



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
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Our Ref: RFB 3239-2026  
Enquiries: Mongezi Masinga  
Tel: +27 12 482 3105  
Date: 2026-05-04

## **PROSPECTIVE BIDDERS**

### **WO000000087702: RFB 3239-2026–REQUEST FOR BID FOR THE PROCUREMENT OF CLEANING AND HYGIENE SERVICES AT SITA FREE STATE OFFICES FOR A PERIOD THIRTY-SIX (36) MONTHS.**

Bidders are invited to submit tender for: RFB 3229-2026–REQUEST FOR BID FOR THE PROCUREMENT OF CLEANING AND HYGIENE SERVICES AT SITA FREE STATE OFFICES FOR A PERIOD THIRTY-SIX (36) MONTHS.

Publication Date: 04 May 2026

Virtual Non-compulsory Briefing session:08 May 2026 @14:00pm

The final date for **clarification questions** is **19 May 2026**

The **Closing Date** for bid submission is **27 May 2026 @ 11H00am.**

#### **Notes to the bidders:**

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:

#### **CLOSING OF BIDS**

Bidders must submit their Bid responses through the Oracle ERP System at 11h00 am on the Bid Closing date 27 May 2026.

#### **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**

Submission of bid response: The bidder has submitted a bid response documentation pack –

- (i) that was delivered at the correct email address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;
- (ii) in the correct format as one original document.

Non-Executive Directors:

Ms Sedzani Mudau (Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,  
Mr Omega Shelembe

Executive Directors:

Mr Magatho Mello (Managing Director), Ms Carmen Le Grange (Interim Chief Financial Officer)

Company Secretary:

Ms. B Laka

**BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided.

The published bid document is packaged as follows:

**Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:**

<b>Manner of submission</b>	<b>Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence</b>
<a href="http://www.suppliers.sita.co.za">http://www.suppliers.sita.co.za</a>	

All queries to this bid must be submitted in writing to the following email address:

[Mongezi.masinga@sita.co.za](mailto:Mongezi.masinga@sita.co.za) .

Yours sincerely



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**Lebohang Matshasa**  
**Procurement Manager: Central Region**

Non-Executive Directors:  
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