



# MAKHADO

## LOCAL MUNICIPALITY



### INVITATION TO BIDS

#### LEASING OF GRAZING PADLOCKS FOR THE PERIOD OF SEVEN (07) YEARS

The Makhado Local Municipality hereby invites bids, in accordance with Clause 79(18) of Local Government Ordinance (Ordinance 17 of 1939) declares its intention to lease the following municipal properties as grazing paddocks. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable from **21 November 2025 at non –refundable amount of R600.00** per document at the Procurement Office No. B043 Ground Floor, 83 Krogh Street, Civic Center, Makhado or can be downloaded from e-tender portal for free <https://etenders.treasury.gov.za/content/advertised-tender>.

Bid Number	Bid description	Extent	Reference and Notice No.
73/2025	Lease of Grazing Paddocks R1/GED2, farm Bergvliet 288 L.S and Rietvly 276 L.S	240ha	File No. /3/2/2122 Notice No.148/2025
74/2025	Lease of Grazing Paddocks R3, farm Bergvliet 288 L.S and Rietvly 276 L.S	10ha	File No. 8/3/2/ 2123 Notice No. 149/2025
75/2025	Lease of Grazing Paddocks R7, farm Bergvliet 288 L.S and Rietvly 276 L.S	45ha	File No. 8/3/2/ 2124 Notice No. 150/2025
76/2025	Lease of Grazing Paddocks R9, farm Bergvliet 288 L.S and Rietvly 276 L.S	143ha	File No.8/3/2/2125 Notice No.151 /2025
77/2025	Lease of Grazing Paddocks R10, farm Bergvliet 288 L.S and Rietvly 276 L.S	109ha	File No.8/3/2/2126 Notice No.1 5 2 /2025
78/2025	Lease of Grazing Paddocks R22, farm Bergvliet 288 L.S and Rietvly 276 L.S	322ha	File No.8/3/2/2127 Notice No.153/2025
79/2025	Lease of Grazing Paddocks R25, farm Bergvliet 288 L.S and Rietvly 276 L.S	21ha	File No.8/3/2/2128 Notice No.154/2025
80/2025	Lease of Grazing Paddocks R26, farm Bergvliet 288 L.S and Rietvly 276 L.S	123ha	File No.8/3/2/2129 Notice No. 1 5 5 /2025

Completed bid documents signed by a duly authorised person, sealed in an envelope clearly marked Tender number." must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by not later than **12:00 on Friday, 19 December 2025** when all tenders received will be opened in public in the Council Chamber, Ground Floor, Civic Centre, No. 83 Krogh Street, Makhado. The bid will be awarded to the bidder with the highest price/ best offer.

Bids which are late, incomplete, unsigned or written in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation, or not complying with tender specification, will not be evaluated and will be disqualified:

- Valid Tax compliance status pin issued by SARS.
- A copy of company registration documents e.g. CK, were applicable.
- Certified copy/copies of company owner(s) ID book(s), not older than three (03) months.
- Attach proof of payment for municipal rates not owing for more than (03) months or formal lease agreement for rental premises or letter from the traditional authority in cases of non-ratable areas for juristic person or natural person. **(NB: only applicable for company -Attach for entity and directors of the company).**
- Copy of central supplier database report.

#### NB:

- A copy of a certified copy will not be accepted.

All technical enquiries can be directed to the Director Development and Planning Mr. A Mabunda or Mr. T I Lipharama at telephone no. (015) 519 3036 or (015) 519 3000, while procurement enquiries should be directed to Ms. P Mudau or Mr. M Ramabulana at (015) 519 3000.

Civic Centre  
83 Krogh Street Private Bag X2596 Makhado  
0920

KM NEMANAME  
MUNICIPAL MANAGER

AD2546047



#### North West Parks & Tourism Board

North West Province  
Republic of South Africa  
Stand 3031, Heritage House, Cooke's Lake (Off Lichtenberg Road) Mahikeng, 2735  
Telephone: (018) 307 1500 Email: [info@nwptb.co.za](mailto:info@nwptb.co.za)  
Website: [www.tourismnorthwest.co.za](http://www.tourismnorthwest.co.za)



#### CHIEF OPERATIONS OFFICER FIVE YEARS (5) PERFORMANCE BASED CONTRACT LOCATION: MAHIKENG AT PEROMNES GRADE 3

**KEY PERFORMANCE AREAS:** • Drive and oversees the Entity's operational performance and strategy • Provide support to the CEO including deputizing him/her as required from time to time including dealings with the board of directors • Operational management of the line functions of the Board, which include Biodiversity Conservation Management [Wildlife Conservation, Ecological Services, Parks Expansion and Social Ecology and Resource Security], Tourism Development and Destination Marketing and the Hospitality Training • Interaction and engagement with external stakeholders with the Conservation, Tourism and Hospitality Industry • Identify and mitigate organisational risks • Collaborate with senior leadership to drive business growth and innovation • Liaise with Government Departments and Portfolio Committees to ensure integrated performance of functions which includes Board Subsidiaries • Liaise with the Chief Financial Officer and Human Capital Manager to ensure compliance with the Public Finance Management Act and other Regulatory Frameworks and Human Resources Prescripts • Lead the negotiation team between management and trade union engagements.

