

PRINCE ALBERT MUNICIPALITY



BID DOCUMENT

FORMAL WRITTEN PRICE QUOTATION (RFQ)

QUOTATION NUMBER	RFQ 78 / 2026			
QUOTATION DESCRIPTION	CONSTRUCTION OF A BOREHOLE CHAMBER IN LEEU-GAMKA			
CLOSING DATE AND TIME	DATE	28 MAY 2026	TIME	12H00

NAME OF BIDDER										
ADDRESS										
								POSTAL CODE		
CONTACT DETAILS	TELEPHONE									
	EMAIL ADDRESS									
LOCALITY <small>(Municipal Area / Province where the business is located)</small>										
B-BBEE STATUS LEVEL OF CONTRIBUTION										
CSD REGISTRATION NUMBER	M	A	A	A						
CIDB CRS NUMBER										
TOTAL BID PRICE <small>(INCLUSIVE OF VAT)</small>	R _____									

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PRINCE ALBERT MUNICIPALITY

Invitation to Quote

Quotation number: **RFQ 78 / 2026**
Quotation description: **CONSTRUCTION OF A BOREHOLE CHAMBER IN LEEU-GAMKA**
Closing date & time: **28 MAY 2026 @ 12H00**

Prince Albert Municipality hereby invites formal written quotations for the **CONSTRUCTION OF A BOREHOLE CHAMBER IN LEEU-GAMKA**. Quotation documents are available at no charge from the Prince Albert Municipality Website at www.pamun.gov.za (Website navigation is as follow: Notice Board, Tenders and Quotations).

Alternatively, a set of quotation documents can be obtained from Ms. Tamara Qhayi (Finance Division, Thusong Centre, Prince Albert, 6930) during office hours (Monday-Thursday, 07h30 to 16h00) and Friday (07h30 to 15h30) at a non-refundable cost of R 150.00 (VAT Included), payable in cash at the cashiers at the Prince Albert Municipality's Finance Division or via EFT deposit in favour of the Prince Albert Municipality ABSA Bank, Account number 2640-5600-64 Reference: RFQ 78/2026 and company name.

Bids must remain valid for a period of ninety (90) days after the closing date of the bid. Enquiries can be directed as follow:

TYPE OF ENQUIRY	CONTACT PERSON	CONTACT NUMBER	EMAIL ADDRESS
Bidding procedures and quotation documents	Ms. Tamara Qhayi	023 541 1668	scm@pamun.gov.za
Technical / Specification related Enquiries	Mr. Chuma Madikane	023 541 1036	chuma@pamun.gov.za

Bidders are required to be registered with the Construction Industry Development Board (CIDB). Only contractors who are registered with the CIDB, in a contractor grading designation to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a **1CE / 1GB** or higher class of construction work are eligible to tender.

A **compulsory** clarification meeting will be held as follow:

DATE: **19 May 2026**
VENUE: **Leeu-Gamka Community Hall, Gompou Street, Leeu-Gamka, 6950**
TIME: **11h00**

No bids will be accepted from bidders who did not attend the compulsory clarification meeting. Tenderers who arrive late (after 11h15) will not be allowed to join the clarification meeting. No representative at the meeting may represent more than one Tenderer.

This bid is subject to quality scoring. Bidders must obtain a minimum of **70 out of 100 points (70%)** for quality in order to be regarded as responsive. Bids that do not meet the minimum score for quality as indicated, will be regarded as non-responsive, and will not proceed to evaluation on price and preference points.

Bids must be submitted in an envelope. The quotation number and quotation title must appear on the outside of the envelope. Bidders that fail to adhere to this requirement, will be disqualified at the bid opening. **Late or unmarked bids will not be considered.**

Bids must be deposited in the tender box at the Finance Division (Thusong Centre, Adderley Street, Prince Albert, 6930). The tender box will be open as follow:

Monday to Thursday: 07h30 and 16h00

Fridays: 07h30 and 15h30.

Telegraphic, telephonic, telex, facsimile, e-mail and late bids will not be accepted.

Bids will be opened in public immediately after the closing date at the Finance Division Boardroom (Finance Building, Thusong Centre). Bids will be evaluated according to the 80/20 preference points system. The bids are subject to the Council's Supply Chain Management Policy, the Municipal Preferential Procurement Policy, and the Preferential Procurement Regulations, 2022 (Government Gazette 47452, dated 04/11/2022). **Tenderers must be registered on the Central Supplier Database (CSD) if they wish to conduct business with the municipality.**

The preferential points system to be applied (80/20) in terms of the Preferential Procurement Policy are as follow:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	10
LOCALITY	10
TOTAL POINTS	100

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS.

ADV. MATTHYS GILIOMEE

Municipal Manager

11 May 2026

BID CONDITIONS AND INSTRUCTIONS

Prince Albert Municipality hereby invites quotations from bidders for the supply of the goods/ services as detailed in the enclosed schedule. The following conditions will apply:

1. GENERAL AND SPECIAL CONDITIONS OF CONTRACT

- 1.1) The General Conditions of Contract (GCC) available on the National Treasury website (<http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/>) will be applicable to this formal written quotation as well as Special Conditions of Contract (SCC) (if applicable) forming part of this set of quotation documents in addition to the conditions and information.
- 1.2) Where the GCC and SCC are in conflict with one another, the stipulations of the SCC will prevail.

2. ACCEPTANCE OR REJECTION OF A QUOTE

- 2.1) The Municipality reserves the right to withdraw any invitation to quote and/or to re-advertise or to reject any quote or to accept a part of it. The Municipality does not bind itself to accepting the lowest quote or the quote scoring the highest points.

3. VALIDITY PERIOD

- 3.1) Bids shall remain valid for the period as contained on the quotation notice.

4. BID DOCUMENTS

- 4.1) The original bid document must be fully completed and **originally signed in black ink** and signed by the authorised signatory to validate the quote. **Bidders are not allowed to complete the documents by re-typing responses – all documents to be completed in black ink and handwritten. Failure to comply will invalidate your offer.**
- 4.2) The complete original bid document must be returned. Missing pages will result in the disqualification of the quotation.
- 4.3) No unauthorised alteration of this set of bid documents will be allowed. Any unauthorised alteration will disqualify the quotation automatically. Any ambiguity has to be cleared with contact person for the quotation before the quotation closure.
- 4.4) The bid document as provided by the Municipality's Supply Chain Management Section will be the prevailing document in the event of an inconsistency between the completed submitted bid document by a bidder and the bid quotation document provided by the Municipality.

5. MUNICIPAL RATES, TAXES AND CHARGES

- 5.1) A copy of the bidder's and those of its director's/members municipal accounts (for the Municipality where the bidder and its director's/members pay their account) for the month preceding the quotation closure date must accompany the bid documents. If such a copy does not accompany the bid document of the successful

bidder, the Municipality reserves the right to obtain such documents after the closing date to verify that their municipal accounts are in order.

- 5.2) Any bidder which is or whose directors are in arrears with their municipal rates and taxes or municipal charges due to any Municipality or any of its entities for more than three months and have not made an arrangement for settlement of same before the bid closure date will be unsuccessful. The arrangement for settlement for the outstanding amount (which were done before the closing date of the bid), must also be submitted with the bid document.
- 5.3) If a bidder and its director's/members rent their premises, the current lease agreement must be submitted with the bid document, which indicates that the rental includes their municipal rates and taxes. If the lease agreement indicates that the bidder or its director's/members are responsible to pay the municipal rates and taxes, the Municipal Account of the address indicated must also be submitted.
- 5.4) If a bidder and its director's/members, do not own any property, they must submit the following:
- (i) Affidavit from the bidder and its director's/members, that they do not own any property;
 - (ii) Affidavit from the owner of the property where business is situated/director's/members reside, that the bidder and its director's/members are not liable for the municipal rates and taxes.
- 5.5) If a bidder and its director's/members, lives outside of South Africa, an affidavit must be submitted.
- 5.6) If a bidder or its director's/members, lives outside of South Africa, an affidavit must be submitted by the Company.

6. AUTHORISED SIGNATORY

- 6.1) **A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.**
- 6.2) A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.
- 6.3) If such a copy of the Resolution does not accompany the bid document of the successful bidder, the Municipality reserves the right to obtain such document after the closing date to verify that the signatory is in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.
- 6.4) If a bidder is a sole proprietor, no such documentation is required, provided that the document was completed and signed by the owner.

7. REGISTRATION ON THE CENTRAL SUPPLIER DATABASE (CSD)

- 7.1) It is expected of all prospective service providers who are not yet registered on the Central Supplier Database (CSD) to register without delay on the prescribed platform.

- 7.2) Prince Albert Municipality reserves the right not to award quotations to prospective suppliers who are not registered on this Database.

8. SUBMISSION OF QUOTATION

- 8.1) The quotation must be placed in a sealed envelope clearly marked with the quotation number, title as well as closing date and time and placed in the quotation box at the following location:
Prince Albert Municipal Finance Building (Thusong Centre)
Adderley Street, Prince Albert, 6930
- 8.2) Quotations can be posted to reach the quotation box of Prince Albert Municipality before the specified closing date and time. Details are as follow:
Prince Albert Municipality, Private Bag X53, Prince Albert, 6930.
- 8.3) A bid posted or couriered (at sender's risk) to the Municipality, Private Bag X53, Prince Albert, 6930, in good time so as to reach the Municipality before the above-mentioned closing date and clearly indicated "ATTENTION SUPPLY CHAIN MANAGEMENT UNIT", may be accepted on condition that it is placed in the correct Bid box before the closing time, it being understood that the Council disclaims any responsibility for seeing that such bids are in fact lodged in the bid box.
- 8.4) **Faxed, e-mailed and late quotations will not be accepted.** Quotations may be delivered by hand, by courier, or posted at the bidder's risk and must be received by the deadline specified above, irrespective of how they are sent or delivered.

9. OPENING, RECORDING AND PUBLICATION OF BIDS RECEIVED

- 9.1) Bids shall be opened in public at the Prince Albert Municipal Finance Offices immediately after the closing date and time.
- 9.2) The Municipality will record in a register (which is open to public inspection) the details of bids received by the closing date and time.
- 9.3) Any bid received after the appointed time for the closing of bids shall not be considered but shall be filed unopened with the other bids received, which bid(s) can be returned to the bidder at his request and cost.

10. CONTACT WITH MUNICIPALITY AFTER BID CLOSURE DATE

- 10.1) Bidders shall not contact the Prince Albert Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded.
- 10.2) If a bidder wishes to bring additional information to the notice of the Municipality, it should do so in writing to the Prince Albert Municipality.
- 10.3) Any attempt by the firm to influence the Prince Albert Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

CHECKLIST FOR COMPLETENESS OF BIDDING DOCUMENTATION

The bidder **MUST ENSURE** that the following checklist is completed, all necessary documentation is attached to this bid and that all declarations are signed:

Mark with "X" where applicable

ITEMS TO BE CHECKED	YES / NO		
1. Completed invitation to bid (MBD 1), containing the details of the bidder	Yes		No
2. Valid and original Tax Pin Status, attached to bid document (MBD2). Bidders must indicate their pin as provided by SARS to confirm validity of their tax status.	Yes		No
3. Adhering to the price instructions (MBD 3.1)	Yes		No
4. Attached a quotation/pricing schedule on the official letterhead of the bidder's company.	Yes		No
5. Completed and signed Declaration of Interest (MBD4).	Yes		No
6. Preference points claimed and signed declarations (MBD 6.1), where applicable.	Yes		No
7. Completed and Signed Form of Offer – Purchase of Goods / Works (MBD 7.1)	Yes		No
8. Completed and Signed Form of Offer – Rendering of Services (MBD 7.2)			
9. Signed declaration of the bidder's past Supply Chain Management practices (MBD 8)	Yes		No
10. Completed and signed Certificate of Independent Bid Determination (MBD 9).	Yes		No
11. Completed and signed Certificate for Payment of Municipal Services (MBD 15).	Yes		No
12. Attached a valid B-BBEE Certificate or Sworn Affidavit, where applicable.	Yes		No
13. Attached registration at Construction Industry Development Board (CIDB), where applicable.	Yes		No
14. Attached Central Supplier Database (CSD) report.	Yes		No
15. Attached CIPC company registration documents	Yes		No
16. Attached municipal accounts of all directors of the company	Yes		No
17. Attached lease agreement of business / business municipal account in order to substantiate points for locality.	Yes		No

CERTIFICATION

I, the undersigned (full name.....), certify

that the information furnished on this checklist is true and correct.

Signed: Date:

Name: Position:

Tenderer:

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MUNICIPALITY
OF
PRINCE ALBERT

**PART A - ADMINISTRATIVE
REQUIREMENTS IN TERMS OF THE SUPPLY
CHAIN MANAGEMENT POLICY**

PRINCE ALBERT MUNICIPALITY
MBD 1 – INVITATION TO BID
DETAILS OF TENDERER

NAME OF BIDDER:						
STREET ADDRESS:						
	City / Town		Postal Code			
POSTAL ADDRESS:						
	City / Town		Postal Code			
CONTACT PERSON						
ENTERPRISE REGISTRATION NUMBER		CIDB CRS NR (if applicable)				
TAX STATUS PIN		TELEPHONE NUMBER				
FACSIMILE NUMBER		CELLPHONE NUMBER				
EMAIL ADDRESS						

DECLARATION

I am duly authorised to represent the tenderer for the purpose of this tender and hereby tender to supply all or any of the goods and/or render all or any of the services described in the attached document to the Prince Albert Municipality on the terms and conditions stipulated in this tender document and in accordance with the specification stipulated in the tender document.

