

Overview

- i The bidder will be required to commit to ensuring that the required number of staff be mobilised in not more than **two weeks** from award. This should include recruitment, medicals, uniform allocation, job specific training as well as ACSA permit processes which includes preparation and submission of a safety file, police clearance for all staff and airside induction training for all staff.
- ii The successful bidder will be required to effectively manage the provision of the cleaning services to ensure passenger and airport staff safety at all times such as the adequate supply and placement of wet floor signs, working at height safety measures etc.
- iii All work shall conform to all relevant SANS standards, OHS ACT regulations, Environmental regulations and all other legislation that might be relevant to the contract and the execution thereof.
- iv All work shall be carried out in accordance with prevailing industry norms and best practice and will at all times comply with OEM requirements.

The successful bidder will provide cleaning services in relation to the following sub-categories:

- a. General cleaning < 2.5M height.
- b. Specialised cleaning
 - i. Auto scrubbing.
 - ii. Deep cleaning of carpet.
 - iii. Deep cleaning of ablutions
 - iv. Deep cleaning / High pressure cleaning
 - v. High access cleaning > 2.5M height.
 - a. Rope access cleaning/abseiling.
 - b. High-level façade cleaning (window / cladding cleaning)
 - c. Ad-hoc cleaning where needed.
- c. Hygiene services;
- d. Cleaning consumables and materials; and
- e. Cleaning machinery and equipment

In general, the scope of work should cover, inter alia; all internal and external, general, specialized and routine cleaning of common areas. Including; floors, tiles, walls, suspended ceilings, lighting, furniture, window cleaning, deep cleaning of sanitary conveniences, washing facilities, kitchens and dining areas,

consumables, feminine hygiene facilities, nappy bins as well as cleaning of telephones, IT equipment, carpet cleaning, external cleaning, litter picking, and removal of chewing gum and graffiti, cleaning of furniture, cleaning of signage, high pressure cleaning of outside spaces including pavings, car parks, changing bin liners and emptying refuse bins when full and other periodic cleaning as required.

KSIA		Approximate Square Meterage (m2)									
Airport Section	Floor/Ground Surface Type			Total Area Size	Ablution Facilities			Other Areas of Work			
	Marble/Terrazo/Ceramic etc	External concrete/paved/tarred	Carpets		Female	Male	Unisex	High rise Window cleaning	Lifts/Lift cages	Escalators	High Rise walls, paintwork, cladding etc
Maintenance Buildings	883	6000	529	7412	180	180	5	0	0	0	0
Multi Story Office Block (MSO)	466	0	2124	2590	100	100	25	990	20	0	990
Multi Story Parkade (MSP)	1399	45109	0	46508	36	36	10	200	20	50	2000
Entrance Gates/Guard houses	575	575	0	1150	0	0	50	0	0	0	0
Fire & Rescue	835	0	713	1548	80	80	20	300	20	0	300
Terminal building	67104	8000	7500	82604	1900	1900	400	16000	250	300	11000
Permit Office	67	0	0	67	6	6	0	0	0	0	0
Staff Processing	153	0	0	153	30	30	0	0	0	0	0
Land Side Paved Areas	0	25000	0	25000	0	0	0	0	0	0	0
Car Parks	0	83000	0	83000	0	0	0	0	0	0	0
Total square meterage	71482	167684	10866	250032	2332	2332	510	17490	310	350	14290

NO	Airport Section	Female Toilet Set	Male Toilet Set	Disabled Toilet Set	Baby Change Facility Set	Unisex Toilets Set	Combined Baby Change Facility Set	TOTAL NO. OF ABLUTIONS SETS
1	Multi Story Office - MSO	5	5	5	0	0	0	15
2	Multi Story Parkade	2	2	2	0	0	0	6
3	ARFF Building & Guard Houses	4	4	2	0	0	0	10
4	Maintenance Buildings	3	3	3	0	1	0	10
5	Terminal Building	25	25	22	8	6	0	86
6	Parkings	0	0	0	0	0	0	0
7	Staff Processing	0	0	0	0	2	0	2
8	Guard Houses	0	0	0	0	5	0	5
9	Permit Office	1	1	0	0	0	0	2
	Total	40	40	34	8	14	0	136

No	DESCRIPTION
	Consumables/Materials
1	Hand Soaps - 5 Litre (Premium Quality)
2	Toilet paper per Bale - 1 Ply virgin
	48 Rolls per Pack.
	500 Sheet per Roll as per SABS or SANS Regulations. – SABS 648:1980
	Sheet Size: 100mm x 110mm
	20gsm Paper.
	Single ply Toilet paper
3	Refuse Bags (Clear)
	Large
	Medium
	Small
4	Maslin Cloth
5	400g Roll mutton cloth
6	Microfibre Cloths
	Green - Basins
	Blue - Mirrors
	Red - Bathrooms
7	Microfibre Sleeves
8	Vacuum Bags
9	Gloves (General purpose)
10	Dust Masks
11	Scrubbing Pads (Machines)
12	Urinal Mats
13	Scourers
14	Cleaning Chemicals & Detergents

Conditions

1. Contractor will be required to initiate contract startup immediately upon award.
2. All staff will need to comply with ACSA permit requirements.
3. All staff will be suitably attired in uniform.
4. The bidder must ensure full compliance with labour law and includes,
 - Staff remuneration not less than the minimum rates prescribed in law.
 - Must be compliant with the requirements set out by the KZN bargaining council.
 - Comply fully with the labour relations act.
 - Comply and adhere to any other regulation / law as it relates to the service.
5. Ensure timeous procurement of 3rd party goods and services at all times.
6. Ensure full attendance of staff at all times, the bidder must ensure a pool of relievers are available to ensure staffing levels are met.