

REQUEST FOR QUOTATION

SENTECH INVITES SUPPLIERS FOR:

Project title:	APPOINTMENT OF A SUITABLY QUALIFIED AND EXPERIENCED CONTRACTOR TO RENDER WATERPROOFING SERVICES AT SENTECH'S PAARL TRANSMITTER SITE.		
Quotation or Proposal no:	RFX6000003490		
RFQ Issue date:	27 July 2026		
Briefing Session	06 August 2026 @11:00 Bidders to meet with a Sentech representative at Engen garage 22 Main Road Paarl than we will proceed to site.		
Closing date:	17 August		
Closing time:	12h00	Validity period:	30 days

You are invited to provide a quote to deliver the goods, services or works defined in the Scope of Work.

QUOTATIONS OR PROPOSALS TO BE RETURNED TO:

Quotations Administrator	Zanele Zulu
Telephone no:	066 259 5397
E-mail:	Quotations6@sentech.co.za

Form of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the services as stated in the RFQ: Scope of Work

The Service Providers, identified in the Offer signature block, has examined the documents listed in the RFQ and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of this RFQ.

By the representative of the Service Provider, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the Service Provider offers to perform all of the obligations and liabilities of the RFQ under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the RFQ.



THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

(in _____ words)
.....
.....Rand;
R.....(in figures)

THE OFFERED PRICES ARE AS STATED IN THE PRICING SCHEDULE

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the Service Provider before the end of the period of validity stated in the RFQ, or other period as agreed.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

.....
(Insert name and address of organisation)

Name &
signature of
witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Service Providers Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of the RFQ. Acceptance of the Service Providers Offer shall form an agreement between the Employer and the Service Provider upon the terms and conditions contained in this RFQ.

Deviations from and amendments to the documents listed in the RFQ and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the Service Provider and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The Service Provider shall within two days of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the RFQ. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Service Provider receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)

Name(s)

Capacity

for the
Employer

(Insert name and address of organisation)

Name &
signature of
witness

Date

RFQ Data

1. ADMINISTRATIVE RESPONSIVENESS CRITERIA

1.1. Suppliers are required to ensure that they meet all the Administrative Responsiveness Criteria. Suppliers that do not meet all the Administrative Responsive Criteria may not be awarded this Quote. It is the service provider's responsibility to ensure that they are tax compliant and that all required information is submitted to Sentech. Supplier's providing quotations must be registered on the Sentech Supplier Database.

1.2. Quotations must be in a Company Letterhead.

1.3. Quotations or Proposals must be received on or before the closing date and time specified on the Call for Quotation or Proposal document.

1.4. Quotations or Proposals must be fully completed and signed in BLACK ink.

1.5. Quotations must be submitted via Email.

1.6. The Tenderer undertakes to the Purchaser that it will treat as confidential the terms of this RFQ together with all the Purchaser's confidential information and will not disclose such confidential information to any person, firm or company (other than to its auditors and other professional advisers) or to the media, and will not use such confidential information other than for the purposes of this RFQ, subject always to any prior specific authorisation in writing by the Purchaser to such disclosure or use."

2. AWARD OF RFQ's

Sentech may appoint one or more suppliers, in whole or in part, or not appoint any supplier/s at all, and/or cancel the bid in its entirety, at Sentech's sole and exclusive discretion, in order to satisfy various needs which may be identified, and to manage certain risks associated with the supply of goods or services specified in respect of the Bid.

3. RATE OF EXCHANGE, CURRENCY FLUCTUATIONS AND CURRENCY

All bid prices quoted shall be in South African Rands (ZAR). If prices are in a foreign currency, the rate of exchange quoted shall remain fixed throughout the term of the agreement. Bidders will bear the risk of and all cost/s associated with currency fluctuations, therefore Bidders shall be required to manage such risk in their bid price.

4. GENERAL - PRICES

All prices shall be quoted in ZAR.

Unless written approval has been obtained from Sentech, no adjustment in contract prices will be made. Applications for price adjustment must be accompanied by documentary evidence in support of any adjustment.

5. PRICE NEGOTIATIONS

Sentech reserves the right to negotiate market related prices and discounts. If market-related prices are not agreed to, Sentech reserves the right to cancel the Bid.

