



APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO RENDER EVENTS MANAGEMENT SERVICES FOR NKANGALA DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (03) YEARS (AS AND WHEN REQUIRED) RE-ADVERT

BILL OF QUANTITIES

NO	ITEM	DESCRIPTION OF SERVICE	QTY	RATES PER YEAR		
				YEAR 1	YEAR 2	YEAR 3
1	Stage	Outdoor 12x10x1m high from the ground stage with roof, 2x set of stairs, backdrop, safety railing and front stage draping	1			
2		Outdoor 10x8x1m high from the ground stage with roof, 2x set of stairs, backdrop, safety railing and front stage draping	1			
3		Indoor 8x6x0.5m high from the ground stage with roof, 2x set of stairs, backdrop, safety railing and front stage draping	1			
4		Indoor 6x4x0.5m high from the ground stage with roof, 2x set of stairs, backdrop, safety railing and front stage draping	1			



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5		Indoor 4x4x0.5m high from the ground stage with roof, 2x set of stairs, backdrop, safety railing and front stage draping	1			
6		Indoor 2x4x0.5m high from the ground stage with roof, 1x set of stairs, backdrop, safety railing and front stage draping	1			
7	Ramp	Disability ramp adjustable from 500mm- 1000m high from the ground with safety railing	1			
8	Podium	Wooden - measurements (800 x 500 x 1200)	1			
9		Perspex x C Curved 10mm - (700 x 400 x 1200)	1			
11		Wood and Perspex - measurements (800 x 600 x 1200)	1			
12	Sound	Quality PA system to accommodates 250 people outdoor	1			
13		Quality PA system to accommodates 500 people outdoor	1			



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14	Quality PA system (Line array setup) to accommodates 1000 people outdoor	1			
15	Quality PA system (Line array setup) to accommodates 2000 people outdoor	1			
16	Quality PA system (Line array setup) to accommodates 5000 people outdoor	1			
17	Quality PA system to accommodates 250 people indoor	1			
18	Quality PA system to accommodates 500 people indoor	1			
19	Quality PA system to accommodates 750 people indoor	1			
20	Quality PA system to accommodates 1000 people indoor	1			
21	Quality PA system (Line array setup) to accommodates 2000 people indoor	1			



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22	Backline Instruments/ Equipments	Live performance sound equipment/instrument (5 piece Drum set, Drum Mics, Bass Amp, Lead Amp, 5x DI Box, Piano/keyboard & Stand)	1			
23	Live Band	Indoor (300-500) pax excl Live band	1			
24		Indoor (300-500) pax incl. Live band	1			
25		Indoor (501-1500) pax excl Live band	1			
26		Indoor (501-1500) pax incl. Live band	1			
27		Indoor (1501-3000) pax excl Live band	1			
28		Indoor (1501-3000) pax incl. Live band	1			
29		Outdoor (3000-5000) pax incl. Live band	1			
30	Sound engineer	Qualified Sound engineer	1			



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31	Lighting Technician	Qualified Lighting Technician	1			
32	Back stage lighting	10m x 5m designed back stage lighting	1			
33	CD Jay and CD player	DJ and CDS back track	1			
34	Stand up microphones	To back-up vocalists during performance	1			
35	Cordless Microphones	Lead singers/program directors and speakers	1			
36	Pick-up microphones	To back-up vocalists during performance	1			
37	Lighting	To be set-up on stage and enhance visual effects	1			
38	Smoke machine	Enhancing and beautifying the stage	1			



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39	Generator	Generator 9kva with all cables and distribution box per day	1			
40		Generator 20kva with all cables and distribution box per day	1			
41		Generator 50kva with all cables and distribution box per day	1			
42		Generator 100kva with all cables and distribution box per day	1			
43	LCD/LED Screens (Monitors)	65cm LCD/LED screens on each side of the stage link and project performance	1			
44	Daylight Screens	4mx3m Daily Screens	1			
45	Drum	Drum riser 2mx2m	1			
46	Drum booth/shield	Drum booth/shield (3-5 panel closure)	1			
47	Projector	4000- 6000 lumens Projector with 3x2 projector screen	1			



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48	Videography	Recording the activities for the event:	1			
49		2 x disc edited photographs, 2 x disc raw photos, 2 x raw footage, 2 x edited footage, 2 x USB (4Gigs) photos, 2 USB (4Gigs) Video, Photo album 200 photos				
50		Videography with live feed/live streaming per event (Own equipment and cables)	1			
51		Videography with recording				
52	Photograph Frames (Including picture)	Wood 40x50cm	1			
53		Wood 50x60cm	1			
54	Photography	Photographer Service inclusive of camera equipment with 100 edited photo's (no printing)	1			
55		Photographer Service inclusive of camera equipment with printing of maximum 200 edited photos	1			



