


Department:	Supplier Chain Management	Document number:	AIDC-SCM-TMP-011	 Supplier Park Development Company SOC Ltd t/a Automotive Industry Development Centre <i>Your partner in becoming globally competitive</i>
Document Classification	Normal document			
Document Type	TEMPLATE			
Name of Document:	REQUEST FOR QUOTATION/PROPOSAL (RFQ)			

REQUEST FOR QUOTATION (RFQ)/PROPOSAL

Invitation to supply, install and maintain CCTV cameras at the 3 sites of the AIDC namely,

1. Automotive Supplier Park, 30 Helium Road, Rosslyn
2. Gauteng Automotive Learning Centre, 99 Hendrick van Eck, Rosslyn.
3. Winterveld Enterprise Hub, Cnr Bushveld Road (M39) & Molefi Makinta Road (M21)
Winterveld, Pretoria
for a period of 12 months.

RFQ DETAILS

RFQ NUMBER: PR 15461

COMPULSORY BRIEFING DATE: **20 January 2023**

CLOSING DATE: 27 January 2023

COMPULSORY BRIEFING TIME: **10H00**

CLOSING TIME: **11H00**

N/B Please note that a **compulsory site inspection/briefing** will be held on **20 January 2023, at 10h00** at Automotive Supplier Park, 30 Helium Road, Central Hub, Rosslyn, Pretoria. For directions and map please check our website: www.aidc.co.za

RFQ DESCRIPTION

Invitation to supply, install and maintain CCTV cameras at the 3 sites of the AIDC.

DETAILS OF BIDDER

COMPANY NAME:

CONTACT PERSON:


TELEPHONE NUMBER:

CELLULAR NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

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	YES	NO
Please indicate if your company is Registered on National Treasury – Central Supplier Database (provide your CSD Number)		
CSD Number		
Please Indicate if your Company is Registered on SPDC SOC t/a AIDC Database & has “Active Status”		

” ACTIVE STATUS”: - means your SARS Pin submitted to AIDC is still valid & BBEE Certificate still valid (thus your documents have not yet expired)

NB: Please Note: - AIDC won't be able to do business with suppliers not registered on CSD as per National Treasury SCM Instruction No.4 of 2016/17 & Practice Note Number 5 of 2009/2010.

THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE INDICATE IF THE FOLLOWING DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL (TICK)

	YES	NO
SARS Pin to verify your status		
BBEE Certificate or an approved Affidavit as per BBEE Act submitted NB: Suppliers to use approved DTi or CIPC Affidavit template (check website: www.dti.gov.za)		
SBD 4 – Declaration of Interest form – completed and signed		
SBD 6.1 – Preference Points Claim Form in terms of the Preferential Procurement Regulation 2011 (PPF 2017)		
SBD 6.2 - Declaration Certification for Local Production and Content. (PPF 2017)) Failure to fully complete SBD 6.2 and ANNEXURE C will lead to disqualification		
Company CIDB Valid Registration with 2 GB OR Higher or 2 EP OR Higher – DISQUALIFIED IF NOT SUBMITTED NB: This request will also be advertised/published on CIDB website. AIDC will also validate submission using CIDB online platform (http://www.cidb.org.za).		

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Dear Service Provider

REQUEST FOR PROPOSAL /QUOTATION (RFQ) – SCOPE OF WORK/SERVICE

Invitation to supply, install and maintain CCTV cameras at the 3 sites of the AIDC.

1. INTRODUCTION

The Automotive Supplier Industry Development Centre t/a AIDC Development Centre (AIDC) strive to make the Automotive Industry in South Africa globally competitive through its strategic projects and infrastructure. To this effect the AIDC has successfully project managed the conceptual development and implementation of various projects in the automotive sector. The AIDC brings with its involvement, its vast experience and knowledge base in the automotive sector together with its good working relationships with key government institutions.