6. EVALUATION CRITERIA

The evaluation criteria are stipulated in 7 below. It is the Bidder's responsibility to ensure that they have responded to the evaluation criteria. Failure to meet the evaluation criteria will result in the Bidder not being evaluated further. Bidders must ensure that they have included all supporting documentation required to support their response to the Bid

7. RFQ EVALUATION METHOD

This RFQ will be evaluated as described in the table below.

Evaluation Method	1. Stage 1 – Administrative Responsiveness Evaluation All the Quotations will be evaluated against the Administrative responsiveness requirements as set out in section 2 of the RFQ Data. 2. Stage 2 – Functional Evaluation Criteria The proposals that COMPLY with the Mandatory evaluation criteria be evaluated against the Functional Criteria. Suppliers meeting the minimum requirement will be evaluated further. 3. Stage 3 – Price and Preference Suppliers with the lowest Price offered will score the highest points. Only Suppliers that submit a valid B-BBEE Certificate can claim preference points in line with the 80/20 Suppliers with the highest number of points will be recommended for the award of this quotation, unless there are compelling and justifiable reasons not to do so.
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7.1. Mandatory Evaluation Criteria

Mandatory Eligibility Criteria	Compliant (Indicate Yes or No)	What Proof is required to show compliance to Mandatory Eligibility Criteria	Reference proof supplied by reference the page number where the information is located in your Tender submission
Valid COIDA Certificate		Attach a valid Letter of Good Standing from the Department of Labour/FEM	
Valid CIDB Certificate		Attach a valid CIDB Certificate: 1SN and above	

Mandatory Eligibility Criteria	Compliant (Indicate Yes or No)	What Proof is required to show compliance to Mandatory Eligibility Criteria	Reference proof supplied by reference the page number where the information is located in your Tender submission
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NOTE: Bidders that do not comply with all the above criteria will not be evaluated further.

7.2. Functional Evaluation Criteria

Functionality criteria	Proof Required	Points
The service provider must attach a list of completed project as the main contractor in waterproofing works. (Completion certificates to be attached). - Three (3) and more Projects Completed..... 35 Points - Two (2) and more Projects Completed 25 Points - One Project Completed.....10 Points - No Projects Completed..... 0 Points		35
Bidders to attach CVs for site foreman with 3 years of experience in General Building and Maintenance) - Foreman/Supervisor with 3 years and more experience.....35 points - Foreman with 2 and above year of experience..... 20 points - Foreman with 1-2 years of experience but 5 points - Foreman with less than 1 years of experience or no CV attached.....0 points		35
Contractor to submit a compressive project programme, in Gantt Chart Form which includes all key activities and applicable resources, in sequential order, with reasonable time frames not exceeding the period of performance stated on the scope of works. The programme must also reflect the critical path - Programme has sufficient detail, resources is logical has links between tasks and includes a critical path.....20 Points - Programme has sufficient detail, logical has links between tasks and includes a critical path.....10 Points - Programme is logical, has links between tasks and includes a critical path.....5 Points - Project Programme has no links between tasks.....0 Points		30
Total Points:		100

Total minimum qualifying functional score is **75** points.

8. Preference Point allocation – 80/20

Sentech's Specific goals emanate from the section 2(1)d of the Preferential Procurement Policy Act which may include contracting with persons or categories of persons, historically

disadvantaged by unfair discrimination on the basis of race, gender and disability. The Reconstruction and Development Programme as published in Government Gazette No 16085 dated 23 November 1994

Sentech will award preference points as follows:

Goal	Points	Evidence required
Historically disadvantaged by unfair discrimination on the basis of Race	10	A valid BBBEE Certificate showing at least 51% black ownership
	5	A valid BBBEE Certificate showing at least 25.1 – 50% black ownership
	3	Black owned company showing at least 5 – 25% black ownership
	0	Below 5%
Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	A valid BBBEE Certificate showing at least 51% women ownership
	4	A valid BBBEE Certificate showing at least 25.1 – 50% women ownership
	2	A valid BBBEE Certificate showing at least 5-25% women ownership
	0	A valid BBBEE Certificate showing at less than 5% women ownership
Historically disadvantaged by unfair discrimination on the basis of disability	2	A doctor's note confirming disability, confirmation of disability from the Department of Labour, BEE certificate or equivalent confirmation.
Total Points	20	

