



**REQUEST FOR BID:**

**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO BE USED TO SUPPLY AND DELIVER  
VARIOUS DRY GROCERIES TO AIR CHEFS FOR A PERIOD OF 36 MONTHS**

**BID NO: AC-GSM001/25**

**Air Chefs SOC Ltd**

**(Reg. No. 1990/006277/30)**

**20 Jones Road**

**Boksburg**

**Republic of South Africa**

(Hereinafter referred to as "Air Chefs")

**1. INVITATION TO BID**

Bids are hereby invited to submit a bid for the below:

**RFB NUMBER: AC-GSM001/25**

**RFB DESCRIPTION:** Request for Bid: Appointment of a panel of service providers to be used to supply and deliver various Dry Groceries for period of 36 months

<b>Issue Date</b>	02 October 2025
<b>Closing Date for Questions</b>	20 October 2025
<b>Closing Date for RFB</b>	23 October 2025
<b>Closing Time</b>	11:00 am
<b>Compulsory Briefing</b>	No
<b>Validity Period of Bid Submission</b>	180

**2. PROPRIETARY INFORMATION**

AIR CHEFS considers this **RFB: AC-GSM001/25 for the Appointment of a panel of service providers to be used to supply and deliver various dry Groceries** and all related information, either written or verbal, which is provided to the respondents, to be proprietary to AIR CHEFS. It shall be kept confidential by the respondent and its officers, employees, agents and representatives. The respondent shall not disclose, publish or advertise this specification or related information to any third party without the prior written consent of AIR CHEFS.

**3. GROUNDS FOR DISQUALIFICATION**

All communication and attempts to obtain information of any kind with regards to this Bid should be channeled to:

<b>Contact Person</b>	Mohau Mafitoe
<b>Email address</b>	MohauMafitoe@airchefs.co.za
<b>Telephone Number</b>	011 978 1745

AIR CHEFS reserves the right to **disqualify** any respondent from this Bid process if any attempts are made by that respondent to solicit information of any kind relative to this Bid/Proposal or subsequent evaluation from any other source in AIR CHEFS other than the contact person as mentioned above.

Air Chefs reserves the right to conduct due diligence, and should it be discovered that any of the directors have been charged or found to have been involved in criminal activities by the law enforcement authorities, Bidders may be disqualified or shall be disqualified.

**TABLE OF CONTENTS FOR RFB: AC-GSM001/25**

<b>Part</b>	<b>Title</b>
	Invitation to Bid
	Proprietary Information
	Grounds for Disqualification
1	Information Schedule
2	Bid Conditions and Instructions to Bidders
3	Scope of Work / Specification
4	Evaluation Criteria
5	Bidders Disclosure <b>SBD 4</b>
6	Deviations from the Request for Bid/Proposal
7	National Industrial Participation Programme

**PART 1**

**INFORMATION SCHEDULE**

**FORRFB NO: AC-GSM001/25**

**TO ENSURE THAT YOU RECEIVE ALL INFORMATION RELATING TO THIS BID AND ANY ADDITIONAL INFORMATION, PLEASE COMPLETE THIS PAGE AND RETURN E-MAIL TO THE INDICATED NUMBER**

**TO : Mohau Mafitoe  
AIR CHEFS SOC LIMITED**

**E-MAIL : MohauMafitoe@airchefs.co.za**

**RE : RFB No: AC-GSM001/25**

**DATE :**

---

NAME OF BIDDER : \_\_\_\_\_

ENTITY NAME : \_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

TEL NUMBER : \_\_\_\_\_

FACSIMILE NUMBER : \_\_\_\_\_

CELLULAR NUMBER : \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

VAT REGISTRATION : \_\_\_\_\_

TAX REGISTRATION : \_\_\_\_\_

PHYSICAL ADDRESS : \_\_\_\_\_

POSTAL ADDRESS : \_\_\_\_\_

**BID CONDITIONS AND INSTRUCTIONS TO BIDDERS  
FORRFB: AC-GSM001/25**

**INTRODUCTION**

**Air Chefs is one of the leading airline catering companies in South Africa.** This is inspired by our belief in service excellence, integrity, accountability, quality, safety, people development and value to our shareholders. As such our business relations are guided by these values and business practices, and our business partners and suppliers are expected to uphold, promote and share the same values and vision.

All our business relations are guided by these values and business practice. Our business partners and suppliers are expected to uphold, promote and share the same values and vision.

We strive for continuous improvement in our critical business areas and seek to establish relationships with suppliers that are equally passionate in their quest for better quality, price and service.

The quality, price and service that we provide our customers can only be as good as what we receive from our service providers.

**Procurement Philosophy**

It is the policy of AIR CHEFS, when purchasing products, services and works, to follow a course of optimum value and efficiency by adopting best purchasing practices in Supply Chain Management, ensuring where possible that open and fair competition has prevailed, with due regard being had to the importance of:

- The Public Finance Management Act (PFMA) and the Preferential Procurement Policy Framework Act (PPPFA);
- The promotion, development and support of businesses from Exempted Micro Enterprises and Qualifying Small Enterprises, that are 51% and more Black Owned, 30% and more Black Women Owned, 51% and more Black Youth Owned and where a bidder is owned by Black People with disabilities.
- The promotion of domestic suppliers and agents before considering overseas suppliers and where purchases are from abroad, fostering development of local suppliers by the foreign suppliers in terms of setting aside 25% of the purchase for developing the local supplier; as well as

- The development, promotion and support for the moral values that underpin the above, in terms of AIR CHEFS's Business Ethics and Guidelines which requires that all commercial conduct be based on ethical and moral values and sound business practice. This value system governs all commercial behaviour within AIR CHEFS.

## **1.0 CONDITIONS OF BID & CONTRACT**

- 1.1 The Bidder/s accepts that this document and its associated documents do not constitute any contractual relationship between AIR CHEFS and the Bidder/s and the acceptance of any Bid/s by AIR CHEFS will not constitute any contractual relationship between AIR CHEFS and any Bidder/s. The acceptance of any Bid/s will only indicate without any obligations on the part of either AIR CHEFS and/or a Bidder/s, the willingness of such Parties to enter into negotiations, which may or may not result in a Contract.
- 1.2 AIR CHEFS reserves the right to undertake physical evaluations on shortlisted Bidder/s.
- 1.3 The Bidders to submit names of the owners, beneficiaries and trustees as registered with CIPC.
- 1.4 The Bidder/s agrees that during the contract period prices based on the impact of volumes, productivity improvements and sharing of risk may be negotiated.
- 1.5 The Agreement will be a non-exclusive Agreement and AIR CHEFS reserves the right to purchase at its discretion service/products from any other service provider. AIR CHEFS does not warrant that it will use any minimum quantity of the service/products from the successful Bidder/s.
- 1.6 During evaluation of the bids, additional information may be requested in writing from bidders. Replies to such request must be submitted, within 5 (five) working days or as otherwise indicated. Failure to comply, may lead to your bid being disqualified.
- 1.7 The selection of service providers from the Panel will be on a rotational basis within the categories possibly based on average flat rate agreed with bidders who are eligible to form part of the panel or it will be guided by the specific service required for specific work assignment.
- 1.8 If there is an urgent work or a business need and all service providers on the panel are not available in that category of work to perform the task at hand, the end user department shall have the authority to appoint any service provider from the panel who has capacity when contacted to deliver that required service.
- 1.9 The General Conditions of Contract are available on AIRCHEFS website [www.airchefs.co.za](http://www.airchefs.co.za) under Tender.

