

(Devon)**T2.2-01 a): Eligibility Criteria Schedule:****Certificate of Attendance at Tender Clarification Meeting**

This is to certify that

(Company Name)

Represented
by:(Name and
Surname)

Was represented at the compulsory tender clarification meeting

Held at:		
On (date)		Starting time:

Particulars of person(s) attending the meeting:

Name

Signature

Capacity

Attendance of the above company at the meeting was confirmed:

Name

Signature

**For and on Behalf of the
Employers Agent.**

Date

(Kendal)**T2.2-01 b): Eligibility Criteria Schedule:****Certificate of Attendance at Tender Clarification Meeting**

This is to certify that

(Company Name)

Represented
by:(Name and
Surname)

Was represented at the compulsory tender clarification meeting

Held at:		
On (date)		Starting time:

Particulars of person(s) attending the meeting:

Name

Signature

Capacity

Attendance of the above company at the meeting was confirmed:

Name

Signature

**For and on Behalf of the
Employers Agent.**

Date

(Secunda)**T2.2-01 c): Eligibility Criteria Schedule:****Certificate of Attendance at Tender Clarification Meeting**

This is to certify that

(Company Name)

Represented
by:

(Name and
Surname)

Was represented at the compulsory tender clarification meeting

Held at:		
On (date)		Starting time:

Particulars of person(s) attending the meeting:

Name

Signature

Capacity

Attendance of the above company at the meeting was confirmed:

Name

Signature

**For and on Behalf of the
Employers Agent.**

Date

T2.2-02: Eligibility Criteria Schedule - CIDB Grading Designation

Note to tenderers:

Tenderers are to indicate their CIDB Grading by filling in the table below. **Attach a copy of the CIDB Grading Designation or evidence of being capable of being so registered.**

CRS Number	Status	Grading	Expiry Date

- Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a **5SD** class of construction work, are eligible to have their tenders evaluated.

2. Joint Venture (JV)

Joint ventures are eligible to submit tenders subject to the following:

- every member of the joint venture is registered with the CIDB;
- the lead partner has a contractor grading designation of **not lower than one level below** the required grading designation in the class of construction works under consideration and possesses the required recognition status; and
- the combined Contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a Contractor grading designation determined in accordance with the sum tendered for a **5SD or higher** class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations
- the Contractor shall provide the employer with a certified copy of its signed joint venture agreement;
- and in the event that the joint venture is an 'Incorporated Joint Venture' the Memorandum of Incorporation to be provided within 4 (four) weeks of the Contract Date.

Compulsory Returnable

T2.2-03 Eligibility Criteria

Proof of NACE Registration (NACE 2 or above)

NAME OF COMPANY:

I/We

In our capacity as:

do hereby certify that (Name)

is a professionally registered member of the following body

Note: Tenderers without a copy of a valid certificate to proof the professional registration will be disqualified.

T2.2-04: Evaluation Schedule - Management & CV's of Key Personnel

The tender must be able to demonstrate that the project personnel have sufficient knowledge, experience and qualifications to provide the required services and submit the following documents as a minimum with the tender:

- A project organisation chart showing on-site management, (including the key people you have identified in the Contract Data Part two and identifying the required legal appointments), and showing clarity in the lines of responsibility and authority.
- CVs and copies of qualifications for people proposed for all identified posts including:
 - Project Manager
 - Cathodic Protection Technician. NACE CP qualification required and proof must be submitted. List of Key Persons assigned to the above disciplines

No.	Key Persons	Name and Surname	CV attached (Yes/No)
1	Project Manager		
2	Cathodic Protection Technician		

The scoring of the Management & CV's of Key Persons will be as follows:

Organisational Chart:

Score	Organisational Chart:
0	Bidder has supplied irrelevant or inadequate information.
20	Provided organisation chart does not identify all legally required appointments as per the latest Construction Regulations or lacks clarity in the lines of responsibility and authority.
40	Provided organisation chart indicates all levels of on-site management and supervision for Cathodic Protection discipline only, including legal appointments as per the latest Construction Regulations.
60	Provided organisation chart indicates all levels of on-site management and supervision for Cathodic Protection & Safety disciplines, including legal appointments as per the latest Construction Regulations.
80	Provided organisation chart indicates all levels of on-site management and supervision for Cathodic Protection, Safety and Planning disciplines & Quality

	disciplines proposed staff compliment including legal appointments as per the latest Construction Regulations.
100	Provided organisation chart indicates all levels of on-site management and supervision for Cathodic Protection, Safety, Planning & Quality disciplines, direct field labour teams and proposed workforce, including legal appointments as per the latest Construction Regulations.