2. BACKGROUND INFORMATION

AIDC is a state-owned company and falls under Schedule 3 C of the Public Finance Management Act (PFMA). AIDC has two distinct different type of business in one entity, after a merger process that was effective from 1 April 2013: AIDC has a commercial industrial property side with rentals and facilities management, and a grant funded part of the business focussing on developmental projects.


3. RFQ OBJECTIVES

The aim is to request service providers to provide detailed quotations for supply, install and maintain CCTV cameras to ensure that the cameras are viewed and monitored in the ASP control room located at the central hub within Automotive Supplier Park, AIDC offices, Winterveld Hub as well as the Control room located at Gauteng Automotive Learning Centre. We also require the service provider to supply the monitors and the NVR's. Bosch NVRs need Administrator password to be reset (Video Management Server and Storage Server).

Some DVR cameras will have to be replaced by NVR cameras at ASP, and network cabling will have to be pulled for those.

Support and maintenance is required for a period **of 12 months** for the 3 sites.

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4. RESPONSE FORMAT

Formal Proposal must be submitted with all costs included in your pricing.

5. LOCAL PRODUCTION AND CONTENT MINIMUM THRESHOLD

The stipulated minimum threshold percentages for the local production and content are as follows:

-Cable products – 90%

- CAT 5e Cabling -90%
- Fiber Cabling – 90%

The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011. The SABS approved technical specification number SATS 1286:2011 and supporting schedule are accessible on <http://www.thedti.gov.za> website at no cost. Also refer to SBD 6.2 for the formula to be used. The information provided will be verified for accuracy.

6. IMPORTANT INFORMATION

RFQ QUERIES


AIDC SCM - gmathe@aidc.co.za (This email is for queries only not for proposals or quotes submissions)

Formal Quotations must be submitted with all costs included in your pricing and clear details of each part quoted for, with corresponding quantities to quotations@aidc.co.za.

NB: QUOTATIONS RECEIVED ON WRONG EMAIL ADDRESS WILL BE DISQUALIFIED AND WHERE AIDC EMPLOYEE IS COPIED INCLUDING THE SCM OFFICIAL

NB: The AIDC reserves the right to award the quote in part or in full at its own discretion


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7. EVALUATION CRITERIA

	Maximum	Score	Minimum
Based on Capability	Maximum Points	Point Scored	Minimum Points
NB: The service provider should achieve a minimum score of 70 points under functionality to be able to be evaluated further on pricing & BBEE as per preferential system.	100		70
1. Company Experience: Company years of experience specifically in Installation and Maintenance of CCTV Cameras system. Bidders to indicate the years in which they have been rendering the services (this refers to the years in operation and not the year of company registration). Attach one of the following documents that clearly stipulates years of award: 1. Purchase Order. 2. Signed service level agreement. 3. Award letters. Scoring Criteria: <ul style="list-style-type: none"> 5 or more years' Experience = 20 points 3 - 4 years' experience = 15 points 2 years' experience = 10 points Less than 2 years = 5 points NB: The service provider can provide as many supporting documents as they can to the claim the points.	20		
2. CCTV Cameras maintenance records. Provide example of maintenance records of previous work done. <ul style="list-style-type: none"> 6 and more month's maintenance/ service reports provided = 40 points. < 6 months maintenance / service reports provided = 20 points No reports = 0 points 	40		


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3. References letters of similar projects: Provide reference letters of similar projects. Reference letters must be on the Company Letterhead Signed by the client <ul style="list-style-type: none"> • 3 and more Reference letters = 20 points • 2 References letters = 10 points • 1 Reference letter = 0 points 	20		
4. Quality of work <ul style="list-style-type: none"> • Review quality of the work rendered from previous clients. • Close out reports for the services / similar projects rendered as per evidence submitted on criteria 3 will be used to evaluate this section. • Client's acceptance letters / recommendation reports Scoring Criteria 20 = Very Good (3 of listed Quality of work evidence) 10 = Average (2 of listed quality of work evidence). 0 = Poor (No proof of industry standard methodologies, frameworks, project management governance, close out report, client acceptance letters/recommendation letters aligned to aligned to the services to be rendered)	20		
TOTAL SCORE	100		70

NB: The minimum threshold for functionality evaluation is 70 points. Bidders who do not meet this minimum threshold will not proceed to the next evaluation stage of the bid.