NAME (PRINT):		SIGNATURE:	
CAPACITY:		DATE:	

MBD 2 – TAX CLEARANCE REQUIREMENTS

It is a condition of tender that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations, before an award may be considered.

1. The Tax Clearance Certificate/ Tax Compliance Status (TCS) Pin/ Centralised Suppliers Database (CSD) Registration Number **must be submitted together with the bid.** Failure to submit a Tax Clearance Certificate/TCS Pin/CSD registration number may result in the invalidation of the bid.

2. Tax Compliance Status (TCS) Pin as of 18 April 2016
 - 2.1) In terms of the new Tax Compliance Status System implemented by SARS on 18 April 2016, taxpayers are now able to issue the municipality with a TCS Pin which will be used to verify a bidder's tax status online via SARS E-filing.
 - 2.2) This option will be used to verify the status of the service provider (which should be active or compliant) and will determine if the offer will be further evaluated or omitted, even if the bidder only submitted a TCC as per point 1 above.
 - 2.3) Service provider's status which is found inactive or non-compliant their offers will be omitted.
 - 2.4) Bidders in possession of a valid Tax Status Pin must issue the municipality with the following:

Tax Reference Number (IT / VAT / PAYE	
Tax Compliance Status Pin	

3. In bids where Consortia / Joint Ventures / Sub-contractors are involved; each party must submit a separate Tax Compliance Status Pin or CSD Registration number.

4. Applications for the Tax Clearance Certificates may also be made via e-Filing. In order to use this provision, taxpayers will need to register with SARS as e-Fileers through the website (www.sars.gov.za)

MBD 4 - DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1) Full Name of bidder or his/her representative:

.....

3.2) Identity Number:

3.3) Position occupied in the Company (director, trustee, shareholder²):

.....

3.4) Company Registration Number:

3.5) Tax Reference Number:

3.6) VAT Registration Number:

3.7) The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8) Are you presently in the service of the state? **YES / NO**

If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

(i) any municipal council;

(ii) any provincial legislature; or

(iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9) Have you been in the service of the state for the past twelve months?**YES / NO**

3.9.1) If yes, furnish particulars

.....

3.10) Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

.....**YES / NO**

3.10.1) If yes, furnish particulars.....

.....

3.11) Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?.....**YES / NO**

3.11.1) If yes, furnish particulars.....

.....

3.12) Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?.....**YES / NO**

3.12.1) If yes, furnish particulars

.....

3.13) Are any spouse, child or parent of the company's directors' trustees, managers, principal shareholders or stakeholders in service of the state?.....**YES / NO**

3.13.1) If yes, furnish particulars.

.....

.....

3.14) Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?.....**YES / NO**

3.14.1) If yes, furnish particulars.....

.....

3. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

MBD 6.1 - PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(a) The **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest (goods and services) / highest (sales and leases) acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS	POINTS
Price	80	90
Specific goals	20	10
Total points for PRICE and SPECIFIC GOALS	100	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1) In terms of the Preferential Procurement Policy of Prince Albert Municipality, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2) In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

SPECIFIC GOALS

SPECIFIC GOALS FOR THE TENDER AND POINTS CLAIMED ARE INDICATED PER THE TABLE BELOW.

- Note to **organs of state**: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.
- Note to **tenderers**: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated i.t.o. (80/20 system) (To be completed by the organ of state)
B-BBEE preference points	10 points
Locality	10 points

- 4.3) A maximum of 20 points (80/20 preference points system) or 10 (90/10) preference points system), will be allocated for specific goals. These goals are:
- a) contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability (BBBEE);
 - b) Promotion of enterprises located in the municipal area

4.4) Regarding par 4.3 (a) 50% of the 20/10 points will be allocated to promote this goal and points will be allocated in terms of the BBEE scorecard as follows:

B-BBEE Status Level of Contributor	Number of Points for Preference (80/20)	50% of Points for Preference
1	20	10
2	18	9
3	16	8
4	12	6
5	8	4
6	6	3
7	4	2
8	2	1
Non-compliant contributor	0	0

- (a) tenderer must submit proof of its B-BBEE status level contributor [scorecard].
- (b) A tenderer failing to submit proof of B-BBEE status level of contributor may only score in terms of the 80-point formula for price; and scores 0 points for B-BBEE status level of contributor.

4.4.1) B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPH 4.1

B-BBEE Status Level of Contributor:

Only indicate your B-BBEE Status Level of Contributor – the points will be calculated by the Municipality)

4.4.2) LOCALITY

Points for specific goals to promote suppliers or service providers located in a province, district or municipal area / (hereafter referred to as locality)

- (a) Each tender must specify in the invitation to tender that a maximum of 50% of the 20 points will be allocated to promote the specific goal of locality.
- (b) Only one of the points as set out below that best describes the enterprise's locality may be awarded if applicable.

LOCALITY OF SUPPLIER/ LOCAL LABOUR	POINTS
Within the boundaries of the municipality	10
Outside municipal boundaries, but within boundaries of district (Central Karoo)	8
Outside boundaries of municipality and district, but within Western Cape Province	5
Outside of the Western Cape Province	0

(a) Bidders must submit one of the following in order to receive points for the abovementioned criterion.

- (i) Municipal Account of address as indicated in bid document;
- (ii) If the address as indicated in bid document is not in the name of the bidder, the latest lease agreement for this address or sworn affidavit of the owner stating occupancy.
- (iii) The premises of the bidder as indicated in the MBD6.1 of the bid document as the business address should be established prior to the advertisement date.

LOCALITY CLAIMED IN TERMS OF PARAGRAPHS 4.4

Locality (indicate as per table above) :
(The address provided in 4.5 below, will be used to determine the locality as per 4.4.1 above).

4.5) MUNICIPAL INFORMATION

Municipality where business is situated:
Registered Account Number:
Stand Number:

4.6) NAME OF

COMPANY/FIRM:.....

4.7) COMPANY REGISTRATION NUMBER

.....

4.8) TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.9) I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF BIDDER(S)

DATE:

ADDRESS:
.....
.....

WITNESSES:

1.

2.

MBD 8 - DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

This Municipal Bidding Document must form part of all bids invited.

- 1 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

- 2 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>(To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

MBD 9 - CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

RFQ 78 / 2026 – CONSTRUCTION OF A BOREHOLE CHAMBER IN LEEU-GAMKA

in response to the invitation for the bid made by:

PRINCE ALBERT MUNICIPALITY

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

_____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a) has been requested to submit a bid in response to this bid invitation;
 - b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

- d) The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- e) In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
- f) In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- g) The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ **Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

PRINCE ALBERT MUNICIPALITY

MBD 15 - CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

(To be signed in the presence of a Commissioner of Oaths)

I, the undersigned, in submitting the accompanying bid, declare that I am duly authorised to act on behalf on:	<i>(Name of Enterprise)</i>
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I hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to the Prince Albert Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

To the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

If the value of the transaction is expected to exceed R10 million (VAT included) I certify that the bidder has no undisputed commitments for municipal services towards any Municipality in respect of which payment is overdue for more than 30 days;

PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER	MUNICIPAL ACCOUNT NUMBER

FURTHER DETAILS OF THE BIDDER’S (Directors / Shareholders / Partners, etc.):

Director / Shareholder / Partner	Physical address of the Business	Municipal Account Number (s)	Physical / Residential address of the Director / Shareholder / Partner	Municipal Account Number (s)

NB: PLEASE ATTACH CERTIFIED COPY(IES) OF IDENTITY DOCUMENT(S) OF ALL DIRECTORS. Failure to comply will result in your bid being marked as non-responsive.

NB: PLEASE ATTACH COPY(IES) OF MUNICIPAL ACCOUNTS.

NUMBER OF SHEETS APPENDED BY THE TENDERER TO THIS SCHEDULE (IF NUL, ENTER NIL).	
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Therefore, hereby agrees and authorises the Prince Albert Municipality to deduct the full amount outstanding by the Tenderer or any of its directors / members / partners from any payment due to the tenderer; and

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct. The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or in the event that the tenderer is successful, the cancellation of the contract.

NAME OF ENTERPRISE:			
NAME (PRINT):			
CAPACITY:			
SIGNATURE:		DATE:	

<p style="text-align: center;">COMMISSIONER OF OATHS</p> <p>Signed and sworn to before me at _____, on this _____ day of _____ 20__</p> <p>by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.</p> <p>COMMISSIONER OF OATHS:</p> <p>Position: _____</p> <p>Address: _____</p> <p>Tel: _____</p>	<p>Apply official stamp of authority on this page:</p>
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GENERAL CONDITIONS OF CONTRACT

1. DEFINITIONS

The following terms shall be interpreted as indicated:

“Closing time”	means the date and hour specified in the bidding documents for the receipt of bids.
“Contract”	means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein
“Contract price”	means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
“Corrupt practice”	means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
"Countervailing duties"	are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally
“Country of origin”	means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
“Day”	means calendar day.
“Delivery”	means delivery in compliance of the conditions of the contract or order.
“Delivery ex stock”	means immediate delivery directly from stock actually on hand
“Delivery into consignees store or to his site”	means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
"Dumping"	occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
”Force majeure”	means an event beyond the control of the supplier and not involving the supplier’s fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

“Fraudulent practice”	means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
“GCC”	means the General Conditions of Contract.
“Goods”	means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract
“Imported content”	means that portion of the bidding price represented by the cost of components, parts or direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
“Local content”	means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
“Manufacture”	means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
“Order”	means an official written order issued for the supply of goods or works or the rendering of a service.
“Project site”	where applicable, means the place indicated in bidding documents.
“Purchaser”	means the organization purchasing the goods.
“Republic”	means the Republic of South Africa.
“SCC”	means the Special Conditions of Contract.
“Services”	means that functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
“Supplier”	means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
“Tort”	means in breach of contract.
“Turnkey”	means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract

“Written” or “in writing”	means handwritten in ink or any form of electronic or mechanical writing.
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2. APPLICATION

- 2.1) These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2) Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3) Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. GENERAL

- 3.1) Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2) Invitations to bid are usually published in locally distributed news media and on the municipality / municipal entity website.

4. STANDARDS

- 4.1) The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. USE OF CONTRACT DOCUMENTS AND INFORMATION; INSPECTION

- 5.1) The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 5.2) The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3) Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.
- 5.4) The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. PATENT RIGHTS

- 6.1) The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 6.2) When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. PERFORMANCE SECURITY

- 7.1) Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2) The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3) The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - 7.3.1) bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - 7.3.2) a cashier's or certified cheque
- 7.4) The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. INSPECTIONS, TESTS AND ANALYSES

- 8.1) All pre-bidding testing will be for the account of the bidder.
- 8.2) If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspections tests and analysis, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.
- 8.3) If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4) If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

- 8.5) Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6) Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7) Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods which do comply with the requirements of the contract. Failing such removal, the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.
- 8.8) The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. PACKING

- 9.1) The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2) The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, and in any subsequent instructions ordered by the purchaser.

10. DELIVERY

- 10.1) Delivery of the goods shall be made by the supplier in accordance with the documents and terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified.

11. INSURANCE

- 11.1) The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. TRANSPORTATION

- 12.1) Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. INCIDENTAL

- 13.1) The supplier may be required to provide any or all of the following services, including additional services, if any:
 - 13.1.1) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - 13.1.2) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - 13.1.3) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - 13.1.4) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - 13.1.5) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

- 13.2) Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. SPARE PARTS

- 14.1) As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
 - 14.1.1) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;
 - 14.1.2) in the event of termination of production of the spare parts:
 - 14.1.2.1) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - 14.1.2.2) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. WARRANTY

- 15.1) The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2) This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the

contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

- 15.3) The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4) Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5) If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. PAYMENT

- 16.1) The method and conditions of payment to be made to the supplier under this contract shall be specified.
- 16.2) The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3) Payments shall be made by the purchaser no later than thirty (30) days after submission of an invoice, statement or claim by the supplier.
- 16.4) Payment will be made in Rand unless otherwise stipulated.

17. PRICES

- 17.1) Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

18. VARIATION ORDERS

- 18.1) In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price and such offers, may be accepted provided that there is no escalation in price.

19. ASSIGNMENT

- 19.1) The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. SUBCONTRACTS

- 20.1) The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract, if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. DELAYS IN THE SUPPLIER'S PERFORMANCE

- 21.1) Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2) If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3) The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.4) Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22 without the application of penalties.
- 21.5) Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. PENALTIES

- 22.1) Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. TERMINATION FOR DEFAULT

- 23.1) The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- 23.1.1) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - 23.1.2) if the Supplier fails to perform any other obligation(s) under the contract; or
 - 23.1.3) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2) In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3) Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4) If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.
- 23.5) Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchase actively associated.
- 23.6) If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- 23.6.1) the name and address of the supplier and / or person restricted by the purchaser;
 - 23.6.2) the date of commencement of the restriction
 - 23.6.3) the period of restriction; and
 - 23.6.4) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7) If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name

has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. ANTI-DUMPING AND COUNTERVAILING DUTIES AND RIGHTS

24.1) When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. FORCE MAJEURE

25.1) Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2) If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. TERMINATION FOR INSOLVENCY

26.1) The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. SETTLEMENT OF DISPUTES

- 27.1) If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2) If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3) Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4) Notwithstanding any reference to mediation and/or court proceedings herein,
- 27.4.1) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- 27.4.2) the purchaser shall pay the supplier any monies due for goods delivered and / or services rendered according to the prescripts of the contract.

