

TENDER NUMBER: TPL/2025/01/0002/86750/RFQ
 DESCRIPTION OF THE WORKS: PROVISION OF
 ELECTRICAL INSTALLATION WORKS FOR ELECTRICAL
 FENCE SYSTEM REPAIRS AT VARIOUS TRANSNET
 PIPELINES FACILITIES FOR A PERIOD OF 12 MONTHS.

ATTENDANCE REGISTER
 COMPULSORY TENDER
 CLARIFICATION
 MEETING

TRANSNET



DATE	TIME	TITLE	VENUE		
20th March 2025	10h00	COMPULSORY TENDER CLARIFICATION MEETING	3 Akasia Road, Alrode, 1451 - Transnet Pipelines' Technical Workshop.		
SITE / LOCATION		ATTENDEES			
TPL Alrode		Hereby, acknowledge having read and understood the contents of the "Transnet Supplier Code Of Conduct" and the "Transnet Declaration of Interest" attached hereto.			
NAME	DESIGNATION	COMPANY/OD	SIGNATURE	TELEPHONE NO:	EMAIL
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SUPPLIER CODE OF CONDUCT

Transnet aims to achieve the best value for money when buying or selling goods and obtaining services. This however must be done in an open and fair manner that supports and drives a competitive economy. Underpinning our process are several acts and policies that any supplier dealing with Transnet must understand and support. These are:

- The Transnet Procurement Policy – A guide for Tenderers.
- Section 217 of the Constitution - the five pillars of Public PSCM (Procurement and Supply Chain Management): fair, equitable, transparent, competitive and cost effective;
- The Public Finance Management Act (PFMA);
- The Broad Based Black Economic Empowerment Act (BBBEE)
- The Prevention and Combating of Corrupt Activities Act (PRECCA); and
- The Construction Industry Development Board Act (CIDB Act).

This code of conduct has been included in this contract to formally appraise Transnet Suppliers of Transnet's expectations regarding behaviour and conduct of its Suppliers.

Prohibition of Bribes, Kickbacks, Unlawful Payments, and Other Corrupt Practices

Transnet is in the process of transforming itself into a self-sustaining State Owned Enterprise, actively competing in the logistics industry. Our aim is to become a world class, profitable, logistics organisation. As such, our transformation is focused on adopting a performance culture and to adopt behaviours that will enable this transformation.

1 Transnet will not participate in corrupt practices. Therefore, it expects its suppliers to act in a similar manner.

- Transnet and its employees will follow the laws of this country and keep accurate business records that reflect actual transactions with, and payments to, our suppliers.
- Employees must not accept or request money or anything of value, directly or indirectly, from suppliers.

Employees may not receive anything that is calculated to:

- Illegally influence their judgement or conduct or to ensure the desired outcome of a sourcing activity;
- Win or retain business or to influence any act or decision of any person involved in sourcing decisions; or
- Gain an improper advantage.

- There may be times when a supplier is confronted with fraudulent or corrupt behaviour of Transnet employees. We expect our Suppliers to use our "Tip-offs Anonymous" Hot line to report these acts. **(0800 003 056)**.

2 Transnet is firmly committed to the ideas of free and competitive enterprise.

- Suppliers are expected to comply with all applicable laws and regulations regarding fair competition and antitrust practices.

- Transnet does not engage with non-value adding agents or representatives solely for the purpose of increasing BBBEE spend (fronting).

3 Transnet's relationship with suppliers requires us to clearly define requirements; to exchange information and share mutual benefits.

- Generally, suppliers have their own business standards and regulations. Although Transnet cannot control the actions of our suppliers, we will not tolerate any illegal activities. These include, but are not limited to:

- Misrepresentation of their product (origin of manufacture, specifications, intellectual property rights, etc);
- Collusion;
- Failure to disclose accurate information required during the sourcing activity (ownership, financial situation, BBBEE status, etc.);
- Corrupt activities listed above; and
- Harassment, intimidation or other aggressive actions towards Transnet employees.

- Suppliers must be evaluated and approved before any materials, components, products or services are purchased from them. Rigorous due diligence is conducted and the supplier is expected to participate in an honest and straight forward manner.

