



**SOUTH AFRICAN AIRWAYS  
TECHNICAL**

Title	<b>EASA INFORMATION SECURITY MANAGEMENT SYSTEM TRAINING</b>
PROPOSAL	SP0011-26
Validity Period	30 days
PROPOSAL Open	23 February 2026
PROPOSAL Closes	02 March 2026 @ 11H00
SAAT Business Unit	Quality, Safety & Risk
E-Mail	fisanimthembu@flysaa.com

**SAAT requests your quotation for EASA INFORMATION SECURITY MANAGEMENT SYSTEM TRAINING. Please furnish all information as requested and return your quote on/before the date stipulated. Late and incomplete submissions may invalidate the quote submitted.**

NAME OF VENDOR: .....

POSTAL ADDRESS: .....

TELEPHONE NO.: .....

CELL NO: .....

E MAIL ADDRESS: .....

CONTACT PERSON: .....

**This PROPOSAL (Request for Quotation) will be evaluated on Critical, Functional and Pricing and Specific Goals criteria as per paragraph 2.**

**1. REQUIRED DOCUMENTATION TO BE ATTACHED**

- a) **SARS Tax Clearance Certificate (or proof of application for same where applicable)**  
*Please note new National Treasury instruction for national and international Service Providers' compliance:*  
<http://www.treasury.gov.za/legislation/pfma/TreasuryInstruction/Treasury%20Instruction%203%20of%202014%202015%20on%20Tax%20Clearance%20Certificates.pdf>
- b) CSD report
- c) BBBEE Certificate
- d) CIPC Company registration
- e) Service Provider are to provide relevant documentation in support to the Evaluation Criteria.



## 2. CONDITIONS

- The final terms and conditions are subject to negotiations and issuance of an offer to purchase to the successful Service Provider.
- Final payment terms will be negotiated with the successful Service Provider before awarding the PROPOSAL.
- The Service Provider shall provide its best price in the PROPOSAL. This price will be considered together with all other relevant criteria in the quote. The validity period will be 24months.
- The PROPOSAL shall be awarded, whether in whole or in part, at the sole and absolute discretion of SAAT. SAAT hereby represents that it is not obliged to award this PROPOSAL to any Service Provider. SAAT is entitled to retract this PROPOSAL at any time as from the date of issue. SAAT is not obliged to award this PROPOSAL to the Service Provider that quotes the best price. In the event, that SAAT does make an award and should the successful Service Provider then fail to honor its quote, such Service Provider shall be liable to SAAT for any damages SAAT may incur as, a result of such breach.
- The Service Provider shall be disqualified from quoting if any attempt is made either directly to solicit and/ or canvass any information from any employee or agent of SAAT regarding this PROPOSAL from the date the offer is submitted until the date of award of the PROPOSAL.
- SAAT will adjust any arithmetical errors found in the Quotation and shall advise the Service Provider accordingly.
- Quotations and any information contained within will be treated as confidential and will not be disclosed to any third party - including other Service Providers.

### The successful Service Provider shall:

- Provide services in accordance with the scope of services, at the negotiated prices and in accordance with the agreed timeline;
- Enter into a non-exclusive agreement when requested to do so by SAAT within the stipulated period;



- Be liable for all additional expenses incurred by SAAT in having to call for Proposals afresh and/or accepting any less favorable Quote in the event that the Service Provider fails to enter into an agreement with SAAT timeously.
  
- The PROPOSAL will be evaluated in line with the “Preferential Procurement Policy Framework Act Regulations of 2022”

The following preference point systems are applicable to all PROPOSALS:

- the 80/20 system for requirements with a Rand value of up to R4 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R4 000 000 (all applicable taxes included).

Preference points for this PROPOSAL shall be awarded for:

- (a) Price; and
- (b) Specific goals

## **BACKGROUND**

South African Airways Technical (SAAT) is Africa’s largest and most advanced Maintenance, Repair & Overhaul (MRO) provider. It’s a wholly-owned subsidiary of South African Airways group and is based in Johannesburg. Centre for Aviation, South African Airways.



