

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 23 JUNE 2023

TDR348/2022/2023: APPOINTMENT OF A PANEL OF CONSULTING ENGINEERS FOR VARIOUS MUNICIPAL INFRASTRUCTURE AND BUILDING PROJECTS

Tenders are hereby invited from Consulting Engineers to be appointed on a panel of engineers to provide Electrical, Mechanical, Structural & Civil Engineering, Environmental, Water & Sewage, Water and Sewerage treatment plant process Engineering, Project Management, Geotechnical, Transportation Engineering and Human Settlement for various projects in the Mossel Bay Municipal Area to be executed on behalf of the Mossel Bay Municipality for a period of three (3) years from 1 July 2023 to 30 June 2026.

Tenders must be submitted on the original documents and remain valid for one-hundred and twenty (120) days after the closing date of the tender.

Enquiries pertaining to the specifications can be addressed as follows:

Mr. Eric Louw (Water and Sanitation)	(044) 606-5270	elouw@mosselbay.gov.za
Mr. Morné Olivier (Electrical Services)	(044) 606-5083	molivier@mosselbay.gov.za
Mr. Jean Cox (Roads, Transport and Stormwater Services)	(044) 606-5252	jcox@mosselbay.gov.za
Mr. Lindilizwi Mngxekeza (Human Settlements)	(044) 606-5013	lmngxekeza@mosselbay.gov.za

Enquiries pertaining to the completion of the documents can be addressed as follows:

Mr. Deslin Kohler	(044) 606-5192	dkohler@mosselbay.gov.za
Ms. Nicole Saunders	(044) 606-5194	nsaunders@mosselbay.gov.za
Ms. Juanita Schutte	(044) 606-5198	jschutte@mosselbay.gov.za

A set of tender documents can be obtained at a non-refundable cost of **R394.00** per set from Mr. Deslin Kohler who may be contacted at telephone (044) 606-5192 or e-mail at dkohler@mosselbay.gov.za OR it can be obtained on our website at www.mosselbay.gov.za free of charge. **If you require a hard copy of the tender document, payments must be made at the cashiers at the Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside) or EFT (Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za), prior to collecting and proof of payment must be provided when collecting the tender document from the Supply Chain Management Offices, 101 Marsh Street, Mossel Bay**

A compulsory information meeting which will take place at 11h00 on Tuesday, 30 May 2023 at the Old Power Station, Munro Street, Santos Beach (HR offices), Mossel Bay.

ALL BIDDERS, INCLUDING ALL THE PARTNERS OF A JOINT VENTURE MUST ATTEND THIS COMPULSORY SITE AND INFORMATION MEETING.

BIDDERS (INCLUDING ALL PARTNERS OF A JOINT VENTURE) WHO DID NOT ATTEND THE COMPULSORY SITE AND INFORMATION MEETING AND SUBMIT A BID, WILL BE SEEN AS SUBMITTING A NON-RESPONSIVE BID.

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory site meeting as the Scope of Works, the Design and the Tender Specifications will be discussed in detail along with the Execution phase expectations and possible amendments. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Prospective bidders that arrive 15 (fifteen) minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay by not later than 12h00 on Friday, 23 June 2023** or be posted to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

Bids will be pre-evaluated on the following functionality criteria and bids that score less than 80 out of 100 points will be considered as non-responsive:

Functionality criteria and weight:

1. Description of General Quality Criteria carrying a weight of 60 points
2. Description of Project Field Quality Criteria carrying a weight of 20 points
3. Description of Project Specific Quality Criteria carrying a weight of 10 points
4. Studies and Master plan carrying a weight of 10 points

Responsive bids will be evaluated on the 80/20 or 90/10 Preference Points System. A maximum of 20 points (80/20 preference point system) or 10 points (90/10 preference point system) will be allocated for specific goals. 50% of the 20/10 points will be allocated in terms of a bidder's B-BBEE scorecard and other 50% of the 20/10 points will be for a bidder's locality.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on this Database.

MR C PUREN
MUNICIPAL MANAGER