- Suppliers must record and report facts accurately, honestly and objectively. Financial records must be accurate in all material respects

Privileged and Confidential
Minutes of Transnet Pipelines Tender Briefing for
TENDER NUMBER: TPL/2025/01/0002/86750/RFQ
THE PROVISION OF ELECTRICAL INSTALLATION WORKS FOR ELECTRICAL FENCE SYSTEM REPAIRS
AT VARIOUS TRANSNET PIPELINES FACILITIES

Meeting No: 01

Date: 20th March 2025

Time: 10:00 – 12:00

Venue: Transnet Pipelines Alrode Workshop Depot| 3 Akasia Road, Alrode, 1451

Attendance:

Tenderers

As per attached attendance registers

Transnet Pipelines Representatives

Rolivhuwa Mugivhi – YPT -Procurement (RM)

Hlompho Mafusing – Electrical Specialist (HM)

Discussion Point	Responsible person/Resolution
<p>1. <u>OPENING</u> Rolivhuwa Mugivhi welcomed all present and acknowledged all for making time for the meeting and for the interest shown in the tender. Rolivhuwa then proceeded to address the agenda of the day’s proceedings.</p> <p>2. <u>OBJECTIVE</u> The purpose of the meeting was to outline the purpose of the RFQ and to discuss the content of the tender documents, whilst also providing guidance in terms of the tender process, discussing the technical aspects as well as the scope and subsequently give an opportunity for tenderers to ask questions or address any questions where applicable. Lastly, bidders were afforded the opportunity to have a site walkabout and interact with/scrutinize the fence and site in real time.</p>	<p>Rolivhuwa Mugivhi</p>

<p>3. <u>THE AGENDA MENTIONED BELOW WAS DISCUSSED:</u></p> <ul style="list-style-type: none">• Welcome and Greetings• Commercial - Tendering Procedure and clarification of Returnables• Scope of Works• Technical Evaluation Returnables• Pricing instruction and Price Schedule• Communication• Bidders' clarifications and Questions• Site Walkabout• Closing <p>4. <u>RECORD OF DISCUSSION:</u></p> <p>This is a compulsory tender briefing meeting; the meeting is recorded for minute purposes.</p> <p>5. <u>PROPOSAL SUBMISSION:</u></p> <p>The bid submission process through the newly implemented electronic tender submission system was explained to the tenderers. The following was highlighted:</p> <ul style="list-style-type: none">• Time your submissions so that if there are any issues, there is time to escalate & resolve.• Nobody has access to the bids until after the bid has closed.• Should you experience challenges with the system, urgently contact: Rolivhuwa.Mugivhi@transnet.net• There is no longer any physical bid submission. <p>The bid submission process was detailed to the tenderers as per Part T1.1. and T1.2 of the RFQ document.</p> <p>6. <u>TECHNICAL SCOPE</u></p> <p>The PM gave a background on Transnet Pipelines business, Executive Summary of the project, current status, a high-level objective, and few other deliverables.</p> <p>a. <u>Scope Background</u></p> <p>The Electric Fence installations were found to be defective and not compliant with requirements. The items for rectification on the electric fence installations underpin the scope of works to be addressed by the CONTRACTOR.</p>	<p>Rolivhuwa Mugivhi</p> <p>Rolivhuwa Mugivhi</p> <p>Rolivhuwa Mugivhi</p> <p>Hlompho Mafusing</p>
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Transnet Pipelines (TPL), a division of Transnet SOC Ltd, provides strategic pipeline infrastructure for the petroleum and gas industries of South Africa. Established in 1965, TPL owns, maintains, and operates a network of 3 114 km of high-pressure petroleum and gas pipelines. The pipeline transverses five different provinces (Kwa-Zulu Natal, Gauteng, Northwest, Free States and Mpumalanga) ensuring security of supply of petroleum products into the inland market.

b. Scope of Works

The business objective is to appoint a competent contractor who will in turn ensure the delivery of the Electric fence Installations and repair works in order to minimize security risk caused by defective electric fencing thereby rendering compliance with National Key Point requirements.

7. TENDER EVALUATIONS

The tender evaluation procedure and steps were discussed and explained to the tenderers as follow (these are also clearly stated in the tender document):

The procedure for the evaluation of responsive tenders is Functionality, Price and Preference, with responsiveness referring to administrative and substantive.

8.1 Technical Pre-qualification Criteria

1. Attendance at the compulsory tender clarification meeting.
2. Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, designation of 2EB or higher class of construction work, are eligible to have their tenders evaluated.
3. Electric fence system installer shall provide proof in a form of a certificate which indicates that they are accredited as an Electric Fence System Installer registered with Department of Labour. This certificate must be supplemented with an installation electrician card.