## **2.0 INTELLECTUAL PROPERTY, INVENTIONS AND COPYRIGHT**

- 2.1 The specification is the intellectual property of AIR CHEFS.
- 2.2 Copyright of all documentation relating to this assignment belongs to AIR CHEFS. The successful bidders may not disclose any information, documentation or products to other clients without the written approval of the accounting authority or the delegate.
- 2.3 All the intellectual property rights arising from the execution of this Agreement shall vest in AIR CHEFS and the Bidder undertakes to honor such intellectual property rights and all future rights by keeping the know-how and all published and unpublished material confidential.
- 2.4 In the event that the Bidder would like to use any information or data generated in terms of the Services, prior written permission must be obtained from AIR CHEFS.
- 2.5 AIR CHEFS shall own all materials produced by the Bidder during the course of, or as part of the Services including without limitation, deliverables, computer programs (source code and object code), programming aids and tools, documentation, reports, data, designs, concepts, know-how and other information whether capable of being copyrighted or not ("IP") which IP AIR CHEFS shall be entitled to freely cede and assign to parties nominated by AIR CHEFS.

## **3.0 GUIDELINE ON COMPLETION OF SUBMISSION**

- 3.1 AIR CHEFS will interpret YES as full compliance/acceptance to the applicable paragraph. NO will be interpreted that the Bidder/s has/have read and understood the paragraph, but the Bidder/s does/do not comply/accept the content of the applicable paragraph.

## **4.0 PREPARATION COSTS**

All costs incurred in the preparation, presentation and demonstration of the response shall be for the account of the Bidder. All supporting documentation and manuals submitted with the Bid will become AIR CHEFS property unless otherwise stated by the Bidder/s at the time of submission.

## **5.0 COPIES REQUIRED**

- 5.1 It is a condition that the Bidder/s shall furnish an offer comprising of the original response document plus 3 (three) copy. The Bidder/s shall ensure that all the relevant information and documentation is submitted with the original as well as the copy. AIR CHEFS shall not be liable should it become evident that a Bidder/s offer/s is/are not accepted and the reason for such non-acceptance is as a result of the Bidder/s failure to include the information in both copies.

**BIDDER/S SHALL KEEP A COPY OF THEIR BID AND RESPONSE FOR FUTURE REFERENCE.**

## 6.0 SPECIFIC INFORMATION REQUIRED

For ease of reference and evaluating purposes, please furnish replies under the same headings and refer individually to all specific paragraph numbers. Please be clear in your response and use definite answers.

## 7.0 ENQUIRIES

Enquiries regarding this Bid should be submitted in writing to AIR CHEFS at the following address:

<b>Attention to</b>	Mohau Mafitoe
<b>Email address</b>	MohauMafitoe@airchefs.co.za
<b>Telephone Number</b>	011 978 1745

## 8.0 QUESTIONS AND CLARIFICATIONS

- 8.1 Enquiries should reference the specific Bid number, section, document and paragraph number, where appropriate.
- 8.2 The questions and clarifications must be emailed to the details in 7.0 above.
- 8.3 If appropriate, the clarifying information will be made available to all bidders by e-mail only.
- 8.4 The closing date for questions is as mentioned in the Cover Sheet.

## 9.0 INSTRUCTIONS FOR THE SUBMISSION OF A BID

- 9.1 Bids must be submitted in a sealed envelope marked:

<b>Tender number</b>	AC-GSM001/25
<b>Tender for</b>	<i>Appointment of a panel of service providers to be used to supply and deliver various dry Groceries for period of 36 Months.</i>
<b>Closing date/Time</b>	<i>23 October 2025/11:00 am</i>
<b>Name &amp; Address of the Bidder</b>	<i>(Postal or Physical Address)</i>

9.2 **Bids must be deposited in the Bid Box situated at:**

**South Africa Airways – Main Reception Gate  
Airways Park  
No 1 Jones Road**

9.3 Bids can be delivered between 08H00 and 16H30, Monday to Friday, prior to the closing date and between 08H00 and 11H00 on the closing date.

9.4 Submissions will be kept unopened in safe custody until the closing time for the Bid. Where a Bid is received without a Bid number on it, it will be opened, the Bid number ascertained, the envelope sealed and the Bid number written on the envelope.

9.5 Unless specifically provided for in the bid documents, tenders submitted by means of telegraph, telex, fax or similar means will not be accepted.

9.6 All bids must be submitted in English.

**10.0 LATE BID SUBMISSIONS**

10.1 Late submissions of Bids will NOT be considered for evaluation and will be returned un-opened to the Bidder/s at the Bidders' own costs accompanied by an explanation to the effect that it is late.

10.2 A submission will be considered late if it arrives one second after 11:00 am or any time thereafter. The bid box shall be locked at exactly 11:00 am and bids arriving late will not be accepted under any circumstances. Bidders are therefore strongly advised to ensure that bids be dispatched allowing enough time for any unforeseen events that may delay the delivery of the bid.

**11.0 PAYMENTS**

11.1 Final payment terms will be negotiated with the successful bidder/s before awarding the bid.

**12.0 SELECTION**

12.1 AIR CHEFS reserves the right to evaluate and consider any Bid/s that does not comply strictly with this Bid process.

12.2 Before the award of this Bid, AIR CHEFS reserves the right to enter into a phase of negotiation to ensure the optimum solution in terms of the specified requirement for AIR CHEFS with Bidder/s in order to

establish a mutually acceptable solution. AIR CHEFS will however not be bound to enter into any contract with any party, should negotiations fail to produce mutually acceptable conditions.

12.3 Should AIR CHEFS consider it necessary, the Bidder/s shall agree to an inspection of the resources and works of the Bidder.

12.4 AIR CHEFS may request documentary proof of any information supplied by the Bidder/s. Failure to comply with request will lead to disqualification.

12.5 Should AIR CHEFS consider it necessary, AIR CHEFS will visit the Bidder's customer sites.

12.6 AIR CHEFS reserves the right:

12.6.1 To cancel this Bid or any part thereof at any time;

12.6.2 Not to accept any Bids;

12.6.4 To accept one or more Bids for further negotiation

12.6.5 To contact any Bidder/s during the evaluation period, to clarify information only, without informing any other Bidder/s.

12.6.6 To either appoint one or more Bidder/s on a national basis, or award the contract on a regional basis to one or more Bidder/s.

## **13.0 NEGOTIATIONS**

13.1 AIR CHEFS has the right to enter into negotiation with a prospective bidder or prospective bidders regarding any terms and conditions, prices, Special Goals, technical/functionality requirements, etc.