28. LIMITATION OF LIABILITY

- 28.1) Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
- 28.1.1) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- 28.1.2) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. GOVERNING LANGUAGE

- 29.1) The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. APPLICABLE LAW

- 30.1) The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. NOTICES

- 31.1) Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished

in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

- 31.2) The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. TAXES AND DUTIES

- 32.1) A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2) A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3) No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.
- 32.4) No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. TRANSFER OF CONTRACTS

- 33.1) The contractor shall not abandon, transfer, cede, assign or sublet a contract or part thereof without the written permission of the purchaser.

34. AMENDMENT OF CONTRACTS

- 34.1) No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. PROHIBITION OF RESTRICTIVE PRACTICES

- 35.1) In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.
- 35.2) If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.

35.3) If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

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**PART B - BID SPECIFICATIONS AND
PRICING SCHEDULE**



PRINCE ALBERT MUNICIPALITY

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11 MAY 2026

BID SPECIFICATIONS

RFQ 78 / 2026

CONSTRUCTION OF A BOREHOLE CHAMBER IN LEEU-GAMKA

1. INTRODUCTION

The Prince Albert Municipality invites quotations from suitably qualified contractors for the construction of a borehole chamber in Leeu-Gamka. This project is part of the municipality's water infrastructure improvement program.

2. SCOPE OF WORKS

The works include site clearance, excavation, reinforced concrete foundations, brick enclosure construction, installation of precast reinforced roof slabs with lockable access, and compliance with all relevant SANS 1200 specifications and Occupational Health & Safety Act requirements.

Please see attached full Scope of Work document titled "*Construction of a Borehole Chamber in Leeu Gamka*" for detailed technical specifications, construction programme requirements, site conditions, and compliance obligations.

3. BILL OF QUANTITIES (BOQ)

Please see attached Bill of Quantities (BoQ) for detailed items, units, and quantities. Contractors are required to complete the BoQ with their rates and totals and submit it as part of their quotation.

4. DRAWINGS

Please find attached drawings related to the borehole chamber construction. These drawings provide locality, layout, specifications, and technical details. Contractors must ensure their quotations and construction programme align with the attached drawings.

5. COMPULSORY BRIEFING SESSION

A **compulsory** briefing session will be held as follows:

Date: **19 May 2026**

Time: **11:00 AM**

Venue: **Leeu-Gamka Community Hall, Gompou Street, Leeu-Gamka, 6950**

Tenderers who arrive late (after 11:15) will not be allowed to join the clarification meeting. No representative at the meeting may represent more than one Tenderer.

6. SUBMISSION REQUIREMENTS

Contractors must include:

- Completed BoQ with rates and totals.
- Construction programme and timeline.
- Proof of registration, tax clearance, and compliance certificates.
- References for similar projects.
- CIDB registration 1 CE or 1 GB

7. EVALUATION CRITERIA

The procedure for the evaluation of responsive tenders is Method 4 (Financial offer, quality and preference) as adapted below:

- Tenderers must first meet or exceed the minimum points for Quality to proceed further with evaluation of Price and Preference. Tenderers who fail to meet the minimum threshold for Quality will be eliminated from further consideration.
- The Financial Offer is scored using the formula in MBD 6.1. Up to 20 tender evaluation points will be awarded to tenderers who complete the preferencing schedule and who are found to be eligible for the preference claimed.

8. FUNCTIONALITY AND SCORECARD

The quality criteria and maximum score in respect of each of the criteria are as follows:

Quality criteria	Sub criteria	Maximum number of points
Tenderer's Past Experience (Similar Projects)	100% = 5 or more projects of similar scope 90% = 4 projects 70% = 3 projects 40 % = 2 projects 0% = 1 or less projects or no submission	50
Tenderer's Past Experience (References)	100% = 3 reference letter 70% = 2 reference letters 40% = 1 reference letter 0% = 0 reference letter	30
Experience of Key Staff	100% = 5 or more projects of similar scope 90 = 4 projects 70 = 3 projects 40 = 2 projects 0 = 1 or less projects or no submission	20
Maximum possible score for quality (M_s)		100

The minimum number of evaluation points for quality is 70. Quality shall be scored by not less than three evaluators in accordance with the following schedules/documents:

- 1: Tenderer's Past Experience (Similar Projects)
- 2: Tenderer's Past Experience (References)
- 3: Key Staff Experience (Construction Manager)

For the purposes of this tender "projects of similar scope" will be regarded as those projects related to the construction of Civil work and Building work.

Scoring Methodology

- **Tenderer's Past Experience (Similar Projects) (50 points):**
 - 100% = 5 or more projects of similar scope
 - 90% = 4 projects
 - 70% = 3 projects
 - 40% = 2 projects
 - 0% = 1 or less projects or no submission

- **Tenderer's Past Experience (References) 30 points**

- 100% = 3 reference letter
- 70% = 2 reference letters
- 40% = 1 reference
- 0% = 0 reference

- **Key Staff Experience (Construction Manager) (20 points):**

- 100% = 5 or more projects of similar scope
- 90% = 4 projects
- 70% = 3 projects
- 40% = 2 projects
- 0% = 1 or less projects or no submission

Minimum Threshold: Contractors must achieve at least 70 points on functionality to proceed to price and preference evaluation.

9. CONTACT PERSON (TECHNICAL / SPECIFICATION RELATED ENQUIRIES)

Mr. Chuma Madikane (Technician: PMU)

Office: 023 541 1036

Email: chuma@pamun.gov.za

SCOPE OF WORK

CONSTRUCTION OF A BOREHOLE CHAMBER IN LEEU GAMKA

SD 1: GENERAL DESCRIPTION OF CONTRACT

It is required from the Contractor to procure and supply materials to the site, perform earthworks, small concrete works, steel fixing, brickwork, plasterwork and the construction of precast concrete structure at one (1) boreholes in Leeu-Gamka, Bitterwater area.

SD 2: DESCRIPTION OF SITE AND ACCESS

Access to respective borehole is just off public roads.

SD 3: GEOTECHNICAL CONDITIONS

No geotechnical investigations have been executed.

SD 4: SCOPE OF CONTRACT

SD 4.1: GENERAL

The work to be carried out under this contract, in summary, entails the following applicable to the following one (1) borehole :

No.	Borehole Number	Latitude	Longitude
1	P3	-32 45 26.13	21 57 26.76

- i. Site clearance and excavation to sound footing for the borehole enclosures foundations;
- ii. The casting of blinding layers and reinforced foundations;
- iii. Construction of a brick enclosure around the borehole headworks;
- iv. Installation of pre-cast reinforced roof slabs equipped with lockable access - and inspection manholes.

The description of the scope of the contract must be viewed as merely an outline scope and shall not limit or bound the works to be performed under the contract. Refer to the tender drawings and schedule of quantities for specific detail.

SD 4.2: SPECIFIC PROPERTIES TO BE SERVICED UNDER THE CONTRACT

Please refer to the tender drawings for locality, layout, specifications and technical details as well as to the schedule of quantities for specific requirements.

SD 5 CONSTRUCTION PROGRAMME & METHODS

SD 5.1: TIME FOR COMPLETION AND PROGRAMME

The time for completion of the contract is a maximum of four (4) weeks.

The above period includes the normal days of inclement weather as specified in the Specification Data and special non-working days listed in the Contract Data but excludes the standard builder's holidays.

The Contractor will be required to develop and maintain for the full duration of the contract, a works programme whose purpose will be to ensure that the work is carried out and controlled in such a way that the contract is completed within the time stated in the tender or in the time extended by the Engineer in writing.

The Contractor shall take all aspects regarding the conditions on-site, access, transportation, restricted working space, the availability of material, machines and labour into account during the tender stage and the compiling of a construction programme.

SD 5.2: CONSTRUCTION PROGRAMME

The Contractor must submit his construction programme within the time 14 days. The programme is subject to the Engineers approval and remains so for the duration of the contract. If necessary, the Engineer may instruct the contractor to adjust his programme to suit other activities.

This programme shall be in the form of a sloping bar chart or other time/activity form acceptable to the Engineer. The programme shall clearly show the anticipated quantities and values of works performed each month.

The Contractor shall submit to the Engineer, at least three working days before each monthly site meeting, one paper print of the contract programme with detailed programmes (as described below) duly marked up to reflect the actual progress up to that date.

SD 5.3: DETAILED PROGRAMME

Detailed programmes (amplifying with certain aspects of the contract programme) must be submitted monthly at least 3 days before the site meetings.

SD 5.4: REPORTING

The Contractor shall submit to the Engineer at least three days before each monthly site meeting a monthly progress report, which shall include the following:

- i. A summary of progress on-site over the month immediately preceding the monthly site meeting. This shall be in the form of a detailed narrative to the contract programme.
- ii. Highlight activities running late, indicating what steps have (or will) be taken (eg reprogramming), additional plant and/or labour resources, etc) to ensure that the specified date of completion is not overrun.
- iii. Status report of all plant employed on site.
- iv. Status report of all labour resources employed on site.
- v. Status report of all material on site."

No separate payment will be made for observing these requirements as it is deemed to be included in the amounts tendered for Schedule A: Preliminary and General.

SD 5.5: METHODS

Construction methods must be of such a nature that no person, property or improvements in the vicinity of the works are endangered. The Employer accepts no responsibility for any work executed without written permission outside the site of Works.

SD 6: SITE FACILITIES AVAILABLE

SD 6.1: SOURCE OF WATER SUPPLY AND SEWERAGE DISPOSAL

The Contractor shall make his own arrangements with regard to sewerage disposal, either a portable chemical toilet on each site or a sewerage connection on each site, in which case the

Contractor shall pay for the connection at the rates and tariffs as determined by the local authority.

The contractor shall make his own arrangements for construction water and be responsible for all costs involved.

SD 6.2: SOURCE OF POWER SUPPLY

The Contractor shall make his own arrangements for obtaining power and be responsible for all costs involved.

SD 6.3: LOCATION OF CAMPSITE

The Contractor must make his own arrangements for a Camp Site. The location of the Contractors' camp including the material storage areas, will be subject to the Engineer's and Client's approval.

SD 6.4: HOUSING FOR CONTRACTOR'S EMPLOYEES

No housing is available for the Contractor's employees, and the Contractor shall make his own arrangements for housing his employees or transporting them to and from the site. The Contractor is in all respect responsible for the housing and transporting of his employees, and for the arrangement thereof, and no extension of time due to any delays resulting from this will be granted. No housing on-site shall be allowed.

SD 7: SITE FACILITIES REQUIRED

SD 7.1: FACILITIES FOR THE ENGINEER

Not Applicable.

SD 7.2: WATER, ELECTRICITY AND SEWAGE

The contractor shall, at his own expense, be responsible for obtaining and distributing the water and electricity required for construction and domestic use. The distribution of water and electricity, the cost of which will be deemed to be included in the tendered rates.

SD 7.3: SITE INSTRUCTION BOOK

A triplicate book supplied by the Contractor to be used for site instruction shall at all times be kept on the site.

SD 8: FEATURES REQUIRING SPECIAL ATTENTION

SD 8.1: DEALING WITH WATER

The Contractor is responsible for the control of stormwater from adjoining areas, the site and groundwater. No additional payment will be made and it will be deemed to be included in the rates of the relevant items.

SD 8.2: SURVEY BEACONS

The engineer will indicate all benchmarks and other survey beacons to the contractor. Care shall be taken not to disturb such beacons.

SD 8.3: RECORD DRAWINGS

As the Works proceed the Contractor must keep detailed records of all changes to the plans. The actual position of all new and existing services must be indicated on the set of drawings supplied free of charge for this purpose.

The certificate of completion will only be issued once the Engineer has received the record drawings. No separate payment will be made for this and it will be deemed to be included in the rates for the relevant items.

SD 8.4: SAFETY

The Contractor must take the safety of the residents and their property into account during the planning and execution of the works. All open trenches, services, material and machines must be protected and clearly marked.

SD 8.5: MINIMAL DISTURBANCE TO ENVIRONMENT

The site must be disturbed as little as possible, and environmental control measures implemented.

The site and surroundings are to be kept clean from building rubble, waste etc. throughout the duration of the contract. Roads used for transporting material shall be kept clean, and dirt-free on a daily basis. No separate payment will be made for this and it will be deemed to be included in the rate for the relevant items.

Stacking of cut-down trees and vegetation on-site is not allowed, as this is a possible fire hazard.

SD 8.6: SITE MAINTENANCE

During the progress of the work upon its completion, the site of the works shall be kept and left in a clean and orderly condition. The contractor shall at all times store materials and equipment for which he is responsible in an orderly manner, and shall keep the site free from debris and obstruction

SD 8.7: TESTING AND QUALITY CONTROL

The contractor shall engage the services of an approved independent testing laboratory for the testing of materials and the quality testing of layer works, to ensure that his work conforms to the specifications. No separate payment will be made for such testing by an approved laboratory, the costs of which will be deemed to be included in the contractor's tendered rates for the various items of work requiring testing in accordance with the specifications.

