



REQUEST FOR QUOTATION (RFQ)

	UBMIT QUOTATION FOR UNBLOCKING OF SEWER MANHOLES IN NICIPALITY FREE STATE PROVINCE.		
RFQ number	RFQ/975/2024/25		
Compulsory briefing session, venue & time(if applicable)	N/A		
Closing date & time	19 March 2025 at 11 AM		
Conditions of Contract	Conditions of the RFQ, National Treasury's general conditions of contract (GCC) and if applicable, any other special conditions of contract (SCC)		
RFQ responses must be emailed to:	Names: Khuliso Lieba		
	Telephone: 012 848 5300		
	Email address: khuliso.lieba@misa.gov.za		
Description of goods/services	YOU ARE HEREBY INVITED TO SUBMIT QUOTATION FOR THE UNBLOCKING OF SEWER MANHOLES AND ASSOCIATED COSTS AT IN MALUTI-A-PHOFUNG LOCAL MUNICIPALITY IN THE FREE STATE PROVINCE		
Place where goods will be inspected and delivered. Address:	 FREE STATE: Maluti-a-Phofung Local Municipality: Physical: Cnr Moremoholo & Motloung Streets, Setsing Complex, Phuthaditjhaba, Tel: 058 718 6594: Office of the Municipal Manager: Adv. MM Mofokeng, Cell: 069 346 5369. Unblocking of 480 Sewer Manholes (Inspection and verification site) Please confirm with the Maluti-a-Phofung Local Municipality official before inspection. 		



CONDITIONS OF THIS RFQ

- ✓ Quotations must be submitted on the company letterhead.
- ✓ Compliance Tax status with SARS, Verification to be done with SARS/CSD
- ✓ Active registration with Company Intellectual Property Commission (to be verified through CSD and CIPC)
- ✓ All prices quoted must be firm and be inclusive of Value Added Tax (VAT).
- ✓ The offer shall remain binding and open for acceptance by the MISA during the validity period.
- ✓ All copyright and intellectual property herein vests with MISA.
- √ 80/20 price & specific goals as per PPR of 2022, will be used. SBD 6.1 should be scrutinized, completed, and submitted together with other SBD forms i.e. SBD1, SBD 4 and Quotation.
- ✓ MISA intends to select a preferred Service Provider with the view of concluding a service level agreement (SLA) where applicable with such successful Service Provider.
- ✓ The Bid shall be evaluated in terms of the PPPFA (80/20) evaluation criteria.
- ✓ All Service Providers must submit B-BBEE verification certificates from verification agencies accredited by SANAS or EME/QSE sworn affidavit attested by Commissioner of Oaths.
- ✓ MISA reserves the right to verify the quality of the goods as per the specification prior to delivery acceptance.
- ✓ MISA reserves the right to; cancel or reject any quote and not to award the RFQ to the lowest Service Provider or award parts of the RFQ to different Service Providers, or not to award the RFQ at all.
- ✓ MISA reserves the right in its sole discretion to withdraw, suspend or cancel this RFQ or the RFQ process at any time and without providing reasons.
- ✓ MISA reserves the right to change any of its requirements as set out in this RFQ at any time prior to the Closing Date by notice to all prospective Service Providers.



1. Scope of works/ goods/ services required.

1.1.MISA Requires Services from a service provider for the Unblocking of 480 Sewer Manholes and opening of adjoining sewer lines at Maluti-a-Phofung Local Municipality listed in the delivery section. The sewer manholes are on average 80m apart, the approximate total distance of sewer lines to be opened is 38 320m. The location of the sewer manholes are located in the following areas: QwaQwa, Harrismith, Intabazwe, Kestell, Tshiame B.

1.2. The unblocking of sewer manholes equipment consists of the following items:

- High pressure Jet-Vac truck mounted machine and all the necessary equipment to carry
 out the works. The Jet-Vac Truck must be a specialized truck that has built-in a heavy-duty
 vacuum and high-pressure water jetting system. It must utilize high-pressure water jets and
 a powerful vacuum system to efficiently clean out sewers and drains.
- Water jetting and vacuum combination utilizing separate water and vacuum tanks and mounted to a truck (1 required). The water flow capacity of the Jet-Vac truck must be 230 litres per minute The pressure of the Jet-Vac Truck must be 10 352kPa.
- All tools, equipment and necessary PPE used during the process of unblocking manholes.

1.3. The Contractor is required to submit detailed fortnightly reports:

Reporting is mandatory and will be required as part of the fulfilment of the Contractor's
performance. Reports submitted must include: the number of manholes unblocked, metres
of adjoining sewers between manholes cleared and debris removed and disposed and the
distance to and site of disposal. The Contractor must also state the tools used and
personnel used as well as submit timesheets and EPWP fulfilments where required.

NB: MISA reserves the right to verify/inspect the quality of the goods as per the specification prior acceptance of delivery.

2. Pricing schedule

2.1. The Service Provider must take the following into consideration when pricing:

- Detailed deliverables as per specifications under point 1.2 above.
- Price must be based on a fixed price basis. Rates are to include for labour, material, overheads, profit, etc.



- To ensure that all rates include for all costs deemed necessary as no additional costs will be admitted later.
- All rates and extended prices must include Value Added Tax (VAT) where applicable.
- We may require breakdown of rates on any of the items priced and the Service Provider is to provide same without any additional cost.

