESBURG DISTRICT

No.	Office
1	Alexandra Local Office
2	Chiawelo Local Office
3	Ennerdale Local Office
4	Lenasia Local Office
5	Soweto Local Office
6	Orange Farm Local Office
7	Johannesburg Local Office
8	Midrand Local Office
9	Meadowlands Zone 10 Service Point
10	Rabie Ridge Service Satellite
11	Ivory Park Lord Khanyile Centre Satellite
12	Diepsloot Service Point Satellite
13	Eldorado Park Local Office
14	Orlando West Local Office
15	Cosmo City Satellite

NORTH RAND DISTRICT

No	Office
1	Atteridgeville MPCC Service Office
2	Bronkhorstspuit Local Office
3	Ekgangala Local Office
4	Ga-Rankuwa Local Office
5	Olievenhoutbosch Pretoria Service Point
6	Mamelodi Pretoria Local Office
7	Mamelodi-Mini Minitorium MPCC Pretoria Satellite Point
8	Soshanguve Pretoria Local Office
9	Pretoria Local Office
10	Ex Mercedes building District Office
11	Temba office Local Office
12	Eersterus Community Hall- Library Satellite Point

SEDIBENG DISTRICT

No.	Office
1	Tshepiso Service Point
2	Impumelelo Satellite Point
3	Sebokeng Local Office
4	Sedibeng District Office
5	Vereeniging Local Office
6	Heidelberg Local Office
7	Meyerton Local Office
8	Ratanda Local Office
9	Mafatsanne Local Office

WEST RAND DISTRICT

No.	Office
1	Khutsong Local Office
2	Kagiso Local Office
3	Westrand District Office
4	Randfontein Local Office
5	Krugersdorp Local Office
6	Roodepoort Local Office
7	Carletonville Local Office
8	Fochville Local Office
9	Dobsonville Local Office
10	Rietvallei 1 Satellite
11	Rietvallei 2 Satellite
12	Magalies Satellite
13	Hekpoort Satellite
14	Muldersdrift Satellite
15	Tarlton Satellite

EKURHULENI DISTRICT

No.	Office
1	Alra Park Service Point
2	Benoni Local Office
3	Duduza Local Office
4	Kwa-thema Local Office
5	Geluksdal Satellite Office
8	Tembisa 1 Local Office
9	Tembisa 2 Service Point
10	Zonkezizwe Service Point
11	Vosloorus Local Office
12	Thokoza Local Office
13	Tsakane Local Office

Bidders' Initial.....

No.	Office
14	Katlehong Service Point
15	Springs Local Office
16	Nigel Service Point
17	District Office – Germiston
18	Local Office – Germiston
19	Reiger Park Service Point

4.2 Cluster One (1)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Johannesburg MIS Registry and Regional Office	General Building Works	
		Plumbing	
		Electrical	

4.3 Cluster Two (2)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Ekurhuleni District	General Building Works	
		Plumbing	
		Electrical	

4.4 Cluster Three (3)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Northrand District	General Building Works	
		Plumbing	
		Electrical	

4.5 Cluster Four (4)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Sedibeng and Westrand District	General Building Works	
		Plumbing	
		Electrical	

4.6 The tender will be awarded for various categories according to district. The preferred cluster must be selected by placing a tick in the box next to the cluster (**Annexure A**). The trade of speciality should be indicated by placing a tick next to a relevant trade.

4.7 The number of Local Office and Service points to be targeted will be based on the unplanned maintenance needs as they occur. The needs may arise as a result of required preventative measures, aging of the buildings, natural and/ or man-made events or conditions.

5 KEY DELIVERABLES

5.1 The services will involve minor works in the following categories: **Repairs to buildings, Renovations, Maintenance:**

- a. Building works, plumbing, electrical, mechanical, and minor external works. Services must be rendered within the specified period to be determined in relation to the seriousness and/or urgency of the situation as well as the complexity and type of work.
- b. Restoration of SASSA facilities to make them safe, secure and functional immediately after disastrous events or emergencies.

5.2 SASSA offices have poor lighting, air-conditioning and ablution system which are basic requirements for a productive environment.

Bidders' Initial.....

6 BID CONDITIONS

- 6.1 The General Conditions of Contract (GCC) 2015 will be applicable in this contract.
- 6.2 Compulsory briefing session.
- 6.3 SASSA reserves the right to enter into new contracts for major Repairs and Renovations, Capital Works in any building covered in the area of this contract.
- 6.4 SASSA will award three (3) successful bidders per cluster (general building works, plumbing and electrical).
- 6.5 Bidders are not allowed to select more than three clusters.
- 6.6 A Service level agreement will be entered into after award of contract.
- 6.7 SASSA reserves the right to inspect the site/ physically verify the premises/previous projects work done of the bidder/s.
- 6.8 Notwithstanding any other provision to the contrary contained herein, SASSA reserves the right to terminate this contract upon thirty (30) days written notice to the Bidder, should it no longer require the services being rendered hereunder, without attracting any liability or incurring any penalty in respect of such early termination.

6.9 RATES AND PRICES

- 6.9.1 All rates and prices entered in this tender document must be exclusive of Value Added Tax (VAT). VAT must be calculated and added to the total value of all the items in the Schedule of Rates (**Annexure B**) as reflected in the Summary.
- 6.9.2 All rates tendered by the Bidder for items in this document shall include for additional costs, if any that may occur as a result of these Special Conditions of Contract as well as for the supply of normal equipment and everything necessary for the proper performance of the work.
- 6.9.3 Unit Rates entered into the Bill of Quantities:
 - 6.9.3.1 Shall be representative of the actual cost involved in the execution thereof plus a reasonable mark-up and should be valid whether the work associated therewith will be carried out once only or more frequently, costing to include the possibility that the emergency work to go into overtime as this cannot be claimed later.
 - 6.9.3.2 Must allow for the removal of the existing defective item or part, and for supply and fixing of the new items inclusive of material, labour, waste, transport, all expendable material such as oil, grease and cleaning material and equipment,

profit, attendance, overheads, compliance with the Occupational Health and Safety Act and Construction Regulations and any other costs associated with the successful execution of the required work.

6.9.3.3 Term contract rates shall remain fixed for the first year of the Contract and thereafter price adjustments shall be allowed for annual Consumer Price Index (CPI).

6.9.3.4 There are no Preliminaries and Generals (P&Gs), escalation or variation orders applicable under this contract.

6.9.3.5 This is a day to day maintenance, unplanned and unpredictable the offer of acceptance is therefore an estimate and will vary, meaning that the collective pay-outs at the end of the three years, it may exceed or be less than the offered amount on the Bid.

6.9.3.6 SASSA reserves the right to disqualify bid offers which incorporate unit rates that are non-market related, nominal and nil or unbalanced.

6.9.3.7 All rubbish and waste shall be removed from the site by the Bidder and the site shall be kept in a clean and neat condition.

6.10 COMPETENT STAFF

6.10.1 The Bidder shall use competent personnel for execution of works.

6.1.1 Bidders shall satisfy SASSA in all respects that their technical personnel be suitably qualified to carry out the specialized works.

6.1.2 Bidders who are bidding for electrical must submit trade certificates. The Bidder must submit a valid and certified proof of Registration with Labour Department as Electrical Contractor. The certification must be issued to Supplier/ Company/ Entity name specific by Labour Department, as per Occupational Health and Safety Act, 1993 (Act No 85 of 1993).

6.1.3 Bidders who are bidding for plumbing must submit trade certificates.

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6.11 PARTS

6.11.1 Parts, components and material must conform to South African National Standards (SANS 0001).

6.11.2 The Bidder must submit to SASSA any warranty for parts, components and material used in this contract in line with GCC 2015 upon completion of work.

6.12 EXECUTION OF REPAIRS

6.12.1 The agency reserves the right to execute repairs and replacements with any other contractor.

6.12.2 Project Manager will submit specification of work to be carried out.

6.12.3 The Contractor shall commence with repair work within 24 hours after receipt of a purchase order and immediately in the case of emergency repairs in accordance with of this contract.

6.12.4 If the Contractor fails to respond within the time limits as stated above, SASSA should have the right to appoint any other supplier/ service provider to do the work without further notification to the Contractor.

6.13 HOURS OF WORK

6.13.1 The Bidder shall undertake to carry out the repair/servicing during normal working hours.

6.13.2 Any work to be carried outside the normal working hours an arrangement and permission must be granted by the Agency.

6.14 EMERGENCY REPAIRS

6.14.1 All emergency work will be in line with SASSA emergency policy.

6.14.2 Emergency repairs after hours may be executed with only receipt of with an instruction of the Project manager of the agency.

6.14.3 After, the instruction has been issued the work must be carried within two hours failing which another service provider will be appointed.

6.14.4 Only repair work that meet the criteria for emergency in the SASSA policy shall be treated as emergency repairs.

6.15 AFTERHOURS

6.15.1 For purposes of this Bid document afterhours shall mean work which, in the opinion of the Agency, shall be required to be performed after normal working hours, Saturdays, Sundays and Public Holidays.

6.15.2 For any work executed after hours shall be rated and billed in line with the rates Schedule of Rates plus a separate call out fee which will be standard call out fee which shall not include labour. Labour for after hours will be charged separately in line with the DOL determination.

6.15.3 SASSA will only consider the award of the new projects to Service Providers who completed previous projects in accordance with the contract and all relevant close-out documentation has been signed off.

6.15.4 SASSA reserves the right to terminate Service Providers contracts in the event where there is clear evidence of none/poor performance and/or deviations from the agreed scope, specifications and the signed contract. The contractor who has been appointed on the database can only commence with a project upon being issued with a purchase order, a job card and Site Handover Certificate indicating the contract amount and contract period as an indication that the site has been officially handed over for repairs and or maintenance.

6.15.5 Service providers will be paid after receipt of correct invoices within 30 (thirty) days.

6.15.6 Payments will be processed in accordance with deliverables accomplished as per the contract after inspection and validation. Proof of completion of the relevant deliverables shall be in the form of documentation stating completion of the relevant deliverables as signed off by both parties.

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6.15.7 No contractual relationship shall come into existence between SASSA and any sub-contractors or any other suppliers other than the contracted Service Providers. Hence, SASSA shall entertain no payment claims from any other party other than the contracted Service Providers. SASSA does not pay for material on or off site.

6.16 SPECIAL NOTES TO BIDDERS

6.16.1 Service provider/s shall be registered with the Workman's Compensation and shall provide SASSA with credible proof of such registration upon request thereof.

6.16.2 A reserves the right to do cross-cluster appointments as and when required.

6.16.3 Service Providers shall only apply for appointment in their clusters of residence/operation.

6.16.4 Service Providers must have the capacity, functional skills and experience to provide the services required by SASSA.

6.16.5 Prospective bidder/s must provide a Company Profile with all the CV's of key personnel. Relevant Skills, Attributes and Competencies in trades: (at least one CV and any accredited certificate in line with the trade must be attached).

6.16.6 Bidders must also provide the company experience in terms of the values, years and past projects completed (**Annexure C**).

6.16.7 If it is shown that errors or shortcomings exist within the service provided, the Service Providers shall be notified in writing and shall be required to perform corrective services within 7 (seven) calendar days to remedy such errors at no cost to SASSA.

6.16.8 SASSA reserves the right to reject work that does not meet the required standard.

6.16.9 Penalties will be applied in line with GCC 2015.

6.16.10 SASSA reserves the right to negotiate the price with the successful Bidder.

6.16.11 The Bidder shall supply all consumable material not limited to the following: oils,

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grease, waste, hacksaw blades, welding rods, insulation tape, cleaning materials and chemicals etc. necessary for the proper performance of the works. No claims for consumable material will be accepted.

6.16.12 The Schedule of Rates document forms part of and must be read and priced in conjunction with all other documents forming part of this Bid.