SD 8.8: EXISTING SERVICES

The positions of existing services are shown on the drawings, where known. The Contractor shall note that although the drawings have been prepared using available information they show only the approximate positions of existing services and shall be a guide only. The Contractor's attention is drawn to clause 5.4 of SABS 1200 A.

Before the Contractor commences operations, he must discuss with and have the approval of the Employer, authority or owner concerned regarding the method he proposes to use for relocating or safeguarding any services and existing works he may encounter during construction.

The positions of existing services shown on the Drawings are given in good faith and no guarantee can be given that:

- i. these services actually are in the approximate positions indicated.
- ii. that these are the only services in the vicinity, and
- iii. that the nature and description of these services are correct.

The Contractor shall be responsible to locate and safeguard any existing service or work he may encounter during construction and shall obtain clearance from the Employer, authority and the Engineer before commencing work in the proximity of existing services or works.

The Contractor shall be responsible for any damage to such existing services and works in the execution of this contract and shall reimburse the Employer, authority or the owner concerned for any repairs required and for damages.

The Contractor shall be responsible for immediately notifying the Engineer and the authorities concerned regarding any damage caused to public services and existing works.

The Authority concerned shall carry out any alternations to public services unless the Contractor is instructed otherwise.

The Contractor shall provide the necessary assistance during any operations necessary in connection with the removal, alternations or safeguarding of any public service.

SD 9: ACCOMMODATION OF TRAFFIC

The travelling public shall have right of way on public roads and the contractor shall apply suitable construction methods, approved by the Engineer, for so controlling the movements of his equipment and vehicles that they will not constitute a hazard on the road.

Traffic shall be accommodated in accordance with the South African Road Traffic Signs Manual (Vol 2) Chapter 13: Roadworks Signing.

Owners of adjacent properties affected by each specific street shall be notified in writing at least 14 days in advance.

The contractor's tendered rates for the relevant items in the schedule of quantities shall include full compensation for all possible additional costs which may arise from the above.

SD 10: EXTENSION OF TIME ARISING FROM ABNORMAL CLIMATIC CONDITIONS

The Contractor shall make allowance for the average rainfall and windy conditions that may exist during the contract period. All necessary steps shall be taken to proceed with the Works despite inclement weather. The Contractor shall, however, record all rainy and windy periods, which adversely affect the Contract. Extension of Time in terms of the General and Conditions of Contract and Special Conditions arising from abnormal climatic conditions, shall be applied as follows:

Delays on working days only (based on a five-day working week) will be taken into account for the extension of time, but the Contractor shall make provision in his programme of work for an expected delay of "n" working days caused by normal inclement weather, for which he will not receive an extension of time.

Extension of time during working days will be granted to the degree to which actual delays, as defined above, exceed the number of "n" working days as mentioned above.

When considering an extension of time for abnormal climatic conditions, the effect of the loss of 15 working days per annum due to normal inclement weather shall be taken cumulatively over the whole contract period.

For portions of less than one year, the appropriate number of days of normal inclement weather will be determined on a pro-rata basis based.

Should the Contractor wish to submit a claim for extension of time for the completion of the Works due to the Works being delayed by reason of exceptionally inclement weather he shall do so in writing and with the following details:

- i. The times' work was stopped and recommenced.
- ii. The motivation for the reasons construction could not continue, with reference to the agreed construction programme activities.
- iii. A report on active resources on-site at the time of the disruption, which shall be certified by the Engineer's Site Representative or Clerk of Works.
- iv. The circumstances surrounding any instruction by a third party to stop work due to inclement weather (i.e. Industrial Council/Safety Officers, etc).

The Contractor shall submit to the Engineer claims for all time lost due to inclement weather within 1 working day of the claim day, duly certified by the Engineer's Representative or Clerk of Works, as the case may be. A record of inclement weather will be kept and recorded at site meetings on a regular basis. Only when all parts of the contract have been handed over will claims, if any, be considered for exceptionally inclement weather.

The onus is on the Contractor to prove these claims.

The delays granted, in terms of this Clause, shall not automatically result in an overall extension of time being granted for completion of the Works unless the effect is clearly applicable to the critical path of the agreed construction programme activities and affects weather-sensitive work.

SD 11: CERTIFICATES OF PAYMENT

The statement to be submitted by the Contractor shall be prepared in accordance with the standard payment certificate prescribed by the Engineer and shall consist of at least four sets of A4-sized paper copies.

All costs resulting from the preparation and submission of the statements shall be borne by the contractor.

SD 12: CONSTRUCTION IN LIMITED AREAS

In certain cases working space may be limited. The method of construction in these restricted areas will depend largely on the contractor's plant. However, the contractor must note that measurement and payment will be according to the specified cross-sections and dimensions irrespective of the method used to achieve these cross-sections and dimensions, and that the rates and prices tendered shall be deemed to include full compensation for any difficulty encountered while working in limited areas and narrow widths, and that no extra payment will be made, nor will any claim for payment due to these difficulties be considered.

SD 13: SPOIL MATERIAL

No indiscriminate spoiling of material will be allowed. All surplus material shall be stockpiled at a site to be determined by the engineer and client within a radius of 1km of the works. All haul within this 1km radius shall be included into the rates tendered for the cut to stockpile. Haul in excess of this 1km shall be paid for separately.

All surplus or unsuitable material shall be spoiled at a site to be provided by the contractor and approved by the engineer. Such site shall meet with the approval of the local authority within whose area it falls, and the spoiling shall comply with all the statutory and municipal regulations.

SD 14: DRAWINGS

Any information in the possession of the contractor, which is necessary for the resident engineer to complete his "record" drawings, must be submitted to the resident engineer before a certificate of completion will be issued.

Only figured dimensions shall be used and drawings shall not be scaled unless so instructed by the Engineer. The Engineer will supply any figured dimensions, which may have been omitted from the drawings.

SD 15: LENGTH OF TRENCHES

No more than 100m of the trench shall be opened in advance. No trench may be left open over a weekend or public holidays.

SD 16: SAMPLES

The contractor shall at his own cost, supply all samples that may be required. Material or work not conforming to the approved samples shall be rejected. The Engineer reserves to himself the right to submit samples to any tests to ensure that the material represented by the sample conforms to the requirements of the specifications.

SD 17: MANUFACTURER'S INSTRUCTIONS

The recommendations of the manufacturers of patented materials must be strictly adhered to regarding the use, mixing, application, fastening, etc. thereof except when otherwise instructed in writing by the Engineer.

SD 18: PROPRIETARY MATERIALS

Where proprietary materials are specified it is to indicate the quality or type of materials or articles required, and where the terms "or other approved" or "or approved equivalent" are used in connection with proprietary materials or articles, it is to be understood that the approval shall be at the sole discretion of the Engineer.

SD 19: NOTICES, SIGNS, BARRICADES AND ADVERTISEMENTS

The contractor shall erect the necessary signs, notices and barricades for the duration of the contract in order to safeguard both the works and the public.

The Engineer may use signs and barricades as well as advertisements only upon approval, and the contractor shall be responsible for their supply, erection, maintenance and ultimate removal and shall make provision for this in his tendered rates.

The Engineer shall have the right to have any sign, notice or advertisement moved to another position or to have it removed from the site of the works, should it in any way prove to be unsatisfactory, inconvenient or dangerous to the general public.

Such notices, signs and barricades shall be provided and erected at the contractor's own expense.

The standard name board of the South African Association of Consulting Engineers is specified, the cost of which shall be included in the rates tendered.

SD 20: SETTING OUT OF WORK

The Contractor shall submit the method of setting out he proposes to employ to the Engineer. The Contractor shall provide accurate control offline and level at all stages of construction.

The Engineer may check the work set out by the Contractor and the Contractor at his own expense shall rectify any errors found. The Contractor shall supply any instrument, equipment, material and labour required by the Engineer for this survey work. Any assistance, including checking given to the Contractor by the Engineer or any setting out done by the Engineer for Contractor shall not be held as relieving the Contractor of his responsibility for the accurate construction of the Works.

The Contractor's survey instruments and survey equipment shall be suitable for the accurate setting out of the Works and shall be subject to the approval of the Engineer. They shall furthermore be checked and correctly adjusted by the authorized agents before the commencement of the contract and subsequently when required by the Engineer and when otherwise necessary.

When required the Contractor shall, at his own expense, provide one labourer to assist the Engineer. The Engineer shall have the sole right of approving of such a labourer.

Survey work shall not be measured and paid for directly and compensation for the work involved in setting out shall be deemed to be covered by the rates tendered and paid for the various items of work included under the contract.

SD 21: WORKMANSHIP AND QUALITY CONTROL

The onus to produce work which conforms in quality and accuracy of detail to the requirements of the specifications and drawings rests with the contractor, and the contractor shall, at his own expense, institute a quality-control system and provide experienced engineers, foremen, surveyors, materials technicians, other technicians and technical staff, together with all transport, instruments and equipment, to ensure adequate supervision and positive control of the works at all times.

The costs of all supervision and process control, including testing, thus carried out by the contractor shall be deemed to be included in the rates tendered for the related items of work.

The contractor's attention is drawn to the provisions of the various standardized specifications regarding the minimum frequency of testing that will be required for process control. The contractor shall, at his own discretion, increase this frequency where necessary to ensure adequate control.

On completion of every part of the work and submission thereof to the Engineer for examination, the contractor shall furnish the Engineer with the results of all relevant tests, measurements and levels to indicate compliance with the specifications.

SD 22: TRANSPORT AND STOCKPILING OF MATERIAL

All costs of transporting material, including overhaul and stockpiling, shall be included in the applicable tendered rates. All references in the specifications to transport, overhaul and haul distances shall be deleted irrespective of whether or not the deletion is included in these Specification Data.

The contractor shall make his own arrangements for stockpiling of material. In this regard, he shall conclude all negotiations with landowners or local authorities.

SD 23: LABOUR INTENSIVE CONSTRUCTION (LIC) AND LOCAL LABOUR

The project needs to be labour intensive as far as practically possible. It is the intention of the Prince Albert Municipality to maximise job opportunities in this project by the maximum possible use of the local labour force.

The target for labour generation for this contract is 12 persons per one-million-rand contract value.

SD 24: LIAISON WITH LOCAL AUTHORITIES

The contractor will have to liaise with local authorities regarding the following matters:

- i. Dealing with traffic.
- ii. Locating existing underground services.

- iii. Protection of existing services during construction.

All the relevant authorities were notified of the above operations. It is then the contractor's onus to immediately contact all these authorities and to accommodate their involvement in his programme of work. The contractor should also warn the authorities at least 48 hours before the actual work commence. Compensation for delays, losses or accidents will not be considered should the contractor at any time have failed to keep the local authorities informed.

The engineer or employer must immediately be notified, should the contractor experience any problem regarding work, which involves a local authority.

SD 25: APPLICABLE STANDARDISED SPECIFICATIONS

Although not bound in nor issued with this document, SABS 1200 standardised specifications shall form part of the contract document and shall apply.

SD 26: COMMUNITY RELATIONS

In all dealings with the community and workers employed from within the community, the Contractor shall take due cognisance of the character, culture and circumstances of the community involved and shall at all times use his best endeavours to avoid the development of disputes and to foster a spirit of co-operation and harmony towards the project.

The Contractor shall at all times, keep the Engineer fully informed on all matters affecting the contractor and the community, and shall attend all community meetings relating to the project as may be reasonably required by the Engineer. All matters concerning the community shall be discussed and where possible, resolved at such meetings.

Where any resolution of a community meeting shall be contrary to the terms and provisions of the Contract, the Contractor shall not give effect thereto without prior written instruction from the Engineer. Where the Contractor is of the opinion that any instruction of the Engineer issued in terms of this clause will result in the incurring of additional costs which were not provided for in his tendered rates and/or that a delay in the progress of the works will result, he shall be entitled to submit a claim in terms of Clause 48 of the conditions of contract, provided always that the period of twenty-eight (28) days referred to in Clause 48 shall be reduced to three (3) normal working days in respect of all claims submitted in terms of this clause.

SD 27 OCCUPATIONAL HEALTH AND SAFETY ACT

The costs incurred for medical certificates, as required by the Construction Regulations GNR 84 of 7 February 2014, must be included in the Bill of Quantities.

SD 28: ENVIRONMENTAL MANAGEMENT PLAN (EMP)

Not applicable.

SD 29: TRAINING

Not applicable

Although not bound in nor issued with this document, SABS 1200 (SANS) standardised specifications shall form part of the contract document and shall apply.

SANS 1200 A : GENERAL SPECIFICATIONS
SANS 1200 D : EARTHWORKS SPECIFICATIONS
SANS 1200 G : STRUCTURAL SPECIFICATION

PHS – PRE-CONSTRUCTION HEALTH AND SAFETY SPECIFICATION

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- PHS 2. GENERAL
- PHS 3. SCOPE OF THE WORK
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- PHS 7. SITE ACCESS & ENVIRONMENTAL CONDITIONS
- PHS 8. USE OF SITE BY THE EMPLOYER
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- PHS10. REPORTING OF INCIDENTS
- PHS 11. MEASUREMENT AND PAYMENT
- PHS 12. HEALTH AND SAFETY PLAN
- PHS 13. SAFETY AUDITS BY EMPLOYER
- PHS 14. VARIATIONS
- PHS 15. ITEMS REQUIRING PARTICULAR ATTENTION
- PHS 16. THE PRINCIPAL CONTRACTOR'S SPECIFIC DUTIES WITH REGARD TO HAZARDOUS WORK OR ACTIVITIES
- PHS 17. RISK ASSESSMENTS

PHS 1. INTRODUCTION

The Occupational Health and Safety Act 1993 (Act No. 85 of 1993) together with its applicable Regulations ("the OH&S Act) forms part of the Health and Safety Regulations. Any word or expression to which a meaning has been assigned in the OH&S Act, shall have the meaning so assigned to it unless otherwise indicated. The Principal Contractor must comply with all the relevant requirements of the OH&S Act which aims to minimise Health and Safety hazards on projects.

