



REQUEST FOR QUOTATION

RFQ Number: Q24/542/MM

Form No: UW-RFQ-2
Version No: 3/2023
Effective Date: Jul 2023

Description	Supply And Delivery Of High Pressure Cleaner At Hazelmere Waterworks
Advert Date	05/04/2024
Closing Date and Time	11/04/2024 at 15:00 pm
Official bid document	Bid document must be requested by email from Mandisa.madlala@umgeni.co.za
Compulsory or Non-Compulsory Briefing Session	N/A
SCM Enquiries	Mandisa Madlala Tel: 033 341 1198 Email: Mandisa.madlala@umgeni.co.za
Technical Enquiries	Sinenhlanhla Nkwanyana Tel: 031 719 7300 Email: Sinenhlanhla.Nkwanyana@umgeni.co.za
Contents of RFQ	<ol style="list-style-type: none">1. Invitation to quote2. Bidders information3. Terms and Conditions4. Undertaking by Bidder5. Terms of Reference/RFQ specifications6. Price Schedule7. Authority to Sign8. Bidders disclosure [SBD 4]9. Preference points claim form (SBD 6.1)10. Briefing session certificate11. Contract Form [SBD 7.1]

Quotation Submission:	Tip-Offs Anonymous Hotline:
Quotations must be submitted; by email to : scmquotes@umgeni.co.za using Quote number as the email subject	Report unethical conduct at uMngeni-uThukela Water on: Toll Free Number: 0800 864 463 Email: umgeniwater@whistleblowing.co.za Toll Free Fax: 0800 212 689 Postal: Freepost KZN665, Musgrave, 4062 SMS: 33490 Online: www.whistleblowing.co.za <i>Stop theft / fraud / dishonesty / bribery /blackmail / intimidation, and remain anonymous.</i>



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SPECIFICATIONS OF GOODS REQUIRED

1. Background

Supply and delivery of Electric High Pressure Cleaner (Washer) including manuals at Hazelmere Waterworks.

2. Description of goods/ services required

The electric High Pressure Cleaner (Washer) technical specification/ features:

- Flow rate 11l/min
- Pressure 150 Bar
- 10m high pressure hose with steel braiding
- 5m Power supply cable
- Electric Motor rating IP 55
- Inlet suction filter
- Suitable for Industrial cleaning application
- Installed in the trolley (two wheel trolley) and enables easy accessibility for maintenance and repairs.

Operation and Maintenance Manuals

- The successful tenderer shall supply copies of Operation and Maintenance Manuals, and Data sheet.

General Specifications

- The successful contractor must abide by Umgeni-uThukela Water's Rules for Contractors of Site.
- All contractor staff and vehicles may and can be subject to a search when entering and leaving site.
- The delivery must be for the attention of the Project Manager, Sinenhlanhla Nkwanyana/ Petros Mthethwa (031 719 3000).
- Working hours for the Contractor's personnel at Umgeni-uThukela Water's locations shall be between 07h30 and 16h00 on Monday to Thursday, Friday until 15h00.

3. Deliverables/Key Outcomes.

Description	Required delivery period after PO issue	Indicative date for delivery
Electric High Pressure Cleaner	Within 1 month	

4. Contract term

We anticipate the contract to be once off.

5. Other information

- We estimate the quantity to be delivered is two (2).
- We require the Electric High Pressure Cleaner to be delivered at Hazelmere WW.
- Payment will be done upon delivery of material and receipt of invoice. Payment for the services rendered shall normally be within 30 days of the acceptance of the services completed to the satisfaction of Umgeni-uThukela Water. The invoice and the signed delivery note must be e-mailed to E-mail: Sinenhlanhla.Nkwanyana@umgeni.co.za.



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6. Mandatory documentation/requirements

- a) SBD 4 – Bidders disclosure
- b) Electric High Pressure Cleaner Equipment Data sheet

7. Pricing

- a) The bidder shall provide the price proposal as detailed in SBD 3.1
- b) The bidder's price must be fully inclusive, and each item must be clearly specified.
- c) All additional costs must be clearly specified and included in the total quotation price, (e.g. transport, labour, etc.).
- d) All prices must be VAT inclusive.
- e) The bidder is responsible for all the cost that they shall incur related to the preparation and submission of the quotation.

8. Evaluation Process

The RFQ will be evaluated using a two (02) stage evaluation approach:

- First stage: Administrative Requirements. The quotation will firstly be evaluated on eligibility. If found to be eligible, it will move to the second stage.
- Third Stage: Price and Preference goals using the 80/20 Preference Point Scoring System in terms of PPPFA.

8.1 First stage: Mandatory/ Administrative Requirements

1. SBD 4 – Bidders disclosure
2. Electric High Pressure Cleaner Equipment Data sheet

8.2 Second Stage: Price and Preference goals

1. Subsequent to the evaluation of mandatory/ administrative requirements, the second stage of evaluation of the bids will be in respect of price and preferential procurement only.
2. Tenderer is tax compliant
3. In compliance with the Preferential Procurement Regulations 2022, the 80/20 preference point system is applicable: points for this bid shall be awarded for:
 - a) Price; and (80) and Preference as defined in SBD 6.1 (20)
4. The Preference Goals that have been identified for this bid is stipulated in SBD 6.1
5. Preferential goals and applicable points for this tender in terms of Preferential Procurement Regulations 2022, are indicated in the table below:

	Description	80/20	Evidence to be provided
HDI	The promotion of South African owned enterprises	10	CIPC Registration Certificate
RDP	The promotion of enterprises located in eThekweni Metropolitan Municipality	10	Municipal Account Statement or CSD Report
Total points for preferential goals		20	

6. Failure on the part of a bidder to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed by the bidder.
7. UW reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner



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required by UW.

8. UW reserves the right to conduct negotiations with the qualifying bidder/s regarding any terms and conditions, including price(s), of a proposed contract where applicable. UW reserves the right not to accept the lowest financial offer or any offer.