**1. Scope of work/specifications**

- Classroom training for nominated staff on Cybersecurity Part- IS Implementation for EASA Approved Organizations applicable for 15 Delegates-2 days
- Consultancy in the implementation of PART ISMS-3 days
- Assistance in preparation of template and forms included during consultancy sessions

**2. Key Learning Objectives:**

- Regulatory Deep Dive: Compliance with (EU) 2023/203
- Risk Assessment & Cyber Security Strategy
- Developing an Information Security Management System (ISMS)
- Cyber Incident Response Planning
- Audits & Continuous Improvement

**3. Evaluation criteria**

The criteria and weights are as follows:

**Phase 1 - Critical Evaluation Criteria (If applicable)**

NO.	DESCRIPTION	BIDDER TO INDICATE EVIDENCE (YES / NO)
1	Bidders must demonstrate the following: <ul style="list-style-type: none"> <li>• The bidder must hold valid and current accreditation for ISO 14001:2015 certification with a recognised certification body. Submit proof of accreditation.</li> <li>• The bidder Auditors must be registered with a recognized certification body and submit proof of registration and qualifications.</li> <li>• Bidder must be able to issue an ISO14001 certificate, have a clear process for certificate issuance and maintenance. Provide copy of process.</li> </ul>	
2	<ul style="list-style-type: none"> <li>• Copy of organizations non-disclosure agreement.</li> </ul>	
3	<ul style="list-style-type: none"> <li>• Provide 3 reference letters from customers in large, regulated environments.</li> </ul>	
4	<ul style="list-style-type: none"> <li>• Provide a copy of an ISO 14000 certification audit plan.</li> </ul>	



**SOUTH AFRICAN AIRWAYS  
TECHNICAL**

**Phase 2 – Functional & Technical Evaluation Criteria (Total Points = 100)**

NO.	DESCRIPTION	SCORE/WEIGHT
1	<p><b>FUNCTIONAL ACCREDITATION &amp; CERTIFICATION AUTHORITY (30%)</b></p> <ul style="list-style-type: none"> <li>• Accreditation by a recognised body (e.g. SANAS, UKAS, or equivalent) – 15 points</li> <li>• Scope of accreditation explicitly covers ISO 14001:2015 certification – 15 points</li> </ul> <p><b>Capability on above will be scored as follows:</b>  <b>Proof of all valid accreditations submitted = 30 points</b>  <b>No proof of valid accreditations submitted = 0</b></p>	<b>30 Points</b>
2	<p><b>AVIATION / AMO SECTOR EXPERIENCE (30%)</b></p> <ul style="list-style-type: none"> <li>• Demonstrated experience auditing aircraft maintenance organisations or aviation-related facilities.</li> <li>• Understanding of aviation-specific environmental aspects (hazardous waste, chemicals, noise, emissions, stormwater, energy use)</li> </ul> <p><b>Capability on above will be scored as follows:</b>  <b>6 – 10 years environmental &amp; aviation experience = 30 points</b>  <b>2 - 5 years' environmental &amp; aviation experience 20 = points</b>  <b>1 year environmental &amp; aviation experience = 0 points</b></p>	<b>30 Points</b>
3	<p><b>AUDITOR COMPETENCE &amp; TEAM COMPOSITION (40%)</b></p> <ul style="list-style-type: none"> <li>• Qualifications and certification of proposed auditors (i.e., SAATCA, IRCA)</li> <li>• Experience of lead auditor in ISO 14001 recertification audits</li> <li>• Familiarity with aviation environmental legislation and compliance frameworks</li> </ul> <p><b>Capability on above will be scored as follows:</b>  <b>6-8 years auditing and ISO14001 experience = 40 points</b>  <b>4-5 years auditing and ISO14001 experience = 30 points</b>  <b>2-3 years auditing and ISO14001 experience = 20 points</b>  <b>1 year auditing and ISO14001 experience = 0 points</b></p>	<b>40 Points</b>
<b>MINIMUM THRESHOLD</b>		<b>75 Points</b>