**REQUIREMENTS:** • Bachelor Degree in Conservation or Natural Science, Environmental Management or equivalent • A qualification in Business Management will be an added advantage • Minimum ten (10) years' experience in wildlife conservation environment and five (5) years must be at an executive/senior management level • Knowledge of Eco-tourism and Biodiversity Conservation • Extensive understanding of the PFMA, Treasury Regulations, Financial Administration and HR • Investment analysis with specific emphasis on the Conservation and tourism industry • Project management, labour policies • Extensive knowledge of corporate management and good governance.

**ENQUIRIES:** Mr J. Denga, tel: 072 810 8521

#### CHIEF AUDIT EXECUTIVE FIVE YEARS (5) PERFORMANCE BASED CONTRACT LOCATION: MAFIKENG TOTAL PACKAGE P/A: R1 110 687 AT PEROMNES JOB GRADE 4

**KEY PERFORMANCE AREAS:** • The Chief Audit Executive is responsible for providing leadership and strategic direction of the internal audit function, and must develop and implement audit management strategies, policies and procedures • Develop operational plan for the Audit Services Unit and facilitate execution thereof • Develops and maintains governance process in internal audit • Development of audit charter and/or policies, and procedures/methodologies • Directs and develop the strategic plan for the audit function • Contributes to the Company's strategic plan • Direct and monitor operation of the audit service • Advise Executive Management of internal and external audit issues that affect the organisation • Communicates the results of audit and advisory projects via written reports and oral presentations to management and audit committee (the board of directors where necessary) • Liaise with external auditors • Liaise with the audit and finance committee of the Board • Oversee the Audit/evaluation within the Board • Coordinate the implementation of Audit recommendations • Provide regular feedback to the CEO and Executive Management • Present quarterly and monthly reports to the audit services team • Provide reports at Audit and Finance Committee meetings.

**REQUIREMENTS:** • Honours Degree or equivalent qualification majoring in Accounting and Audit • Have CIA or CPA or CA qualification • Ten (10) years audit experience of which five (3) years must have been at a senior management level • Experience in strategic Planning and execution, examining and re-engineering operations and procedures • Formulating policy • Development and implementation new strategies and procedures • Self-motivated person • Interpersonal and negotiation skills • Be able to work under extreme pressure and extended hours • Ability to drive and motivate change.

**ENQUIRIES:** Mr J. Denga, tel: 072 810 8521

#### COMPANY SECRETARY FIVE YEARS (5) PERFORMANCE BASED CONTRACT LOCATION: MAHIKENG TOTAL PACKAGE P/A: R753 044.00 AT PEROMNES JOB GRADE 5

**KEY PERFORMANCE AREAS:** • Reporting to the CEO, provides statutory administrative services to the Board, ExCom, Governance Committees, and subsidiary companies. Ensures corporate governance compliance; and manages team and individual performance in Corporate Secretariat • Ensuring compliance with statutes and regulatory codes including the Company's Act, King IV, the PFMA, National Treasury Regulations, Registrar of Companies, and relevant company policies • Keeping abreast with all new and pending legislations • Provide directors with guidance in their duties, responsibilities and powers and make directors aware of all laws and regulations relevant to the company; including advice on business ethics and good governance • Reporting compliance issues to relevant parties and ensuring that all statutory records are in place, properly filed and documented • Developing resolutions for consideration based on the need of the committees and subsidiary companies • Ensuring that decisions of the Board and Committees are communicated to the relevant people and implemented effectively • Coordinating the calendar and setting committee plans in consultation with relevant chairpersons • Ensuring compliance of subsidiaries' AGMs with procedures stipulated in the Memorandum of Incorporation • Partnering with the internal auditors to monitor and evaluate regulatory and legal compliance • Stakeholder management including Subsidiaries and management of CIPC, PAIA returns and documentation • Prepare, maintain statutory registers and other statutory records • Maintain share register for investments in companies, trusts etc • Scheduling regular meetings of the Board and committees, and ensuring logistics are organised, developing the agenda for the meetings and preparing the necessary supporting documents in consultation with the chairperson of the meeting and/or team members responsible for the meeting agenda items • Contract administration management • Ensure Directors and executive management are properly orientated, inducted regarding fiduciary/governance responsibilities, and furthermore identify training requirements for Board members whilst ensuring that they operate within their authority and responsibility in general • Prepare all or parts of the annual report, ensuring that statutory deadlines are met and that the statutory & regulatory disclosures are validated • Ensure that the Individual Members, Chairperson of the Board and its Sub Committees are evaluated against the agreed criteria.