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Mugivhi

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Mafusing/Rolivhuwa
Mugivhi

a. **Functionality Criteria**

The functionality criteria and maximum score in respect of each of the criteria are as follows:

Functionality Criteria	Points Weightings	RFQ Reference
T2.2-04: Project Organogram, Management & CV's	25	T2.2-04
T2.2-05: Previous experience	40	T2.2-05
T2.2-06: Method Statement	10	T2.2-06
T2.2-07: Programme	10	T2.2-07
T2.2-08: Health and Safety Management	15	T2.2-08
Total Weighting	100 points	
Minimum qualifying score required:	70	

Hlompho Mafusing

Hlompho Mafusing

The minimum overall qualifying for score for functionality shall be 70 points out of 100. Any tenderer that fails to obtain the minimum qualifying score for functionality will be regarded as an unacceptable tender. Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system.

Tenderers are to ensure all returnable documents are signed and returned with their tender and that all required information requested in the returnable is submitted.

All returnables are to be valid at the time of the tender closing.

b. **Price and Specific Goals**

Price and preference evaluation is in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations 6 and 7. Whereby 80 points is awarded **where the financial value is estimated to not exceed R50 million, inclusive of all applicable taxes**. Should the BBBEE rating not be provided, tenderers with no verification will score zero points for preference.

Rolivhuwa Mugivhi

Preference points for this bid shall be awarded for:

- (a) Price;
- (b) B-BBEE Status Level of Contribution; and
- (c) Any other specific goal determined in Transnet preferential procurement policy.

The maximum points for this bid are allocated as follows:

SELECTED SPECIFIC GOAL	NUMBER OF POINTS ALLOCATED (80/20)
B-BBEE Level of contributor (1 or 2)	10
30% Qualifying Black women Owned entities	10
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

8. PRICING SCHEDULE

Hlompho Mafusing gave an overview of pricing instructions, explained what is expected of bidders and how to complete the schedule. The pricing schedule with its requirements was outlined. Bidders were requested to take note of the general requirements given the nature of the work and the necessary considerations that need to be factored into the preliminaries and generals.

9. GENERAL/ QUESTIONS AND ANSWERS

Bidders were requested to submit their unanswered questions raised at this briefing or additional questions in writing for TPL to respond adequately and these will be issued to all bidders in the TPL clarification form.

10. COMMUNICATION PROCEDURE

- Respondents are warned that a bid will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- For specific queries relating to this RFQ, clarifications should be submitted to [Rolivhuwa Mugivhi] at **Rolivhuwa.Mugivhi@transnet.net** by the **28th of March 2025** and on the Transnet e-Tender portal. Transnet’s response to such a query will be published on the National Treasury e-tender portal and Transnet website.
- Respondents are to note that changes to its submission will not be considered after the closing date.

Rolivhuwa
Mugivhi/Hlompho
Mafusing

Rolivhuwa Mugivhi

- Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with Transnet in the future.

11. BID CLOSING DATE

The closing date for the bid is **Thursday the 3rd of April 2025**. It was stressed that tenderers are to ensure that they submit their bids on time as late bids will not be accepted. The electronic tender submission system does not accept late bids; therefore, bidders were encouraged to upload documents timeously.

- For specific queries relating to this RFQ after the closing date, clarifications should be submitted to [Rolivhuwa Mugivhi at Rolivhuwa.Mugivhi@transnet.net].

12. QUESTION AND ANSWERS

Addressing any questions and queries that the bidders had. The questions that arose pertained to the following:

- a. A bidder posed a question regarding subcontracting and if they could subcontract a portion of the works given the extensive range of the sites where the works are required ?

- TPL Response : We advised that given the pre-qualification requirements and their orientation towards key personnel and contractor grading, it would be more fitting for tenderers to consider joint ventures as we cannot consider subcontractor information when it concerns eligibility or prequalification criteria.

- b. A bidder asked what the recourse would be if they encountered a material fault on the works whilst on site that wasn't accounted for in the pricing data ?

- TPL Response : The Project Manager advised that TPL had a concise analysis of the sites and as such the likelihood thereof is low however, in the event thereof the matter will be handled by the appropriate and applicable contractual provisions.

- c. A bidder asked where the bid documents can be accessed ?

- TPL Response : We notified the tenderer that the bid documents could be accessed on the National Treasury e-Tenders website, as well as the Transnet website, with the only submission platform being the Transnet e-Tenders portal.

Rolivhuwa Mugivhi

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Mugivhi/Hlompho
Mafusing

13. Site Walkabout

The tenderers were offered the opportunity to conduct a site walkabout in order to examine and scrutinize the fence at this particular site.

14. CLOSING

Meeting was closed at roughly 11:30 am.

Complied By:



Rolivhuwa Mugivhi
YPT – Procurement
Date: 25th of March 2025