

	BITOU MUNICIPALITY			
	NOTICE – REQUEST FOR TENDERS			
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER		
	NOTICE NO:	120/2026	TENDER NO:	SCM/2026/70/PD
Tenders are hereby invited for:	Appointment of a Service Provider to provide Local Tourism Organisation (LTO) functions in terms of Destination Marketing, Destination Management and Destination Development for a period of 36 calendar months			
PUBLISHED DATE:	15 MAY 2026	CLOSING DATE:	19 June 2026	
CLOSING TIME	No later than 12H00 . Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay			
AVAILABILITY OF TENDER DOCUMENTS:				
Tender Documents will be available electronically free of charge from the following email address: scmtenders@plett.gov.za				
Printed copies of the Bid Documents will be available as from 12h00, and thereafter, on Monday-Thursday from 07h30 until 16h30 and on Friday from 07h30 until 13h30 at Bitou Municipality: Supply Chain Management, Shop 59, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.			Bitou Municipality is a public recipient and can therefore be selected on the list given by any of the banks. By selecting 'Bitou Municipality', the funds will be diverted to our new account with Standard bank. Proof of payment will be required upon collection of Bid documents. Quotation Number to be used as payment reference with name of payee.	
Date Available:	15 May 2026	Non-refundable Fee:	R144.90	
TENDER SUBMISSION RULES:				
<ol style="list-style-type: none"> Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document. The Tender Document & supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE Tender NUMBER; DESCRIPTION & CLOSING DATE OF THE TENDER. A bidder must note that each bid submission placed in the tender box must not exceed 4.5 cm in width and 31.5 cm in length. Tender Documents must be deposited in the Tender Box, at the Supply Chain Management Unit, Bitou Municipality, Shop 59, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay. Tenders may only be submitted on the Tender documentation issued by the Municipality. The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient. Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website https://secure.csd.gov.za. The Municipality reserves the right to evaluate and consider offers per unit rate, per section, or in total, as deemed most beneficial and providing the best value for money. Bidders are advised that all offers received will be evaluated based on the following criteria, Price, Preference (BBBEE status level of contributor), and Locality, in accordance with the provisions of the Preferential Procurement Regulations, 2022. The contract will be awarded to the highest scoring bidder in terms of the above evaluation criteria 				
Tenders shall be evaluated in terms of the Bitou Preferential Procurement Policy, 2022			Suppliers may claim preference points in terms of the 80/20 . Price :80 Specific Goals: (20) a) B-BBEE Status Level contributor :10 b) Promotion of Local Area Enterprises : 10 Total Points :100	
Preferential Procurement Policy; Local Content			Local SMME's Sub – Contracting – 20 % Local Suppliers – 10%	
Functionality			Bidders will be evaluated on experience and qualifications of the organisation	
Site Meeting/Information Session			Compulsory: Planning and Development Boardroom, Melville's corner, Shop 50 Plettenberg Bay on 27 May 2026 at 12H30. Tenderers who arrive after 12H35 will not be allowed to join the clarification meeting.	Validity Period 120
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:			ANY ENQUIRIES REGARDING THE QUOTING PROCEDURE MAY BE DIRECTED TO:	
Section:	Planning and Development	Section:	Supply Chain Management	
Contact Person:	Mr. J Lottering	Contact Person:	Ms. AP Melamane	

Tel:	E-mail Enquiries Only	Tel:	E-mail Enquiries Only
Email:	jlottering@plett.gov.za	Email:	scmtenders@plett.gov.za