Project Manager Experience:

Score	Project Manager Experience:
0	No information provided to determine the score / Up to 1-year relevant experience in project management within construction
20	More than 1 year but up to less than 3 years' relevant experience in project management within construction
40	3 years up to less than 5 years' relevant experience in project management within construction
60	5 to 6 years' relevant experience in project management within construction
80	More than 6 years up to 7 years' relevant experience in project management within construction
100	More than 7 years' relevant experience in project management within construction

CP Technical Experience:

Score	CP Technical Experience:
0	The tenderer has submitted no information or inadequate information to determine a score.
20	The tenderer has less than 2 years' relevant experience
40	The tenderer has 2 - 3 years' relevant experience
60	The tenderer has more than 3 up to 5 years' relevant experience
80	The tenderer has more than 5 up to 7 years' relevant experience
100	The tenderer has more than 7 years' relevant experience

Index of documentation attached to this schedule:

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T2.2-05: Evaluation Schedule: Previous Experience

Note to tenderers:

Tenderers are required to demonstrate their experience over the last five years. The Tenderer's capacity to undertake similar works must be demonstrated. A sufficiently detailed reference list with contact details of existing and previous customers must be supplied.

Experience to be demonstrated:

- Previous experience Tenderers are required to demonstrate their experience in last 5 years as regarding the installation of ground beds for cathodic protection including the testing and commissioning of the ground bed and
- shall supply a sufficiently detailed reference list with contact details of the previous customers.

Index of documentation attached to this schedule

	DOCUMENT NAME
1	
2	

Ground Bed Construction Projects Completed within the last 5 years

Score	Ground Bed Construction Projects Completed within the last 5 years:
0	The tenderer has submitted irrelevant information to determine a score.
20	The tenderer has completed 1 project on Ground bed Installation within the last 5 years. The tenderer has provided 1 reference on Ground bed Installation
40	The tenderer has completed 2 projects on Ground bed Installation within the last 5 years. The tenderer has provided 2 references on Ground bed Installation
60	The tenderer has completed 3 projects on Ground bed Installation within the last 5 years. The tenderer has provided 3 references on Ground bed Installation
80	The tenderer has completed 4 projects on Ground bed Installation within the last 5 years. The tenderer has provided 4 references on Ground bed Installation
100	The tenderer has completed 5 projects on Ground bed Installation within the last 5 years. The tenderer has provided 5 references on Ground bed Installation

T2.2-06: Evaluation Schedule: Method Statement

Note to tenderers:

Method statement - The tenderer shall indicate the overall methodology for the completion of the contract covering all aspects.

The method statement should include the following components:

- Detail the project management and technical approach.
- Demonstrate an understanding of the project deliverables and implementation restrictions.
- Detail the integration of the site Health and Safety management.
- Detail the proposed quality plan and the integration between quality and construction management.

Please note: Tenderers are required to provide detailed method statements for the categories as listed above. Each sub-category as listed will be scored based on the linear scale below, and will be averaged and weighed to provide a final score. Tenderers to note that they will not achieve an "acceptable" score should they not provide the information as required in this Returnable.

The table below will be used as guidelines for scoring / evaluating the method statement submitted by the Tenderer:

Score	Method Statement
0	The tenderer has submitted no information or inadequate information to determine a score.
20	The method statement addresses the project management and technical approach but does not illustrate adequate understanding of the deliverables or the restrictions to implementation.
40	The method statement addresses the project management and technical approach and demonstrates an understanding of the project deliverables and implementation restrictions.
60	The method statement addresses the project management and technical approach and demonstrates an understanding of the project deliverables and implementation restrictions. It details the integration of the site Health & Safety management and the proposed quality plan.
80	The method statement addresses the project management and technical approach and demonstrates an understanding of the project deliverables and implementation restrictions. It details the integration of the site Health & Safety management and the proposed quality plan.
100	The method statement details the project management and technical approach and demonstrates an understanding of the project deliverables and implementation restrictions. It details the integration of the site Health & Safety management, the proposed quality plan, and the integration between quality and construction management.

T2.2-07: Evaluation Schedule: Programme

Note to tenderers:

Programme

The Tenderer details the programme for evaluation and attaches it to this schedule.

Please provide your proposed programme showing but not limited to the following:

1. Logical sequence of events aligned to activities (schedule vs methodology)
2. Milestones with starting date, key dates, health and safety file submission date, induction training, site access date, FAT date, pre-commissioning date, SAT date and project completion dates.
3. Linkage of activities and Provisions of procurement of long lead items activities.
4. Cashflow is aligned to activities and clearly indicates critical path on program.
5. Clearly indicate critical path on program.

The scoring of the Programme will be as follows:

Score	Programme
0	The tenderer has submitted irrelevant information to determine a score.
20	The programme is not acceptable as it will not satisfy project objectives or requirements. The tender has misunderstood the scope of work and does not deal with the critical aspects of the projects
40	The programme is generic, not practical and realistic, therefore is unlikely to satisfy project objectives or requirements. The tender has misunderstood certain aspect of the scope of the works and does not deal with the critical aspects of the project.
60	The programme addresses certain specific project objectives. The programme does not adequately deal with the critical characteristics of the project
80	The programme addresses the specific project objectives, and it is sufficiently flexible to accommodate changes that may occur during execution. It indicates the contractor's ability to execute the works as per employer's requirements and covers all critical elements of the project.
100	Besides addressing the specific project objectives and it is sufficiently flexible to accommodate changes that may occur during execution. The important issues are approached in an innovative and efficient way, indicating that the tenderer has outstanding knowledge of state-of-the-art approaches. Approvals of safety files and operational constraints covered in the program.