6.16.13 The successful bidders will be expected to comply with, but not limited to, the following prescripts:

6.16.13.1 Occupational Health Safety Act: Act No. 85 of 1993.

6.16.13.2 Municipal By-laws and any special requirements of the Local Authority.

6.16.13.3 Standard Specification for Central Heating Installations issue X January 1982.

6.16.13.4 Standard Specification for Air-conditioning and Ventilation Installations Issue XI, 1994.

6.16.13.5 Standard Specification for the Electrical Equipment and Installations for Mechanical Services Issue VIII December 1984.

6.16.13.6 The S.A. Bureau of Standards Codes of Practice S.A.B.S. 0400 of 1990, for the application of the national building regulations, S.A.B.S. 0105 and SANS 10142-1: 2003 (all as amended). All such work shall be carried out by, or under the supervision of a Licensed Electrician only and all work done shall comply with the Standard Wiring Regulations, S.A.B.S. 0142, as well as the Agency's Standard Specification for Electrical Equipment and Installations for Mechanical Services, Issue VIII, 1984.

6.16.13.7 Parts, components and material must conform to SANS 0001.

6.16.13.8 All quantities in this Bid document are provisional and inserted in order to obtain competitive Bids. SASSA will alter the quantities as per the work as and when required. The bidder shall therefore not alter the tariffs for any item.

6.16.13.9 The successful bidder will be subjected to positive security clearance before award.

7 EVALUATION CRITERIA

All proposals will be evaluated in terms of the criteria stipulated in the bid document. The proposals will be evaluated in two stages:

Stage One	Phase One-Mandatory Requirements Phase Two- Admin Compliance Phase Three-Functionary
Stage two	Price and Preference

7.1 STAGE ONE

7.1.1 PHASE ONE: MANDATORY REQUIREMENTS

Mandatory Requirements	Yes/No
Registration with Central Supplier Database (CSD)	
Copy of valid registration with Construction Industry Development Board (CIDB) and Grade 1	
The Bidder must submit a valid and certified proof of Registration with Labour Department as Electrical Contractor. The certification must be issued to Supplier/ Company/ Entity name specific by Labour Department, as per Occupational Health and Safety Act, 1993 (Act No 85 of 1993).	
Only bidders who are bidding for electrical must submit trade certificates.	

N.B Failure to submit the above mandatory documents will lead to bidders not being considered for further evaluation.

7.1.2 PHASE TWO: ADMINISTRATIVE COMPLIANCE

Administrative Compliance	Yes/No
Fully completed and signed SBD Forms	
Registration with Central Supplier Database (CSD)	
Copy of valid registration with Construction Industry Development Board (CIDB) and Grade 1	

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Administrative Compliance	Yes/No
Trade certificates in case of Electrical Wireman's License and Plumbing)	
Tax Compliance Status print-out	
Proof valid registration with Compensation for Occupational Injuries and Disaster (COIDA) where applicable	
Certified valid BBBEE certificate/ Affidavit in case of EME's and QSE's	

7.1.3 PHASE THREE: FUNTIONALITY

Bidders will be evaluated in the following manner.

Poor = (1), Average = (2), Good = (3), Very Good = (4), Excellent = (5)

No	Criteria for functionality	Points
1	Experience	40
1.1	<p>1.1.1 Value of Projects (15)</p> <p>The highest value of the project not older than 10 years</p> <p>R800 001 and Above = 5</p> <p>R600 001 – R800 000 = 4</p> <p>R400 001 – R600 000 = 3</p> <p>R200 001 – R400 000 = 2</p> <p>R0 - R200 000 = 1</p> <p>1.1.2 Years in service (10)</p> <p>The number of years since the company executed its first project related to built environment.</p> <p>5 years term contract and more = 5</p> <p>4 years term contract = 4</p> <p>3 years term contract = 3</p> <p>2 years term contract = 2</p> <p>1 year term contract = 1</p> <p>1.1.3 Number of Projects Completed (15)</p> <p>The number of projects in the last 10 years</p>	

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	10 projects and more = 5 8-9 projects = 4 6-7 projects = 3 4-5 projects = 2 1-3 project= 1	
2	Capacity	30
	<p>Number of Premises (10)</p> <p>Bidder to provide proof of Ownership or Lease Agreement or municipal account for each premise (office, workshops etc.).</p> <p>4 premises and above = 5 3 premises = 4 2 premises = 3 1 premises = 2 0 premises = 1</p> <p>Vehicles (10)</p> <p>The bidder must provide proof of ownership viz. certified copy of vehicle registration document/s.</p> <p>4 Vehicles or more = 5 Points 3 Vehicles = 4 Points 2 Vehicles = 3 Points 1 Vehicles = 2 Points 0 Vehicle = 1 Point</p> <p>Location (10)</p> <p>Premises in the area the bidder is bidding for = 5 No premises in the area the bidder is bidding for = 1.</p>	
3	Expertise	20
3.1	Qualifications (10)	

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	<p>Number of Artisans with a qualification/s / certificate/s in the built environment trades (carpentry, bricklaying, painting, electrical etc). Provide copies of the qualifications/ certificates as part of the company profile.</p> <p>7 qualified personnel or more = 5</p> <p>5 - 6 qualified personnel = 4</p> <p>3 - 4 qualified personnel = 3</p> <p>1 - 2 qualified personnel = 2</p> <p>0 qualified personnel = 1</p> <p>Registration with Regulatory Institutions (10)</p> <p>Number of Artisans registered with built environment Regulatory Institutions governing the trades. Provide copies of the registration as part of the company profile.</p> <p>7 registered personnel or more = 5</p> <p>5 - 6 registered personnel = 4</p> <p>3 - 4 registered personnel = 3</p> <p>1 - 2 registered personnel = 2</p> <p>0 registered personnel = 1</p>	
4	Execution	10
4.1	<p>Project Implementation Methodology (10)</p> <p>Bidder/s to provide detailed methodology that will demonstrate how the bidder intends to execute the programme.</p>	
	Total	100
	Minimum threshold	70

Bids that score below the minimum threshold of **70** points in respect of **functionality** per category will be regarded as non-responsive and will therefore be disqualified.

7.2 STAGE TWO: PRICE AND PREFERENCE

The 80/20 preference point system will apply in the evaluation of proposals submitted.

Price and Preference	100
Price	80
BBBEE Status level of contribution	20

- (a) Points awarded for BBBEE Status level of contribution will be evaluated for preference as follows:

In terms of Regulation 5(2) and 6(2) of the Preferential Procurement Regulations, preference points must be awarded to a service provider for attaining the BBBEE status level of contribution in accordance with the table below:

BBBEE Status level of Contributor	Number of Points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- (b) Bidder(s) must submit a BBBEE Verification Certificate from a verification agency accredited by the South African National Accreditation System (SANAS), or sworn affidavit signed by the EME representative and attested by a Commissioner of Oaths, together with the bid. Failure to submit will be interpreted to mean that preference points for BBBEE status level of contribution are not claimed.

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8 SUBMISSION OF BIDS

8.1 Address of the Region where bids should be submitted:

Gauteng Region

28 Harrison Street 11th floor from 08:00 to 17:00

Johannesburg, 2000

8.2 The following contact details in respect of enquiries will apply:

Technical Enquiries	Bid Enquiries:
Mr. B Shiba	Mr. M.N Nkadameng
(011) 241-8356	(011) 241 8474
BransbyS@sassa.gov.za	MmathumeN@sassa.gov.za

ANNEXURE A

1. Cluster One (1)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Johannesburg MIS Registry and Regional Office	General Building Works	
		Plumbing	
		Electrical	

2. Cluster Two (2)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Ekurhuleni District	General Building Works	
		Plumbing	
		Electrical	

3. Cluster Three (3)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Northrand District	General Building Works	
		Plumbing	
		Electrical	

4. Cluster Four (4)

Preferred Cluster	Districts	Trade Of Speciality	Choice
	Sedibeng and Westrand DISTRICT	General Building Works	
		Plumbing	
		Electrical	

PRELIMINARIES
BILL NO 1

ITEM NO	UNIT	QUANTITY	RATE	AMOUNT
BILL NO. 1				
<u>PRELIMINARIES</u>				
<u>GENERAL CONDITIONS OF CONTRACTS</u>				
<u>PREAMBLES FOR TRADES</u>				
<u>ABBREVIATED DESCRIPTIONS</u> The items in these bills of quantities utilise abbreviated descriptions. It is the intention that the abbreviated descriptions when read in conjunction with the applicable measuring system and the relevant preambles and/or specifications, shall represent the full descriptions. However, should the full intent and meaning of any description not be clear, the contractor shall, before submission of his tender, call for a written directive failing which it shall be assumed that the contractor has allowed in his pricing for materials and workmanship in terms of international best practise				
Carried to final summary				

ALTERATIONS
BILL NO 2

ITEM
NO

BILL NO. 2

ALTERATIONS

User note

Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions

Take note that these Model Bills of Quantities utilise abbreviated descriptions

*The Model Preambles for Trades 2008 published by the Association of South African Quantity Surveyors is designed to support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. **Where such model preambles are not applicable** (eg where BS or Euro construction standards are applicable or the design consultants provide other preambles/specifications for insertion), users are to ensure that the abbreviated descriptions when read in conjunction with the applicable measuring system, represents the full description by extending the abbreviated bills of quantities descriptions and/or by inserting appropriate preambles or specifications*

Consider inserting the preambles hereunder when using the abovementioned Model Preambles for Trades 2008

View site

Before submitting his tender the tenderer shall visit the site and satisfy himself as to the nature and extent of the work to be done and the value of the materials salvageable from the alterations. No claim for any variations of the contract sum in respect of the nature and extent of the work or of inferior or damaged materials will be entertained

Explosives

No explosives whatsoever may be used for alteration purposes unless otherwise stated

General

The contractor shall carry out the whole of the works with as little mess and noise as possible and with a minimum of disturbance to tenants in the building and to adjoining premises and their tenants. He shall provide proper protection and provide, erect and remove when directed, any temporary tarpaulins that may be necessary during the progress of the works, all to the satisfaction of the principal agent

Doors, fanlights, windows, fittings, frames, linings, etc which are to remain the property of the employer shall be carefully taken out, temporarily stored, transported over a distance of approximately 7km to store and handed over to the employer

Doors, fanlights, windows, fittings, frames, linings, etc which are to be re-used shall be thoroughly overhauled before refixing including taking off, easing and rehangng, cramping up, re-wedging as required and making good cramps, dowels, etc, and oiling, adjusting and repairing ironmongery as necessary, replacing any glass damaged in removal or subsequently and stopping up all nail and screw holes with tinted plastic wood to match timber, unless otherwise described. Re-painting or re-varnishing is given separately

UNIT	QUANTITY	RATE	AMOUNT

<p>Prices for taking out of doors, windows, etc shall include for removal of all beads, architraves, ironmongery, etc</p> <p>Prices for taking out and removing doors and frames shall include for removing door stops, cabin hooks, etc</p> <p>With regard to building up of openings in existing walls, cement screeds and pavings, granolithic, tops of walls, etc, shall be levelled and prepared for raising of brickwork</p> <p>Making good of finishes shall include making good of the brick and concrete surfaces onto which the new finishes are applied, where necessary</p> <p>The contractor will be required to take all dimensions affecting the existing buildings on the site and he will be held solely responsible for the accuracy of all such dimensions where used in the manufacture of new items (doors, windows, fittings, etc)</p>					
<u>Taking up and removing wood block floor coverings, vinyl floor coverings, carpets, etc and preparing screeds for new floor coverings</u>					
1	Wood block floor covering	m2			
2	Vinyl tile floor covering	m2			
3	Vinyl sheet floor covering with welded joints	m2			
4	Carpet tile floor covering	m2			
<u>Taking out and removing ironmongery</u>					
5	Mortice lockset from timber door	No			
6	Door closer from timber door and frame	No			
7	Towel rail not exceeding 7mm long from wall	No			
8	Toilet paper holder from wall	No			
9	Hat and coat hook from wall	No			
10	Tiles to floors	m2			
11	Tiles to treads and risers of stairs	m2			
12	Tiles to walls	m2			
13	Tile skirtings 50mm high	m			
<u>Taking out and removing piping, including cutting off as necessary, holderbats and making good floor and wall finishes (making good tiling and paintwork elsewhere)</u>					
14	PVC (Copper Steel) piping not exceeding 50mm external (internal) diameter	m			
15	PVC (Copper Steel Cast iron) piping exceeding 50mm and not exceeding 100mm external (internal) diameter	m			

