



## REQUEST MEMO FOR GOODS/SERVICES

1. The goods/services, as reflected in the attached Annexure A, are required by this office for:

**Description : Provisioning of office grocery**

**(When) :**

**(Where) : 1<sup>st</sup> Floor The Marine Building KZN Liquor Authority**  
The estimated price for the goods/services is

NB: Allocation codes	User Section	Requisition number

### Motivation / Reason:

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Signed by: Phumelele Ngcongo  
Signed at: 2023-03-13 16:00 +02:00  
Reason: Witnessing Phumelele Ngcongo

\_\_\_\_\_  
Compiler /End user

  
\_\_\_\_\_  
**Signature**  
Signed by: Bhekani Richman Mncwango  
Signed at: 2023-03-14 09:04:20 +02:00  
Reason: Witnessing Bhekani Richman Mn

\_\_\_\_/\_\_\_\_/2023  
**Date**

\_\_\_\_\_  
SCMP

  
\_\_\_\_\_  
**Signature**  
Signed by: Ongeziwe Cingo  
Signed at: 2023-03-14 14:37:03 +02:00  
Reason: Witnessing Ongeziwe Cingo

\_\_\_\_/\_\_\_\_/2023  
**Date**

\_\_\_\_\_  
Approved (CCM)

  
\_\_\_\_\_  
**Signature**  
Signed by: Bheki Mbanjwa  
Signed at: 2023-03-15 13:04:47 +02:00  
Reason: Witnessing Bheki Mbanjwa

\_\_\_\_/\_\_\_\_/2023  
**Date**

\_\_\_\_\_  
Authorized (CEO)

\_\_\_\_\_  
**Signature**

\_\_\_\_/\_\_\_\_/2023  
**Date**