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56	Fire Extinguishers	1.0 KG Dry Chemical Powder Extinguisher (Height: 335mm; Diameter: 75mm; Mass Empty: 0.8 Kg; Mass full: 1.8Kg, Discharge: >6sec; Working Pressure: 14000kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/21B	1			
57		1.5 KG Dry Chemical Powder Extinguisher (Height: 325mm; Diameter: 102mm; Mass Empty: 1.3 Kg; Mass full: 2.8Kg, Discharge: >6sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/34B	1			
58		2.5 KG Dry Chemical Powder Extinguisher (Height: 468mm; Diameter: 102mm; Mass Empty: 2.0 Kg; Mass full: 4.5Kg, Discharge: >6sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure:	1			



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		>5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/55B				
59		4.5 KG Dry Chemical Powder Extinguisher (Height: 435mm; Diameter: 179mm; Mass Empty: 3.3 Kg; Mass full: 7.8Kg, Discharge: >9sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/113B	1			
60		9 KG Dry Chemical Powder Extinguisher (Height: 545mm; Diameter: 178mm; Mass Empty: 4.2 Kg; Mass full: 13.2Kg, Discharge: >12sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/183B	1			
61	VIP Tent	20m x 80m White/Clear Framed Marquee	1			



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62		25m x 60m White/Clear Framed Marquee	1			
63		20m x 50m White/Clear Framed Marquee	1			
64		20m x 30m White/Clear Framed Marquee	1			
65		20m x 50m Peg & Pole Marquee	1			
66		20m x 30m Peg & Pole Marquee	1			
67		9m x 18m Tent	1			
68		7m x 12m Tent	1			
69		5m x 10m Tent	1			



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70		Waterproofed Stretch Marquee (to accommodate 100 people)	1			
71		Waterproofed Stretch Marquee (to accommodate 150 people)	1			
72		Waterproofed Stretch Marquee (to accommodate 200 people)	1			
73		Waterproofed Stretch Marquee (to accommodate 300 people)	1			
74		Non-waterproof Stretch Tent (to accommodate 100 people)	1			
75		Non-waterproof Stretch Tent (to accommodate 200 people)	1			
76	Tables	High rise bar Steel Tables	1			
77		Steel/Plastic rectangular table	1			
78		10 Seater Round Tables (Plastic Foldable)	1			



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79		Coffee/Side Table	1			
80	Chairs	High rise bar Steel Tables	1			
81		Transparent/Gold/ Tiffani Chairs for VIP	1			
82		Executive Leather chair	1			
83		Plastic chairs (black/white) for the mass	1			
84	Couches	Four Seater couches	1			
85		Three Seater couches	1			
86		Two Seater couches	1			



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87		One Seater Couches	1			
88		Ottomans	1			
89	Air Conditioners	Industrial Outdoor air Conditioners	1			
90	Electricity	A connection plug per unit (10m)	1			
91	VIP Toilets	2 paired mobile VIP Toilets	1			
92	Paraplegic Toilets	People with disability	1			
93	Public Toilets	For the mass	1			
94	Draping	Draping front of stage	1			
95		Draping back of stage	1			



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96		Draping front and roof 20m x 80m Tent/Hall	1			
97		Draping front and roof 25m x 60m Tent/Hall	1			
98		Draping of front and roof 20m x 50m Tent/Hall	1			
99		Draping of front and roof 20m x 30m Tent/Hall	1			
100		Draping of front and roof 9m x 18m Tent/Hall	1			
101		Draping of front and roof 7m x 12m Tent/Hall	1			
102		Draping of front and roof 5m x 10m Tent/Hall	1			
103		Fresh Flowers to decorate on the table for VIP	1			
104	Flowers	Big Fresh Flowers for the stage	1			
105		Artificial Flowers	1			
106		Round Table Clothes	1			
107		Rectangular Table Cloth	1			



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108	Decoration Equipments/ Materials	Table Runner	1			
109		Overlays	1			
110		Chair Covers	1			
111		Chair Tie Backs	1			
112		Under plates	1			
113		Plates	1			
114		Napkins	1			
115		Napkin Rings	1			
116		Cutlery (Serving Fork, Knife and Spoon)	1			
117		Champagne Glasses	1			
118		Wine Glasses	1			
119		Juice/Water Jar	1			
120		(centrepiece/chandeliers)	1			
121	Pillar Candles	10cm x 70cm	1			
122		7cm x 70cm	1			



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123	Square Candles	10cm x 1 metre	1			
124		10cm x 65cm	1			
125	Cylinder Candles	10cm x 1 metre	1			
126		10cm x 90cm	1			
127	Carpet/Flooring	1500 Square meter red carpet each	1			
128		Flooring rubber/plastic	1			
129		Artificial Mat/Grass Per square Metre	1			
130	Mushroom Gas Heaters (With full gas in cylinder)	Glass Tube Patio Gas Heater Stainless Steel LPGSASA Approved Sturdy Base Solid Aluminium Hood Flame Failure Safety Device with Tilt Switch Uses 9kg Cylinder	1			
131		Patio Gas Heater GHP14 Powder coated brushed silver finish Sturdy base 4 piece segmented hood Flame failure safety device with tilt cut-off switch Ships in one convenient carton Appliance, Regulator and hose – in accordance with	1			