9. Price Calculation 80/20

The following formula will be used to calculate the points for price.

$$P_s = 80 \left[1 - \frac{(P_t - P_{min})}{P_{min}} \right]$$

Where:

P_s	=	Points scored for price of bid under consideration
P_t	=	Rand value of bid under consideration
P_{min}	=	Rand value of lowest acceptable bid

APPOINTMENT OF A SUITABLY QUALIFIED AND EXPERIENCED CONTRACTOR TO RENDER WATERPROOFING SERVICES AT SENTECH'S RIVERSDALE TRANSMITTER SITE.

Scope of Works

1. PROJECT OBJECTIVE

The objective of this project is to restore the waterproofing integrity of the existing concrete roof and external building walls, prevent water ingress, improve drainage, repair surface defects, and provide a durable weather-resistant finish suitable for harsh environmental conditions.

The works include the removal of existing roof waterproofing systems, roof repairs, replacement of screeds where required, installation of new torch-on waterproofing membranes, waterproofing of external walls, crack repairs, and application of a weatherproof paint system.

2. CONTRACT CONDITIONS

The Works shall be executed in accordance with:

- General Conditions of Contract for Construction Works (GCC 2025), 3rd Edition.
- Occupational Health and Safety Act (Act 85 of 1993).
- Construction Regulations.
- Applicable SANS Standards.
- Manufacturer's specifications for all waterproofing products.
- Employer's specifications and instructions.

Defects Liability Period

The Defects Liability Period shall be twelve (12) months from the date of Completion.

Warranties

The Contractor shall provide:

- 60 months workmanship warranty.
- Manufacturer warranties for waterproofing membranes, coatings, paints, sealants and associated products.

Project Duration

- Project Duration shall be 8 weeks from the date of safety file approval.

3. TECHNICAL SCOPE OF WORKS

3.1 Preliminary and General

The Contractor shall:

- Attend compulsory site inspection.
- Verify all quantities and dimensions.

- Provide supervision, labour, materials, tools, equipment and transport.
- Establish and maintain site safety measures.
- Provide scaffolding, lifelines and fall arrest systems.
- Protect existing infrastructure during construction.
- Remove all waste from site upon completion.

4. ROOF WATERPROOFING WORKS

4.1 Roof Preparation

The Contractor shall:

- Remove existing waterproofing membranes.
- Remove all loose materials.
- Dispose of demolished materials at an approved disposal facility.
- Clean roof surfaces thoroughly.
- Remove contaminants including oils, grease and dirt.
- Prepare surfaces in accordance with waterproofing manufacturer's requirements.

4.2 Drainage System Inspection

The Contractor shall:

- Inspect all roof outlets and drainage systems.
- Clean and clear all full-bore outlets.
- Conduct CCTV inspection of drainage pipes.
- Remove all blockages.
- Report damaged pipework requiring repair.

4.3 Outlet Treatment

The Contractor shall:

- Remove outlet leaf guards and steel clamping rings.
- Dress waterproofing membranes into outlet throats.
- Seal all outlets.
- Clean and repaint steel components.
- Reinstate outlet assemblies.

4.4 Crack Repairs

The Contractor shall:

- Repair substrate cracks.

- Repair honeycombing and voids.
- Fill imperfections using approved repair mortars.
- Ensure surfaces are sound before waterproofing.

4.5 Roof Screeds

The Contractor shall:

- Remove defective screeds where falls are inadequate.
- Supply and install new screeds.
- Incorporate approved crystalline waterproofing admixture.
- Form minimum falls of 1:100 towards drainage outlets.
- Average screed thickness approximately 50 mm.

4.6 Waterproofing System

The Contractor shall supply and install:

- 4 mm dual reinforced torch-on waterproofing membrane.
- Fully bonded waterproofing system.
- Waterproofing to all roof surfaces, upstands, flashings and penetrations.
- Minimum 75 mm side laps.
- Minimum 100 mm end laps.
- 200 mm polyester reinforced liquid mastic flashing strips to all termination points.
- Supply and apply Silvercoat

All waterproofing shall be installed strictly in accordance with manufacturer's specifications.