**SOUTH AFRICAN AIRWAYS  
TECHNICAL**

**PHASE 3: Price and Specific Evaluation**

PRICE	80
SPECIFIC GOALS	20
<b>TOTAL</b>	<b>100</b>

PHASE 3: PRICE AND PREFERENTIAL PROCUREMENT POINTS		ALLOCATION OF POINTS
PRICE		80
SPECIFIC GOAL 1.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged on the basis of race	100% Black ownership	10
	75% - 99% Black ownership	8
	60% - 74% Black ownership	6
	50% - 51% Black ownership	3
	Below 50% Black ownership	0
Total points		10
SPECIFIC GOAL 2.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged based on disability	100 % owned by persons living with disabilities	5
	75% - 99 % owned by persons living with disabilities	3
	60% - 74% owned by persons living with disabilities	2



**SOUTH AFRICAN AIRWAYS  
TECHNICAL**

	51% - 59% owned by persons living with disabilities	1
	Below 50 % owned by persons living with disabilities	0
Total points		5
<b>SPECIFIC GOAL 3.</b>	<b>ACHIEVEMENT LEVEL</b>	<b>POINTS</b>
Persons historically disadvantaged based on gender	100% Woman ownership	5
	99% - 75% Woman ownership	3
	74 % - 60% Woman ownership	2
	50 % - 51% Woman ownership	1
	Below 50 % Woman ownership	0
Total points		5
<b>GRAND TOTAL - PRICE &amp; PREFERENTIAL PROCUREMENT POINTS</b>		<b>100 points</b>



#### 4. PRICING

Please submit a breakdown of your pricing in an excel format.

#### 5. SUBMISSION OF PROPOSAL

The PROPOSAL pricing and required documents must be **clearly addressed via e-mail to: [fisanimthembu@flysaa.com](mailto:fisanimthembu@flysaa.com)** , not later than **Monday, 02 March 2026 at 11H00. (GMT + 2 hours)**

All the questions should be forwarded to the Project Manager not later than **02 March 2026** at the following address: [fisanimthembu@flysaa.com](mailto:fisanimthembu@flysaa.com).

**The following *mandatory documents* must be provided with the bidder's quotation (for Local suppliers/ service providers).**

- Valid company registration documents
- Valid BBBEE Certificate or Affidavit
- Valid TAX Clearance Certificate
- CSD report
- SBD 4 Declaration of interest

#### 6. GENERAL TERMS AND CONDITIONS PROPOSAL

##### a. Indemnify SAAT

SAAT shall not be responsible for payment of wages and or any other emoluments to the staff/workers of the Service Provider so deployed and it shall be the sole responsibility of the Service Provider to make payment to the said staff/workers in time and the Service Provider shall at all-time keep SAAT indemnified against any claim from its staff/workers in this regard.

The Service Provider shall indemnify SAAT to make good any claim/penalty/loss or damages including costs thereof in respect of any breach or violation on any of the provisions of any law including Labour laws governing the Service Provider's employees or contractors. In case of failure to make good any losses/expenses to SAAT, the same shall be claimed from the Service Provider.

##### b. Arbitration Clause

Any dispute which arises between the Service Provider and SAAT shall be negotiated with each other in good faith and shall use commercially reasonable endeavors to resolve such dispute within 15 (fifteen) business days of the dispute being declared. Should the Service Provider and SAAT be unable to resolve a dispute in accordance with the foregoing, any one of the parties may refer the matter to arbitration.



The arbitration will be held as an expedited arbitration in Johannesburg in accordance with the AFSA Rules for Expedited Arbitrations by 1 (one) arbitrator appointed by written agreement between the parties, including any appeal against the arbitrator's decision. If the parties cannot agree on the arbitrator or appeal arbitrators within a period of 10 (ten) business days after the referral of the dispute to arbitration, the arbitrator and appeal arbitrators shall be appointed by the Secretariat of AFSA, who shall administer and manage the arbitrator proceedings.

### **c. Jurisdiction**

This Agreement will in all respects be governed by and construed under the laws of the Republic of South Africa.

- **All submissions are to be received by SAAT no later than 11:00am on Monday, 02 March 2026 (GMT +2).**
- **Bids received after the official submission deadline will not be accepted under any circumstances**

### **7. ACCEPTANCE OF TERMS AND CONDITIONS:**

NAME AND SIGNATURE (Service Provider): \_\_\_\_\_

CAPACITY: \_\_\_\_\_

DATE: \_\_\_\_\_