

MINUTES OF NON-COMPULSORY CLARIFICATION MEETING

1. Tender Information

- **Tender Title:** Manufacture and Supply of Steel X-Arms
 - **Contract Period:** 36 Months (As and When Required Basis)
 - **Tender Number:** E2878DXGOU
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2. Meeting Details

- **Date:** 08 June 2026
 - **Time:** 12:35 – 14:36
 - **Platform:** Microsoft Teams
 - **Chairperson:** Collete Mkhathshwa
 - **Recorder:** Collete Mkhathshwa
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3. Purpose of Meeting

The purpose of the clarification meeting was to:

- Provide detailed clarification on tender requirements
 - Address supplier queries to ensure transparency
 - Ensure uniform understanding of scope, technical specifications, and evaluation criteria
 - Inform suppliers of procedural requirements to avoid disqualification
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4. Opening and Housekeeping

The Chairperson:

- Welcomed all attendees and confirmed audibility
 - Requested participants to:
 - Mute microphones when not speaking
 - Raise hands for questions
 - Keep contributions concise
 - Confirmed safety awareness (emergency preparedness)
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5. Apologies

- Apology received from QS (Liliso)
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6. Attendance and Declarations of Interest

All Eskom representatives introduced themselves and declared:

- **No conflict of interest**

Suppliers were instructed to submit:

- Company name
- Representative name
- Declaration of interest

via the MS Teams chat function.

7. Commercial Presentation

7.1 Key Tender Dates

- **Issue Date:** 19 May 2026
 - **Clarification Deadline:** 12 June 2026
 - **Closing Date:** 18 June 2026 at 10:00
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7.2 Procurement Strategy

The tender follows a **two-stage prequalification process**:

Stage 1 – Prequalification

- Basic compliance
- Technical and functionality evaluation (minimum 90%)
- Contractual compliance

Stage 2 – RFQ Stage

- Only prequalified suppliers proceed
 - Evaluation based on:
 - Price (80 points)
 - Preference points (20 points)
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7.3 Important Commercial Requirements

- **No pricing required at Stage 1**

- Submission must be:
 - Electronic
 - PDF format
 - Submitted via Eskom e-tendering platform
 - File size:
 - Max 50 MB per document
 - Max 900 MB total submission
 - **No late submissions accepted**
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7.4 Mandatory Documentation

Tenderers must submit:

- All annexures (A–J)
- Authorization and acknowledgement forms
- SBD forms
- Tender particulars

Failure to submit mandatory documents results in **automatic disqualification**.

8. Quality Requirements

Presented by: Victor Motlokoa

Tenderers must submit:

Option 1:

- Valid ISO 9001 certificate (aligned to scope)

Option 2:

- QMS Manual including:
 - Quality policy (approved by CEO/Director)
 - Quality objectives
 - Internal audit evidence
 - Non-conformance procedures

Key Emphasis:

- Must align to **ISO 9001:2015 (NOT 2008)**
- Documents must be:

- Signed
 - Approved
 - Valid
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9. Health and Safety Requirements

Presented by: Mike Nhlapo

Mandatory submissions:

- SHE acknowledgement form
 - Health & Safety Plan (aligned to scope)
 - Baseline Risk Assessment
 - Valid COID certificate
 - SHE policy (signed by CEO)
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10. SD&L&I Requirements

Presented by: Jabulile Shongwe

10.1 Local Content

- Steel is a **designated sector – 100% local content required**

Mandatory:

- SBD 6.2 (Annexures C, D & E)
 - BBBEE documentation
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10.2 Specific Goals

Not scored in Stage 1 but become contractual obligations:

- Job creation and retention
 - Skills development
 - Local procurement
 - Transformation targets
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10.3 Important Clarification

- Price-related evaluation applies **only in Stage 2**
- Stage 1 requires compliance documentation only

11. Environmental Requirements

Presented by: Bonginkosi Sifunda

Required documents:

- Environmental policy (signed by senior management)
- Environmental leader (organogram)
- Appointment letter (signed and accepted)
- Incident register and reporting forms
- Emergency response plan and drill records

Key Note:

- Documents can be developed if not available
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12. Technical Requirements

Presented by: Masithembe Ngcwama

12.1 Scope

- Manufacture and supply of steel cross arms
 - Must comply with Eskom standards and specifications
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12.2 Evaluation Levels

Level 1: Mandatory Compliance (100%)

- Technical Schedule A & B
- Deviation schedule
- Manufacturer drawings
- Test reports

Level 2: Functionality ($\geq 90\%$)

Level 3: Sample Evaluation (100%)

- Conducted at supplier premises

Level 4: Factory Assessment ($\geq 80\%$)

12.3 Important Technical Clarifications

- Do NOT submit Eskom drawings
 - Submit OEM/manufacture drawings only
 - Test reports must be attached and valid
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12.4 Corrections Identified

- Material specification must be updated to **S355JR**
 - Addendum to be issued for corrections
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13. Contract (NEC3) Requirements

Presented by: Ntsiuoa Mogomotsi

- NEC3 Supply Contract applies
- Tenderers must:
 - Sign where required
 - Initial all pages

Key Note:

- Contract becomes enforceable only once a contract number is issued
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14. Financial Requirements

Presented by: Sifiso Mashilo

Required documents:

- Financial statements (audited or independently compiled)
- Signed by directors
- Balance sheet, income statement, cash flow
- Notes to financial statements
- ITA34C tax document
- Public Interest Score

Key Requirement:

- Financials must not exceed **18 months old**
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15. Key Supplier Clarifications Raised

15.1 Scope Visibility

- No quantities or drawings at Stage 1
 - Provided only at RFQ stage (Stage 2)
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15.2 Test Reports

- Must be submitted during tender submission
 - Can include previous project evidence
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15.3 Communication Protocol

- All communication must go through Procurement (Collete)
 - Direct contact with other Eskom staff may result in disqualification
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16. Addendums

The following will be issued:

- Correction of clarification dates
 - Technical specification corrections
 - General tender clarifications
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17. Closing Remarks

The Chairperson:

- Thanked all participants
 - Emphasized:
 - Submission deadline compliance
 - Monitoring of tender bulletin for updates
 - Submission of queries before deadline
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18. Adjournment

The meeting was formally closed.