13.2 AIR CHEFS shall not be obliged to accept the lowest priced bid, quotation, offer or proposal.

## **14.0 FORMAT OF BIDS**

14.1 Fully comprehensive service documentation shall be supplied in English by each Bidder, which shall explicitly and in detail describe the service/s offered. This documentation shall include sufficient detail to clearly give the reader a precise and unambiguous description of the service/s offered. Incomplete or incomprehensible service documentation will result in rejection of the offer.

14.2 The following documentation forms part of the Bid and must be duly completed & returned in the Bidders response to this RFB

### 14.2.1 Information Schedule

Bidders must complete and submit the Information Schedule.

### 14.2.2 Technical/Functionality Proposal & Compliance

Bidders must submit their Technical Proposal and Compliance documents.

### 14.2.3 SARS Tax Clearance Certificate(s)

A valid original SARS Tax Clearance Certificate must accompany the proposal. In case of a consortium/joint venture, or where sub-contractors are utilised, a valid original SARS Tax Clearance Certificate for each consortium / joint venture member and/or sub-contractor (individual) must be submitted.

Each consortium/joint venture must submit its own valid **original** Tax Clearance Certificate.

### 14.2.4 Declaration of Interest

Bidders must complete and submit the Declaration of Interest Form.

### 14.2.5 Briefing Session or Site Inspection Certificate

**Bidders must submit a signed certificate (Register) of the Briefing Session or Site Inspection which is a non-compulsory requirement. Briefing Session will be held as follows**

A virtual briefing- and clarification session will be held **09<sup>th</sup> of October 2025 at 10:00am** via the Microsoft Teams platform to clarify to bidder(s) the scope and extent of work to be executed by the bidder.

**Air Chefs reserves the right to confine the bid to those who attended the briefing!**

Bidders who wish to attend the session should provide their email addresses to **Mohaumafitoe@airchef.co.za** before the briefing date. A link to the virtual session will be provided to all bidders who provided their email addresses before **09<sup>th</sup> of October 2025**.

### 14.2.6 BEE Submission

Bidders must submit their B-BBEE Certificate.

Consortiums or joint ventures must submit a joint venture agreement signed prior to the bid advertisement date. Each member organisation must submit the percentage income split as per the consortium or joint venture agreement. The workload split must also be clearly defined and indicated.

### 14.2.7 Pricing Schedule

Bidders must submit a detailed costing schedule. All prices submitted must include all applicable taxes.

**SCOPE OF WORK / SPECIFICATION**

**FOR RFB NO.: AC-GSM001/25**

**SCOPE OF WORK**

**1. PURPOSE OF CONTRACT**

- 1.1 The purpose of this contract is to procure various assorted dry groceries from service providers that have food safety programmes (HACCP, ISO 22000, FSSC 22000 or 3<sup>rd</sup> party food safety audit certificate, or any other GFSI recognised food safety system).
- 1.2 The contract will be for 3 years, commencing on or about November 2025 to November 2028
- 1.3 Air Chefs reserves the right to award the contract in part. Pricing will be negotiated every 6 months.

**2. NATURE OF CONTRACT**

- 2.1 The service provider must be able to deliver the required quantity and the approved quality at the agreed price to Air Chefs as per the schedule.
- 2.2 The service provider must have an approved food safety program, i.e. HACCP, ISO 22000, FSSC 22000, or any other GFSI recognised food safety system in place at their premises and be certified (a copy of an approved certificate required)
- 2.3 Shortlisted bidders might be subject to an internal food safety audit before the final award is approved and a yearly audit thereafter to ascertain compliance at all times.
- 2.4 Air Chefs will appoint a panel of suppliers to enable continued supply all year round.

**3. QUANTITY AND QUALITY REQUIREMENTS**

- 3.1 The successful bidders will be expected to deliver the required quantities as per Air Chefs specification at all times and also adhoc / emergency orders / deliveries when requested.
- 3.2 The product specification and / or forecast of the award is given in good faith and without any commitment from Air Chefs.
- 3.3 Air Chefs reserves the right to decrease or increase the scope of the services / products required as determined by the prevailing circumstances at the time.
- 3.4 Bidders are allowed to propose alternative brands which will undergo on evaluation
- 3.5 A Non-compulsory briefing session will be conducted to discuss the specification / quality required by Air Chefs.

**NB: Bidders to provide their own pricing schedule.**

MATERIAL DESCRIPTION		PRODUCT A	PRODUCT B	PRODUCT C
<b>BABY FOODS</b>				
NESTUM REGULAR 6 MONTHS 250G	EACH=250 G	PURITY	NESTLE	N/A
PURITY 2ND FOOD MIXED VEG	EACH=125 ML	PURITY	NESTLE	N/A
PURITY APPLE JUICE	EACH=200 ML	PURITY	NESTLE	INFACARE
PURITY VANILLA CUSTARD	EACH=125 ML	PURITY	NESTLE	N/A
<b>PASTAS</b>				
SPAGHETTI	KG	FATTIS MONIS	DIVELLA	VALDIGRANO
LASAGNE SHEETS PLAIN	KG	FATTIS MONIS	FG LA PASTA	BARILLA
LINGUINE	KG	RISCOSSA	DIVELLA	VALDIGRANO
PASTA SCREWS	KG	PASTA GRANDE	PENNE RIGATONI	VALDIGRANO
PENNE PASTA	KG	DIVELLA	PASTA GRANDE	BARILLA
RISOTTO PASTA RICE	KG	TASTIC	DIVELLA	VALDIGRANO
UDON NOODLES	KG	AMOY	OBENTO	BARILLA
FETTUCINI	KG	DIVELLA	VALDIGRANO	VALDIGRANO
TRI COLOUR FUSILLI	KG	PASTA GRANDE	BARILLA	VALDIGRANO
MINI SHELL PASTA	KG	PASTA GRANDE	BARILLA	FATTIS MONIS
BOW TIE PASTA	KG	VALDIGRANO	FG LA PASTA	DIVELLA
<b>BEANS</b>				
SUGAR BEANS	A10	KOO	GOLDCREST	LIBERTY
RED KIDNEY BEANS	A10	KOO	DURSOTS	LIBERTY
BAKED BEANS	A10	KOO	ALL GOLD	RHODES
CAPERS IN BRINE	KG	SERENA	LIBERTY	GOLDCREST
CAPERS/ BERRIES	KG	SERENA	LIBERTY	GOLDCREST
CHICK PEAS TINNED IN BRINE	KG	DEVINE	KOO	RHODES
BARLOTTI BEANS	KG	LIBERTY	GOLDCREST	CASTELLO (FAGIOLI)
BUTTER BEANS	A10	KOO	SERENA	LIBERTY