5. EXTERNAL WALL WATERPROOFING AND PAINTING

Area

Approximate wall area: 880 m²

5.1 Surface Preparation

The Contractor shall:

- Inspect all external walls.
- Remove loose and flaking paint.
- Remove mould, algae and contaminants.
- Pressure clean wall surfaces.
- Prepare surfaces for waterproofing and painting.

5.2 Crack Repairs

The Contractor shall:

- Open and repair cracks.
- Apply approved crack repair compounds.
- Repair damaged plaster.
- Prepare surfaces for waterproofing.

5.3 Wall Waterproofing

The Contractor shall:

- Apply approved waterproofing treatment to all external walls.
- Treat joints and vulnerable areas.
- Apply waterproofing in accordance with manufacturer's recommendations.

5.4 Painting

The Contractor shall:

- Apply primer coat where required.
- Apply premium quality elastomeric/rubber-based waterproof exterior paint.
- Match existing building colour.
- Apply minimum two finishing coats.

6. QUALITY CONTROL

The Contractor shall:

- Use experienced waterproofing applicators.
- Submit product data sheets.
- Submit warranties.
- Allow inspections during execution.
- Rectify defects identified during inspections.

7. COMPLETION REQUIREMENTS

The Contractor shall:

- Clean the site.
- Remove debris.
- Submit completion report.
- Submit photographic records before, during and after construction.

- Submit warranties and maintenance recommendations.

8. BILL OF QUANTITIES (BOQ)

Item No.	Description	Unit	Quantity	Unit Price	Total Price
A.					
PRELIMINARIES & GENERAL					
A1	Establishment, supervision, safety files and compliance	Item	1		
A2	Scaffolding, lifelines and fall protection systems	Item	1		
A3	Insurance required by the contractor other than that provided by the Employer. (All Risk Insurance)	Item	1		
A4	Site establishment and demobilisation	Item	1		
B.					
ROOF WATERPROOFING WORKS					
B1	Remove and dispose existing waterproofing membrane	m ²	215		
B2	Clean and prepare roof surface	m ²	215		
B3	CCTV inspection of drainage system	Item	1		
B4	Clean and clear roof outlets	No.	6		
B5	Crack repairs and substrate preparation	Sum	1		
B6	Demolish defective screeds	Sum	1		
B7	New screeds with crystalline admixture (average 50 mm thick)	Sum	1		
B8	Supply and install 4 mm dual reinforced torch-on waterproofing membrane	m ²	215		

B9	Waterproofing flashings, upstands and penetrations	Item	1		
B10	Polyester reinforced liquid mastic flashing strips	m	56		
B11	Coat the whole roof using Reflect, a fibred liquid aluminium coating which offers U.V protection and thermal insulation properties. (Silver Kote)	m ²	215		
C. EXTERNAL WALL WATERPROOFING & PAINTING					
C1	Surface preparation and cleaning of walls	m ²	880		
C2	Crack repairs and plaster repairs	m ²	880		
C3	Waterproofing treatment to external walls	m ²	880		
C4	Primer coat	m ²	880		
C5	Elastomeric/rubber-based exterior paint (minimum two coats)	m ²	880		
D. COMPLETION					
D1	Final cleaning and waste removal	Item	1		
D2	As-built photographs, warranties and handover documentation	Item	1		

Tenderer's Summary

Section	Amount (Excl. VAT)
Preliminaries & General	R
Roof Waterproofing Works	R
External Wall Waterproofing & Painting	R

Completion & Handover	R
Subtotal	R
VAT (15%)	R
Tender Total (Incl. VAT)	R

Note: Roof areas and outlet quantities shall be verified during the compulsory site inspection and measured by the successful tenderer prior to commencement of the Works.