16	PVC (Steel Cast iron) piping exceeding 25mm and not exceeding 50mm external (internal) diameter	m		
	<u>Taking out and removing sanitary fittings, tanks, geysers, etc, including disconnecting from pipes, traps, etc and making good floor and wall finishes (making good tiling and paintwork elsewhere)</u>			
17	Stainless steel wash hand basin	No		
18	Stainless steel sink and drainer including timber cupboard	No		
19	Vitreous china wash hand basin	No		
20	Vitreous china WC pan with cistern and flush pipe	No		
21	Vitreous china WC pan with flush valve and flush pipe	No		
22	Vitreous china wall hung urinal with flush valve and flush pipe	No		
23	Stainless steel slab urinal 20 x 50mm high, including breaking up and removing 50mm wide concrete urinal step	No		
24	200 Litre geyser from wall (ceiling)	LT		
25	Diameter x high sheet metal tank from tankstand on roof	LT		
	<u>Taking out/off and removing glass and mirrors</u>			
	<i>New work chiefly inside existing building(s) shall be given in accordance with the principles laid down in the relevant trades</i>			
Carried to final summary			Cur	

WATER PROOFING
BILL NO 3

ITEM NO		UNIT	QUANTITY	RATE	AMOUNT
	BILL NO 3				
1	One layer 4mm special polyester fully bonded waterproof membrane comprising a matrix modified with polypropylene dual reinforced with non-woven polyester cloth and glass fibre tissue, laid with 75mm side and 100mm end laps	No			
2	One layer 1.7mm self-adhesive fully bonded waterproof membrane comprising 1.4mm rubberised asphalt and a layer of heat-resistant woven polypropylene mesh, laid with 75mm side and 100mm end laps				
3	Prime with one coat bitumen primer and one layer 4mm fully bonded waterproof membrane comprising two bitumen layers reinforced with woven spunbonded polyester fabric and coated with polyethelene film for heat bonding, laid with 100mm side and 150mm end laps				
4	Cementitious waterproofing system (suitable for tiling) comprising primer coat plasticised modified acrylic (PMA) (consisting of 5l PMA, 5 litres water and 16.5kg cement (32.5N), one layer pre-cut polypropylene fabric fully saturated in PMA slurry and two full coats PMA slurry				
5	Cementitious waterproofing system (suitable for tiling) comprising patching defects with polymer modified flexible (PMF) waterproofing slurry and three full coats PMF waterproofing slurry applied with a brush to a final dry film thickness of 2 to 3mm				
	Carried to final summary				

**CEILINGS, PARTITIONS AND
ACCESS FLOORING
BILL NO 4**

ITEM NO		UNIT	QUANTITY	RATE	AMOUNT
	<p>BILL NO 4</p> <p>CEILINGS, PARTITIONS AND ACCESS FLOORING</p> <p><u>User note</u></p> <p><i>Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions</i></p> <p><i>Take note that these Model Bills of Quantities utilise abbreviated descriptions</i></p> <p><i>The Model Preambles for Trades 2008 published by the Association of South African Quantity Surveyors is designed to support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. Where such model preambles are not applicable (eg where BS or Euro construction standards are applicable or the design consultants provide other preambles/specifications for insertion), users are to ensure that the abbreviated descriptions when read in conjunction with the applicable measuring system, represents the full description by extending the abbreviated bills of quantities descriptions and/or by inserting appropriate preambles or specifications</i></p> <p><i>Consider inserting the preambles hereunder when using the abovementioned Model Preambles for Trades 2008</i></p> <p><u>Fixing</u></p> <p>Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete</p> <p>Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere</p> <p><u>Ceilings</u></p> <p>Unless otherwise described ceilings shall be deemed to be horizontal</p> <p><u>Bulkheads</u></p> <p>Unless otherwise described bulkheads shall be deemed to be horizontal along the length</p> <p><u>Steel components</u></p> <p>All steel components for ceilings, partitions, etc are to be galvanised in accordance with SANS 121</p> <p>CEILING TIMBERS, BEADS, INSULATION, ETC</p> <p><u>Sawn softwood</u></p> <p><u>Wrought softwood</u></p> <p><u>Wrought</u></p> <p><u>User note</u></p> <p><i>The first four of the following items are applicable only when the brander, due to irregularity etc thereof, can not be included with the ceilings</i></p>				
1	6 x 9mm Branders	m			

2	6 x 9mm Branders, nailed	m			
3	6 x 6mm Branders, plugged	m			
4	10 x 6mm Branders wrought on one face, plugged	m			
5	10 x 10mm Ceiling joists	m			
6	10 x 10mm Runners	m			
7	10 x 10mm Hangers 7mm long	No			
8	20mm Quadrant beads	m			
9	Beads	m			
10	Cornices, nailed	m			
11	Cornices, plugged	m			
12	Splayed cornices, nailed	m			
13	Splayed cornices, plugged	m			
14	Rebated cornices, nailed	m			
15	Rebated cornices, plugged	m			
16	Moulded cornices, nailed	m			
17	Moulded cornices, plugged	m			
<u>Non-combustible fibreglass insulation of a density of not less than 10kg/m3 bonded with an inert thermo-setting resin</u>					
<u>Insulation</u>					
18	25mm Insulation in blanket form closely fitted and laid on top of branderling between roof timbers etc	m2			
19	25mm Insulation in blanket form lapped not less than 50mm along all edges and laid on top of branderling between roof timbers etc	m2			
<u>NAILED-UP CEILINGS</u>					
<u>SUPPLEMENTARY PREAMBLES</u>					
<u>Openings</u>					
Prices for openings for light fittings, ventilation grilles, air conditioning diffusers, etc are to include for any necessary additional support, trimming around, etc					
<u>6.4mm Gypsum plasterboard</u>					
<u>6.4mm Gypsum plasterboard with galvanised steel (plastic? "Aluzinc" "Chromaprep"? "Rhino M-strips") jointing strips</u>					
<u>6.4mm Gypsum plasterboard with H-profile galvanised steel (PVC) jointing strips</u>					
<u>6.4mm Gypsum plasterboard with 6 x 50mm fibre cement cover strips over joints</u>					

	<u>6,4mm Gypsum plasterboard with wrought softwood half round cover strips over joints</u>				
	<u>9,5mm (12,5mm) Taper-edge gypsum plasterboard with taped and skimmed flush joints</u>				
	<u>9,5mm Taper-edge gypsum plasterboard with taped joints and the whole finished with gypsum plaster trowelled to a smooth polished surface to the thickness recommended by the manufacturer</u>				
	<u>4,6mm Fibre-cement plain ceiling boards</u>				
	<u>4,6mm Fibre-cement plain ceiling boards with 9x 9mm cover strips over joints</u>				
	<u>4,6mm Fibre-cement plain ceiling boards with H-profile galvanised steel (PVC) jointing strips</u>				
20	Ceilings including standard steel brander at 50mm centres in one direction only, joined with joiner sections and hung with suspension brackets including standard steel perimeter angles fixed to walls etc	m2			
21	Sloping ceilings including standard steel brander at centres in one direction only, joined with joiner sections and hung with suspension brackets including standard steel perimeter angles fixed to walls etc	m2			
22	Vertical ceilings including standard steel brander at 7mm centres in one direction only, joined with joiner sections and hung with suspension brackets	m2			
23	Ceilings including 10 x 10mm sawn softwood brander at centres and cross brander at centres	m2			
24	Sloping ceilings including 10 x 10mm sawn softwood brander at 5mm centres and cross brander at 5mm centres	m2			
25	Vertical ceilings including 15 x 15mm sawn softwood brander at 5mm centres and cross brander at 5mm centres	m2			
26	Ceilings including 1200 x 800mm sawn softwood brander at 5mm centres generally in one direction and branders and cross branders at joints and edges of boards	m2			
27	Sloping ceilings including sawn softwood brander at 7mm centres generally in one direction and branders and cross branders at joints and edges of boards	m2			
28	Vertical ceilings including sawn softwood brander at centres generally in one direction and branders and cross branders at joints and edges of boards	m2			
29	Margins (borders) 25mm (exceeding 50mm and not exceeding 50mm) wide flush with acoustic panel ceilings, including sawn softwood brander along edges and across at 7mm centres	m			
30	Circular cutting	m			
31	Horizontal portion of bulkhead 55mm wide including standard steel brander at centres, joined with joiner sections and hung with suspension brackets (supporting framework elsewhere)	m			
32	Vertical portion of bulkhead 1800mm high including standard steel brander at 50mm centres, joined with joiner sections and hung with suspension brackets (supporting framework elsewhere)	m			

33	Sloping portion of bulkhead 1800mm high (measured on slope) including standard steel brander at 50mm centres, joined with joiner sections and hung with suspension brackets (supporting framework elsewhere)	m				
34	Horizontal portion of bulkhead including sawn softwood brander at centres (supporting framework elsewhere)	m				
35	Vertical portion of bulkhead 1800mm high including sawn softwood brander at 7mm centres (supporting framework elsewhere)	m				
36	Sloping portion of bulkhead 7mm high (measured on slope) including 7 x 7mm sawn softwood brander at 7mm centres (supporting framework elsewhere)	m				
37	Rectangular bulkhead against wall, 7mm wide x 7mm high, including standard steel brander at 7mm centres, joined with joiner sections and hung with suspension brackets (supporting framework elsewhere)	m				
38	Rectangular bulkhead against wall, 7mm wide x 7mm high, including 7 x 7mm sawn softwood brander at 7mm centres (supporting framework elsewhere)	m				
39	Bulkhead against wall with sloping front, 7mm wide on soffit x 7mm high (measured on slope), including standard steel brander at 7mm centres, joined with joiner sections and hung with suspension brackets (supporting framework elsewhere)	m				
40	Bulkhead against wall with sloping front, 7mm wide on soffit x 7mm high (measured on slope), including 7 x 7mm sawn softwood brander at 7mm centres (supporting framework elsewhere)	m				
41	Opening for sprinkler head	No				
42	Opening for 25mm diameter downlighter	No				
43	Extra over ceiling for opening for light fitting	No				
44	Extra over ceiling for opening for ventilation grille/air conditioning diffuser	No				
45	Extra over ceiling for thick pressed steel trap door, hinged to open 180 degrees onto ceiling, in T-section steel frame	No				
46	Extra over ceiling for trap door of wrought softwood rebated framing with one cross brander, covered with ceiling board and fitted flush in opening, including necessary trimmers around	No				
	<u>7 pre-painted acoustic panels with bevelled edges</u>					
47	Ceilings panels including sawn softwood brander at centres in both directions	m2				
48	Ceilings of panels including sawn softwood brander at centres and cross brander at centres	m2				
49	Circular cutting	m				
	<u>Gypsum plasterboard cornices</u>					
50	Coved cornices	m				
51	Coved cornices, plugged	m				
52	Moulded cornices	m				
53	Polystyrene coved (moulded) cornices	m				
54	Polyurethane coved (moulded) cornices	m				
	<u>SUSPENDED CEILINGS</u>					

Suspended ceilings designed at a height of 2.7m from the finish floor

SUPPLEMENTARY PREAMBLES

Proprietary suspended ceilings

Hangers, suspension grids, "lay-in" panels, etc are to be in accordance with the manufacturers' recommendations