PEARL BARLEY (DRY)	500G	IMBO	LION	MULTISNACK
CANELLINI BEANS	TIN=400G	BRAVO CHEF	SERENA	POT OF GOLD
<b>BREAKFAST AND COFFEES</b>				
MELBA TOAST	PACK=100 G	MEULEN	WEIGH LESS	PROVITA
ALL BRAN	KG	KELLOGGS	BOKOMO	FUTURE LIFE
CORN FLAKES	KG	KELLOGGS	BOKOMO	JUNGLE
JUNGLE OATS	KG	JUNGLE OATS	BOKOMO	N/A
MUESLI CRUNCH	KG	NATURES CHOICE	PAULS MUESLI	PAULS MUESLI
BUTTERMILK RUSKS	KG	CLIENT PREFERENCE	OUMAS RUSK	BOKOMO
MUESLI RUSKS	KG	CLIENT PREFERENCE	OUMAS	BOKOMO
COFFEE CREAMER SACHET	KG	CREMORA	ELLIS BROWN	NESTLE COFFEE CREMA
COFFEE 1.5KG	CAN=1.5KG	RICOFFY	KORRIEHUIS	FRISCO
COFFEE SACHET	BOX=1000E A	CLIENT PREFERENCE	HOUSE OF COFFEE	JACOBS
ROLLED OATS	KG	JUNGLE OATS	PAULS MUESLI	MULTI SNACK
TEA BAGS	BOX=1000 EA	JOKO	TRINCO	FIVE ROSES
FRESHPAK	BOX=80EA	ROOIBOS	GLEN	LAGER
<b>SAUCES AND DRESSINGS</b>				
CRANBERRY SAUCE	CAN=230G	GOLDCREST	STAFFORDS	RHODES
BARBEQUE SAUCE	LT	FINE FOODS	WELLINGTON	MINNIES
FRENCH SALAD DRESSING	EACH=340 ML	KNORR	HELLMANS	MAGGI
FRUIT CHUTNEY	BT=6.25	MRS BALLS	FINEFOODS	WELLINGTON
GREEK SALAD DRESSING	EACH=340 ML	KNORR	HELLMANS	N/A
ITALIAN SALAD DRESSING	EACH=340 ML	KNORR	HELLMANS	SAUCEIT
OYSTER SAUCE	LT	KIKKOMAN	CAMILA	SUREE
SWEET CHILLI SAUCE	BT=2LT	WELLINGTON	KNORR	MAE PLOY
VINAIGRETTE SACHET 8ML	8ML	HELLMANS	NOIL	N/A
CRANBERRY JELLY	EACH=130 G	GOLDCREST	MAYFAIR	RHODES
CREAMY SALAD DRESSING 1L	LT	KNORR	HELLMANS	N/A
DIJON MUSTARD	BT=800ML	MAILE	STAFFORDS	COLMANS

HORSERADISH SAUCE	LT	STAFFORDS	COLMANS	MAYFAIR
TOMATO SAUCE	LT	ALL GOLD	WELLINGTON	HEINZ
MAYONNAISE	BKT=20KG	CROSSE BLACKWELL &	NOLA	HELLMANS
POURABLE MUSTARD	LT	FINE FOODS	WELLINGTON	ALL GOLD
PERI PERI SAUCE	LT	KNORR	WELLINGTON	JIMMYS
WORCESTER SAUCE	BT=125ML	MAGGI	HEINZ	LOISH
WHOLEGRAIN MUSTARD	BT=210G	MAILLE	COLMANS	N/A
HOLLANDAISE	LT	KNORR	MAILLE	MAGGIE
ENGLISH MUSTARD	BT=168G	MAILLE	COLMANS	N/A
<b>PREPARED FRUITS</b>				
BABY PEARS	CAN=425G	GOLDCREST	LIBERTY	KOO
BABY APPLES	CAN=425G	GOLDCREST	LIBERTY	KOO
DRIED APRICOTS	KG	EMPIRESTATE	SAFARI	MONTAGU
FIGS IN SYRUP	CAN=500G	GOLDCREST	SAFARI	LIBERTY
MANDARINE ORANGE SEGMENTS	CAN=310G	GOLDCREST	CRAFT	STUFFORDS
MANGO SLICES	CAN=410G	GOLDCREST	LIBERTY	CRAFT
PEACH HALVES	CAN=3.06KG	KOO	GOLDCREST	LIBERTY
PITTED DATES	KG	EMPIRESTATE	SAFARI	ALMANDS
PRESERVE FIGS WHOLE GREEN	BT=320G	HILL CREST	THISTLEWOOD	-
RAISINS	KG	SAFARI	EMPIRE	LIBERTY
CASHEW NUTS	KG	EMPIRESTATE	MULTISNACK	ALMANS
DRIED APRICOT HALVES	KG	EMPIRESTATE	SAFARI	ALMANS
DRIED MIXED FRUIT	KG	EMPIRESTATE	SAFARI	ALMANDS
NUTS MIXED LARGE	KG	EMPIRESTATE	SAFARI	BEST NUTS
DRIED MANGO	KG	EMPIRESTATE	SAFARI	ALMANDS
SESAME SEEDS	KG	LIBERTY	BEST NUTS	MULTISNACK
DESICATED COCONUT	KG	LIBERTY	IMBO	MOIRS
JALAPENOS	KG	CONCHITTA	BANDITOS	LIBERTY
MIXED NUTS 30G	EACH=30G	EMPIRESTATE	ALMANDS	SAFARI
MUESLI	KG	PAUL'S	JUNGLE OATS	BOKOMO (NATURE'S CHOICE)
RICE CAKE	PKT=150G	VITAL	LIFESTYLE	BAKALI
PEAR HALVES	CAN=3.06KG	KOO	LIBERTY	GOLDCREST

