

Title: **Technical Evaluation Criteria for
SPM31 Selective Level Meter
Repairs**

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CONTROLLED DISCLOSURE

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1. INTRODUCTION

This report provides an overview of the NTCSA's technical evaluation criteria to be used when evaluating the tender proposals for the SPM31 Selective Level Meter repairs and calibration for the use in Secondary Plant NTCSA Grids.

The report defines the 'Desktop Evaluation', 'Practical Evaluation', and 'Deemed Offer Risk(s)' criteria that will be used to evaluate responses to the enquiry.

2. SUPPORTING CLAUSES

2.1 SCOPE

The report provides the technical evaluation criteria relating to a commercial enquiry for the repairs and calibration of SPM31 Selective Level Meters as per NMISA/SANS standards for measuring instruments, to be used in the NTCSA Grids Secondary Plant environment.

2.1.1 Purpose

The purpose of this tender technical evaluation criteria is to define the Evaluation Criteria for tender technical evaluation. The technical evaluation criteria serve as basis for the tender technical evaluation process.

2.1.2 Applicability

This report may be applied to NTCSA Grids and Apollo & Centralised Services.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this criterion shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

[1] 240-48929482: Tender Technical Evaluation Procedure

2.2.2 Informative

None

2.3 DEFINITIONS

Definition	Description
NTCSA evaluation team	The persons appointed by NTCSA to perform the evaluation of tender submissions in line with Eskom's requirements.
Normative	Documents that shall be read in conjunction with this report and are binding on Tenderers.

2.3.1 Classification

Report (Controlled Disclosure): Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
CCU	Carrier Combiner Unit
LME	Line Matching Equipment
TET	Technical Evaluation Team
PLC	Power Line Carrier
NMISA	National Metrology Institute of South Africa
SLM	Selective Level Meter
NTCSA	National Transmission Company of South Africa

2.5 ROLES AND RESPONSIBILITIES

It is proposed that:

- Apollo & CS and/or NTCSA Grids shall utilise this report as a basis for the technical evaluation process.
- Tenderers shall note the evaluation criteria as laid out in this report and submit tenders in compliance to the stipulated requirements.

2.6 PROCESS FOR MONITORING

N/A

2.7 RELATED/SUPPORTING DOCUMENTS

N/A

3. TENDER TECHNICAL EVALUATION PROCEDURE

3.1 TECHNICAL EVALUATION CRITERIA

A supplier to strip instruments, evaluate, repair, and calibrate SPM31 Selective Level Meters as per NMISA/SANS standards and ensure the functionality of all the instrument measurement parameters.

Any actions undertaken by the Tenderer as a consequence of the tendering process remains the tenderer's responsibility and shall not be transferred as a liability unto NTCSA.

If the bidder fails to achieve the defined thresholds, as set out in the different stages, then the submission will be deemed non-compliant and will be removed from further evaluation.

The evaluation process has two stages with the corresponding minimum score (threshold) required for a bid to be deemed compliant are:

- a) Desktop Evaluation Criteria which require >75% compliance threshold.
- b) Practical demonstration which requires >75% compliance threshold.
- c) Deemed offer Risks which should at least be acceptable.

3.2 STAGE 1 - DESKTOP EVALUATION CRITERIA

The relevant A & B Technical Schedules in Annex A pertaining to the proposed products, shall be completed in English, signed, and submitted, together with the Compliance Checklist for Technical Schedules A & B in Annex B shall also be completed, signed, and submitted. Submissions that obtain a minimum pass mark of 75% for the Desktop Evaluation Criteria will proceed to the Practical Demonstration.

Table 3-1: Desktop Evaluation Criteria

	Desktop Evaluation Criteria Description	Criteria Weighting (%)	Actual Score (%)	Comments
1.	A & B Technical Schedules (Annex A)	60		
2.	Compliance Checklist for A & B Technical specifications (Annex B)	40		
Subtotal		100		
Threshold		75		

3.3 STAGE 2 – PRACTICAL EVALUATION

The practical evaluation will include a physical demonstration of which components are faulty and to be repaired. Details of the test criteria will be provided to suppliers that have progressed to the Practical Evaluation stage, prior to the practical evaluation date.

The demonstration shall be done by the local representative of the tenderer. All suppliers will be given the same product to test and the same allocated time.

The supplier will be responsible for any damage of the product. NTCSA will only provide limited support.

An NTCSA technical panel will evaluate the demonstration which will form a substantial part of the technical compliance assessment. Suppliers to indicate the time requirement for each of the test functionality listed in Table 3-2 to Table 3-3 where the functionality tests are separated into subcategories. The practical evaluation will comprise of functionality tests with respective weightings as defined in Table 3-2 to 3-4. The NTCSA evaluation team will score each item, listing their reasoning. Scores assigned by the NTCSA evaluation team will not be shared with tenderers during the evaluation.

The NTCSA technical team reserves the right not to proceed with the Practical evaluation if required.