In terms of the Construction Regulation 4(1) (a) of the OH&S Act, the **Prince Albert Municipality**, as the Client, is required to compile an Occupational Health & Safety Specification for all projects.

The purpose of this specification is to ensure that Principal Contractors entering into a Contract with the **Prince Albert Municipality** maintains an acceptable level of OH&S performance. The OH&S Specification forms an integral part of the Contract and Principal Contractors shall ensure that their contractors and/or suppliers comply with this Specification.

Compliance with the OH&S specification does not absolve the Principal Contractor from adhering to the legal requirements with regards to health & safety of his employees and mandataries.

The Principal Contractor must give the required notice to the Provincial Department of Labour before commencement of any construction work.

This notice shall include the information as set out in Form A to this Specification and shall be signed by both Principal Contractor and Client.

PHS 2. GENERAL

This specification covers health and safety matters applicable during construction.

The Contractor shall comply with the Occupational Health and Safety Act (Act No. 85 of 1993) (OHS Act) and in particular with its Construction Regulations.

All the work included in this Contract shall, for the purpose of complying with the OHS Act and the Construction Regulations, be deemed to be "construction work".

It should be noted that, with a few exceptions, the Standard Specifications and the Project Specifications are "end product specifications" and not "method specifications". As the methods of construction to be used are generally determined by the Contractor detailed safety requirements applicable to all the operations to be carried out on Site are not provided in the project documentation. The Contractor shall apply all the relevant safety regulations and requirements to the work methods and materials used.

PHS 3. SCOPE OF THE WORK

The temporary and permanent Works required under this Contract are described in Part C3, Scope of Work of the contract document.

The Contractor, in complying with the OHS Act and the Construction Regulations, shall consider all aspects of the Works described and take into account the construction methods and materials to be used.

Although particular attention must be given to the Employers identified risks or hazards, the Principal Contractor must provide for all other relevant items in his health and safety plans submitted.

The Principal Contractor must ensure current registration and good standing with the Compensation Commissioner. Evidence to this effect must be submitted to the Client.

The Principal Contractor must submit in writing the name and experience of the full-time competent employee it intends to employ to supervise construction work.

It is the responsibility of the Principal Contractor and his Contractors to provide for all expenditure related to the management of the OH&S Act.

PHS 4. EXISTING SITE CONDITIONS

The contractor shall take into account inter-alia, the following conditions in complying with the OH&S Act.

- a) Existing Services
- b) Traffic accommodation requirements
- c) Surrounding land-use
- d) Anticipated weather conditions

The existing conditions are described in Part C3, Scope of Work of the contract document.

PHS 5. DESIGN INFORMATION

Design information applicable to safety planning is provided in Part C3, Scope of Work of the contract document. Should the Contractor require any further design information in order to prepare the Safety Plan this information will be provided by the Employer's Agent upon receipt of written requests from the Contractor.

PHS 6. CONSTRUCTION MATERIALS

The following commonly used construction materials and substances potentially pose health and safety hazards:

- a) All materials contained in pressurised containers.
- b) Bitumen and tar products
- c) Cement
- d) Epoxies
- e) Lime and other stabilizing agents
- f) Paints
- g) Timber preservations

The materials to be used to construct the Works are described in Part C2, Bills of Quantities, and Part C3, Scope of Work of the contract document.

The Contractor shall take appropriate measures to manage the risks associated with the use of all the materials required to complete the Works, i.e. not only those listed above, and shall, inter alia, implement all the precautionary measures provided by manufacturers and suppliers for the storage, use and application of materials used.

PHS 7. SITE ACCESS & ENVIRONMENTAL CONDITIONS

The Contractor must take note of the requirements regarding the control of access for deliveries, vehicular and pedestrian routes to site. The Contractor must comply with all safety, environmental and other relevant conditions and requirements on the Project.

PHS 8. USE OF SITE BY THE EMPLOYER

The Contractor must comply with any continued use of the site by the Employer to maintain traffic flows, stormwater routes or to allow work to be done by other contractors or authorities.

PHS 9. WAYLEAVES

The Contractor shall be responsible for obtaining all wayleaves, permissions or permits applicable to working near any existing services or other infrastructure on Site and shall abide by the safety conditions imposed by such wayleaves, permissions or permits.

PHS10. REPORTING OF INCIDENTS

All incidents shall be reported strictly in accordance with the requirements of the OH&S Act and the General Conditions of Contract.

PHS 11. MEASUREMENT AND PAYMENT

Separate payment items for the requirements in terms of the OH&S Act are provided for in the Bill of Quantities. The Contractor must allow for all necessary costs involved in complying with the OH&S Act (Act No. 85 of 1993) and in particular with its Construction Regulations under these items.

- 1) Fixed Charge Item for the preparation of risk assessments, safe work procedures, the project H&S File, the H&S plan, the provision of PPE and protective clothing, and any other H&S matters that the contractor deems necessary, for completing and checking the Project H&S File and handing over to the Client on completion of the works.
- 2) Time Related Item for updating and amending the risk assessments, safe work procedures, the project H&S File, the H&S plan, the provision of PPE and protective clothing and any other H&S matters that the contractor deems necessary and for full compliance with all H&S matters during the construction of the works under the contract.

PHS 12. HEALTH AND SAFETY PLAN

In compliance with the Construction Regulations the Contractor shall, after performing a risk assessment, prepare a health and safety plan to be submitted for the approval to the Employer.

The Health and Safety Plan shall include, but not be limited to, the following:

- a) The safety management structure including the names of all designated persons such as the construction supervisor and any other competent persons;
- b) Safety method statement and procedures to be adopted to ensure compliance with the OH&S Act. Aspects to be dealt with shall include:
 - Public vehicular and pedestrian traffic accommodation measures;
 - Control of the movement of construction vehicles;
 - The storage and use of materials;
 - The use of tools, vehicles and plant;
 - Temporary support structures;
 - Dealing with working at height;
 - The use of batch plant;

- Excavation work;
 - Demolition work;
 - Security, access control and the exclusion of unauthorised persons.
- c) The provision and use of temporary services.
- d) Compliance with wayleaves, permissions and permits.
- e) Safety equipment, devices and clothing to be employed.
- f) Emergency procedures;
- g) Provision of welfare facilities;
- h) Induction and training;
- i) Provision and maintenance of the health and safety file and or other documentation;
- j) Arrangements for monitoring and review to ensure compliance with the safety plan.

PHS 13. SAFETY AUDITS BY EMPLOYER

The Contractor shall permit the Employer to regularly audit, at an agreed interval, the implementation and maintenance of the approved Health and Safety Plan and shall co-operate and provide all the required documentation, as may be required, in this regard.

PHS 14. VARIATIONS

Should any variations be ordered or design amendments issued, the Employer's Agent shall inform the Contractor of all the associated potential hazards to ensure that the health and safety aspects of the work ordered are taken into account.

PHS 15. ITEMS REQUIRING PARTICULAR ATTENTION

PHS15.1 Traffic

Safe, normal traffic movement must be accommodated on the road during construction. Access to properties must be maintained at all times.

PHS15.2 Pedestrian Safety

The contractor's machine operators must be made aware of the dangers the plant poses to pedestrians. Special care must be taken when reversing or manoeuvring in confined spaces. Where deemed necessary, flagmen must be deployed with plant.

PHS15.3 Demolition Work

Where the Employer's Agent instructs the Contractor to demolish existing structures, the demolition work shall be carried out under the supervision of a competent person. The structural integrity of the structure must be checked to prevent premature collapse.

PHS15.4 Dust

Construction work will take place within the vicinity of residential dwellings. The contractor must limit dust nuisance by covering or wetting loose material which can be blown around by wind.

PHS15.5 Formwork and support work

All formwork and support work operations are carried out under the supervision of a competent person who has been appointed in writing for that purpose.

PHS 16. THE PRINCIPAL CONTRACTOR'S SPECIFIC DUTIES WITH REGARD TO HAZARDOUS WORK OR ACTIVITIES

The following hazardous work or activities are identified in terms of the Construction Regulations and it is the duty of the Principal Contractor to ensure that the said work and activities are carried out in terms of the relevant sub-regulations of this Regulation or other applicable regulations.

Hazardous Work or Activity	Applicable Sub-Regulations of the Construction Regulations	Other Applicable Regulations
Excavation	11	Precautionary measures as stipulated for confined spaces under the general Safety Regulations published under Government Notice R1031 of 30 May 1986, as amended.
Construction vehicles	21	
Use and temporary storage of flammable liquids on construction sites	23	Applicable provisions as stipulated in the General Safety Regulations published under Government Notice R1031 of 30 May 1986, as amended.
Housekeeping on construction sites	25	Applicable provisions as stipulated in the General Safety Regulation published under Government Notice R1031 of 30 May 1986, as amended.
Stacking and storage on construction sites	26	Applicable provision as stipulated in the General Safety Regulation published under Government Notice R1031 of 30 May 1986, as amended.
Fire precaution on construction sites	27	Applicable provisions as stipulated in the Environmental Regulations for workplaces published under Government Notice R2281 of 16 October 1987, as amended.

PHS 17. RISK ASSESSMENTS

Risk assessments that are to be carried out for work to be executed under this contract may include but shall not be limited to the following:

- 1) Clearing & Grubbing of the Area/Site
- 2) Site Establishment including:
 - Office/s
 - Secure/safe storage for materials, plant & equipment
 - Ablutions
 - Sheltered eating area

- Maintenance workshop
- Vehicle access to site
- 3) Dealing with existing structures
- 4) Location of existing services
- 5) Installation and maintenance of temporary construction electrical supply, lighting and equipment
- 6) Adjacent land uses/surrounding property exposures
- 7) Boundary and access control/Public Liability Exposures (NB: The Employer is also responsible for the OH&S of non-employees affected by his/her work activities).
- 8) Health risks arising from neighbouring as well as own activities and from the environment e.g. threats by dogs, bees, snakes, lightning, etc.
- 9) Exposure to noise
- 10) Exposure to vibration
- 11) Protection against dehydration and heat exhaustion
- 12) Protection from wet and cold conditions
- 13) Dealing with HIV/Aids and other diseases
- 14) Use of Portable Electrical Equipment including
 - Angle grinder
 - Electrical drilling machine
 - Skill saw
- 15) Excavations including
 - Ground/soil conditions
 - Trenching
 - Shoring
 - Drainage of trench
- 16) Welding including
 - Arc Welding
 - Gas Welding
 - Flame cutting
 - Use of LP gas torches and appliances
- 17) Loading & offloading of trucks
- 18) Driving & operation of construction vehicles and mobile plant including
 - Trenching machine
 - Excavator
 - Roller
 - Plate compactor
 - Front end loader
 - Mobile cranes and the ancillary lifting tackle
 - Parking of vehicles & mobile plant
 - Towing of vehicles & mobile plant
- 19) Use and storage of flammable liquids and other hazardous substances
- 20) Layering and bedding
- 21) Installation of pipes in trenches
- 22) Pressure testing of pipelines
- 23) Backfilling of trenches
- 24) Protection against flooding
- 25) Protection from overhead power lines
- 26) As discovered by the Principal Contractor's hazard identification exercise
- 27) As discovered from any inspections and audits conducted by the Client or by the Principal Contractor or any other Contractor on site.
- 28) As discovered from any accident/incident investigation.

**OCCUPATIONAL HEALTH AND SAFETY SPECIFICATION
FORM 1 –NOTIFICATION OF CONSTRUCTION WORK**

1.1 Details of Principal Contractor

Name:.....

Postal Address:

.....

.....

Tel No..... Fax No:

Contractor's contact person.....

Compensation registration number:

.....

1.2 Details of Employer

Name

Postal address

.....

Tel No..... Fax No:

Client's contact person:

1.3 Details of Employer's Agent

Name

Postal address

.....

Tel No..... Fax No:

Contact person:

1.4 Details of Project

Name and telephone number of the site contract person

Physical address of the construction site or site office.....