User note

The following preamble to be included in the bills of quantities after confirmation of the basic design of the ceilings, lighting, air conditioning, etc Electrical light fittings, diffusers, panels etc are generally "lay-in" units of the same dimensions as the suspension grid described and allowance must be made in the rates accordingly for their support inclusive of any flexibility in setting out that may be required (ceiling panels have not been deducted and pricing is to take cognisance thereof)

Flush plastered gypsum plasterboard suspended ceilings

Ceilings shall comprise 9,5mm (12,5mm) gypsum plasterboard boards screwed to and including screw-up suspension grid consisting of main tees at 1 200mm centres and galvanised steel capped cross tees at 400mm centres and with tape fixed over joints and the whole finished with gypsum plaster trowelled to a smooth polished surface

The grid shall be suspended by means of galvanised steel L-section hangers at suitable centres, securely shot-pinned or screwed to concrete, steel or wood

Flush plastered gypsum plasterboard suspended bulkheads

Bulkheads shall comprise galvanised steel studding of 63,5mm top and bottom tracks with vertical studs at maximum 400mm centres, pop-riveted to the top and bottom tracks with similar additional vertical studs as necessary at abutments, ends, etc and covered as described with plasterboard screwed to studding with drywall screws at maximum 300mm centres. Boards shall be butt jointed and finished with tape and jointing compound and the whole finished with gypsum plaster trowelled to a smooth polished surface to the thickness recommended by the manufacturer

Descriptions shall be deemed to include any additional studs at ends and intersections, corner beads, cornices at junctions with ceilings, jointing compound, tape, etc

Pre-painted acoustic panels on exposed suspension grid system including hangers, necessary hold-down clips and wedges, etc

Pre-painted chamfered and grooved acoustic panels on concealed suspension grid including hangers etc

Gypsum plasterboard on screw-up tee suspension grid including hangers etc, with tape fixed over joints and the whole finished with gypsum plaster trowelled to a smooth polished surface

55	Ceilings suspended not exceeding 1m below concrete soffits	m2			
56	Ceilings suspended not exceeding 1m below timber purlins at centres (trusses at centres)	m2			
57	Sloping ceilings suspended not exceeding 1m below concrete soffits	m2			
58	Sloping ceilings suspended not exceeding 1m below timber purlins at centres	m2			
59	Vertical ceilings suspended not exceeding 1m extreme below concrete soffits	m2			

60	Vertical ceilings suspended not exceeding 1m below timber purlins at centres	m ²			
61	Circular cutting	m			
62	Margins around lay-in panel ceilings, suspended not exceeding 1m and not exceeding below concrete soffits	m			
63	Rectangular bulkheads against wall suspended not exceeding 1m and not exceeding below concrete soffits	m			
64	Intermediate rectangular bulkheads suspended not exceeding 1m below concrete soffits	m			
65	Intermediate rectangular bulkheads on one side	m			
<u>PARTITIONS ETC</u>					
<u>User note</u>					
<i>Selected examples of typical preambles and items with trade names are provided to show possible ways of describing such items. Users must adapt these examples to suit their particular circumstances</i>					
<u>DRYWALL PARTITIONS</u>					
<u>SUPPLEMENTARY PREAMBLES</u>					
<u>System</u>					
Partitions consisting of 48mm (70mm 92mm 146) galvanised steel studs at 610mm centres as vertical support secured in matching galvanised steel floor and ceiling channels, clad on one or both sides as described, including additional studs as necessary at abutments, ends, etc. Board cladding shall be fixed and jointed in strict accordance with the manufacturer's instructions					
Unless otherwise described, prices for partitions shall be deemed to include for standard flat section aluminium skirting on boarded sides					
Wall paper and paint or varnish finishes are given separately					
<u>partitions with 12,5mm (15mm) thick board cladding on both sides</u>					
<u>partitions with 12,5mm (15mm) thick board cladding on both sides and filled in with 25mm (50mm) thick glasswool insulation in blanket form with a density of not less than 32kg/m²</u>					
<u>partitions with two layers of 12,5mm (15mm?) thick board cladding on both sides</u>					
<u>? partitions with two layers of 12,5mm (15mm?) thick "?" board cladding on both sides and filled in with 25mm (50mm?) thick glasswool insulation in blanket form with a density of not less than 32kg/m²</u>					
66	Partitions 2200mm high with bottom and top tracks plugged	m			
67	Partitions 2200mm high with bottom track plugged and top track fixed to suspended ceiling tees	m			
68	Partitions 2200mm high with top and bottom tracks plugged, with lower section solid 2200mm high and upper section 2200mm high framed all round with "Drywall" mill finished anodised aluminium glazing sections and divided into panels with aluminium mullions at 7m centres, with each panel glazed with clear float glass including neoprene glazing gaskets	m			
69	Extra over partition for vertical abutment	No			
70	Extra over partition for corner	No			

71	Extra over partition ?m high for irregular corner	No			
72	Extra over partition ?m high for T-intersection	No			
73	Extra over partition ?m high for fair end	No			
	<p><u>Extra over "?" partitions for 40mm semi-solid flush doors with ? veneer on both sides and hardwood edge strips to vertical edges, hung to and including standard pressed steel door frame with one pair of 100mm steel hinges to each hanging stile, including additional studding, trimming, etc. to partitions</u></p> <p><u>Extra over "?" partitions for 40mm semi-solid flush doors with ? veneer on both sides and hardwood edge strips to vertical edges, hung to and including standard natural anodised aluminium door frame with one pair of 100mm nylon washered aluminium hinges to each hanging stile, including additional studding, trimming, etc. to partitions</u></p> <p><u>User note</u></p> <p><i>Barrel bolts, locksets, etc may be given separately</i></p>				
74	Door including strong lockset	No			
75	Door with opening for louvre unit including strong lockset	No			
76	Double door including two barrel bolts and strong lockset	No			
77	Double door with opening for and including type aluminium louvre unit per leaf, including two barrel bolts and strong lockset	No			
	<p><u>TOILET CUBICLES</u></p> <p><u>1800mm toilet cubicles consisting of 20mm thick partitions, doors and stiles of laminated construction with outer skins of vitreous enamelled steel sheets bonded to wood particle board, all framed in natural anodised aluminium channel section beading, top rails and fixing components and fitted with all necessary ironmongery comprising standard indicating bolts, combined coat hooks and door stops, toilet roll holders and rubber buffers</u></p>				
78	Partition x 1800mm high	No			
	<p><u>TOILETS</u></p> <p>Tiled with 300 x 300 x 2.5 Marleyflex (Match Pantone 458C)</p>				
79	Door x 1800mm high	No			
80	Full stile 210 x 2000mm high	No			
81	End stile 145 x 2000mm high	No			
82	Wall stile 105 x 2000mm high	No			
83	Extra over for chromium plated rising butt hinge	No			
84	Extra over for powder coating to aluminium beading, brackets and ironmongery - per cubicle	No			
Carried to final summary				Cur	

**FLOOR COVERINGS, WALL
LININGS, ETC
BILL NO 5**

ITEM NO		UNIT	QUANTITY	RATE	AMOUNT
	BILL NO 5 FLOOR COVERINGS, WALL LININGS, ETC <u>User note</u> <i>Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions</i> <i>Take note that these Model Bills of Quantities utilise abbreviated descriptions</i> <i>The Model Preambles for Trades 2008 published by the Association of South African Quantity Surveyors is designed to support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. Where such model preambles are not applicable (eg where BS or Euro construction standards are applicable or the design consultants provide other preambles/specifications for insertion), users are to ensure that the abbreviated descriptions when read in conjunction with the applicable measuring system, represents the full description by extending the abbreviated bills of quantities descriptions and/or by inserting appropriate preambles or specifications</i> <i>Consider inserting the preambles hereunder when using the abovementioned Model Preambles for Trades 2008</i> <u>Fixing</u> Floor coverings, wall linings, etc shall, where applicable, be fixed with adhesive as recommended by the manufacturers of the flooring, linings, etc FLOOR COVERINGS <u>Standard laminate flooring in tongue and groove planks laid on and including an underlay of 2mm foam cushioning layer adhered to micron plastic sheeting</u> <u>2mm solid engineered matt lacquered finished wood flooring planks laid on and including underlay of micron plastic sheeting</u> <u>wood block flooring laid to pattern</u> <u>300 x 300 x 2.5 m . wood mosaic flooring laid to pattern</u>				
1	On floors Wooden Flooring Decorative laminate Vancouver Maple 688 Floor tile arrangement Ceramic tiles utilised : 300x300 x 2.5 MarleyFlex Beige (matching with Pantone 458C)	m2			
2	Carpets 500 x 500 x 6.5mm Belgotex Red Oxide Berber Point 920 tiles On treads and risers of stairs	m2			
3	Circular cutting <u>semi flexible vinyl tiles</u> <u>fully flexible vinyl tiles</u> <u>heavy duty vinyl tiles</u>	m			

	<u>300 x 300 x 2.5 mm "?" woodplank vinyl tiles</u>			
	<u>rubber tiles</u>			
	<u>synthetic turf</u>			
	<u>elastic safety tiles</u>			
	<u>elastic safety pavers</u>			
	<u>resin backed polypropylene needlepunch carpeting</u>			
	<u>fibrebonded polypropylene carpeting</u>			
	<u>cut pile carpeting including ?g/m² felt underlay</u>			
	<u>loop pile carpeting including ?g/m² felt underlay</u>			
	<u>fibrebonded polypropylene carpet tiles</u>			
4	On floors	m2		
5	On dished floors	m2		
6	On treads and risers of stepped floors	m2		
7	On treads and risers of stairs	m2		
8	On treads and risers of winding stairs	m2		
9	Circular cutting	m		
10	Margins (borders) not exceeding 500mm wide	m		
11	Margins (borders) not exceeding 500mm wide circular on plan including circular cutting to floor covering	m		
12	Turn-ups over coves and up against walls not exceeding 500mm girth	m		
13	Insets of differing colour	m		
14	Insets of differing colour circular on plan, including circular cutting to floor covering on both sides	m		
15	combined tread and riser covering	m		
	<u>WALL LININGS</u>			
	All interior walls are to be painted on Plascon Rice Paper VEL 45. All exterior walls are to be painted with Milaces kalahari. BBO 3110. These colours ae within the SASSA Pantone 458C.			
16	On walls	m2		
17	On circular walls	m2		
18	Circular cutting	m		
	<u>SKIRTINGS, NOSINGS, ETC</u>			

	75mm Natural anodised aluminum skirting to Dry-wall partition of 75mm Mable skirting painted with high gloss enamel paint, colour C 3-7.				
19	vinyl edging	m			
20	vinyl edging stepped over treads and risers of stairs	m			
21	vinyl skirtings	m			
22	vinyl skirtings stepped over treads and risers of stairs	m			
23	vinyl quarter rounds	m			
24	profiled vinyl skirtings	m			
25	profiled vinyl skirtings stepped over treads and risers of stairs	m			
26	profiled vinyl chair rails	m			
27	vinyl stair nosings	m			
28	natural (colour) anodised cover strips fixed to concrete	m			
29	natural (colour) anodised aluminium nosings with PVC insets, fixed to concrete				
	<u>HANDRAILS</u>				
	<u>plastic handrails</u>				
30	handrails fitted over core rail	m			
	<u>WALL AND CORNER PROTECTORS</u>				
	<u>plastic wall and corner protectors</u>				
31	wall protectors including brackets	m			
	<u>POLISH, SEALERS, ETC</u>				
32	polish on vinyl flooring	m2			
	Carried to final summary				