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DESCRIPTION OF REQUEST

REQUEST FOR QUOTATION (RFQ)

RFQ NO: PR 15461	DATE SEND: 12 January 2023
CLOSING DATE: 27 January 2023	CLOSING TIME: 11H00


REQUESTOR DETAILS

Requested By (SCM):	Gloria Mathe
Contact Number:	012 564 5001
Department Requested for:	ICT
Project Number:	
PR Number:	PR 15461

REQUEST DETAILS


Delivery Date:	Delivery Address:
	30 Helium road, Automotive Supplier Park
	AIDC, Rosslyn
	99 Hendrick van Eck, Gauteng Automotive Learning center, Rosslyn

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ITEM NO.	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE (EXCL. VAT)	TOTAL PRICE (EXCL. VAT)
	ONCE OFF SUPPLY AND INSTALLATION OF IP BASED CCTV CAMERAS FOR THE ASP, GALC IN LINE WITH DETAILED SPECIFICATION AS DETAILED IN THIS DOCUMENT.				
1	Hikvision or Similar 32 Channel NVR (to be compatible with Hikvision and Bosch cameras)	Each	1		
2	8 TB Surveillance HDD	Each	3		
3	Hikvision 4MP WDR IR Dome PoE 20m IR 2.8mm (Internal)	Each	20		
4	Hikvision 4MP WDR EXIR Bullet IR up to 50m 6mm (External Night vision)	Each	16		
5	32" monitors to be mounted in the control room at ASP	Each	4		
6	IP Surveillance Workstation Appliance designed for Dual Display CCTV visualisation [support raid 0/1/5/6/10; 8x hot-swappable SATA 2.5"/3.5 with 8 TB storage; 2x 10Gigabit + 4x USB3; 250w/300w/500w Redundant psu; Memory 32Gb (support up to 64Gb or more); i9 or intel xeon silver or higher processor]	Each	1		
7	SP Wall Mount Brackets for Monitors	Each	2		
8	24 Port Network Switches 10/100/1000 (PoE)	Each	4		
9	8 Port Network Switches 10/100/1000 (PoE)	Each	2		
10	VGA Extender Kit	Each	2		
11	CAT 5E cabling	Meter	2000		
12	RJ 45 Connecters and Boots	Each	80		
13	UPS On-line 2KVA UPS for Power back up with 4hrs, using SMF100AH-12V rechargeable Batteries & battery stand, 6 batteries.	Unit	1		

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	GAUTENG AUTOMOTIVE LEARNING CENTRE				
14	Bosch 32 Channel NVR or Similar, that is compatible with Hikvision and Bosch cameras	Each	1		
15	Administrator Password reset on Bosch NVR Storage Server 2008 and Video Management Server (DIVAR IP 6000- 8X2TB) and (DIVAR IP 7000- 8X2TB)	Each	1		
16	8 TB Surveillance HDD	Each	3		
17	Flexi dome IP Indoor HD Nin -51022 (Internal)	Each	14		
18	4MP WDR EXIR Bullet IR up to 50m 6mm (External Night vision)	Each	8		
19	RJ 45 Connectors and Boots	Each	80		
20	32" monitors to be mounted in the control room at GALC	Each	3		
21	UPS: On-line 2KVA UPS for Power back up with 4hrs, using SMF100AH-12V rechargeable Batteries & battery stand, 6 batteries.	Each	1		
	WINTERVELD ENTERPRISE HUB				
22	8 TB Surveillance HDD to be installed in Provision (ISR) NVR				
23	Monthly Maintenance	Months	12		
24	Call out fee, 2 days per month: To be invoiced only when there was a call out, proof to be attached on the invoice.	Days	24		
				SUB-TOTAL	
				VAT @ 15%	
				GRAND-TOTAL	

*UOM = Unit of measure, e.g. Hours/Days, etc.

