



## REQUEST MEMO FOR GOODS/SERVICES

1. The goods/services, as reflected in the attached Annexure A, are required by this office for:

**Description : Groceries for Licensing and Administration**

**(When) : March 2023**

**(Where) : 1<sup>st</sup> Floor, 22 Dorothy Nyembe Street**

The estimated price for the goods/services is

NB: Allocation codes	User Section	SCM information
		Requisition number:

### Motivation / Reason:

For Head Office business unit meetings and District Local Committee meetings.

**N Zakwe**

Compiler /End user

Bhekani Richman Mncwango

SCMP

Lungile Rosemary Sibiya

Approved (CCM)

Bheki Mbanjwa

Authorized (CEO)

Signed by:Ningi Zakwe  
Signed at 2023-03-01 15:29:12 +02:00  
Reason:Witnessing Ningi Zakwe

Signature

01/03/23

Date

Signed by:Bhekani Richman Mncwango  
Signed at 2023-03-01 15:37:51 +02:00  
Reason:Witnessing Bhekani Richman Mncwango

Signature

01/03/23

Date

Signed by:Lungile Rosemary Sibiya  
Signed at 2023-03-02 08:40:48 +02:00  
Reason:Witnessing Lungile Rosemary Sibiya

Signature

02/03/23

Date

Signed by:Bheki Mbanjwa  
Signed at 2023-03-02 21:27:49 +02:00  
Reason:Witnessing Bheki Mbanjwa

Signature

02/03/23

Date



## KWAZULU-NATAL LIQUOR AUTHORITY GOODS AND SERVICES

**PROPOSED DELIVERY DATE** : March 2023  
**DELIVERY TIME** : 09:00 – 15:00  
**DELIVERY ADDRESS** : KZN Liquor Authority, The Marine Building, 1<sup>st</sup> floor

Requisition No.		Business Unit:	Supplier		
No.	Description/ specification -	QTY Req.	Unit Price	Total Price	
1	Brown Sugar Sachets/tubes (1 x 5kg)	11 Boxes			
2	Five Roses Teabags (12 x 500g)	01 Boxes			
3	Freshpak Rooibos Tea (10 x 40 teabags)	02 Boxes			
4	Nescafe Classic Coffee (1 x 200g)	33			
5	Cremora Coffee Creamer (1kg x 11)	11 unit			
6	Long Life Milk	11 unit			
7	Soft drinks:				
	Coke (24x 330ml)	11			
	Crème Soda (24x330ml)	11			
	Lemonade (24x330ml)	11			
	Spa berry (24x330ml)	11			
	Liqui fruit Juice (24x330ml)	11			
		<b>SUB-TOTAL</b>			
		<b>VAT</b>			
		<b>TOTAL</b>			

End user's contact details

Name : Ningi Zakwe  
 Telephone no.: 0313020600