IRONMONGERY
BILL NO 6

ITEM NO		UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO 6</u>				
	<u>LOCKS</u>				
	<u>Keys</u>				
	Unless otherwise described locks shall have two keys each				
	<u>EN-SUITE LOCKS</u>				
	The following locks are to be suitable for master key operation				
	The following locks are to be suitable for master and grand master key operation				
	<u>Manufacturer</u>				
	<u>In accordance with its catalogue</u>				
1	three-lever deadlock	No			
2	three-lever rebated deadlock	No			
3	four-lever deadlock	No			
4	four-lever rebated deadlock	No			
5	two-lever lockset	No			
6	two-lever lockset with striking plate fixed to metal	No			
7	two-lever rebated lockset	No			
8	three-lever lockset	No			
9	three-lever lockset with striking plate fixed to metal	No			
10	three-lever rebated lockset	No			
11	four-lever lockset	No			
12	four-lever lockset with striking plate fixed to metal	No			
13	four-lever rebated lockset	No			
14	three-lever sliding door lock	No			
15	four-lever sliding door lock	No			
16	single cylinder deadlock	No			
17	single cylinder rebated deadlock	No			
18	double cylinder deadlock	No			
19	double cylinder rebated deadlock	No			
20	single cylinder lockset	No			
21	single cylinder lockset with striking plate fixed to metal	No			

22	single cylinder rebated lockset	No			
23	double cylinder lockset	No			
24	double cylinder lockset with striking plate fixed to metal	No			
25	double cylinder rebated lockset	No			
26	knob cylinder lockset	No			
27	knob cylinder lockset with striking plate fixed to metal	No			
28	single cylinder sliding door lock	No			
29	double cylinder sliding door lock	No			
30	Master key	No			
31	Grand master key	No			
<u>HANDLES</u>					
0.813 x 2032 x 44mm flush laminated doors hung in standard steel door linings and fitted with two mortice locks with satin chrome plated handles					
<u>Manufacturer</u>					
<u>In accordance with its catalogue</u>					
40	anodised aluminium (chromium plated brass) flush handle	No			
41	anodised aluminium (chromium plated brass) knob	No			
42	anodised aluminium (chromium plated brass) pull handle	No			
48	anodised aluminium (chromium plated brass) pull handle with roses	No			
42	anodised aluminium (chromium plated brass) pull handle with back plates	No			
44	anodised aluminium (chromium plated brass) pull handles fixed back-to-back	Pairs			
45	anodised aluminium (chromium plated brass) pull handles with roses, fixed back-to-back	Pairs			
<u>DOOR CLOSERS</u>					
<u>Manufacturer</u>					
<u>In accordance with its catalogue</u>					
46	door selector	No			
47	door closer	No			
48	door closer with bracket fixed to metal	No			
49	door closer with guide rail	No			
50	door closer with parallel arm	No			
51	door closer with parallel arm, with bracket fixed to metal	No			
52	concealed door closer	No			
53	concealed door closer with bracket fixed to metal	No			

PHOTOLUMINESCENT SIGNS

SUPPLEMENTARY PREAMBLES

Signs are to comply with SANS 1186-1 to 5 and to be to the approval of the local authority. Signs are to have anodised aluminium frames. Prices are to include for fixing by approved methods. The use of double sided tape will not be permitted. Surface mounted signs are to be concealed fixed and ceiling mounted signs are to be hung with 2mm diameter stainless steel cables. Single sided ceiling mounted signs are to have 2mm satin chrome anodised aluminium back panels. Samples, specifications, literature, etc of materials and fabricated articles the tenderer proposes to use shall be submitted with the tender. A ten year guarantee on materials and workmanship shall be submitted by the successful tenderer. References at the end of the item descriptions are to the relative items on drawings annexed to (issued separately with?) these bills of quantities.

Wall mounted photoluminescent statutory signs in 150 x 150mm modules

Ceiling mounted single sided photoluminescent statutory signs in 150 x 150mm modules

Ceiling mounted double sided photoluminescent statutory signs in 150 x 150mm modules

- | | | |
|----|--|----|
| 54 | 150 x 150mm Sign with one number | No |
| 55 | 150 x 150mm Sign with one pictogram | No |
| 56 | 300 x 150mm Sign with two pictograms | No |
| 57 | 300 x 150mm Sign with EXIT sign | No |
| 58 | 450 x 150mm Sign with three pictograms | No |
| 59 | 600 x 150mm Sign with four pictograms | No |

Wall mounted photoluminescent statutory signs in 190 x 190mm modules

Ceiling mounted single sided photoluminescent statutory signs in 190 x 190mm modules

Ceiling mounted double sided photoluminescent statutory signs in 190 x 190mm modules

- | | | |
|----|--|----|
| 60 | 190 x 190mm Sign with one number | No |
| 61 | 190 x 190mm Sign with one pictogram | No |
| 62 | 380 x 190mm Sign with two pictograms | No |
| 63 | 380 x 190mm Sign with EXIT sign | No |
| 64 | 570 x 190mm Sign with three pictograms | No |
| 65 | 760 x 190mm Sign with four pictograms | No |

SUNDRIES

- | | | |
|----|---|----|
| 66 | Steel dowel and including mortice in timber and brickwork or concrete | No |
|----|---|----|

BATHROOM FITTINGS

Manufacturer

<u>In accordance with its catalogue</u>				
67	chromium plated curtain or hanging rail including flanged end brackets	No		
68	chromium plated towel rail including end brackets	No		
69	chromium plated towel ring	No		
70	chromium plated toilet roll holder, plugged	No		
71	chromium plated lockable toilet roll holder, plugged	No		
72	chromium plated soap dish, plugged	No		
73	soap dispenser, plugged	No		
74	paper towel dispenser, plugged	No		
75	towel roll holder, plugged	No		
76	32mm chromium plated (stainless steel) back grab rail plugged	No		
77	32mm chromium plated (stainless steel) side grab rail girth, plugged	No		
78	bathroom cabinet, plugged	No		
Carried to final summary				

TILING
BILL NO 7

ITEM NO		UNIT	QUANTITY	RATE	AMOUNT
	<p>BILL NO 7</p> <p><u>TILING</u></p> <p><u>User note</u></p> <p><i>Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions</i></p> <p><i>Take note that these Model Bills of Quantities utilise abbreviated descriptions</i></p> <p><i>The Model Preambles for Trades 2008 published by the Association of South African Quantity Surveyors is designed to support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. Where such model preambles are not applicable (eg where BS or Euro construction standards are applicable or the design consultants provide other preambles/specifications for insertion), users are to ensure that the abbreviated descriptions when read in conjunction with the applicable measuring system, represents the full description by extending the abbreviated bills of quantities descriptions and/or by inserting appropriate preambles or specifications</i></p> <p><i>Consider inserting the preambles hereunder when using the abovementioned Model Preambles for Trades 2008</i></p> <p><u>Patterns</u></p> <p>Unless otherwise described, tiles shall be laid with continuous joints in both directions</p> <p><u>Fixing</u></p> <p>Unless described as "fixed with adhesive to plaster (plaster elsewhere)" descriptions of tiling on brick or concrete walls, columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors etc shall be deemed to include 1:3 plaster bedding</p> <p>Tiling described as "fixed with adhesive on power floated concrete" shall be deemed to include for approved tiling key-coat</p> <p>Ceramic, porcelain, marble and granite tiles are to be fixed and grouted with suitable adhesives and grouts as recommended by the manufacturer of the tiles</p> <p><u>WALL TILING</u></p> <p><u>200 x 200 x 5mm White matt (glazed) ceramic tiles on brickwork including cement plaster backing</u></p> <p><u>200 x 200 x 5mm White matt (glazed) ceramic tiles on concrete including cement plaster backing</u></p> <p><u>200 x 200 x 5mm White matt (glazed) ceramic tiles fixed with adhesive to plaster (plaster elsewhere)</u></p> <p><u>matt (glazed) ceramic tiles fixed with adhesive to plaster (plaster elsewhere) and flush pointed with tinted grout</u></p> <p><u>Ceramic tiles (PC R per/m²) fixed with adhesive to plaster (plaster elsewhere) and flush pointed with tinted grout</u></p> <p><u>unpolished (polished) porcelain tiles fixed with adhesive to plaster (plaster elsewhere) and flush pointed with tinted grout</u></p> <p><u>Porcelain tiles (PC R per/m²) fixed with adhesive to plaster (plaster elsewhere) and flush pointed with tinted grout</u></p>				

SASSA COLOURS / SPECIFICATION					
1	On walls	m ²			
2	On walls circular to exceeding 300mm radius	m2			
3	On walls circular to not exceeding 300mm radius	m2			
4	On walls in isolated panels, splashbacks, etc not exceeding 1m ²	m2			
5	On walls to diagonal pattern	m2			
6	On projecting and isolated columns	m2			
7	On piers and pilasters	m2			
8	On narrow widths not exceeding 300mm	m2			
9	On narrow widths not exceeding 300mm to diagonal pattern	m2			
10	On sills 7mm wide of bullnose tiles laid flat	m			
11	Circular cutting	m			
12	Fair exposed cutting and fitting around rectangular handrail, baluster, etc not exceeding 300mm girth	No			
13	Fair exposed cutting and fitting around pipe not exceeding 100mm external diameter	No			
14	Fair exposed cutting and fitting around pipe exceeding 100mm and not exceeding 150mm external diameter	No			
FLOOR TILING					
<u>User note</u>					
<i>Waterproof grout is normally used in showers, on balconies, etc. Epoxy grout is used in kitchens, butcheries, etc, where floors are frequently washed with detergents</i>					
<u>matt (glazed) ceramic floor tiles on bedding on concrete and flush pointed with epoxy grout</u>					
<u>matt (glazed) ceramic floor tiles fixed with adhesive to screed (screed elsewhere) and flush pointed with tinted (waterproof) grout</u>					
<u>matt (glazed) ceramic floor tiles fixed with adhesive to screed (screed elsewhere) and flush pointed with epoxy grout</u>					
<u>matt (glazed) ceramic floor tiles fixed with adhesive to power floated concrete and flush pointed with tinted (waterproof) grout</u>					
<u>unpolished (polished) porcelain floor tiles fixed with adhesive to screed (screed elsewhere) and flush pointed with tinted (waterproof) grout</u>					
<u>unpolished (polished) porcelain floor tiles fixed with adhesive to power floated concrete and flush pointed with tinted (waterproof) grout</u>					
<u>ceramic (porcelain) floor tiles (PC R per/m²) fixed with adhesive to screed (screed elsewhere) and flush pointed with (waterproof) grout</u>					
<u>ceramic (porcelain) floor tiles (PC R per/m²) fixed with adhesive to power floated concrete and flush pointed with (waterproof) grout</u>					
<u>Polished marble (granite) tiles fixed with adhesive to screed (screed elsewhere) and flush pointed with tinted (waterproof) grout</u>					

15	On floors and landings	m2				
16	On narrow widths not exceeding 300mm wide	m2				
17	Circular cutting	m				
18	On margins wide of tiles laid to stretcher pattern	m				
19	On thresholds wide of (cut) tiles laid flat	m				
20	On thresholds of (cut) tiles laid sloping	m				
21	On risers high (of cut tiles)	m				
22	On treads high (of cut tiles)	m				
23	On treads wide of bullnose tiles	m				
24	On treads of bullnose tiles with cut tiles behind	m				
25	On raking and stepped outer edges of stairs	m				
26	Skirting 50mm high (of cut tiles)	m				
27	Sloping skirting extreme including stepped cutting over treads and risers	m				
28	Skirting 50mm high of skirting tiles	m				
29	Skirting 50mm high of skirting tiles stepped over treads and risers	m				
30	Extra over for end tile	No				
31	Extra over for internal corner tile	No				
32	Extra over for external corner tile	No				
33	Fair exposed cutting and fitting around rectangular handrail, baluster, etc not exceeding 300mm girth	No				
34	Fair exposed cutting and fitting around pipe not exceeding 100mm external diameter	No				
35	Fair exposed cutting and fitting around pipe exceeding 100mm and not exceeding 150mm external diameter	No				