DATES	KG	EMPIRESTATE	SAFARI	LIBERTY
PRUNES	KG	LIBERTY	SAFARI	ALMANDS
<b>OILS</b>				
EXTRA VIRGIN OLIVE OIL	LT	WILLOWCREEK	LIBERTY	CHEFS CLASSIQUE
SPRAY & COOK	CAN=300ML	SPRAY&COOK	COOK&BAKE	CHEF
TRUFFLE OIL	LT	SABATINO	WILLOWCREEK	N/A
VEGETABLE OIL	BKT=20KG	CRISPA	NOLA	SUNFLOWER
<b>STARCH AND FLOUR</b>				
BASMATI RICE	KG	TASTIC	SPECKO	EXCELLA
LONG GRAIN RICE	KG	TASTIC	SPECKO	EXCELLA
SHORT GRAIN RICE	KG	TASTIC	SPECKO	SELA
BREADCRUMBS	KG	TRISTAR	PANKO	SABENA
BROWN RICE	KG	TASTIC	SPECKO	N/A
BULGUR WHEAT	KG	IMBO	SHOGUN	LIBERTY
CAKE FLOUR	KG	SNOWFLAKE	GOLDEN CLOUD	SASKO
CORN FLOUR	PACK=500G	MAIZENA	LIBERTY	N/A
COUS COUS	KG	BACCHINI	TIPIAK	LIBERTY
LENTILS BLACK	KG	IMBO	CROSSBOW	LIBERTY
LENTILS RED	KG	SOUTH SPICE	LIBERTY	IMBO
MEALIE MEAL	KG	IWISA	ACE	WHITE STAR
QUINOA	KG	SHOGUN	EMPIRE	HEALTH CONNECTION
SAMP	KG	TASTIC	BOKOMO	IWISA
BARLEY	KG	HEALTH CONNECTION	IMBO	LION
POLENTA	KG	PRIDE	TIPIAK	DIVELLA
RISOTTO	KG	ELLEBI	SERENA	GALLO
INSTANT YEAST	10G	NCP	ANCHOR	GOLDSTAR
MIELIE RICE	KG	IWISA	ACE	PRIDE
<b>SUGAR</b>				
SUGAR BROWN	KG	HULLETS	SELATI	ILLOVO
SUGAR BROWN SACHETS	BOX=2000EA	CLIENT PREFERENCE	SELATI	ILLOVO
SUGAR White SACHET	BOX=2000EA	CLIENT PREFERENCE	SELATI	ILLOVO
SUGAR WHITE	BAG=12.5KG	HULLETS	SELATI	ILLOVO
CANDEREL SACHET	BOX=80EA	CLIENT PREFERENCE	SELATI	ILLOVO
SUGAR WHITE	BAG=2.5KG	HULLETS	SELATI	ILLOVO
ICING SUGAR	KG	SELATI	HULLETS	ILLOVO
CASTOR SUGAR	KG	SELATI	HULLETS	ILLOVO

<b>SPICES</b>				
GREEN ELAICHI	KG	SOUTH SPICE	N/A	N/A
STOCK CHICKEN GRANULES	KG	KNORR	N/A	N/A
ALL SPICE	KG	SHAN	ROBERTSON	N/A
ANISEED STAR	KG	AKHALWAYS	N/A	N/A
BAY LEAVES	KG	AKHALWAYS	ROBERTSON	N/A
BEEF STOCK GRANULES	KG	KNORR	N/A	N/A
BLACK PEPPER COARSE	KG	ROBERTSON	N/A	N/A
BLACK PEPPER GROUND	KG	ROBERTSON	N/A	N/A
BRIYANI MIX	KG	SOUTH SPICE	N/A	N/A
CAJUN	KG	ROBERTSON	N/A	N/A
CARAWAY SEEDS ROASTED	KG	ROBERTSON	N/A	N/A
CHIC PORTUGUES E	KG	ROBERTSON	SOUTH SPICE	N/A
CHILLI POWDER	KG	ROBERTSON	SOUTH SPICE	N/A
CHILLIES CRUSHED	KG	ROBERTSON	SOUTH SPICE	N/A
CINNAMON STICKS	KG	ROBERTSON	SOUTH SPICE	N/A
CINNAMON GROUND	KG	ROBERTSON	SOUTH SPICE	N/A
CLOVES GROUND	KG	ROBERTSON	SOUTH SPICE	N/A
CLOVES WHOLE	KG	ROBERTSON	SOUTH SPICE	N/A
CORIANDER GROUND	KG	ROBERTSON	SOUTH SPICE	N/A
CUMIN GROUND	KG	ROBERTSON	SOUTH SPICE	N/A
CUMIN SEED	KG	ROBERTSON	SHAN	N/A
CURRY POWDER MEDIUM	KG	ROBERTSON	N/A	N/A
DEMI GLAZE	KG	KNORR	ROBERTSON	N/A
FISH SEASONING	KG	ROBERTSON	INA PARMAANS	N/A
	KG	AKHALWAYS	ROBERTSON	N/A

GARAM MASALA				
GROUND WHITE PEPPER	KG	ROBERTSON	INA PARMAANS	N/A
MASALA ROAST	KG	SOUTH SPICE	SOUTH SPICE	N/A
MIXED HERBS	KG	ROBERTSON	N/A	N/A
NUTMEG GROUND	KG	ROBERTSON	N/A	N/A
OREGANUM GROUND	EACH=200 G	ROBERTSON	N/A	N/A
PAPRIKA GROUND	KG	ROBERTSON	LA CHINATA	N/A
PEPPER SACHET	6G	CLIENT PREFERENCE	N/A	N/A
SAFFRON STRING	PACK=1G	MAROSA	SPICE EMPORIUM	N/A
SALT SACHET	KG	CLIENT PREFERENCE	N/A	N/A
SPICE BBQ	KG	ROBERTSON	N/A	N/A
STEAK & CHOPS SPICE	KG	ROBERTSON	N/A	N/A
STOCK BEEF GRANULES	KG	KNORR	INA PAARMANS	N/A
TUMERIC	KG	ROBERTSON	N/A	N/A
VEGETABLE STOCK	KG	KNORR	N/A	N/A
JIRA SPICE	KG	SOUTH SPICE	N/A	N/A
KESURI METI	KG	SOUTH SPICE	N/A	N/A
DANYA POWDER	KG	SOUTH SPICE	N/A	N/A
CLOVES	KG	SOUTH SPICE	N/A	N/A
RED CHILLI POWDER	KG	SOUTH SPICE	N/A	N/A
SINDI BRIYANI	KG	SOUTH SPICE	N/A	N/A
STAR ANISEED	KG	SOUTH SPICE	N/A	N/A
WHOLE CUMIN	KG	SOUTH SPICE	SPICE EMPORIUM	N/A
ALMON FLAKES	KG	ALMAN'S	EMPIRESTATE	
COARSE SALT	KG	MARINO	SEALAND	CEREBOS
SALT FINE	KG	MARINO	SEALAND	CEREBOS
CHICKEN STOCK	KG	KNORR	INA PAARMANS	N/A

<b>SPREADS/JAMS</b>				
PEANUT BUTTER	BKT=2.75K G	BLACK CAT	YUM YUM	KOKOMAN
MAPLE SYRUP	BTL=500ML	ILLOVO	HULLETS	N/A
SUPER FINE APRICOT JAM	CAN=3KG	ALL GOLD	RHODES	THISTLEWOOD
APRICOT JAM	A10	ALL GOLD	GOLD CREST	RHODES
HONEY	BT=500G	LITTLE BEE	PEELS HONEY	GOLD CREST
MELON PRESERVE	BT=500G	KOO	RHODES	GOLDCREST
STRAWBERRY DIABETIC JAM	15GM	RHODES	THISTLEWOOD	N/A
STRAWBERRY JAM	15GM	ALL GOLD	RHODES	THISTLEWOOD
GINGER PRESERVED	BT=350G	ILLOVO	HILLCREST	GOLD CREST
<b>TINNED PRODUCTS</b>				
ARTICHOKE BOTTOMS	CAN=400G	GOLDCREST	LIBERTY	SERENA
ARTICHOKE HEARTS	CAN=400G	GOLDCREST	LIBERTY	SERENA
TINNED ASPARAGUS MEDIUN	CAN=420G	CASA VERDE	MAYFAIR	PT O GOLD
BLACK OLIVES PITTED	A10	WILLOW GREEK	MEDITERENEAN	BUFFET
CUCUMBER DILL	A10	LIBERTY	GOLDCREST	DATEX
GREEN OLIVE PITTED	A10	WILLOW GREEK	MEDITERENEAN	LIBERTY
MINI CORN SPEARS	CAN=410G	KOO	GOLDCREST	RHODES
OLIVES BLACK SLICED	A10	WILLOW GREEK	MEDITERENEAN	BUFFET
OLIVES KALAMATA	A10	WILLOW GREEK	MEDITERENEAN	BUFFET
OLIVE GREEN STUFFED	A10	DELICIAS	MEDITERENEAN	BUFFET
PEPPADEW	BAG=3KG	PEPPADEW	LIBERTY	N/A
PICKLE GHERKINS COCKTAIL	A10	GOLDCREST	KOO	LIBERTY
TINNED RED PIMENTOS	A10	GOLDCREST	LIBERTY	MIAMI
SUNDRIED TOMATOES IN OIL	KG	MEDITERENEAN	GOLD CREST	N/A
MARINATED SUNDRIED TOMATOES	KG	MEDITERENEAN	CRAFT	N/A
TOMATO PASTE	A10	KOO	ALL GOLD	KNORR
TOMATO WHOLE PEELED	A10	KOO	ALL GOLD	DIVELLA