10. SITE ACCESS

- Access to Sentech sites is mostly by means of gravel roads. In some instances, the roads may be paved with a bituminous surface in other instances maybe concrete or concrete strips roads. The contractors are requested to use 4 x 4 vehicles to access our sites.
- Although we try our best to maintain these roads as best as possible some of the paved and concrete roads cannot be accessed with an ordinary vehicle.
- Some may be very steep in places with very tight turns which would make access difficult for ordinary vehicles.
- The mast and Sentech's property and buildings are fenced off to restrict unauthorized entry.

11. SAFETY REQUIREMENTS

- Appointed service provider will be required to compile a health and safety file in line with Sentech requirements which will be communicated upon appointment, and such should be submitted to the Sentech OHS Specialist within 7 days after issue of the Purchase Order/Safety File Specification (instruction to be received from the Infrastructure Services Manager via email).
- Competent mast climbers– Valid mast climbing certificate for each employee to be signed to the project.
- Medical fitness – Valid certificate of fitness (medical) issued by Occupational Medical Practitioner only for all employees to be assigned to the project
- Work method – Detailed safe working methodology on undertaking assigned task in line with the requirements
- Public liability – valid construction/project public liability insurance
- Health and safety compliance assurance – Company's Health and Safety compliance undertaking by the CEO/Managing Director
- COID / FEM registration for injury on duty cases

12. COMMUNICATION PROTOCOL

12.1.1. SITE HAND OVER MEETING

- This is the official hand over of the site to the contractor for the duration of the contract. This is the first meeting on site of all the relevant parties who will be involved in the contract for its entire duration.

12.1.2. PROGRESS MEETINGS

- The intervals of progress meetings should be decided at the first site hand over meeting. The Infrastructure Services Manager shall carry out additional intermediate site inspections.

12.1.3. SENTECH LINE OF REPORTING PROBLEMS

- Any problem, which may arise during the contract, should be reported immediately to the Infrastructure Services Manager.
- If the Infrastructure Manager is not available, it should be reported directly to the Operations Manager.

12.2. QUALITY ASSURANCE

- Quality assurance inspection will be carried out at all the key dates and milestones established at the site handover meeting.
- The Infrastructure Services Manager or Sentech trade tested rigger shall carry out site inspections before, during and upon completion of the contract.

12.3. EXECUTION PROGRAMME

- Timeous completion of the project is of utmost importance for Sentech.
- To ensure and to assist the contractor to monitor his or her own progress, he or she will be required to provide Sentech with a detailed execution schedule when providing a quotation.
- This schedule should be in the Bar Chart format.
- It should highlight the following key information but not limited to:
 - ❖ NAME OF SITE
 - ❖ ACTIVITY DESCRIPTION
 - ❖ ACTIVITY DURATION
 - ❖ DATES FOR KEY MILESTONES DURING THE EXECUTION OF THE PROJECTS.

The key milestones are of paramount importance. Key dates will determine the dates on which Sentech's responsible Infrastructure Services Manager and local Sentech Rigger will conduct site inspections.

- Photos must be taken before, during and after as part of in-progress reporting by the contractor
- Milestones will include times such as but not limited to:
 - ❖ **Milestone 1:**
- When the surface preparation has been completed.
- **Milestone 2:**
 - ❖ Quality inspection must be conducted on completion of each coat of paint before applying the next coat.
- **Milestone 3:**
 - ❖ As soon as one section received its final coat of paint, a quality inspection should be conducted before moving to the next section.

13. CONSTRAINTS

- Due to the location of many of Sentech's sites weather conditions are unpredictable.



- Occupational Health & Safety regulations determine that mast work can only be performed under specific weather conditions.
- Inclement weather conditions remain the single biggest constraints to timeous completion of mast painting projects.
- It should be borne in mind that in addition to normal inclement conditions some sites may be affected by high winds and mist at certain times of the day.
- Contractors are therefore urged to familiarize themselves with the historic prevailing weather conditions of the specific region.
- The contractors must therefore allow for inclement weather-related delays in their schedule. Any inclement weather days and consequential inclement weather days accumulated during this contract will be granted as extension of time as there will be no monetary compensation.

14. SENTECH HOUSE RULES

- It is the responsibility of the contractor to familiarize himself with Sentech House Rules for external contractors working on a Sentech site.
- The site must be kept clean at all times. All debris and any other foreign material must be disposed of at a designated landfill site where required.