PLUMBING AND DRAINAGE
BILL NO 8

ITEM NO		UNIT	QUANTITY	RATE	AMOUNT
	BILL NO 8 PLUMBING AND DRAINAGE (PROVISIONAL) <u>User note</u> <i>Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions</i> <i>Take note that these Model Bills of Quantities utilise abbreviated descriptions</i> <i>The Model Preambles for Trades 2008 published by the Association of South African Quantity Surveyors is designed to support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. <u>Where such model preambles are not applicable</u> (eg where BS or Euro construction standards are applicable or the design consultants provide other preambles/specifications for insertion), users are to ensure that the abbreviated descriptions when read in conjunction with the applicable measuring system, represents the full description by extending the abbreviated bills of quantities descriptions and/or by inserting appropriate preambles or specifications</i> <i>Consider inserting the preambles hereunder when using the abovementioned Model Preambles for Trades 2008</i>				
1	<u>Stainless steel basins, sinks, wash troughs, urinals, etc</u> Stainless steel for economy basins, domestic sinks and worktops shall be Type 430 (17/0) Stainless steel for urinals, basins, quality sinks, wash troughs, institutional equipment, etc shall be Type 304 (18/8) Stainless steel for laboratory sinks, photographic equipment, etc shall be Type 316 (18/8) Units shall have standard aprons on all exposed edges and tiling keys against walls where applicable				
2	<u>Sealing of edges</u> Outer edges of sinks, basins, baths, urinals, etc are to be sealed against adjacent surfaces with approved silicone				
3	<u>PVC-U pipes and fittings</u> Sewer and drainage pipes and fittings shall be jointed and sealed with butyl rubber rings Soil, waste and vent pipes and fittings shall be solvent weld jointed or sealed with butyl rubber rings				
4	<u>PVC-U pressure pipes and fittings</u> Pipes of 50mm diameter and smaller shall be plain ended with solvent welded PVC-U loose sockets and fittings Pipes of 63mm diameter and greater shall have sockets and spigots with push-in type integral rubber ring joints. Bends shall be PVC-U and all other fittings shall be cast iron, all with similar push-in type joints				
5	<u>High density polyethylene (HDPE) pipes and fittings</u> Pipes shall be type IV and of the class specified with compression fittings <u>Polypropylene pipes</u>				

	<p>Polypropylene pipes 54mm diameter and smaller shall be seamless copper coloured Class 16 pipes jointed with heat welded thermoplastic or where so described compression fittings. Pipes shall be firmly fixed to walls, etc with coloured nylon snap-in pipe clips with provision for accommodating thermal movement and jointed and fixed strictly in accordance with the manufacturer's instructions</p>			
6	<p><u>Copper pipes</u></p> <p>Pipes shall be hard drawn and half-hard pipes of the class described. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard), Class 2 (half-hard) and Class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers. Fittings to copper waste, vent and anti-syphon pipes, capillary solder fittings and compression fittings shall be "P" type. Capillary solder fittings shall comply with ISO 2016</p> <p>Copper pipes are to be installed in accordance with the latest revision of the Code of Practice for Copper Plumbing soldering techniques. Flux, solder, etc to be strictly in accordance with the manufacturer's requirements with special attention to copper flux composition</p>			
7	<p><u>Reducing fittings</u></p> <p>Where fittings have reducing ends or branches they are described as "reducing" and only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained</p>			
8	<p><u>Fixing of pipes</u></p> <p>Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls, etc, casting in, building in or suspending not exceeding 1m below suspension level</p>			
9	<p><u>RAINWATER DISPOSAL</u></p> <p><u>0.6mm Galvanised sheet steel gutters and rainwater pipes</u></p> <p><u>0.6mm Galvanised sheet steel gutters and rainwater pipes with powder coated finish on outside</u></p> <p><u>seamless aluminium prepainted gutters and rainwater pipes</u></p> <p><u>Fibre-cement gutters and rainwater pipes</u></p> <p><u>PVC-U gutters and rainwater pipes</u></p>			
10	Half-round roof gutters	m		
11	Half-round roof gutters with beaded front edge	m		
13	Roof gutters with beaded front edge	m		
14	? x ? x ?mm VHV roof gutters	m		
15	Ogee roof gutters	m		
16	Diameter rainwater pipes	m		
17	Rainwater pipes	m		
	<u>User note</u>			
	<p>The applicable "extra over" items from the following list are to be inserted directly after each of the foregoing items</p>			

18	Extra over gutter for stopped end	No			
19	Extra over gutter for angle	No			
20	Extra over gutter for outlet for pipe	No			
21	Extra over gutter for outlet for pipe	No			
22	Extra over rainwater pipe for bend	No			
23	Extra over rainwater pipe for plinth bend	No			
24	Extra over rainwater pipe for shoe	No			
25	Extra over rainwater pipe for eaves or plinth offset	No			
26	Extra over rainwater pipe for swan-neck	No			
27	Spreader for pipe	No			
	<u>PVC-U pipes</u>				
	<u>SANITARY FITTINGS</u>				
	<u>stainless steel</u>				
28	wash hand basin on galvanised steel gallows brackets	No			
29	range of three wash hand basins on galvanised steel gallows brackets and legs with adjustable feet	No			
30	sink with end bowl on galvanised steel brackets	No			
31	sink with end bowl on cupboard (cupboard elsewhere)	No			
32	sink with two end bowls on cupboard (cupboard elsewhere)	No			
33	sink with two centre bowls on cupboard (cupboard elsewhere)	No			
34	drop-in preparation bowl	No			
35	single bowl wash trough on galvanised steel brackets	No			
36	curved back urinal with 25litre automatic high level cistern, flush and sparge pipes and hinged domical grating	No			
37	curved back urinal with inlet for flush valve (flush valve elsewhere) sparge pipes and hinged domical grating	No			
38	L-shaped curved back urinal with two automatic high level cisterns, flush and sparge pipes and hinged domical grating	No			
39	curved back urinal with standard integral automatic flush tray, drip cock and hinged domical grating	No			
	<u>Manufacturer</u>				
40	Taphole stopper	No			
41	lavatory basin on brackets	No			
42	lavatory basin on floor mounted pedestal	No			

43	cloakroom basin bolted to wall	No			
44	vanity basin mounted in vanity slab or cupboard top (vanity slab or cupboard elsewhere)	No			
45	WC pan with double flap heavy duty plastic seat (flush valve and flush pipe elsewhere)	No			
46	low level WC suite comprising WC pan with double flap heavy duty plastic seat and matching 9 litre cistern with flush pipe	No			
47	close-coupled WC suite comprising pan with double flap heavy duty plastic seat and matching 9 litre cistern	No			
48	wall hung WC pan with cradle bracket and legs and double flap white epoxy painted wooden seat (flush valve and flush pipe elsewhere)	No			
49	wall hung paraplegic WC pan with cradle bracket and legs and double flap white epoxy painted wooden seat (flush valve and flush pipe elsewhere)	No			
50	bidet	No			
51	wall urinal with spreader and waste union (flush valve elsewhere)	No			
52	wall urinal with 4,5 litre high level automatic flushing cistern with exposed flush pipe, spreader and waste union	No			
<u>WASTE UNIONS ETC</u>					
<u>Manufacturer</u>					
53	32mm chromium plated basin waste union	No			
54	32mm chromium plated basin waste union and chromium plated anti-theft plug	No			
55	40mm chromium plated bath or sink waste union	No			
56	32mm chromium plated bath overflow union	No			
<u>TAPS, VALVES, ETC</u>					
57	Brass stopcock	No			
58	Brass fullway gate valve	No			
59	Brass hose bib-tap	No			
60	Brass non-return valve	No			
<u>Manufacturer</u>					
61	150 Litre floor/wall electric water heater	No			
<u>DRIP TRAYS, TANKS, ETC</u>					
62	<u>0.6mm Galvanised sheet steel</u>				
63	Drip tray for water heater, with 100mm high upstand all round with top edge bent over and with threaded outlet union	No			

64	<u>SG1 polyethylene drinking water tanks with black lining internally</u>				
65	Litre circular tank, approximately above ground level	No			
66	Outlet union for steel (copper) pipe including hole through tank	No			
67	<u>hot-dip galvanised steel sectional water tanks etc</u>				
68	Tank with external flanges, flat top and bolted manhole lid, approximately 2m above ground level	No			
69	Tank with external flanges, flat top, raised valve box and bolted manhole lid, approximately 2m above ground level	No			
70	Outlet union for steel (copper? uPVC?) pipe, including hole through tank	No			
	<u>FIRE APPLIANCES ETC</u>				
71	hose reel with 30m plastic (rubber) hose, chromium plated stopcock, shut-off nozzle and wall bracket	No			
72	dry chemical powder fire extinguisher	No			
73	carbon dioxide fire extinguisher	No			
74	100mm diameter 2500 KPa pressure gauge syphon and stopcock, including tapped hole in steel pipe	No			
75	80 x 65mm brass right-angle hydrant valve with cap and chain	No			
76	80 x 65mm brass double booster pump connection and Y-piece, with caps and chains	No			
77	100mm brass hydrant including two flanged spacer pipes, 100mm duckfoot bend, connecting bolts, gaskets, etc	No			
78	100mm cast iron flanged non-return valve	No			
79	100mm cast iron flanged gate valve	No			
Carried to final summary					

ELECTRICAL WORK
BILL NO 9

ITEM NO		UNIT	QUANTITY	RATE	AMOUNT
	<p><u>BILL NO 9</u></p> <p><u>ELECTRICAL WORK</u></p> <p><u>User note</u></p> <p><i>Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions</i></p> <p><i>Users are to note that no provision has been made in the "Model Preambles for Trades 2008" published by the Association of South African Quantity Surveyors for electrical work. Users are advised to include the engineer's comprehensive electrical project specification in these bills of quantities and to insert relevant supplementary preambles where necessary or to refer to suitable construction standards</i></p> <p><i>Supplementary preambles hereafter are given as examples only, reproduced from typical bills of quantities where some of the preambles may have been specifically required</i></p> <p><i>The range of items provided in this bill is an example of typical items with (or without) trade names to show possible ways of describing such items. Users must take special care that only items relevant to the specific project are to be included and that descriptions should be adapted as necessary to suit the particular circumstances</i></p> <p><i>Headings and descriptions of items in this bill assume that the specification and/or supplementary preambles fully describe materials to be used, methods of fixing, etc</i></p> <p><u>Specifications, drawings, etc</u></p> <p>Tenderers are referred to the specification and drawings numbered ? to ? prepared by ?, annexed to these bills of quantities (accompanying these bills of quantities?) for the electrical work, for the full descriptions of the following items which are to be read and priced in conjunction with the said specification and drawings</p> <p><u>Contract price adjustment provisions</u></p> <p>With reference to clause ? of the Preliminaries all items in this bill will be subject to fluctuations in the cost of labour and material on the following basis:</p> <p>(a) Ring main units, miniature substations, transformers, main low tension boards, distribution boards and busbars between transformer and low tension boards calculated on the indices published by the Steel and Engineering Industries Federation of South Africa</p> <p>(b) Cables in excess of 16mm² calculated on the basis of proven cost</p> <p>(c) All other work calculated on the index for work group ?</p> <p><u>Distribution boards etc</u></p> <p>Rates for distribution boards etc are to include for busbars, jumpers, neutral bars, internal wiring and connections, circuit identification markers, control gear labels, circuit legend cards and working drawings</p> <p><u>Switches, socket outlets, etc</u></p>				

Rates for switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates

Light fittings

Rates for light fittings are to include for hanging, fixing and connecting and for lamp holders and fluorescent tubes and lamps of the type and wattage described

MUNICIPAL CONNECTION

CONNECTION

- | | | | | | |
|---|---|------|--|--|--|
| 1 | Provide the sum of Cur ? (? Cur) for municipal connection | Item | | | |
| 2 | Profit | Item | | | |
| 3 | Connection of 95mm ² 3-core PEX cable with stranded copper conductors and 70mm ² bare copper earth conductor to existing 11kV ring main supply cable, including required terminations and cable joints and making the necessary arrangements with the local authority | No | | | |

HIGH TENSION DISTRIBUTION

RING MAIN UNITS

- | | | | | | |
|---|---|----|--|--|--|
| 4 | GEC T3/OF indoor type high tension ring main unit rated at 250MVA, 11kV 100A continuous with impulse with stand value of 95kVp and comprising two oil switches and one fuse switch unit of three 35A HRC fuses, installed on floor in substation | No | | | |
| 5 | GEC T4/OF indoor type high tension ring main unit rated at 250MVA, 11kV 100A continuous with impulse with stand value of 95kVp and comprising two oil switches and two fuse switch units each of three 100A HRC fuses, installed on floor in substation | No | | | |

MINIATURE SUBSTATIONS

- | | | | | | |
|---|--|----|--|--|--|
| 6 | ?/400-231V Miniature substation with and including transformer, high and low voltage compartments with equipment, instrumentation, busbars, wiring and connections | No | | | |
|---|--|----|--|--|--|

CABLES

11kV PEX armoured cables laid in trenches or drawn through sleeve pipes (trenches and sleeve pipes elsewhere)

- | | | | | | |
|---------------------------|-------------------------|----|--|--|--|
| 8 | ?mm ² ?-Core | m | | | |
| <u>Cable joints</u> | | | | | |
| 9 | ?mm ² ?-Core | No | | | |
| <u>Cable terminations</u> | | | | | |
| 10 | ?mm ² ?-Core | No | | | |

EARTH CONDUCTORS

	<u>Bare copper earth conductors laid with cable in trenches or sleeve pipes and bonded to cables with plastic strapping at 2m centres</u>				
11	?mm ²	m			
	<u>CABLE TRENCHES</u>				
	<u>User note</u>				
	<i>Where expedient cable trenches may be included in the description of the cable or group of cables</i>				
12	Excavation in earth not exceeding 2m deep for cable trenches including risk of collapse of excavations, keeping excavations free from water, setting aside excavated material and later refilling of trenches	m3			
13	Excavation in earth exceeding 2m and not exceeding 4m deep for cable trenches including risk of collapse of excavations, keeping excavations free from water, setting aside excavated material and later refilling of trenches	m3			
14	Extra over trench excavations in earth for excavation in soft rock	m3			
15	Extra over trench excavations in earth for excavation in hard rock	m3			
16	Extra over trench excavations for carting away surplus material to a dumping site to be located by the contractor	m3			
17	Extra over trench excavations for carting away surplus material to a dumping site situated approximately ?km from the building site	m3			
	<u>EARTHING</u>				
18	Earth bar and all internal bonding and earthing of substation	Item			
	<u>DISTRIBUTION BOARD DB - ?</u>				
34	Surface type floor mounted distribution board in three sections (normal, standby and uninterruptable power) without doors with space for the following equipment and 30% spare space to each section and with fourth section 500mm wide x 200mm deep x 600mm high for telephone equipment, fitted with doors and 20mm thick timber board on the inside to cover the full area, the board colour coded and installed in electrical cupboard	No			
	<u>Normal section</u>				
35	60A Triple pole isolator	No			
36	2A Single pole MCCB (5kA)	No			
37	pole MCCB (12kA)	No			
38	20A Time switch with 72 hour spring reserve	No			
39	60A Single phase earth leakage unit (30mA)	No			
	<u>Standby section</u>				
40	100A Triple pole isolator	No			
41	15A Single pole MCCB (5kA)	No			
42	pole MCCB (12kA)	No			

43	60A Single phase earth leakage unit (30mA)	No				
	<u>Uninterruptable power section</u>					
44	60A Double pole isolator	No				
45	100A Triple pole isolator	No				
46	15A Single pole MCCB (5kA)	No				
47	pole MCCB (?kA)	No				
	<u>DISTRIBUTION BOARD DB -</u>					
48	Flush mounted distribution board in one section (uninterruptable power) with door, space for the following equipment and space for additional circuit breakers, colour coded and installed in recess (elsewhere) in brick wall	No				
49	60A Triple pole isolator	No				
50	10A Single pole MCCB (5kA)	No				
	<u>GENERAL LIGHTING AND POWER</u>					
	<u>CONDUITS ETC</u>					
	<u>User note</u>					
	<i>The type of conduit to be used will usually be specified in the engineer's specification</i>					
	<u>Black enamelled steel conduits</u>					
	<u>Galvanised steel conduits</u>					
	<u>Rigid PVC conduits</u>					
84	?mm Diameter	m				
	<u>Flexible conduits</u>					
85	?mm Diameter flexible PVC conduit ?m long	No				
86	?mm Diameter galvanised steel flexible conduit with PVC sheath, ?m long	No				
	<u>Black enamelled conduit accessories</u>					
	<u>Galvanised steel conduit accessories</u>					
	<u>PVC conduit accessories</u>					
87	Round outlet box for ?mm conduit	No				
88	Deep type (concrete type) round outlet box for ?mm conduit	No				
89	Standard draw box for ?mm conduit	No				
90	50 x 100 x 50mm Outlet box	No				

91	100 x 100 x 50mm Outlet box	No			
92	100 x 100 x 50mm Outlet box with blank cover plate	No			
<u>WIRING CHANNELS</u>					
93	Type ? galvanised wiring channels fitted with full length cover plates and cast into concrete surface beds	m			
94	Type ? galvanised wiring channels fitted with full length cover plates and fixed to walls	m			
	<u>Extra over for</u>				
95	Pre-punched opening for socket outlet	No			
96	Elbow	No			
97	Tee intersection	No			
98	Cross intersection	No			
99	Closed end to wiring channel	No			
<u>POWER SKIRTINGS</u>					
100	Type ? two tier three compartment power skirtings with powder coated finish, fixed to walls	m			
	<u>Extra over for</u>				
101	T-intersection	No			
102	Internal corner piece	No			
103	End cap	No			
104	16A Three pin flush mounted socket outlet with switch, fixed to skirting	No			
105	16A Three pin flush mounted socket outlet with switch and flat earth pin, fixed to skirting	No			
<u>CONDUCTORS</u>					
	<u>Bare copper conductors drawn into conduit, trunking or power skirting</u>				
	<u>PVC insulated stranded copper conductors drawn into conduit, trunking or power skirting</u>				
	<u>Heat resistant silicon insulated stranded copper conductors drawn into conduit, trunking or power skirting</u>				
106	?mm ²	m			
<u>DRAW-WIRES</u>					
107	Galvanised steel draw-wires drawn into conduit	m			
<u>LIGHT SWITCHES, SOCKET OUTLETS, ETC</u>					
108	Flush mounted bell push button	No			

109	16A Flush mounted one lever one-way switch unit	No			
110	16A Flush mounted two lever one-way switch unit	No			
111	16A Flush mounted three lever one-way switch unit	No			
112	16A Flush mounted four lever one-way switch unit	No			
113	16A Flush mounted one lever one-way switch unit with neon light	No			
114	16A Flush mounted one lever two-way switch unit	No			
115	16A Flush mounted two lever two-way switch unit	No			
116	16A Flush mounted two lever with one one-way and one two-way switch unit	No			
117	16A Flush mounted three lever with two one-way and one two-way switch unit	No			
118	16A Flush mounted one lever intermediate switch unit	No			
119	16A Flush mounted one lever one-way dimmer control switch unit (2kW)	No			
120	16A Flush mounted two lever one-way dimmer control switch unit (2kW)	No			
121	5A Three pin flush mounted socket outlet without switch	No			
122	16A Surface mounted one lever one-way industrial type switch unit	m			
123	16A Surface mounted one lever two-way industrial type switch unit	No			
124	16A Three pin flush mounted socket outlet with switch, single type	No			
125	16A Three pin flush mounted socket outlet with switch, double type	No			
126	16A Three pin flush mounted socket outlet with switch and flat earth pin, single type	No			
127	16A Three pin surface mounted industrial type socket outlet with switch and flat earth pin, single type	No			
128	20A Flush mounted double pole isolator	No			
129	40A Flush mounted double pole isolator	No			
130	30A Flush mounted triple pole isolator	No			
131	60A Flush mounted triple pole isolator	No			
132	20A Surface mounted double pole isolator	No			
133	40A Surface mounted double pole isolator	No			
134	30A Surface mounted triple pole isolator	No			
135	60A Surface mounted triple pole isolator	No			
<u>LUMINAIRES</u>					
136	Lascon V1-100BC/C/Plas economy injection moulded polycarbonate luminaire with 100W GLS lamp	No			

137	Lascon "Britelite" B10-2-D/DS/CL bulkhead type light fitting with 16W 2-D fluorescent lamp and control gear	No			
138	Lascon "Bollard" 4Bo14-80MV bollard light fitting with 80W MV lamp and ballast and setting on concrete base (elsewhere)	No			
<u>CONNECTIONS OF APPLIANCES ETC</u>					
139	Take delivery, store temporarily, unpack, place in position and connect electric stove (isolator, conductors, conduit and flexible conduit elsewhere)	No			
140	Connecting geyser (elsewhere) to isolator with and including 3mm ² ?-core PVC insulated cable not exceeding 1m long	No			
<u>SUNDRIES</u>					
141	Earthing of buildings	Item			
142	Provision of as built drawings	Item			
143	Testing and commissioning the complete electrical installation	Item			
<u>ACCESS CONTROL</u>					
144	?mm Diameter conduits	m			
145	Round outlet box for ?mm conduit	No			
146	100 x 100 x 50mm Outlet box	No			
147	200 x 200 x 50mm Outlet box	No			
<u>UNINTERRUPTABLE POWER SOURCE</u>					
152	220V 5kVA unit with 30 minute batteries	No			
Carried to final summary					

PAINTWORK
BILL NO 10

ITEM NO		QUANTITY	RATE	AMOUNT
	BILL NO 10			
	PAINTWORK			
	<u>User note</u>			
	PREPARATORY WORK TO EXISTING WORK			
	<u>Previously painted plastered surfaces</u>			
	Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth			
	<u>Previously painted metal surfaces</u>			
	Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal			
	<u>Previously painted wood surfaces</u>			
	Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth			
	PAINT SPECIFICATIONS			
	All painting shall be done in accordance with SASSA specifications unless otherwise described			
	COLOURS			
	ON INTERNAL TEXTURED PLASTER SURFACES			
3	All interior walls are to be painted on Plascon Rice paper VEL 45	m2		
4		m2		
5	Ceilings and beams ("White" colour group)	m2		
6	Mouldings and bands picked out in colours differing from surrounding work	m2		
7	Mouldings and bands not exceeding 300mm wide or girth picked out in colours differing from surrounding work	m		
	ON EXTERNAL FLOATED PLASTER SURFACES			
	All exterior walls are to be <u>painted with Micatex Kalahari BBO 3110. These colours are within the SASSA Pantone 458C.</u>			
8	Walls	m2		
9	Walls in patterned multi-colours	m2		
10	Ceilings and beams ("White" colour group)	m2		