TUNA CHUNKS IN BRINE	CAN=1.7KG	JOHN WEST	LUCKY STAR	LIBERTY
CRANBERRY JELLY	G	GOLDCREST	LIBERTY	MAYFAIR
FIG IN SYRUP	G	GOLDCREST	ALL GOLD	THISTLEWOOD
PICKLE BABY COCKTAIL	G	LIBERTY	GOLDCREST	PERELO'S
MELON PRESERVE	G	GOLDCREST	ALL GOLD	HILLCREST
JALEPINO	G	GOLDCREST	PEPPADEW	BANDITO'S
PICKLED BABY ONION	G	JUDY'S	MIAMI	PERELO'S
CALATA OLIVES	KG	WILLOWCREEK	BUFFET	STAVROS
MIXED VEGETABLE PICKLE	G	PACKO	MIAMI	N/A
BABY CORN SPEARS	KG	GOLDCREST	KOO	N/A
<b>MISCELLANEOUS</b>				
WHITE WINE 5LT	BOX=5LT	OVERMEER	RUSTIHOF WHITE	NAMAQUA
DRY RED WINE 5LT	BOX=5LT	OVERMEER	RUSTIHOF RED	NAMAQUA
LIME CORDIAL	BT=750ML	ROSES	GLENNIES	SIR FRUIT
KOLA TONIC	BT=750ML	ROSES	GLENNIES	SIR FRUIT
PASSION FRUIT CORDIAL	BT=750ML	ROSES	GLENNIES	SIR FRUIT
KEBAB STICK THIN BAMBOO	ALL SIZES	CLIENT PREFERENCE	MERRY PACK	BAMBOO PACK
LEMON JUICE	BT=2LT	BROOKES	LECOL	BOSTON
BICARBONATE OF SODA	KG	ROBERTSONS	MOIRS	BUFFALO
BAKING SODA	KG	MOIRS	SNOWFLAKE	ROYAL
SUNFLOWER SEEDS	KG	SAFARI	BAKERS BEST	ALMANS
VANILLA ESSENCE	LT	MOIRS	ROBERTSONS	BAKALI
SOYA SHAKE	BT=250ML	CLOVER	OKJA	ALPRO
RICE CAKE SALTED 150G	PACK=150G	VITAL	LIFESTYLE FOODS	BAKALI
APPLE CIDER VINEGAR	LT	SAFARI	ADRISOLE	WELLINGTON
BALSAMIC VINEGAR 1LT BROWN	LT	WILLOWCREEK	OLIVE PRIDE	SERENA
COCONUT MILK	CAN=400ML	MAYFAIR	GOLDCREST	POT O GOLD
PUMPKIN SEEDS	KG	NATURES' CHOICE	EMPIRESTATE	ALMANS
RED WINE VINEGAR	LT	WELLINGTON	ADRISOLE	WILLOWCREEK
SMOKING LIQUID	LT	CROWN NATIONAL	FIRE AND FOOD	N/A
WHITE VINEGAR	LT	WILLOWCREEK	SERENA	ADRISOLE

WHITE WINE VINEGAR	LT	SERENA	ADRISOLE	WILLOW CREEK
BALSAMIC GLAZE	LT	WILLOW CREEK	OLITALIA	FROGGIT
TAGLIATELLE	LT	VALDIGRANA	DIVELLA	N/A
BALSAMIC VINEGAR WELLINGTON 500 ML	EACH=500 ML	WELLINGTON	AGRISOL	N/A
BASIC BROWN SAUCE	KG	KNORR	N/A	N/A
BASIC WHITE SAUCE	KG	KNORR	INA PAARMANS	N/A
CHICKEN STOCK GRANULES	KG	KNORR	INA PAARMANS	N/A
GBRK-CORN FLAKES BOKOMO	1KG	BOKOMO, CORN FLAKES	N/A	N/A
GSPD-S/BERRY JAM THISTLEWOOD	28G	RHODES	N/A	N/A
GCHO-BAR ONE	21G	NESTLE	N/A	N/A
GNSK PEANUTS	50G	N/A	N/A	N/A
GWTR-M/WATER STILL (VALPRE)	500ML	VALPRE	THIRST	BONAQUA
GBSC-LEMON CREAMS	12 X 200G	BAKERS	BLUE LABEL	FRESHA
GBSC-TOPPERS	125G	BAKERS	FRESHA	BLUE LABEL
GBSC-BAKERS EET SUM MOR	12 X 200G	BAKERS	FRESHA	SINSHINE
GCHO-CHOCO - TEX (LARGE)	40G	NESTLE TEX	CADBURY 5 STAR,	CADBURY CRUCHIE
GSWT-FRUIT SPARKLES	125G	BEACON	FRESHA	MISTER SWEET FRUIT
GCHO - KIT KAT 2 FINGER	20G	NESTLE KIT KAT	N/A	N/A
MIXED DRIED FRUITS	40G	EMPIRE	MONTAGU	ALMANDS
DRESSING CREAMY SACHET	20L	HELLMANS	CROSS AND BLACKWELL	NOLA
GJCE-LIQUIFRUIT APPLE	1L	PIONEER FOODS	CERES	CLOVER
GSWT CHAPPIES COOL MINT	PAC=14G	STIMROL	ORBIT	CLORETS
GBAK - BICARBONATE OF SODA	500G	MOIRS	ROBERTSONS	N/A

