

## SWELLEDAM MUNICIPALITY



### QUOTATION NOTICE

QUOTATION NO: SMQ40-25-26

#### PUBLICATION OF ADVERTISEMENTS AND NOTICES IN THE MUNICIPAL AREA

Official quotation documents are obtainable from Mr. K. Juries (Supply Chain Management Unit, 11 Lind Street, Swellendam) on tel: [028-5148500](tel:028-5148500) or email [scm@swellendam.gov.za](mailto:scm@swellendam.gov.za) from **22 January 2026**. Any technical enquiries can be made to Mrs. J. Etzebeth via e-mail: [janettee@swellendam.gov.za](mailto:janettee@swellendam.gov.za)

Quotations must be submitted in a sealed envelope and must be clearly marked with the respective number and description. Quotations must be placed in the Municipal Quotation Box before **11h00 on 30 January 2026**, situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam. Quotations may only be submitted on the prescribed documents and must include a valid Tax Compliance Status **PIN** as issued by **SARS**.

Late quotations and quotations received by E-Mail or Facsimile will not be considered. Quotations will be evaluated and adjudicated in accordance with the Swellendam Municipality's Preferential Procurement Policy and its Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any quotation and reserves the right to accept a quotation in full or a part thereof.

#### **Special Conditions of Bid:**

- Bidders to submit a proposal with their bid submission, as per terms of reference.
- Bidders must provide proof a minimum circulation figured of 500 newspapers per week, may include digital copies.
- Bidders must distribute the newspaper weekly, in all towns of the Swellendam Municipal area.
- Bidder must have a minimum of 6 months experience, schedule of work experience to be competed.
- The newspaper must be published in at least two of the three official languages of the Western Cape.

#### **Please Note:**

- Quotation / Quotation box is open 24/7. Standard size of opening is: 10cm high and 33cm wide;
- All Technical inquiries **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Two** (2) days before closing.

Bids shall remain valid for a sixty (60) day period calculated from the bid closing date.

**A VORSTER**  
**MUNICIPAL MANAGER**  
**P.O. BOX 20**  
**SWELLEDAM, 6740**  
**NOTICE NO. T07/2025**