Nature of the construction work: Expected commencement date

Expected completion date

Estimated maximum number of persons on the construction site

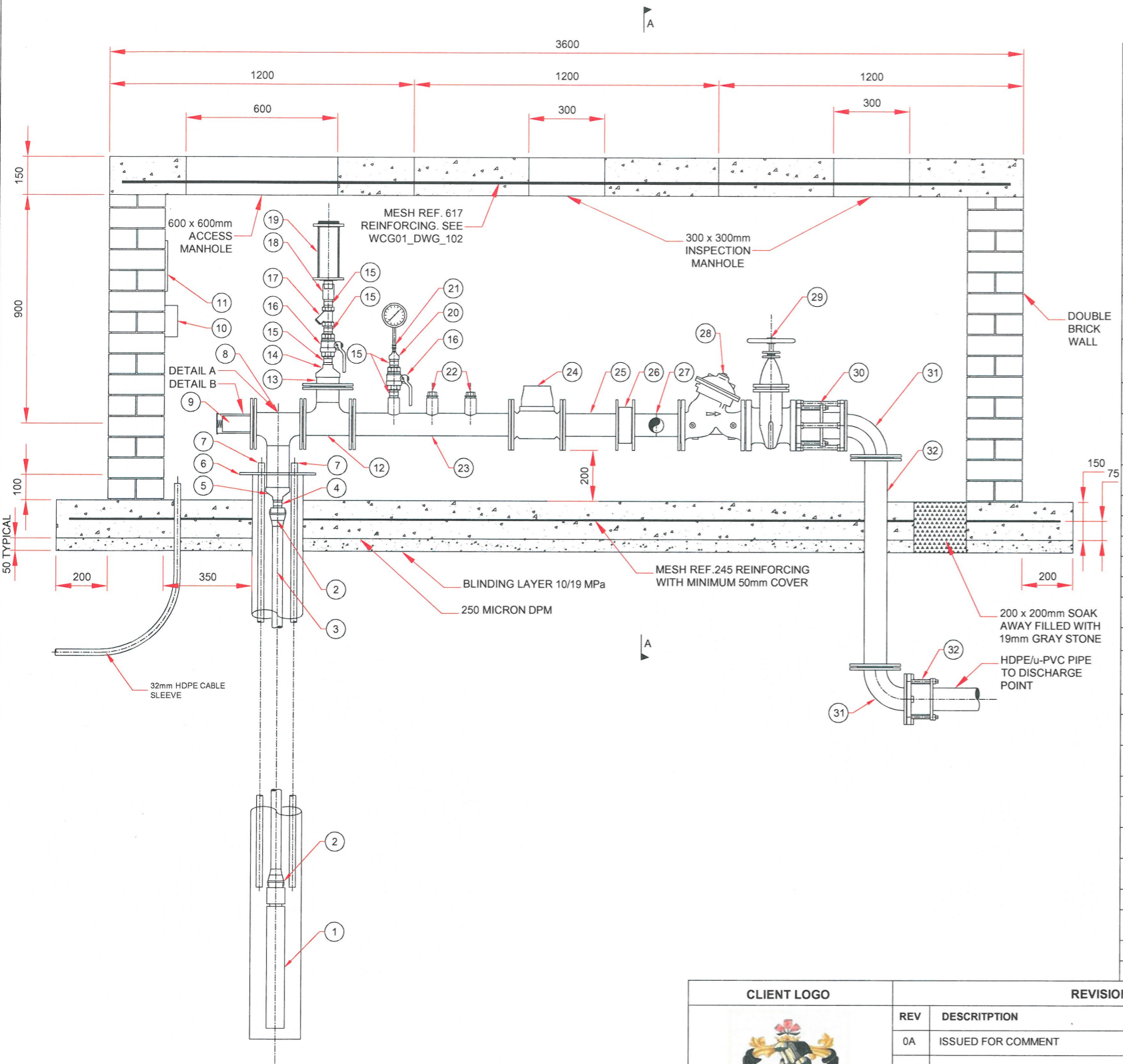
Planned number of subcontractors on the construction site

Principal Contractor..... Client.....

Date: Date:

***THIS DOCUMENT IS TO BE FORWARDED TO THE OFFICE OF THE DEPARTMENT OF
LABOUR PRIOR TO COMMENCEMENT OF WORK ON SITE***

DRAWINGS



LIST OF MATERIALS					
ITEM NO	DESCRIPTION	MATERIAL	QUANTITY	SIZE	LENGTH
1	SUBMERSIBLE PUMP WITH MOTOR COMPLETE WITH PVC COOL TUBE, LEADOUT CABLE AND 20mm NYLON SUPPORT ROPE.	-	-	AS PER ENGINEERING SPECIFICATIONS	-
2	PLASSON ADAPTOR M/F	HDPE	2	Ø 40mm (TYPICAL)	-
3	BOREHOLE RISER PIPE	HPDE	1	Ø 40mm CL12 (TYPICAL)	-
4	NIPPLE M/M	GMS	1	Ø 40mm (TYPICAL)	-
5	REDUCING SOCKET F/F	GMS	1	Ø 80 x 40 mm (TYPICAL)	-
6	BASEPLASE	GMS	1	300 x 300 x 10mm	-
7	DIP AND LEVEL SENSOR TUBE	HDPE	2	Ø 32mm	-
8	SANS 1000/3 FLANGED T-PIECE WITH MALE THREADED BRANCH WELDED INTO BASE PLATE	GMS	1	Ø 80mm	-
9	HARSONIC DEVICE ENCLOSED IN BLANK SANS 1000/8 FLANGED MALE TREADED SOCKET AND THREADED END CAP	GMS	1	Ø 80mm	-
10	25mm 4 WAY PRATLEY CCG BOX SECURED PROPERLY	PLASTIC	1	-	-
11	BOREHOLE NAME PLATE	STEEL	1	-	-
12	SANS 1000/3 FLANGED T-PIECE WITH 50mm EXTENDED BRANCH	GMS	1	Ø 80mm	-
13	SANS 1000/3 FLANGED MALE THREADED NIPPLE	GMS	1	Ø 80mm	-
14	REDUCING SOCKET F/F	GMS	1	Ø 80 x 25 mm	-
15	NIPPLE M/M	GMS	5	Ø 25 mm	-
16	TEKLO FULL BORE BRASS BALL VALVE F/F	BRASS	3	Ø 25 mm	-
17	TEKLO Y STRINER F/F	CAST IRON	1	Ø 25 mm	-
18	STRAIGHT SOCKET F/F	GMS	1	Ø 25 mm	-
19	DUAL PURPOSE AIR RELEASE VALVE MALE THREADED	-	1	Ø 25 mm	-
20	REDUCING SOCKET F/F	GMS	1	Ø 25mm x 1/4"	-
21	1600 kPa GLYCERINE FILLED, BOTTOM MOUNTED PRESSURE GAUGE WITH 100mm DIAL	SS	1	1/4"	-
22	SOLID PLUG	GMS	2	Ø 25 mm	-
23	SANS 1000/3 FLANGED MANIFOLD WITH 3 WELDED FEMALE THREADED SOCKETS	GMS	1	Ø 80 x 25 mm	600 mm
24	EN 1092 PN 16 FLANGED MECHANICAL FLOW METER WITH PULSE OUTPUT CAPABILITIES	CAST IRON	1	Ø 80 mm	-
25	SANS 1000/3 FLANGED PIPE	GMS	1	Ø 80 mm	200 mm
26	TEKLO WAFER TYPE CHECK VALVE - SINGLE DOOR	CAST IRON	1	Ø 80 mm	-
27	SANS 1000/3 FLANGED T-PIECE WITH 25mm MALE THREADED BRANCH	GMS	1	Ø 80 x 25 mm	-
28	ISO PN 16 FLANGED BERMAD W770-U FLOW CONTROL VALVE	DI	1	Ø 80 mm	-
29	PN16 RSV GATE VALVE	CAST IRON	1	Ø 80 mm	-
30	BS EN1092-1 PN10 FLANGED VIKING JOHNSON DISMANTLING JOINT	DI	1	Ø 80 mm	-
31	SANS 1000/3 FLANGED LONG RADIUS ELBOW	GMS	2	Ø 80 mm	-
32	PVC/HDPE FLANGED ADAPTOR	CAST IRON	1	Ø 80 mm	-

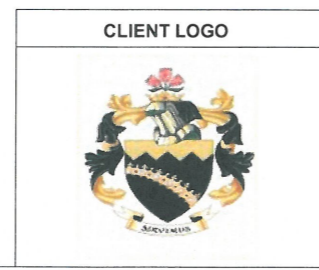
THIS DRAWING MUST BE READ IN CONJUNCTION WITH THE FOLLOWING DRAWINGS:
WCG01_DWG_101/2/3

- GENERAL NOTE:**
- BLINDING LAYER TO BE 10/19 MPa
 - CONCRETE TO BASES AND SLABS TO BE CLASS 25/19 MPa
 - REINFORCING MESH TO BE PLACED ON SUITABLE CONCRETE SPACERS WITH MINIMUM OF 50mm COVER TO BE MAINTAINED
 - EXPOSED CONCRETE EDGES TO BE CHAMFERED 20mm
 - BRICK FORCE TO BE INSTALLED EVERY SECOND LAYER
 - ALL WELD ON FLANGES TO BE RAISED FACE WITH SUITABLE GASKETS
 - ALL BOLTS TO SANS 1000/3 FLANGES TO BE M16 BOLTS TO SUITABLE LENGTHS
 - FABRICATION OF PIPE ASSEMBLIES AND ATTACHMENTS THERETO SHALL CONFORM TO THE REQUIREMENTS OF ANS/ASME B31.3, OR B31.1 AND THE ASME CODE SECTION I, WHICHEVER IS APPLICABLE.
 - ALL FLANGED VALVES AND EQUIPMENT TO BE COMPATIBLE WITH SANS 1000/3 PCD's

- NOTE PUMP INSTALLATION:**
- PUMP TO BE INSTALLED AT THE DEPTH AS SPECIFIED BY THE ENGINEER
 - PUMP TO BE CALIBRATED TO OPERATE AT SPECIFIED DUTY POINT
 - HDPE PIPE TO BE IN ACCORDANCE WITH SABS ISO 4427

- CORROSION PROTECTION:**
- ALL FASTENERS (NUTS, BOLTS AND WASHERS) TO BE CLASS 8.8 HOT DIP GALVANIZED BY THE CETRIFUGING PROCESS IN ACCORDANCE WITH SANS 121 AND WITH THICKNESS OF COATING TO ISO 1461:2000
 - ALL THE STEEL PIPES, FITTINGS AND FLANGES TO BE HEAVY DUTY HOT DIP GALVANIZED WITH A MINIMUM ZINC COATING OF 105 MICRON

REVISION HISTORY	
REV	DESCRIPTION



REVISION HISTORY			
REV	DESCRIPTION	DATE	BY
0A	ISSUED FOR COMMENT	21/05/19	SLG

DRAWN BY: SLG **DATE:** 21/05/19
CHECKED BY: SLG **DATE:** 21/05/19
APPROVED BY: LVZ **DATE:** 21/05/19
REDE ENGINEERING (PTY) Ltd.
THESE DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF REDE ENGINEERING AND SHALL NOT BE REPRODUCED, COPIED OR USED INDIRECTLY FOR ANY PURPOSE WITHOUT THE EXPRESS WRITTEN PERMISSION OF REDE ENGINEERING.

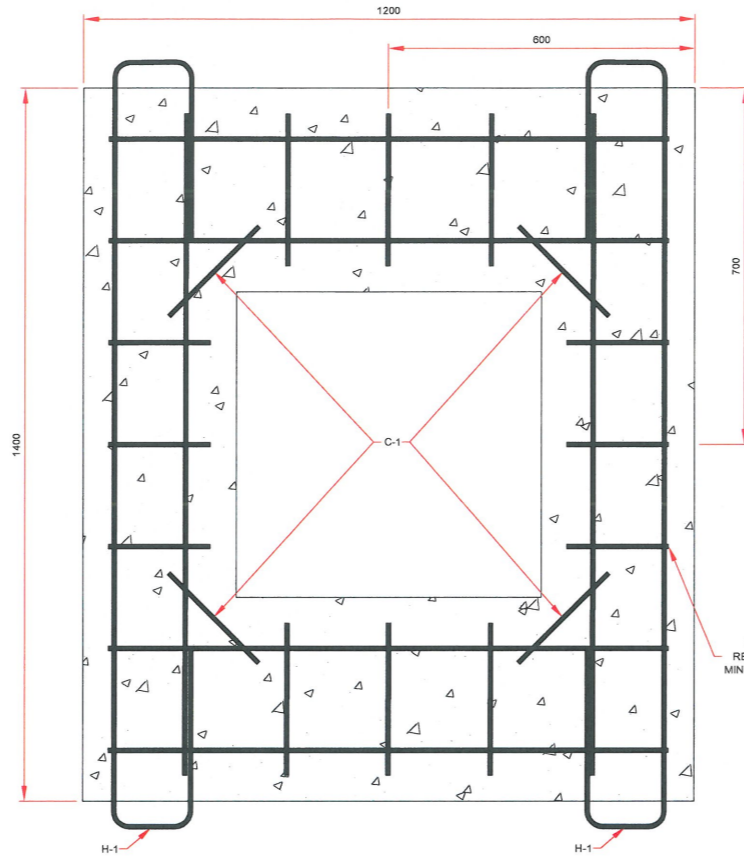
TITLE: BOREHOLE PUMP CHAMBER - HEADWORKS
CLIENT NAME: PRINCE ALBERT MUNICIPALITY
PROJECT NAME: PRINCE ALBERT MUNICIPALITY DROUGHT RELIEF GROUNDWATER INTERVENTION
STATUS: DRAFT
DRAWING No.: WCG01_DWG_100
REV: 0A
SHEET: 1 OF 4
SCALE: 1:20
PAPER SIZE: A3



