

Minutes of Transnet Pipelines Tender Briefing for
TENDER NUMBER: TPL/2026/09/0616/11308/RFP

The provision of Services of the 16-inch and 18-inch Diameter Onshore Methane-Rich Gas Pipeline

Date: 01 October 2026

Time: 10h00

Venue: Online / Virtual Briefing Session

Transnet Pipelines Representatives

Sabelo Hadebe	:	Project Director (MN)
Masego Khutsoane	:	Strategic Sourcing Specialist (MK)
Stix Mzila	:	Manager, Restoration Engineering (SM)
Rolivhuwa Mugivhi	:	QA
Khulekani Ngqulunga	:	Specific Goals/BBBEE
Thembelani Emanuel	:	Contracts Lead

1. Welcome and Opening

MK welcomed all attendees to the briefing session and introduced the tender relating to the services of the 16-inch and 18-inch diameter onshore methane-rich gas pipeline.

Attendees were informed that the session was being recorded for the purpose of preparing the meeting minutes.

2. Agenda

The Chairperson outlined the agenda for the briefing session as follows:

1. Welcome and safety briefing
2. Introduction of the Transnet Pipelines team
3. Tender process and procedure
4. Tender returnables
5. Project purpose and scope of works
6. Technical evaluation criteria
7. Pricing instructions / pricing schedule
8. Contract data
9. Questions and clarifications
10. Demonstration of the system and the process for submitting tender responses
11. Closing

Bidders were requested to hold their questions until the question-and-answer session at the end of the presentation.

3. Safety Briefing

The Chairperson provided a safety briefing applicable to participants attending the session remotely.

Participants were advised that, in the event of an emergency, they should:

- Remain calm;
- Stop their activities immediately;

- Follow the applicable emergency and evacuation procedures at their respective locations; and
- Ensure that they are familiar with the emergency exit arrangements applicable to the premises from which they were participating.

Participants were further requested to keep their cell phones on silent and their microphones muted during the session unless speaking.

4. Tender Process, Returnables and Project Requirements

The briefing agenda provided for the Transnet Pipelines team to take bidders through the tender process and procedures, tender returnables, project purpose and scope of works, technical evaluation criteria, pricing instructions / pricing schedule, and contract data.

Eligibility Requirements

Submission of all returnables.

Pricing loaded electronically on the new e-Supplier Portal (mandatory)

Tax compliance (TCS PIN), CSD registration, BEE certificate, CIPC registration.

Electronic Submission System (e-Supplier Portal)

Transnet Digital Procurement System (TDPS) Supplier Relations Management (SRM) Portal video was played to the attendees. The video is available on the portal.

Suppliers must:

- Register and log intent to bid.
- Upload all mandatory/Essential documentation.
- Submit electronic pricing.
- System allows tracking, amendments before closing, and collaboration during contracting.

Once the tender has closed:

- No further amendments may be made
- A submission may no longer be withdrawn
- The submitted information is finalised
- The submission becomes available on a read-only basis

5. Key Dates

Tender Closing: 19 October 2026 at 14:00 (encouraged to submit early)

Validity Period: 180 days

Final Query Deadline: As per RFP (Currently 08 October 2026)

6. Communication and Clarifications

The Chairperson advised attendees that communication and responses relating to the tender would be consolidated through her after obtaining the necessary inputs from the relevant Transnet team members.

Bidders were encouraged to submit any questions or requests for clarification through the prescribed system. Where bidders were unable to submit questions via the system, they could submit their questions by email.

7. Questions and Answers

During the question-and-answer session, the following clarification was raised:

No.	Question / Clarification	Response
1	One Bidder requested clarity on the responsibility for lifting tools/equipment. He noted that he had seen the respective responsibilities of the contractor and Transnet but required confirmation as to whether Transnet would assist the contractor with lifting or whether this remained solely the contractor's responsibility.	SM confirmed that lifting remained the responsibility of the contractor. He indicated that Transnet might assist where possible, but that Transnet could not readily provide support for lifting activities. Bidders should therefore make provision for lifting requirements as part of their own responsibilities.

No further substantive questions are reflected in the transcript extract provided.

8. Closing Remarks

MK indicated that she would endeavour to respond to queries as soon as possible and stated a maximum response period of three hours, subject to her availability where she might be attending another session.

The Chairperson thanked all participants for attending and participating in the briefing session and indicated that Transnet looked forward to receiving and evaluating the tender responses. MK to collate and load all questions formally onto the e-Supplier portal. Assistance would remain available should they experience difficulties with the procurement system

SM commented that the absence of extensive questions suggested that the tender documentation had been clearly prepared.

The Chairperson thereafter formally adjourned the meeting.

9. Key Clarification / Record of Responsibility

For purposes of ensuring that the material clarification from the briefing is clearly recorded:

Lifting of tools/equipment is the contractor's responsibility. While Transnet may assist where possible, bidders should not rely on Transnet to provide lifting support and should make the necessary provision within their tender response and execution arrangements.

Compiled By:

Masego Khutsoane
Senior Strategic Sourcing Specialist
Date: