



## BID NOTICE

### PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites bids from all prospective accredited and qualifying service provider for the development of the hereunder sites:

BID NO.	Description	Closing Date	Evaluation Criteria	Compulsory Tender Briefing
MNQ/SCM/53/22-23	Development of Centane Business Site (erf 1580) for Business Purposes	Date: 14/11/2022 Time: 12:00	80/20	Date: 13/10/2022 Time: 10H00 Venue: Foyer Mnquma Local Municipality, Corner King and Mthatha Street Butterworth, 4960

All enquiries must be directed to the following email addresses:

**Technical Enquiries:** Mr. Zipho Xokozela (Manager – Spatial Planning and Land Use Management) at 047 050 1443 / 073 725 0943 email: [zxokozela@gmail.com](mailto:zxokozela@gmail.com) ;and

**Supply Chain Management (SCM) Enquiries:** Ms. Nontathu Mnini (Manager: SCM) at (047) 050 1150 / 082 457 9945 email: [nmnini@mnquma.gov.za](mailto:nmnini@mnquma.gov.za)

Evaluation Criteria: The evaluation will be conducted in Three (03) stages namely:

#### Stage 1: “Administrative compliance”

Bidders that do not meet the Administrative compliance (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

#### Stage 2: “Functionality” Evaluation

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBLE SCORE
<b>1. EXPERIENCE</b>			<b>40</b>
<b>1.1 Portfolio of evidence of retail complexes operated and/or leased out by company submitting bid (with contactable references of an anchor tenant and others):</b>			
<ul style="list-style-type: none"> <li>Bidder has 1 portfolio of evidence of retail complexes operated and/or leased out by company submitting bid (with contactable references of an anchor tenant and others (10 points)</li> </ul>	<b>2</b>	<b>5</b>	
<ul style="list-style-type: none"> <li>Bidder has 2 portfolios of evidence of retail complexes operated and/or leased out by company submitting bid (with contactable references of an anchor tenant and others (20 points)</li> </ul>	<b>4</b>	<b>5</b>	
<ul style="list-style-type: none"> <li>Bidder has 3 portfolios of evidence of retail complexes operated and/or leased out by company submitting bid (with contactable references of an anchor tenant and others (30 points)</li> </ul>	<b>6</b>	<b>5</b>	



<ul style="list-style-type: none"> <li>Bidder has 4 portfolios of evidence of retail complexes operated and/or leased out by company submitting bid (with contactable references of an anchor tenant and others (40 points)</li> </ul>	8	5	
<ul style="list-style-type: none"> <li>Bidder has submitted no information or inadequate information to determine the scoring level (score 0)</li> </ul>	0	5	
<b>Proof of professional experience: Portfolio of evidence with signed contactable references of an anchor tenant and others).</b>			
<b>2. CAPACITY</b>			
<b>2.1 PROJECT TEAM: Bidding Company must provide project team comprising the following</b>			<b>25</b>
<ul style="list-style-type: none"> <li>Architectural Degree. (1 point for experience per year for a maximum of 5 years) (5 points)</li> </ul>	1	5	
<ul style="list-style-type: none"> <li>Bachelor's Degree or BTech in Structural Engineering or Civil Engineering (1 point for experience per year for a maximum of 5 years) (5 points)</li> </ul>	1	5	
<ul style="list-style-type: none"> <li>BTech in Electrical Engineering (1 point for experience per year for a maximum of 5 years) (5 points)</li> </ul>	1	5	
<ul style="list-style-type: none"> <li>BTech in Mechanical engineering (1 point for experience per year for a maximum of 5 years) (5 points)</li> </ul>	1	5	
<ul style="list-style-type: none"> <li>Bachelor's degree Quantity Surveying (1 point for experience per year for a maximum of 5 years) (5 points)</li> </ul>	1	5	
<b>Bidders must submit detailed CVs with certified copies of the required professional qualifications not older than 06 months. If the required certified copies of professional qualifications are not attached no points will be allocated. Copy of a certified copy will not be considered</b>			
<b>3. PRESENTATION</b>			<b>35</b>
<ul style="list-style-type: none"> <li>Presentation that covers the scope of work as per the tender document (35 points)</li> </ul>	7	5	
<b>Total</b>			<b>100</b>

**NB: Bidders must score 75 out of 100 to proceed to the next stage (Financial Evaluation)**

**Stage 3:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations

Price=80 points, B-BBEE=20 points. Bidders are required to submit an original or certified copy of B-BBEE certificate to claim preferential points.

**REQUIRED DOCUMENTS:**

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Full CSD Report (Not older than one Month)
- Only the original tender document, printed one sided will be accepted.
- If the bidder is required by law to prepare annual financial statements for auditing, they must submit their audited annual financial statements for the past three years; or since their establishment if established during the past three years. Failure to do so will lead to disqualification.
- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD1-9) –Part of the tender document. Return all returnable documents to the employer after completing them in their entirety by writing legibly in non – erasable ink.
- In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document; and
- All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database

**OBTAINING OF TENDER DOCUMENTS:**

Tender documents for this project are downloadable at the municipal website: [www.mnquma.gov.za](http://www.mnquma.gov.za) and on eTender portal: <https://etenders.treasury.gov.za/>

**TENDER SUBMISSION AND OPENING**

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960.

**Tenders should be sealed, endorsed:**

Front of the envelope with:

- **BID NUMBER: MNQ/SCM/53/22-23**
- **PROJECT NAME: DEVELOPMENT OF CENTANE BUSINESS SITE (ERF 1580) FOR BUSINESS PURPOSES**

Back of the envelope with:

- **Company Name, Address and Contact person and Contact details**

**CONDITIONS OF ACCEPTANCE:**

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality with:**

- CK/ Company registration, Certified ID Copies not older than 06 months
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S. MAHLASELA**  
**MUNICIPAL MANAGER**