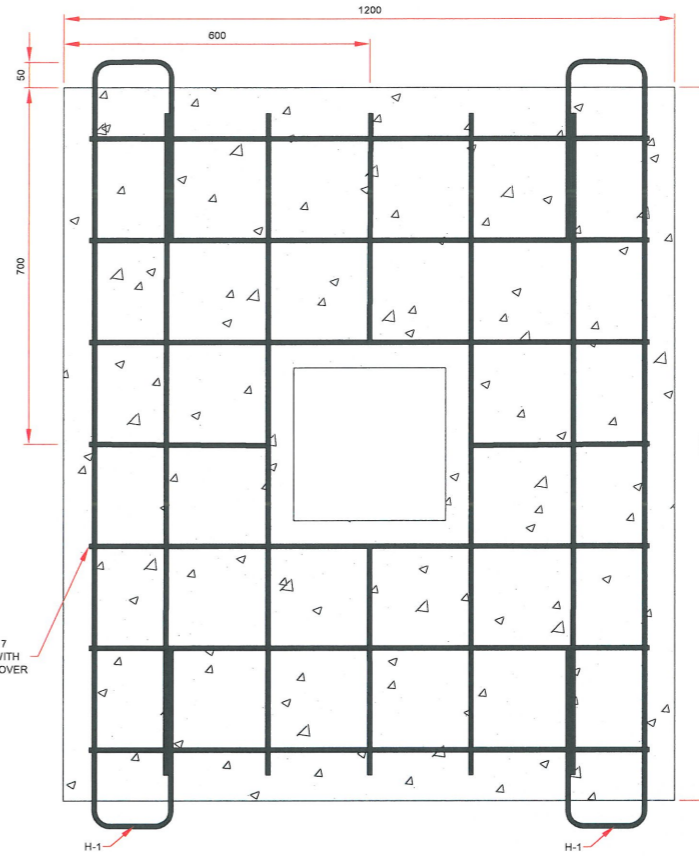
SECTION B-B
SCALE 1:20



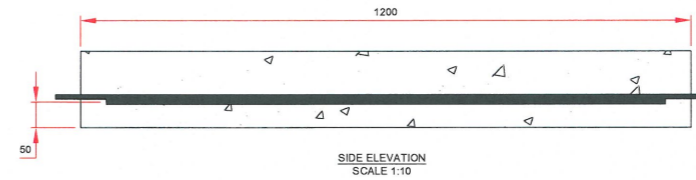
H-1 DETAIL
SCALE 1:10



ACCESS MANHOLE
SCALE 1:10



INSPECTION MANHOLE
SCALE 1:10



SIDE ELEVATION
SCALE 1:10

THIS DRAWING MUST BE READ IN CONJUNCTION WITH THE FOLLOWING DRAWINGS:

WCG01_DWG_100/1/3

GENERAL NOTE:

1. BLINDING LAYER TO BE 10/19 MPa
2. CONCRETE TO BASES AND SLABS TO BE CLASS 25/19 MPa
3. REINFORCING MESH TO BE PLACED ON SUITABLE CONCRETE SPACERS WITH MINIMUM OF 50mm COVER TO BE MAINTAINED
4. EXPOSED CONCRETE EDGES TO BE CHAMFERED 20mm
5. BRICK FORCE TO BE INSTALLED EVERY SECOND LAYER
6. ALL WELD ON FLANGES TO BE RAISED FACE WITH SUITABLE GASKETS
7. ALL BOLTS TO SANS 1000/3 FLANGES TO BE M16 BOLTS TO SUITABLE LENGTHS
8. FABRICATION OF PIPE ASSEMBLIES AND ATTACHMENTS THERETO SHALL CONFORM TO THE REQUIREMENTS OF ANSIVASME B31.3, OR B31.1 AND THE ASME CODE SECTION I, WHICHEVER IS APPLICABLE.
9. ALL FLANGED VALVES AND EQUIPMENT TO BE COMPATIBLE WITH SANS 1000/3 PCD's

NOTE PUMP INSTALLATION:

1. PUMP TO BE INSTALLED AT THE DEPTH AS SPECIFIED BY THE ENGINEER
2. PUMP TO BE CALIBRATED TO OPERATE AT SPECIFIED DUTY POINT
3. HDPE PIPE TO BE IN ACCORDANCE WITH SABS ISO 4427

CORROSION PROTECTION:

1. ALL FASTENERS (NUTS, BOLTS AND WASHERS) TO BE CLASS 8.8 HOT DIP GALVANIZED BY THE CETRIFUGING PROCESS IN ACCORDANCE WITH SANS 121 AND WITH THICKNESS OF COATING TO ISO 1461:2000
2. ALL THE STEEL PIPES, FITTINGS AND FLANGES TO BE HEAVY DUTY HOT DIP GALVANIZED WITH A MINIMUM ZINC COATING OF 105 MICRON

LIFTING HANDLES BENDING SCHEDULE														
ITEM NO	BAR MARK	NO OF MEMBERS	POSITION	NO PER METER	TOTAL NO	TYPE	LENGTH	CODE	A	B	C	E		
ACCESS MANHOLE COVER	H-1	1	PRE-CAST SLAB	2	2	Y12	2.5	52 NOTE 1	350	150	1500			
	C-1	1	PRE-CAST SLAB	4	4	Y12	0.25	20	250					
TYPE									R10	Y10	Y12	Y16	Y20	Y25
LENGTH (m)									0	0	6	0	0	0
MASS - MILD STEEL (kg)									0	0	0	0	0	0
MASS - HIGH TENSILE (kg)									0	0	5.3	0	0	0
TOTAL MASS (kg)														5

LIFTING HANDLES BENDING SCHEDULE														
ITEM NO	BAR MARK	NO OF MEMBERS	POSITION	NO PER METER	TOTAL NO	TYPE	LENGTH	CODE	A	B	C	E		
INSPECTION MANHOLE COVER	H-1	1	PRE-CAST SLAB	2	2	Y12	2.5	52 NOTE 1	350	150	1500			
TYPE									R10	Y10	Y12	Y16	Y20	Y25
LENGTH (m)									0	0	5	0	0	0
MASS - MILD STEEL (kg)									0	0	0	0	0	0
MASS - HIGH TENSILE (kg)									0	0	4.4	0	0	0
TOTAL MASS (kg)														4.4

REVISION HISTORY	
REV	DESCRIPTION



REVISION HISTORY			
REV	DESCRIPTION	DATE	BY
0A	ISSUED FOR COMMENT	21/05/19	SLG

DRAWN BY: SLG DATE: 21/05/19
 CHECKED BY: SLG DATE: 21/05/19
 APPROVED BY: LVZ DATE: 21/05/19
REDE ENGINEERING (PTY) Ltd.
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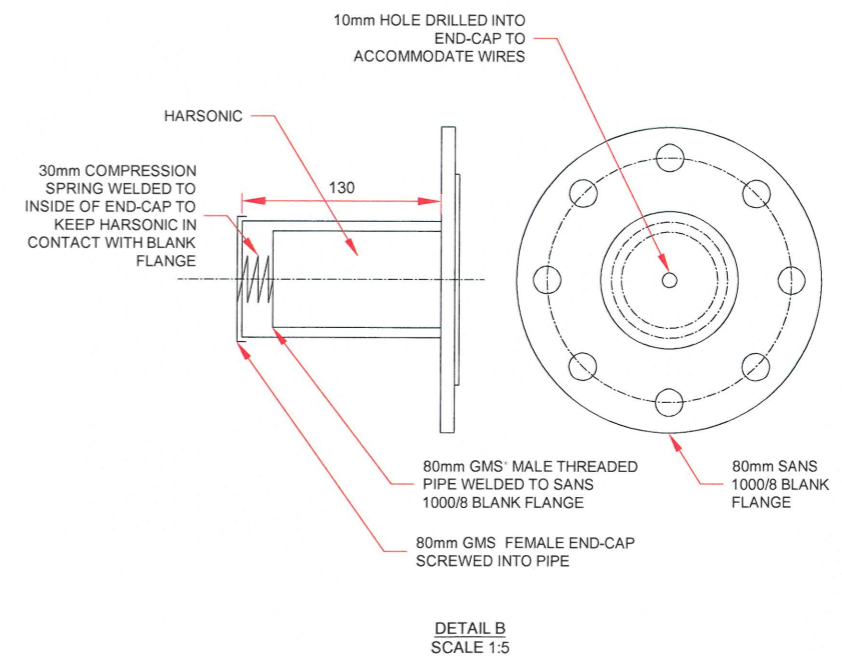
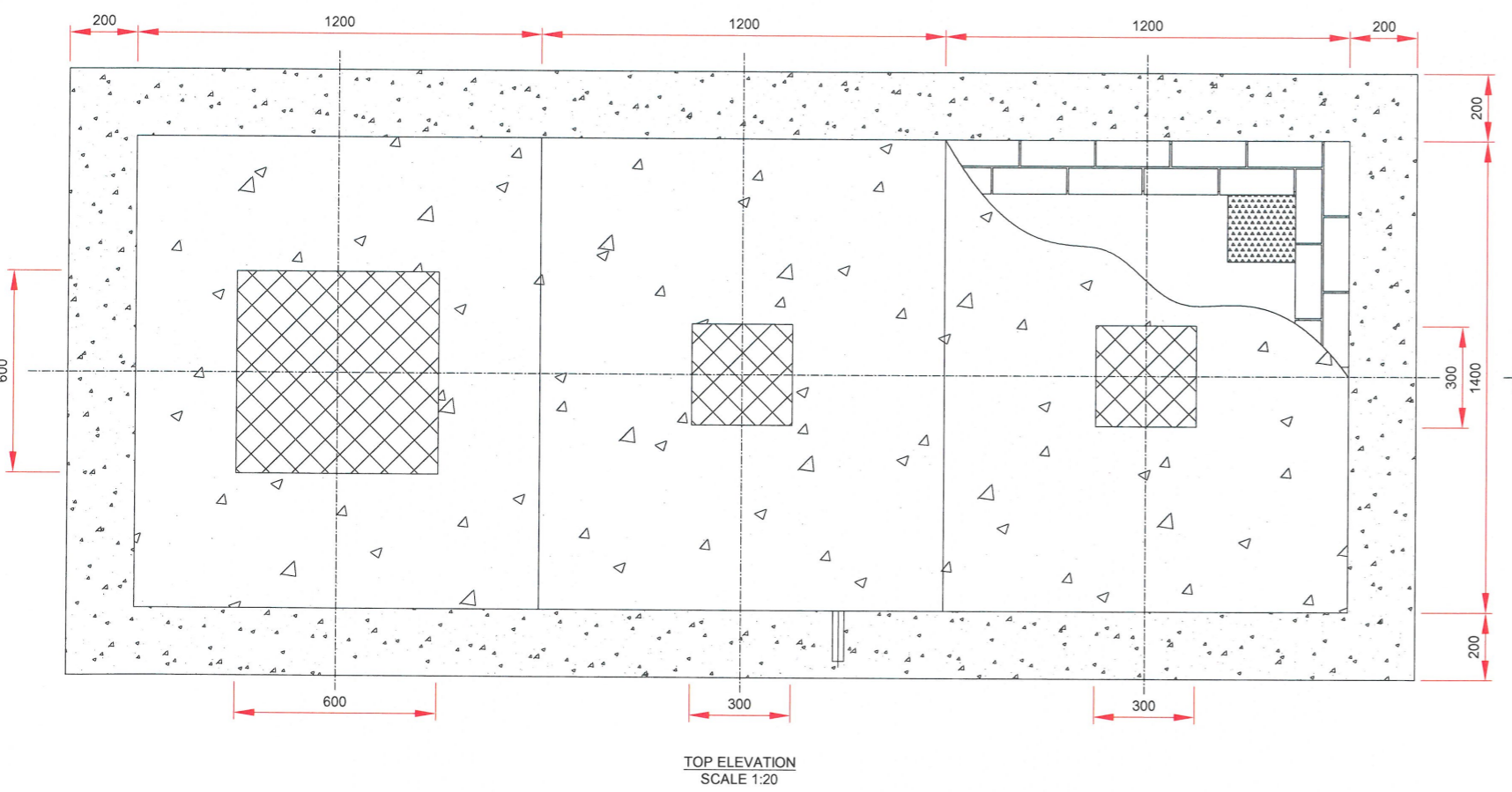
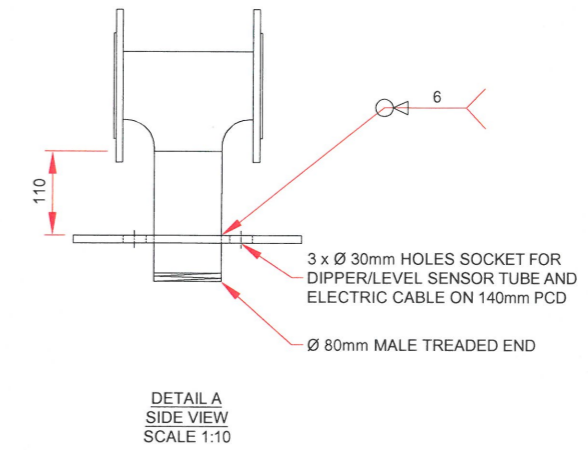
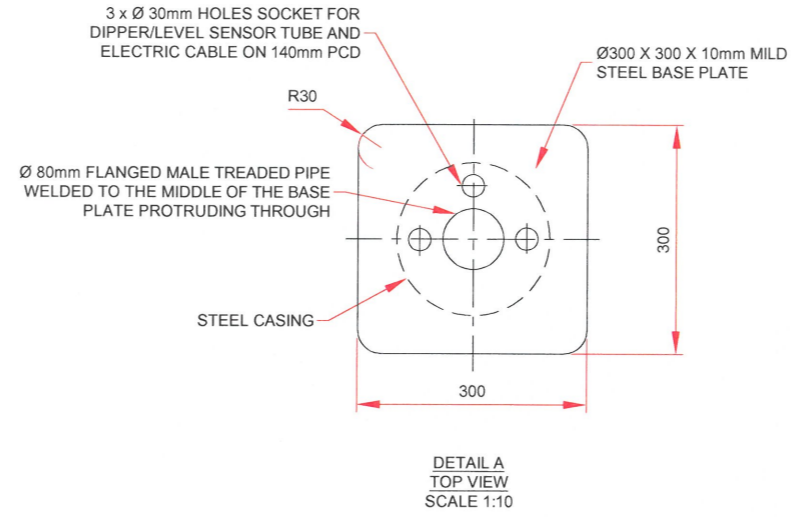
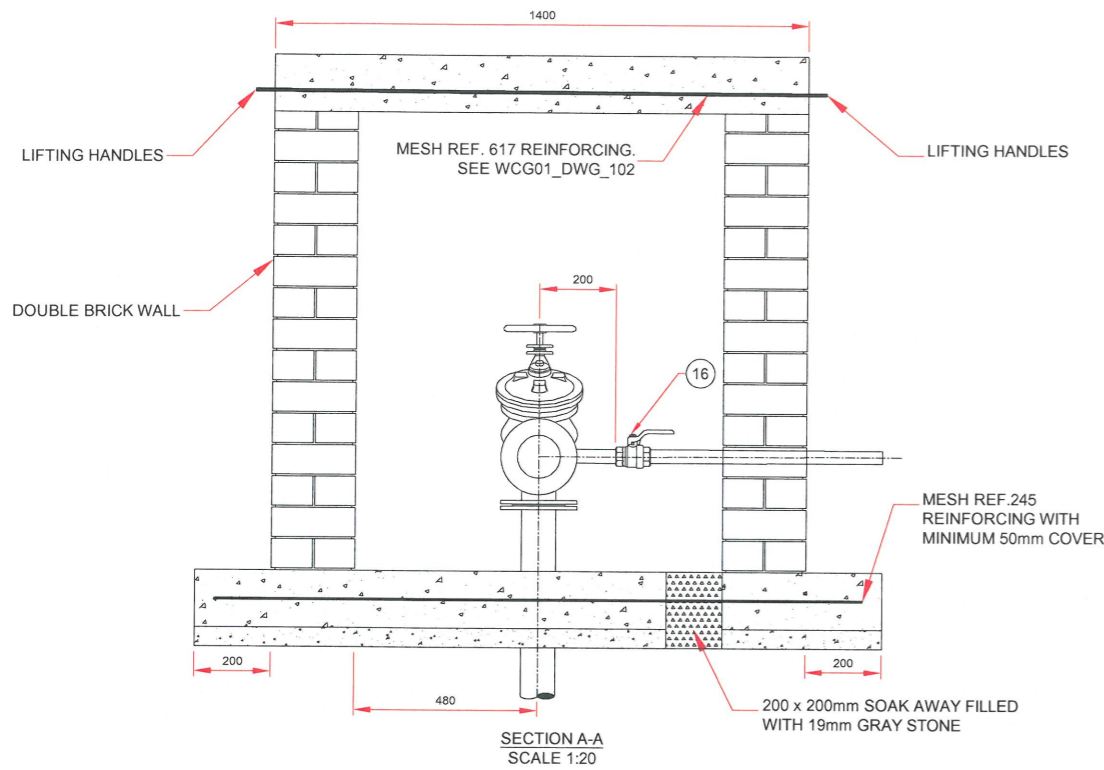
TITLE: BOREHOLE PUMP CHAMBER - ROOF SLAB REINFORCING