Table 3-2 Functionality Test for the SPM31 Selective level meter.

Number	Demonstration	Weighting (%)
1	Demonstrate accuracy of testing for the Signal Generator portion for signal level measurements.	50
2	Demonstrate accuracy of testing Signal Measuring portion for signal level measurements.	50

Each item will be assigned a score by the NTCSA evaluation team using the below Table 3-3. The score for each item will be multiplied by its weight to obtain the total score per item.

Table 3-3 Scoring of Items for the Practical Evaluation

Criteria	Score
<p>Fully Compliant</p> <ul style="list-style-type: none"> • Meet technical requirements, • Technical Schedules A & B and Compliance Checklist for Schedules A & B submitted and signed, • Passed practical evaluation 	3
<p>Partially Compliant (minor deviations)</p> <ul style="list-style-type: none"> • Does not meet all the technical requirements and/or, • Unacceptable technical risk(s) /deviations and/or, • No supporting documents provided 	1
<p>Non-compliant (major deviation)</p> <ul style="list-style-type: none"> • Unacceptable technical risks, and/or • Not meeting technical requirements, and/or • Non-responsive, and/or 	0

• Over inflated pricing	
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3.4 STAGE 3 – DEEMED OFF RISK

NTCSA’s evaluation team shall compile a report summarising risks associated with any aspect of the offer:

- noted during the Desktop Evaluation,
- noted during the Practical Demonstration,
- noted during a review of any pricing anomalies that cannot be acceptably clarified,
- noted during a review of the tender’s response to Annex A & B,

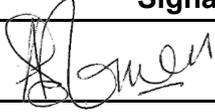
This report shall be used to determine and motivate whether the risk is deemed low / acceptable / high and will serve as input to the recommendation as to whether the offer should be technically accepted as shown in Table 3-4 below.

Table 3-4: Deemed Off Risk (s) Evaluation

Criteria	Score	Comments
Deemed Off Risk (s)		
Threshold	Acceptable	

4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
Anthea Solomon	Manager Secondary Plant Apollo & CS	
Zakhele Dlamini	Snr Supervisor Secondary Plant Apollo & CS	

5. REVISIONS

None

6. DEVELOPMENT TEAM

The following people were involved in the development of this document:

Anthea Solomon

Zakhele Dlamini

7. ACKNOWLEDGEMENTS

None

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ANNEX A – Offered Product/s

The Supplier shall complete the table below in English, clearly indicating which product/s they are tendering for. This annexure shall be signed and submitted as part of the tender returnable. The corresponding AB Schedule shall be completed, signed, and submitted as a tender returnable.

Nr	Test Equipment/Certification	AB Schedule name	State Service/Certification is offered. (Y/N) – comment
1.	SPM31 Selective Level Meter repairs (Strip instruments, Faults evaluation, Repairs and Calibration)	Selective Level Meter Schedule A&B	
2.	Calibration Compliance Certificates	NMISA/SANS	

Name of Company: _____

Name and Surname of company Representative: _____

Signature: _____

Date: _____

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ANNEX B – Compliance Checklist for Schedules A&B

1. Selective Level Meter	Item Nr	Required Specifications	Indicate Compliance (Y/N)	Tenderer's Compliance if No
	1. General	1.1 Sweep steps: up to 2000 steps in all sweep functions.		
		1.2 Power Supply: a) 220 V AC to charge batteries.		
		1.3 Frequency Range: 200Hz to 600 kHz		
		1.4 Measurement units: V, dBm		
		1.5 SLM must track Signal Generator (Oscillator)		
		1.6 Max input: ± 10V peak		
	2. Input Voltage	1.7 Input impedance: a) 75 Ohm ± 1%, b) 150 Ohm ± 1%, c) 600 Ohm ± 1%,		
		2.1 Max input: ± 10V peak a) Input impedance: As low-level input b) Input connection: Banana sockets		
	3.Signal Measuring portion	3.1 a) The connector shall be BNC. b) Input impedance: 75 Ohm ± 1%. c) Input impedance: 150 Ohm ± 1%. c) Input impedance: 600 Ohm ± 1%.		
		3.2 Measuring Type: single frequency or sweep.		
	4.Signal Generator portion	4.1 Frequency Setting: 1 Hz steps		

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		4.2 Level output frequency range: 200 Hz to 600 kHz		
		4.3 Output impedance: a) 75 Ohm ± 1% b) 150 Ohm ± 1% c) 600 Ohm ± 1%		
		4.4 Signal Generator must track SLM.		
		4.5 Insertion loss testing on the LME, coaxial cable, CCU and PLC terminal equipment from 20 kHz to 600 kHz.		
		4.6 Return loss testing on the LME, coaxial cable, CCU and PLC terminal equipment from 20 kHz to 600 kHz.		
		4.7 Impedance measurement testing on the tuning unit of the line trap from 20 kHz to 600 kHz.		

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