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		SANS 1539, SANS 1237, SANS 1156 LPGSASA approved Uses 9kg Cylinder				
132	Local Artist	Local Artist (Solo Gospel) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
133		Local Artist (Group Performance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
134		Local Artist (Solo Cultural/Pop, Jazz or Kwaito Dance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			



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135	Provincial Artists	Local Artist (Cultural Group/Pop, Jazz or Kwaito Dance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
136		Local Disc Jockey - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
137		Provincial Artist (Solo Gospel) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
138		Provincial Artist (Group Performance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
139		Provincial Artist (Solo Cultural/Pop, Jazz or Kwaito Dance) - Rate For Performances hourly including band,	1			



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		equipment to be utilized by artist and all costs other costs sundry related to performance				
140		Provincial Artist (Cultural Group/Pop, Jazz or Kwaito Dance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
141		Provincial Disc Jockey - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
142		National Artist (Solo Gospel) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
143	National Artists	National Artist (Group/Band Performance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			



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144		National Artist (Solo Cultural/Pop, Jazz or Kwaito Dance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
145		National Artist (Cultural Group/Pop, Jazz or Kwaito Dance) - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
146		National Disc Jockey - Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
147	International Artists	Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			
148	Developmental Artists	Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1			



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149	Motivational/ Guest Speaker	Local Motivational/ Guest Speaker - Rate per performance hourly	1			
150		Provincial Motivational/ Guest Speaker - Rate per performance hourly	1			
151		National Motivational/ Guest Speaker - Rate per performance hourly	1			
152	Programme Director	Local Programme Director - Rate per performance hourly	1			
153		Provincial Programme Director - Rate per performance hourly	1			
154		National Programme Director - Rate per performance hourly	1			
155	Spiritual Leader/Pastor	Spiritual Leader/Pastor - Rate per hour	1			
156	Event Influencer	Local Event Influencer - Rate per performance hourly	1			
157		Provincial Event Influencer - Rate per performance hourly	1			



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158		National Event Influencer - Rate per performance hourly	1			
159		Local Social Media Influencer - Rate per performance hourly	1			
160	Social Media Influencer	Provincial Social Media Influencer - Rate per performance hourly	1			
161		National Social Media Influencer - Rate per performance hourly	1			
162	Brand Ambassador	Brand Ambassador - Rate per hour	1			
163	Janitor	Janitor - Rate per day	1			
164	Campaign and Marketing	Campaign and Marketing- Mascot activator/operator- Rate per hour	1			
165	Marshall	Marshall- Remuneration per marshall per hour	1			
166	Podium	Glass/Perspex Podium with mic and stand	1			
167		Wood Podium with mic and stand	1			
168		Aluminium Truss Podium with mic and stand	1			



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169	Crowd Barrier	Crowd Barriers per meter	1			
170	Stanchion Ropes	Stanchion Ropes per sets	1			
171	Telepromoter	Telepromoter equipment with operator and monitor	1			
172	Live Streaming	Rate per hour	1			
173	Engineering Structural	Engineer Structural Certificate (after the stage structure has been erected)	1			
174	Certificate	Engineer Structural Certificate (after the Marquee structure has been erected)	1			
TOTALS PER YEAR						
SUB-TOTAL FOR 3 YEARS						
VAT @ 15%						
TOTAL FOR 3 YEARS						



TOTAL AMOUNT FOR THREE (03) YEARS TO BE FORWARDED TO THE FORM C.1.1 (FORM OF OFFER)

NB: IMPORTANT TO NOTE:

- NO PERCENTAGE, PLEASE PROVIDE FIXED AMOUNTS FOR THE THREE YEARS
- BIDDERS ARE REQUIRED TO INDICATE RATES BASED ON THE TOTAL COST OF ALL THE ACTIVITIES AND INCLUDING EXPENSES FOR PROJECT
- STRUCTURAL CERTIFICATE OF APPROVAL OF INFRASTRUCTURAL COMPLIANCE TO BE ISSUED ON THE ERECTION OF TENTS, STAGE AND PODIUM.
- SECTION 163 OF THE MFMA, PROHIBITS THE MUNICIPALITY FROM INCURRING A LIABILITY OR RISK PAYABLE IN FOREIGN CURRENCY. THEREFORE, BIDDERS ARE REQUIRED TO PUT IN A FORWARD COVER IN INSTANCES WHERE GOODS AND SERVICES REQUIRED ARE DEPENDED UPON FOREIGN EXCHANGE RATES (BIDDERS ARE EXPECTED TO FACTOR POTENTIAL EXCHANGE RATE FLUCTUATIONS INTO THEIR PRICING WHEN PREPARING THEIR BIDS)