Total price with VAT for ASP, WINTERVELD and GALC:

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QUOTE CONDITIONS:

1. This Quote is subject to the Government Procurement General Conditions of Contract that may not be amended. Quotes should not be qualified by own conditions.
2. All price(s) must be inclusive of all costs plus VAT and must be firm for the duration of the contract period. VAT must be shown separately by VAT Vendors and non-registered or deregistered Vendors should exclude VAT from their quotes. Price(s) quoted must be valid for at least thirty (30) days from the closing date of the quotation and a firm delivery period must be indicated.
3. All goods must be delivered to the address indicated in the RFQ document.
4. All prices quoted must be fixed & firm prices and where applicable, price negotiation with the preferred supplier will be entered.
5. All Purchases will be made through an AIDC Official Purchase Order with Order Number. Therefore, no goods must be delivered, or a service be rendered without a valid official Purchase Order & Number been received. The onus rests with the service provider to ensure they have received the above.
6. **Fully Complete & signed the attached SBD forms, thus SBD 4; SBD 6.1 & SBD 6.2 (NB: Quotes without the signed completed forms will not be considered)**
7. The 80/20 preference point system is applicable to price quotations and tenders with a Rand value equal to, or above R30 000 and up to a Rand value of R50 million (all applicable taxes included).
8. This RFQ will be evaluated based on the 80/20 preferential point system as stipulated in the Preferential Procurement Policy Framework Act & PPR 2017. 80 POINTS ALLOCATED TO PRICE & 20 POINTS ALLOCATED TO B-BBEE.
9. An EME is required to submit an affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017. In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME
10. A QSE is required to submit an affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017
11. **B-BBEE Status Level Verification Certificates (NB: Certificate are identifiable by a SANAS logo and a unique BVA number) or an Affidavit (EME/QSE see point 9&10 above) to be provided in order to claim the B-BBEE points:**

B-BBEE STATUS LEVEL	NUMBER OF POINTS
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-Compliant	0

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12. Local production and content (where applicable) as per designated sector will be considered when evaluating your RFQ submission. The Declaration Certificate for Local Content (SBD 6.2) must be completed and duly signed.
13. The Supplier must ensure AIDC is in possession of a valid original Tax Clearance Certificate, if already registered on our database. NB: If not, please submit your certificate with this quote or provide us with your SARS Pin to check your status.
14. NB: For Construction related services/work CIDB Grading & Safety File – The successful contractor should take note that a “Safety File” will be required on appointment and should be submitted to the AIDC before commencement of any work and ensure comply with relevant CIDB grading were required.
15. NB: Supplier must ensure they registered on CSD before submitting the RFQ.
16. NB: Supplier must ensure they registered on CSD before submitting the RFQ.
17. Only bids with the stipulated minimum threshold of 100% SBD 6.2, for local production and content will be considered. Failing to meet this, will lead to your bid being disqualified. Local content per item is listed on SBD 6.2.
18. Bidders can apply to the DTI for an Exemption letter, (Contact details – Tebogo Makube – tmakube@thedti.gov.za), if the minimum threshold cannot be met. The Exemption letter must be submitted with this tender. Failure to provide an Exemption letter with this tender will render the tender incomplete and the tender will therefore not be considered for award of business.
19. Respondents are to note that the Local Content commitments made by the successful respondent(s) will be incorporated as a term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local Content obligations, non-compliance penalties shall be applicable. Breach of Local Content obligation also provide SPDC SOC LTD t/a AIDC cause to terminate the contract in certain cases where material non-compliance with Local Content requirements is not achieved.

Please note that failure to comply with the RFQ conditions will invalidate your proposal (if all documents are not returned then consider your quotation not accepted).

I in my capacity as

..... certify that the information supplied is correct and I have read and understood the AIDC general terms and conditions, and I accept them.

Signature:

Company Name:

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