FRT-CAPERBERRIES	370G	SERENA	LIBERTY	N/A
GBSC-CRACKERS	(3 IN 1)15G	WHEATSOWRTHS	PROVITA	N/A
GCON-HOISIN SAUSE	425ML	LEEKUM KEE	HADAY	N/A
GVEG-BEANS KIDNEY	A10	LIBERTY	POT O GOLD	SERENA
GVEG-BLACK OLIVES PITTED	A10	BEFFET OLIVE	LIBERTY	VELHA
GCON-COCONUT MILK	400ML	LIBERTY	DIVELLA	N/A
GVEG-TOMATO PASTE	A10	ALL GOLD	KOO	RHODES
GBRK-JUNGLE OATS	1KG	JUNGLE OATS	BOKOMO	N/A
GSNK-SUNBITES PRETZELS	60G	SOLEO	MILLSTONE	SUNBITES
BPAS-PASTA SCREWS PASTA JOY	500G	FATTIS N MONNIS	VALDIGRANO	PASTA GRANDE
BPAS-PENNE PASTA JOY	500G	FATTIS N MONNIS	VALDIGRANO	PASTA GRANDE
GRAT-CAKE FLOUR	12.5KG	SASKO	SNOWFLAKE	GOLDEN CLOUD

## **PART 4**

### **EVALUATION CRITERIA FOR**

#### **RFB: AC-GSM001/25**

#### **4. TENDER CRITERIA**

##### **4.1 EVALUATION CRITERIA**

- a) Bids will be evaluated strictly according to the bid evaluation criteria.
- b) Bidders must as part of their bid documents, submit supporting documentation for all the technical requirements as indicated hereunder. The panel responsible for scoring for the respective bids will evaluate and score all bids based on their submissions and information provided.
- c) Bidders will not rate themselves, but need to ensure that all information is supplied as required. The CFST (Cross Functional Sourcing Team) will evaluate and score all responsive bids and will verify all documents submitted by the bidders.
- d) The Panel members will individually evaluate the responses received against the following criteria as set out below.

The following evaluation criteria will apply to this bid. Failure to submit supporting documentation, where required, no points will be awarded. A minimum of 10 points is to be obtained in the Food Safety Management System evaluation criteria, and this is inclusive of the minimum threshold of 75% to be considered for further evaluation on Price and specific goals.

## 4.2 FUNCTIONAL EVALUATION CRITERIA

CRITERIA	SCORE	DOCUMENTARY EVIDENCE	MAXIMUM WEIGHT
<b>Food Safety Program</b>			
<p><b>FOR MANUFACTURERS:</b></p> <p><b>1.</b> Supplier certified with a Food Safety Management System; e.g. HACCP, ISO 22000, FSSC 22000, 3<sup>rd</sup> party food safety audit certificate or any other GFSI recognized food safety system.</p> <p><b>2.</b> Suppliers complying with an approved Food Safety Management System must provide a copy of such system and 3rd party Food Safety Audit <b>results</b> from an accredited body.</p>	<p>. Food Safety Certified =<b>30 points</b> (Provide Proof)</p> <p>2. Internal Food Safety Management System =<b>10 points</b> (Provide proof)</p> <p>3. No food Safety Management System = <b>0 Points</b></p>	<p>1. <i>Food Safety Certificate</i></p> <p>2. <i>Internal Food Safety Management System</i></p>	30
<p><b>FOR DISTRIBUTORS:</b></p> <p><b>1,</b> Suppliers certified with a Food Safety Management System, e.g. HACCP, ISO 22000, FSSC 22000, 3<sup>rd</sup> party food safety audit certificate or any other GFSI recognized food safety system.</p> <p><b>2.</b> Suppliers complying with an approved Food Safety Management System must provide a copy of such system.</p>	<p><b>NB: A minimum threshold of 10 points must be obtained for this criteria. Failure to do so will eliminate the bidder for further evaluation.</b></p>		
<b>Company Experience</b>			
<p>Experience of the company in the food supply industry. Bidder should provide reference letter/s under the client-company letter head, with contactable details that confirms that the company is successfully supplying or has previously supplied similar product must be attached.</p> <p>The reference letter/s must state the duration, and number of projects, brief scope of work, value</p>	<p>Above 5 years of experience =<b>10 Points</b></p> <p>3-5 Years of Experience = <b>5 Points</b></p> <p>Less than 3 years = <b>0 Points</b></p>	<p><i>Contactable signed client reference letters on client's letterheads clearly indicating value, start and end date of contract for similar projects or Contactable references in the bidder's letterhead.</i></p> <p><i>Each reference letter must be supported by a Purchase Order.</i></p>	15

and if the project was completed successfully.			
--	--	--	--

**Test Quality of Products**

A panel consisting of chefs will evaluate these criteria on the products presented by bidders. Percentage scores will be averaged to get the final score for each criteria.	81% -100% = 15 points 61% - 80% = 10 points 41% - 60% = 5 points Less than 40% = 0 points	<i>Taste (sample to be provided)</i>	20
	81% -100% = 15 points 61% - 80% = 10 points 41% - 60% = 5 points Less than 40% = 0 points	<i>Texture &amp; Physical Characteristics (sample to be provided)</i>	20

**Business Contingency and mitigation plan:**

Bidder shall have a written contingency plan for industrial action affecting service delivery.	Business Contingency and mitigation plan with signed 3rd party agreements attached = 10 points  Business Contingency and Mitigation Plan without signed 3rd party agreements attached = 05 points	<i>Business Contingency and mitigation plan</i>	15
--	---	---	----

<b>TOTAL</b>			<b>100</b>
--------------	--	--	------------

**Only bidders who attain the minimum 75% on functionality will qualify to proceed for further evaluation on Price and Preference points.**

A bidder that scores less than 75 points threshold with respect to functionality will be regarded as submitting a non-responsive bid and will be disqualified.

All bids meeting the critical criteria will qualify for further evaluation in terms of price and specific goals and might be subject to a Food Safety Audit.

Points scored by qualifying bidders at the functionality stage will not be taken into consideration for price and specific goals evaluation.

Bidding entities must not appear on the list of restricted tenderers as published by National Treasury tenders default register.

### 4.3 Price and Preference Point Evaluation

The bid will be evaluated in terms of the 90/10-point system as stipulated in the Preferential Procurement Regulations 2022.

Only bids that achieve the minimum qualifying score of 75% on functionality will be evaluated further using the 90/10 preference point system.

The 90 points will be allocated for Price and 10 points for attaining Specific goals points.

### 4.4 Specific Goals and points allocation

A maximum of 10 Points may be awarded to a bidder for full complying with specific goals requirements stipulated in the table below.