CLIENT NAME: PRINCE ALBERT MUNICIPALITY

PROJECT NAME: PRINCE ALBERT MUNICIPALITY DROUGHT RELIEF GROUNDWATER INTERVENTION

STATUS: DRAFT

DRAWING No.: WCG01_DWG_103 REV: 0A SHEET: 3 OF 4 SCALE: 1:10 PAPER SIZE: A3






THIS DRAWING MUST BE READ IN CONJUNCTION WITH THE FOLLOWING DRAWINGS:
WCG01_DWG_100/2/3

- GENERAL NOTE:**
- BLINDING LAYER TO BE 10/19 MPa
 - CONCRETE TO BASES AND SLABS TO BE CLASS 25/19 MPa
 - REINFORCING MESH TO BE PLACED ON SUITABLE CONCRETE SPACERS WITH MINIMUM OF 50mm COVER TO BE MAINTAINED
 - EXPOSED CONCRETE EDGES TO BE CHAMFERED 20mm
 - BRICK FORCE TO BE INSTALLED EVERY SECOND LAYER
 - ALL WELD ON FLANGES TO BE RAISED FACE WITH SUITABLE GASKETS
 - ALL BOLTS TO SANS 1000/3 FLANGES TO BE M16 BOLTS TO SUITABLE LENGTHS
 - FABRICATION OF PIPE ASSEMBLIES AND ATTACHMENTS THERETO SHALL CONFORM TO THE REQUIREMENTS OF ANS/ASME B31.3, OR B31.1 AND THE ASME CODE SECTION I, WHICHEVER IS APPLICABLE.
 - ALL FLANGED VALVES AND EQUIPMENT TO BE COMPATIBLE WITH SANS 1000/3 PCD's

- NOTE PUMP INSTALLATION:**
- PUMP TO BE INSTALLED AT THE DEPTH AS SPECIFIED BY THE ENGINEER
 - PUMP TO BE CALIBRATED TO OPERATE AT SPECIFIED DUTY POINT
 - HDPE PIPE TO BE IN ACCORDANCE WITH SABS ISO 4427

- CORROSION PROTECTION:**
- ALL FASTENERS (NUTS, BOLTS AND WASHERS) TO BE CLASS 8.8 HOT DIP GALVANIZED BY THE CETRIFUGING PROCESS IN ACCORDANCE WITH SANS 121 AND WITH THICKNESS OF COATING TO ISO 1461:2000
 - ALL THE STEEL PIPES, FITTINGS AND FLANGES TO BE HEAVY DUTY HOT DIP GALVANIZED WITH A MINIMUM ZINC COATING OF 105 MICRON

REVISION HISTORY	
REV	DESCRIPTION

	REVISION HISTORY				DRAWN BY: SLG	DATE: 21/05/19	TITLE: BOREHOLE PUMP CHAMBER - ELEVATIONS			
	REV 0A	DESCRIPTION ISSUED FOR COMMENT	DATE 21/05/19	BY SLG	CHECKED BY: SLG	DATE: 21/05/19				
	APPROVED BY: LVZ				DATE: 21/05/19	CLIENT NAME: PRINCE ALBERT MUNICIPALITY				
					REDE ENGINEERING (PTY) Ltd.		PROJECT NAME: PRINCE ALBERT MUNICIPALITY DROUGHT RELIEF GROUNDWATER INTERVENTION		STATUS: DRAFT	
<small>THESE DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF REDE ENGINEERING AND SHALL NOT BE REPRODUCED, COPIED OR USED INDIRECTLY FOR ANY PURPOSE WITHOUT THE EXPRESS WRITTEN PERMISSION OF REDE ENGINEERING.</small>				DRAWING No.: WCG01_DWG_101	REV: 0A	SHEET: 2 OF 4	SCALE: AS SHOWN	PAPER SIZE: A3		

BILL OF QUANTITIES (BoQ)

Construction of a Borehole Chamber in Leeu Gamka

ITEM NO	PAYMENT	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (RAND)
1.0	SABS 1200 AA	AA : GENERAL (SMALL WORKS)				
1.1	8.3	<u>Scheduled fixed-charge and value-related items:</u>				
1.1.1	8.3.1	Contractual Requirements	Sum	1.0		
1.1.2	8.3.2	<u>Establishment of Facilities on the Site:</u>				
1.1.3		b) Facilities for Contractor:				
1.1.4	8.3.3	General responsibilities and other obligations	sum	1.0		
1.1.5	8.3.4	Removal of site establishment	sum	1.0		
1.2	8.4	<u>Scheduled time-related items:</u>				
1.2.1	8.4.1	Contractual requirements	sum	1.0		
1.2.2	8.4.2	Operation and Maintenance of facilities on the site:				
		b) Facilities required by Contractor	sum	1.0		
1.3	8.5	<u>Dayworks</u>				
1.3.1		Labour:				
1.3.1.1		a) General Workers	hr	50.0		
1.3.1.2		b) Operators	hr	20.0		
1.3.1.3		c) Artisans	hr	10.0		
1.3.1.4		d) Supervisors	hr	50.0		
1.4	PHS 11	<u>Provision for Health & Safety compliance</u>				
1.4.1	PHS 11.1	Cost of OHS measures in terms of Construction Regulations (2003) of the Occupational Health and Safety Act.	Sum	1.0		
1.4.2	PHS 11.2	Compilation and maintenance of a Health and Safety Plan, including Risk Assessment, Safety Works Procedures and Methods Statement.	Sum	1.0		
1.4.3	PHS 11.3	Compilation and maintenance of the Health and Safety File.	Sum	1.0		
1.4.4	PHS 11.4	Medical Examination Including. All labour on site	Sum	1.0		
		Total Carried Forward to Summary			R	

2.0	SANS 1200 C & DB	C : SITE CLEARANCE AND DB : EARTHWORKS				
2.1	SANS1200 C	SITE CLEARANCE				
2.1.1		Clear site, other scheduled obstructions	m ²	15.0		
2.1.2		Remove topsoil by hand to nominal depth 150mm, stockpile, and maintain	m ³	1.4		
2.2	SANS 1200 DB	EXCAVATION				
2.2.1		Excavate in all materials and use for embankment, backfill, temporary stockpile or dispose, as ordered :				
2.2.2		a) 0 to1.5m	m ³	3.0		
2.2.3		b) Extra-over PS DB 8.3.2 (a) hard rock excavation (No blasting will be allowed and alternative methods is to be applied)	m ³	1.5		
2.2.4		c) Excavate and dispose of unsuitable material from trench bottom	m ³	5.0		
		Total Carried Forward to Summary				R

3.0	SANS 1200GA	<u>Concrete : Small Works</u>				
3.1	8.2	<u>SCHEDULED FORMWORK ITEMS</u>				
3.1.1	8.2.1	Rough	m ²	2		-
3.1.2	8.2.2	Smooth	m ²	2		-
	8,4	Blinding				
	8.4.2	(a) 50mm thick Blinding layer, Class 10/19Mpa	m ³	0		
	8.4.3	Class 25/19 MPa concrete to:				
		(a) 25/19 MPa concrete to borehole chamber foundation	m ³	2		
		(b) 25/19 MPa concrete to borehole chamber pre-cast roof slab	m ³	2		
		250 Micron DPM	m ²	8		
	8.3.1	Reinforcement (BS 4482)				
		(a) Mesh ref 245 to foundation slab	m ²	8		
		(b) Mesh ref 617 to pre-cast roof slab (Refer to bending schedule for lifting handles)	m ²	7		
		(c) Y-12 Reinforcing bar, Various lengths and shape codes	kg	15		
PSLE	8.2.10	<u>Accessories</u>				
		a)Manhole covers including frames				
	SANS 1882:2003	(i) 660 x 660 mm Polymer Concrete access manhole cover with frame cast into concrete roof slab	No	2		
	SANS 1882:2003	(ii) 300 x 300 mm Polymer Concrete inspection manhole cover with frame cast into concrete roof slab	No	1		
		c)Step irons (hot - dip galvanised steel anti slip step irons)	no	3		
		<u>Masonry : Small Works</u>				
		Brick Work to Manhole Chamber				
		(a) Double Clinker brick wall (220mm), including jointing and pointing with 5mm square recessed horizontal and vertical joints, with galvanized brickforce every second course	m ²	16		
		32mm HDPE Cable Sleeve	m	3.00		
		Soak away	m ³	1.00		
		Total Carried Forward to Summary				R

SUMMARY OF BILLS OF QUANTITIES

1	SANS 1200	PRELIMINARY AND GENERAL	R
2	SANS 1200 C & DB	C : SITE CLEARANCE AND DB : EARTHWORKS	R
3	SANS 1200	G : CONCRETE (STRUCTURAL	R
4		TOTAL OF SCHEDULED WORK	R
5		ADD: 10% CONTINGENCIES	R
6		SUBTOTAL A	R
7		ADD: 15% VAT	R
8		TOTAL TO FORM OF OFFER	R

MBD 7.2 - CONTRACT FORM – RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to render services described in the attached bidding documents to **PRINCE ALBERT MUNICIPALITY** in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number **RFQ 78 / 2026** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax Status Pin
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2022;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES
1.
2.
DATE:

CONTRACT FORM – RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY PURCHASER [MUNICIPALITY])

1. I, in my capacity as, accept your bid under reference numberdated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	B-BBEE STATUS LEVEL OF CONTRIBUTION

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES:

1.

2.