11	Mouldings and bands picked out in colours differing from surrounding work	m2			
12	Mouldings and bands not exceeding 300mm wide or girth picked out in colours differing from surrounding work	m			
<u>ON INTERNAL GYPSUM PLASTER SURFACES</u>					
<u>One coat primer and two coats superior quality acrylic emulsion paint for interior and exterior use</u>					
<u>One coat primer and two coats low odour premium quality highly washable and stain resistant acrylic emulsion paint for interior use</u>					
<u>One coat primer and two coats premium quality ultra matt, fully washable and stain resistant acrylic emulsion paint for interior use</u>					
<u>One coat primer and two coats premium quality polyurethane enamel paint</u>					
<u>One coat primer and one coat alkyd based universal undercoat and two coats superior quality universal enamel paint</u>					
13	Walls	m2			
14	Walls in patterned multi-colours	m2			
15	Ceilings and beams ("White" colour group)	m2			
16	Mouldings and bands picked out in colours differing from surrounding work	m2			
17	Mouldings and bands not exceeding 300mm wide or girth picked out in colours differing from surrounding work	m			
<u>ON BAGGED BRICKWORK OR CONCRETE SURFACES</u>					
<u>One coat alkali resistant primer and two coats PVA emulsion paint for interior use</u>					
<u>One coat alkali resistant primer and two coats superior quality acrylic emulsion paint for interior and exterior use</u>					
<u>One coat alkali resistant primer and two coats low odour premium quality highly washable and stain resistant acrylic emulsion paint for interior and exterior use</u>					
18	Walls	m2			
19	Ceilings and beams ("White" colour group)	m2			
<u>ON SMOOTH CONCRETE SURFACES</u>					
<u>ON ROUGH CONCRETE SURFACES</u>					
<u>One coat bonding liquid, one coat alkali resistant primer and two coats PVA emulsion paint for interior use, including stopping blow holes</u>					
<u>One coat bonding liquid, one coat primer and two coats superior quality acrylic emulsion paint for interior and exterior use, including stopping blow holes</u>					
21	Walls and columns	m2			
22	Ceilings and beams ("White" colour group)	m2			
23	Coffered ceilings (total girth measured) ("White" colour group)	m2			
<u>ON PLASTERBOARD SURFACES</u>					

	<u>One coat alkali resistant primer and two coats PVA emulsion paint for interior use</u>				
	<u>One coat alkali resistant primer and two coats superior quality acrylic emulsion paint for interior and exterior use</u>				
	<u>One coat alkali resistant primer and two coats low odour premium quality highly washable and stain resistant acrylic emulsion paint for interior use</u>				
	<u>One coat alkali resistant primer and two coats premium quality ultra matt, fully washable and stain resistant acrylic emulsion paint for interior use</u>				
24	Partitions	m2			
25	Ceilings and cornices ("White" colour group)	m2			
26	Ceilings and cornices, including priming metal cover strips and nailheads ("White" colour group)	m2			
	<u>ON FIBRE-CEMENT BOARD SURFACES</u>				
	<u>One coat alkali resistant primer and two coats superior quality acrylic emulsion paint for interior and exterior use</u>				
	<u>Two coats extremely durable UV-resistant, washable pure acrylic emulsion sheen paint</u>				
27	Ceilings and cornices, including priming metal cover strips and nailheads ("White" colour group)	m2			
28	Fascias and barge boards, including priming metal jointing strips	m2			
29	Flue pipes, including priming metal holderbats	m2			
30	Fascias and barge boards including priming metal jointing strips	m2			
31	Fascias and barge boards not exceeding 300mm girth, including priming metal jointing strips	m			
32	Flue pipes not exceeding 300mm girth, including priming metal holderbats	m			
	<u>ON METAL SURFACES</u>				
	<u>One coat alkyd based zinc phosphate primer and two coats premium quality polyurethane enamel paint, on steel</u>				
	<u>One coat alkyd based zinc phosphate primer, one coat alkyd based universal undercoat and two coats superior quality universal enamel paint, on steel</u>				
	<u>One coat self etching primer and two coats premium quality polyurethane enamel paint, on galvanised steel</u>				
	<u>One coat self etching primer, one coat alkyd based universal undercoat and two coats superior quality universal enamel paint, on galvanised steel</u>				
33	Doors	m2			
34	Door frames	m2			
35	All exterior walls are to be painted with Micatex Kalahari BBO 3110. These colours are within the SASSA Pantone 458C.	m2			
36	Roller shutter boxes	m2			
37	Windows	m2			
38	Cottage pane windows	m2			

39	Windows with burglar bars	m2			
40	Windows with steel louvres	m2			
41	Columns and beams	m2			
42	Members of lattice columns and beams	m2			
43	Members of roof trusses	m2			
44	Members of lattice roof trusses	m2			
45	Gates, grilles, burglar screens, balustrades, etc (both sides measured over the full flat area)	m2			
46	Rails, bars, pipes, etc	m2			
47	Eaves gutters	m2			
48	Rainwater downpipes	m2			
49	Rails, bars, pipes, etc not exceeding 300mm girth	m			
50	Eaves gutters not exceeding 300mm girth	m			
51	Rainwater downpipes not exceeding 300mm girth	m			
	<u>Three coats modified acrylic lacquer paint, on copper</u>				
52	Rails, bars, pipes, etc not exceeding 300mm girth	m			
	<u>One coat modified alkyd aluminium primer and two coats extremely durable UV-resistant washable pure acrylic paint, on cast iron</u>				
53	Rails, bars, pipes, etc	m2			
54	Rails, bars, pipes, etc not exceeding 300mm girth	m			
	<u>One coat water based galvanised iron primer and two coats UV-resistant water based alkyd roof paint, on galvanised steel</u>				
55	Corrugated roofs (measured on flat)	m2			
56	IBR profile troughed roofs (measured on flat)	m2			
	<u>ON WOOD SURFACES</u>				
	<u>Two coats oil wood primer</u>				
57	Backs of frames, linings, etc not exceeding 300mm wide	m			
	<u>One coat primer and two coats premium quality polyurethane enamel paint</u>				
	<u>One coat primer, one coat alkyd based universal undercoat and two coats superior quality universal enamel paint</u>				
	<u>Three coats exterior quality penetrating wood preservative</u>				
	<u>Three coats superior quality clear gloss varnish</u>				
	<u>Three coats superior quality clear matt varnish</u>				
	<u>Three coats superior quality polyurethane suede varnish</u>				

58	Doors	m2			
59	Moulded panel doors	m2			
60	Windows, sash doors and fanlights	m2			
61	Cottage pane windows, sash doors, etc	m2			
62	Louvered windows and doors	m2			
63	Door frames etc	m2			
64	Roof timbers at eaves and verges	m2			
65	Boarded panelling	m2			
66	Boarded ceilings	m2			
67	Open slatted shelves, seats, etc of ? x ?mm slats at ?mm centres (both sides measured over the full flat area)	m2			
68	Open slatted panelling of ? x ?mm slats at ?mm centres with fabric covering at back (one side measured over the full flat area)	m2			
69	Skirtings, rails, etc not exceeding 300mm girth	m			

PAINTWORK, ETC TO PREVIOUSLY PAINTED WORK

ON INTERNAL FLOATED PLASTER SURFACES

Two coats superior quality acrylic emulsion paint for interior and exterior use

Two coats low odour premium quality highly washable and stain resistant acrylic emulsion paint

Two coats premium quality polyurethane enamel paint

Two coats alkyd based universal undercoat and one coat superior quality universal enamel paint

Two coats extremely durable UV-resistant washable pure acrylic emulsion sheen paint

70	Walls	m2			
71	Ceilings and beams ("White" colour group)	m2			

ON EXTERNAL FLOATED PLASTER SURFACES

Two coats superior quality acrylic emulsion paint for exterior use

Two coats extremely durable UV-resistant washable pure acrylic emulsion sheen paint with teflon

72	Walls	m2			
73	Ceilings and beams ("White" colour group)	m2			

ON PLASTERBOARD SURFACES

Two coats superior quality acrylic emulsion paint for interior and exterior use

Two coats low odour premium quality highly washable and stain resistant acrylic emulsion paint

74	Partitions	m2
75	Ceilings and cornices ("White" colour group)	m2
<u>ON FIBRE-CEMENT BOARD SURFACES</u>		
<u>Two coats extremely durable UV-resistant washable pure acrylic paint, on work in poor condition</u>		
76	Fascias and barge boards	m2
77	Fascias and barge boards not exceeding 300mm girth	m
<u>ON METAL SURFACES</u>		
<u>One coat alkyl based universal undercoat and one coat superior quality universal enamel paint</u>		
<u>Spot priming bare metal surfaces, one coat alkyl based universal undercoat and two coats superior quality universal enamel paint</u>		
78	Door frames	m2
79	Recordroom and strongroom doors and frames	m2
80	Roller shutter boxes	m2
81	Windows	m2
82	Windows with burglar bars	m2
83	Columns and beams	m2
84	Rails, bars, pipes, etc not exceeding 300mm girth	m
<u>ON WOOD SURFACES</u>		
<u>One coat alkyl based universal undercoat and one coat superior quality universal enamel paint</u>		
<u>Spot priming bare wood surfaces, one coat alkyl based universal undercoat and two coats superior quality universal enamel paint</u>		
85	Doors	m2
86	Door frames etc	m2
87	Roof timbers at eaves and verges	m2
88	Skirtings, rails, etc not exceeding 300mm girth	m
<u>Two coats exterior quality penetrating wood preservative</u>		
<u>Two coats superior quality clear gloss varnish</u>		
<u>Two coats superior quality clear matt varnish</u>		
89	Doors	m2
90	Door frames etc	m2
91	Roof timbers at eaves and verges	m2

92 | Skirtings, rails, etc not exceeding 300mm girth

m			

Carried to final summary

PAPERHANGING
BILL NO 11

	UNIT	QUANTITY	RATE	AMOUNT
BILL NO 11				
<u>PAPERHANGING</u>				
<u>User note</u>				
Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions				
Take note that these Model Bills of Quantities utilise abbreviated descriptions				
<i>The Model Preambles for Trades 2008 published by the Association of South African Quantity Surveyors is designed to support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. <u>Where such model preambles are not applicable</u> (eg where BS or Euro construction standards are applicable or the design consultants provide other preambles/specifications for insertion), users are to ensure that the abbreviated descriptions when read in conjunction with the applicable measuring system, represents the full description by extending the abbreviated bills of quantities descriptions and/or by inserting appropriate preambles or specifications</i>				
Consider inserting the preambles hereunder when using the abovementioned Model Preambles for Trades 2008				
<u>PAPERHANGING TO NEW WORK</u>				
<u>? paper backed vinyl wallpaper, including one coat preparatory emulsion paint</u>				
<u>Paper backed vinyl wallpaper (PC R ? per roll ?mm wide x ?m long), including one coat preparatory emulsion paint</u>				
On one coat plastered walls and columns including narrow widths	m2			
On two coat plastered walls and columns including narrow widths	m2			
On drywall partitions including narrow widths	m2			

<u>borders and motifs</u>				
?mm Wide borders type ?	m			
?mm Wide borders (PC R ? per roll of ?m)	m			
? x ?mm Extreme motif type ?	No			
? x ?mm Extreme motif (PC R ? each)	No			
<u>PAPERHANGING TO EXISTING WORK</u>				
<u>Preparatory work to previously painted surfaces</u>				
Surfaces shall be thoroughly washed down and allowed to dry completely before paperhanging is commenced. Blistered and peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth. All surfaces shall be painted with a single coat of interior quality PVA emulsion paint				
<u>? paper backed vinyl wallpaper on previously painted surfaces, including one coat preparatory emulsion paint</u>				
<u>Paper backed vinyl wallpaper (PC R ? per roll ?mm wide x ?m long), on previously painted surfaces, including one coat preparatory emulsion paint</u> On walls and columns including narrow widths	m2			
On drywall partitions including narrow widths	m2			
<u>SUNDRIES</u>				
<u>Taking off and removing existing wallpaper and preparing for new finish</u> Wallpaper on plastered walls and columns	m2			
Wallpaper on drywall partitions	m2			
Carried to final summary				



sassa

SOUTH AFRICAN SOCIAL SECURITY AGENCY

ANNEXURE C: MAINTENANCE SERVICE CONTRACT FOR GAUTENG REGION
List of Current and Previous Experience(s)

Name of Client	Description of Service	Contract Value	Contract Period	Contact Name	Contact Number