For this bid the maximum number of preference points that could be allocated to a bidder are indicated below:

SPECIFIC GOAL	ACHIEVEMENT LEVEL	TOTAL NUMBER OF POINTS THAT MAY BE CLAIMED	PROOF REQUIRED
<b>51% and more black owned</b>	75% -100% black ownership	<b>2</b>	<i>CIPC Enterprise registration certificate, certified ID copies of company owners and certified Accredited B-BBEE Status level contributor certificate or fully completed sworn affidavit</i>
	51% - 74% black ownership	<b>1</b>	
	0 - 50% black ownership	<b>0</b>	

**Max =2**

<b>30% and more black woman owned</b>	100% black woman owned	<b>4</b>	<i>CIPC Enterprise registration certificate, certified ID copies of company owners and certified Accredited B-BBEE Status level contributor certificate or fully completed sworn affidavit</i>
	75% - 99% black woman owned	<b>3</b>	
	60% - 74% black woman owned	<b>2</b>	

	51% - 59% black woman owned	1	
	0 - 50% black woman owned	0	

**Max =4**

<b>Owned by Black people with disabilities</b>	75% -100% owned by black people living with disabilities	2	<i>CIPC Enterprise registration certificate, certified ID copies of company owners and certified Accredited B-BBEE Status level contributor certificate or fully completed sworn affidavit</i> <b>Or</b> <i>Medical Certificate indicating that the disability is permanent.</i> <b>Or</b> <i>South African Social Security Agency (SASSA) Registration indicating that the disability is permanent</i> <b>Or</b> <i>National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).</i>
	51% - 74% owned by black people living with disabilities	1	
	0 - 50% owned by persons living with disabilities	0	

**Max =2**

<b>51% and more black youth owned (35 years or younger)</b>	75% -100% black youth owned	2	<i>CIPC Enterprise registration certificate, certified ID copies of company owners and certified Accredited B-BBEE Status level contributor certificate or fully completed sworn affidavit</i>
	51% - 74% black youth owned	1	
	0 - 50% black youth owned	0	

**Max =2**

<b>TOTAL</b>	<b>10 Points</b>
--------------	------------------

Bidders who do not meet the above Specific Goals will score between 5 and 10 points by completing **Annexure A – Transformation Plan**, which shall serve as a commitment by the bidder and shall be monitored by Air Chefs for the duration of the contract. Non-adherence to the commitment shall render the contract invalid unless sufficient acceptable rationale is provided to Air Chefs.

**Bidder’s Transformation Plan**

<p>Transformation (details are attached and bidder must complete the provided Transformation Template; refer to <b>Annexure A</b> and accompanying notes):</p>	<p>i. The bidder must state a Transformation Commitment Position to increase, in the future, its overall Black Ownership level from its current Black Ownership status as per the bidder’s B-BBEE certificate presented at the time of bid submission. <b>(max 5 points)</b></p> <p>ii. The bidder must state a Transformation Commitment Position to increase, in the future, its Skills Development Programme and increase the number of employees and/or people who are Designated Beneficiaries. <b>(max 2.5 points)</b></p> <p>iii. The bidder must state a Transformation Commitment Position to increase, in the future, its Enterprise and Supplier Development Programme and to increase the number of Black Owned suppliers and resulting SMME spend. <b>(max 2.5 points)</b></p>
--	---

**Failure to submit the required evidence may lead to allocation of zero (0) preference points.**

**AIRCHEFS reserves the right to request evidence to support the specific goals for point allocation.**

- a) The points scored by a bidder in respect of the points indicated above will be added to the points scored for price.
- b) Supply Chain Management may, before a bid adjudicated or at any time, require a bidder to substantiate claims it has made with regard to specific goals.
- c) Points scored will be rounded off to the nearest 2 decimals.
- d) In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number on specific goals. Should two or more bids be equal in all respects, the award will be decided by drawing of lots.

**NB:** It is the responsibility of the Service Provider to ensure that tax is compliant during the appointment stage and have a valid bank account.

**BIDDERS DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

**2.1** Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

**2.1.1** If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

<b>Full name</b>	<b>Identity Number</b>	<b>Name of State institution</b>

**2.2** Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### 3. **DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

## RETURNABLE DOCUMENTS AND REQUIREMENTS

FOR RFB NO: AC-GSM001/25

NO	DESCRIPTION	SUBMITTED YES/NO
1	Certified Company Registration documents.	
2	Certified Share Certificates.	
3	Certified copies of Shareholders' Identity Documents .	
4	An original valid Tax Clearance Certificate must be attached to this form – Failure to do so may disqualify the bid.	
5	An original valid B-BBEE Certificate or a fully completed sworn affidavit	
6	In the case of a Joint Venture or Consortium, a joint agreement letter must be submitted, dated before the bid issued date.	
7	Approved food safety certificate, i.e. HACCP, ISO 22000, FSSC 22000 or 3 <sup>rd</sup> party food safety audit certificate, or any other GFSI recognised food safety system.	
8	Completed and signed SBD forms ( <b>SBD 4</b> )	

**Failure to fully complete all sections may lead to a disqualification of the bid.**

**AIRCHEFS reserve the right to request supporting evidence for the Technical Criteria.**

**PART 6**

**DEVIATIONS FROM THE REQUEST FOR BID**

**FOR RFB NO.: AC-GSM001/25**

Should the Bidder desire to make any departures from, or modifications to this Request for Bid or to qualify its Bidder in any way, it shall clearly set out its proposals hereunder or alternatively state them in a covering letter attached to its bid and referred to hereunder, failing which the Bid shall be deemed to be unqualified and conforms exactly with the requirements of this Request for Bid.

If no departures or modifications are desired, the Schedule hereunder is to be marked "NIL" and signed by the Bidder.

Unless otherwise specified specifically and stipulated in writing, the Contract constitutes the sole memorial of the Contract between the parties and any terms and conditions forming part of the Bidder's Bid or other documentation.

PAGE NUMBER	CLAUSE NUMBER	DEVIATION

\_\_\_\_\_  
**SIGNATURE OF BIDDER**

\_\_\_\_\_  
**DATE**

## **PART 7**

### **NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME**

#### **FOR RFB: AC-GSM001/25**

#### **THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME INTRODUCTION**

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

#### **1 PILLARS OF THE PROGRAMME**

1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:

- (a) Any single contract with imported content exceeding US\$10 million or
- (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2-year period which in total exceeds US\$10 million or
- (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million or
- (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.

1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a pro-rata basis.

1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.

1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

## **2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY**

2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.

2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

## **3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)**

3.1 Bidders are required to sign and submit this bidding document together with the bid on the closing date and time.

3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1(b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:

- Bid / contract number.
- Description of the goods, works or services.
- Date on which the contract was accepted.
- Name, address and contact details of the government institution.
- Value of the contract.
- Imported content of the contract, if possible.

3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394

2401 or e-mail at Elias@thedti.gov.za for further details about the programme.

#### 4 PROCESS TO SATISFY THE NIP OBLIGATION

4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:

- a. the contractor and the DTI will determine the NIP obligation;
- b. the contractor and the DTI will sign the NIP obligation agreement;
- c. the contractor will submit a performance guarantee to the DTI;
- d. the contractor will submit a business concept for consideration and approval by the DTI;
- e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
- f. the contractor will implement the business plans; and
- g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number: .....	Closing date: .....
Name of bidder: .....	
Postal address: .....	
.....	
.....	
Signature.....Name (in print).....	
Date.....	

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on 01 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and para-statal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with.

The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme. The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$10 million or other currency equivalent to US\$ 10million will have a NIP obligation. Embedded NIP Form to be completed by Bidder(s):