**REQUIREMENTS:** • Bachelors of degree, honours in Commercial law or equivalent; CIS or a post graduate degree in related field will be an added advantage • Minimum of 10 years Company Secretary Practice with a sound knowledge of Company Secretarial practice and the administrative requirements • Proven strong knowledge of corporate law, governance and compliance regulations • Excellent organisational, communication, problem solving and analytical skills • Good knowledge of Labour Market Policies, King V, Corporate governance, ability to interpret board procedures and understanding of the broader • Strong and advanced business acumen, effective management skills, ability to motivate the workforce, advanced communication and negotiation skills • Driver's Licence.

**ENQUIRIES:** Mr J. Denga, tel: 072 810 8521

#### LEGAL ADVISOR FIVE YEARS (5) PERFORMANCE BASED CONTRACT LOCATION: MAHIKENG TOTAL PACKAGE P/A: R619 117.00 AT PEROMNES JOB GRADE 6

**KEY PERFORMANCE AREAS:** • Provide legal advice on contracts, agreements and regulatory compliance • Draft, review and regulates contracts and legal documents • Ensure compliance with laws, regulations, and industry standards • Collaborate with teas to identify and mitigate legal risks • Represent the Board in legal matters, as required (CCMA, Labour Court matters and Third party claims) • Recommend legal representatives on matters before court • Institute legal proceeding on behalf of the Board • Provide general legal opinion and obtain second/counsel opinion as and when necessary • Draft various agreements and legal memos • Contract management • Conduct legislative research • Review Policies of the Board and ensure uniformity and consistency • Obtain expert opinion were necessary.

**REQUIREMENTS:** • LLB Degree or equivalent • Minimum of 5 years' experience as a legal advisor or in similar role • Strategic capability and leadership • Strong knowledge of corporate law, contract law and labour law • Financial and people management • Excellent analytical, communication and problem solving skills • Driver's Licence • Ability to confirm to dictates of confidentiality • Honesty, decisiveness and integrity.

**ENQUIRIES:** Mr J. Denga, tel: 072 810 8521

#### PARK MANAGER - MADIKWE GAME RESERVE PERMANENT APPOINTMENT LOCATION: MADIKWE GAME RESERVE TOTAL PACKAGE P/A: R619 117.00 AT PEROMNES JOB GRADE 6

**KEY PERFORMANCE AREAS:** • Manage day to day park operations, including wildlife management, conservation and tourism activities • Develop and implement operational plans, policies and procedures as well as budget in line with Park Management Plan regarding aspects in the management of biodiversity • Lead and direct staff within the park • Liaise and collaborate with concessionaires to coordinate operations and ensure compliance with concessions agreement and support from all stakeholders • Ensure compliance with conservation regulations, safety standards, and organisational policies • Foster relationship with stakeholders, including local communities, conservation organisations and tourism partners • Oversee Park infrastructure including perimeter fence, road network, buildings equipment vehicles and resource management • Management of Protected Areas, park expansion programmes and Ecological Services • Corporate Management and good governance.

**REQUIREMENTS:** • Bachelor's degree in Nature Conservation, Wildlife management, Environmental Science or equivalent qualification • Minimum of 7 years' experience in Park Management or similar role (preferably big five experience) of which two (2) years must be at middle management level • Proven record of effective leadership, conservation and stakeholder management • Strong knowledge of Wildlife conservation principles, park operations and safety protocols • Excellent communication, problem solving and interpersonal skills • Drivers licence and no criminal record.

**ENQUIRIES:** Mr J. Denga, tel: 072 810 8521

Brief application letter attached to the CV with complete certified copies of qualifications may be hand delivered to the Human Resources Manager: Stand 3031, Cooke's Lake Heritage House, Mahikeng. Email to [recruitment@nwptb.co.za](mailto:recruitment@nwptb.co.za) Correspondence will be limited to shortlisted candidates only.

CLOSING DATE: 28<sup>th</sup> November 2025

THE NORTH WEST PARKS AND TOURISM BOARD IS AN EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION EMPLOYER.

Kone Solutions K37411