	MALUTI-A-PHOFUNG LOCAL MUNICIPALITY			
ITEM	ITEM DESCRIPTION	ITEM	UNIT	TOTAL COST
NUMBER		QUANTITY	PRICE	
1.	Preliminary and General			
2.	Unblocking of sewer manholes and opening of adjoining sewer lines with a Jet Vac Truck. The unit rate must include labour and all overhead costs.	480		
3.	Discarding of foreign objects recovered from blocked sewer manholes and safely disposing them at a designated disposal site	Prov Sum		
4.	Accommodating traffic and maintaining temporary deviations	Prov Sum		
5.	Day Works	Prov Sum		
			TOTAL	
7	TRANSPORTATION COST TO T			
			(VAT EXCL)	
	VA	AT (IF VAT RE	•	
		GRA	AND TOTAL	

3. Queries

- 3.1. For a Service Provider to obtain clarity on any matter arising from or referred to in this document, please refer queries, in writing, to the contact details provided above. Under no circumstances may any other employee within MISA be approached for any information. Any such action might result in a disqualification of a response submitted in competition to this RFQ.
- 3.2. All enquiries regarding this RFQ must be forwarded only to the person above as per the contact details provided above.
- 3.3. Under no circumstances will MISA allow enquiries from Service Providers one (1) day prior the closing date of this RFQ and during the subsequent evaluation processes.



PART A INVITATION TO BID

YOU ARE HERE ENTITY)	EBY IN	VITED TO BID I	FOR REQUIREM	IENTS OF	THE (NAMI	E OF DEI	PARTMEN	NT/ PUBLIC
BID NUMBER:	RFQ/	975/2024/25	CLOSING DAT	E: 19 Ma	arch 2025	CLOSING	3 TIME:	11:00
DESCRIPTION	MANI	ARE HEREBY II HOLES IN MALU	ITI-A-PHOFUNG	LOCAL	MUNICIPALIT	ΓY FREE	STATE P	ROVINCE.
BID RESPONSE	DOCL	JMENTS MAY BI	E DEPOSITED IN	N THE BID	BOX SITUA	TED AT	STREET	ADDRESS)
BIDDING PRODIRECTED TO	CEDU	RE ENQUIRIE	S MAY BE	TECHNIC	CAL ENQUIR	RIES MAY	BE DIRE	CTED TO:
CONTACT PERS	SON	SCM		CONTAC	T PERSON			
TELEPHONE NUMBER		012 848 5300		TELEPH	ONE NUMBE	ER .		
FACSIMILE NUM	/IBER			FACSIMI	LE NUMBER	2		
E-MAIL ADDRES	SS			E-MAIL A	ADDRESS			
SUPPLIER INFO	RMAT	ION						
NAME OF SER PROVIDER	VICE							
POSTAL ADDRE	ESS							
STREET ADDRE	ESS							
TELEPHONE NUMBER		CODE		NUME	BER			
CELLPHONE NUMBER				·		·		
FACSIMILE NUMBER		CODE		NUME	BER			
E-MAIL ADDRES	SS							
VAT REGISTRA NUMBER	TION							
SUPPLIER COMPLIANCE STATUS		TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA		
B-BBEE STATUS LEVEL	S	TICK APPLIC	CABLE BOX]		STATUS LE\ AFFIDAVIT	/EL	TICK APF BC	PLICABLE X]



VERIFICATION CERTIFICATE	Yes	□No		☐ Yes ☐ No
			ICATE/ SWORN AFFIDAVIT PREFERENCE POINTS FOR	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes	□No PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO	BIDDING FOREIGN	SUPPLIERS		
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO				
DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO				
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO				
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO				
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO				
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.				

SBD 1

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL SERVICE PROVIDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 SERVICE PROVIDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 SERVICE PROVIDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 SERVICE PROVIDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE SERVICE PROVIDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF SERVICE PROVIDER:
CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)
DATE:



SERVICE PROVIDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the Service Provider to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Service Provider's declaration.

2.1 Is the Service Provider, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise,

employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the Service Provider, have a relationship with any person who is employed by the procuring institution? **YES/NO**
- 2.2.1 If so, furnish particulars:

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¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3	Does the Service Provider or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
2.3.1	If so, furnish particulars:
3 DI	ECLARATION
	I, the undersigned, (name)

3.1 I have read and I understand the contents of this disclosure;

to be true and complete in every respect:

- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The Service Provider has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the Service Provider, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the Service Provider with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the Service Provider was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat

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do

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.7 any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN
TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON
PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT
SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of Service Provider



PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total Points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

(a) "tender" means a written offer in the form determined by an organ of state in response



- (b) to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (c) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (d) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (e) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (f) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$80/20$$
 or $90/10$ $Ps = 80\left(1-rac{Pt-P\,min}{P\,min}
ight)$ or $Ps = 90\left(1-rac{Pt-P\,min}{P\,min}
ight)$ Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$80/20$$
 or $90/10$ $Ps = 80\left(1 + \frac{Pt - P max}{P max}\right)$ or $Ps = 90\left(1 + \frac{Pt - P max}{P max}\right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender



4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the bidder)
B-BBBEE status level contributors from level 1 to 2 which are QSE or EME	20	
Total scored points	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm	
4.4.	Company registration number:	
4.5.	TYPE OF COMPANY/ FIRM	
	 Partnership/Joint Venture / Consortium One-person business/sole propriety Close corporation Public Company Personal Liability Company (Pty) Limited Non-Profit Company 	



	State Owned Company
[Ti	CK APPLICABLE BOX

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	

