



prasa

PASSENGER RAIL AGENCY
OF SOUTH AFRICA

www.prasa.com

PRASA RAIL GAUTENG

BRIEFING SESSION

11/11/2022/GAU-(PER)

Briefing Session Minutes

Tender number 11/11/2022/GAU-(PER)

**SUPPLY AND DELIVERY OF RAILS, TURNOUT
COMPONENTS, SLEEPERS, FASTENINGS, WELDING
MATERIAL, BALLAST, TRACK MOUNTED RAIL AND
FLANGE LUBRICATORS IN THE JOHANNESBURG –
DAVEYTON CORRIDOR FOR GAUTENG REGION**



AGENDA

1. Opening, welcome and introductions
2. Purpose of the RFQ/RFP
3. Bid Timelines
4. Communication Channels / Queries and enquiries
5. How to access the Tender Document
- 6 Delivery instruction
7. Instructions For Completing The RFP
8. Scope of Work
9. Evaluation Criteria
10. Local content and production
11. SUBCONTRACTING
12. Pricing and BOQ
13. SARS
14. Standard Bidding Documents
15. Question and Answers



1. Opening, Welcome and Introductions

Godfrey Phasha, Buyisiwe Khanyezi and Mashudu Malovha from SCM
Meshack Muzila, Carlton Thulo, Joan Mothibi, Fhatuwani Satura, Leepo Sebolai, Madimetja
Lebelo from Metrorail Gauteng Perway Department.

2. Purpose of the RFQ/RFP

The bidder where made aware of the errors which appears in the document by the presenter.
Closing date for question and answers 06 and 08 November 2022 instead of o6 and 08
December 2022 . The errors where in page 13 of 149 and page 19 of 149

This RFP has been prepared for the following purposes:

- ❖ **To set out the rules of participation in the bid process referred to in this RFP.**
- ❖ **To disseminate information on the project contemplated in this RFP.**
- ❖ **To give guidance to bidders on the preparation of their RFP bids.**
- ❖ **To gather information from bidders that is verifiable and can be evaluated for the purposes of appointing a successful bidder.**
- ❖ **To enable PRASA to select a successful bidder that is:**
 - ❖ a) technically qualified and meet the empowerment criteria described in this RFP;
 - ❖ b) Carry all the obligations of the Contract.



3. Bid Timelines

Bid issue date	17 November 2022
Briefing Session	30 November 2022 @ 10H00
Closing date for Questions	06 December 2022 @ 16h00
Closing date for Responses	08 December 2022 @ 16h00
Closing Date for Submission	15 December 2022 @ 12H00

4. Communication Channels/ Queries and esquires

Attention
e-Mail address

Mr. Godfrey Phasha
Godfrey.phasha@prasa.com
Metrorailgptenders2@prasa.com

Notice to Bidders

- Bidders are encouraged to visit NT website and Prasa Website (advertised tenders) regularly as updates will be uploaded regularly.
- Questions and Answers will be uploaded on eTenders and Prasa Website



5. How to access the Tender Document

Where bid documents can be obtained:

This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at www.etenders.gov.za free of charge and also from Prasa website at www.prasa.com.

6. Delivery instruction

The Bid envelopes must be deposited in the PRASA tender box which is located at the main entrance of the SHOSHOLOZA MEYL JUNCTION and must be addressed as follows:

**THE SECRETARIAT / TENDER OFFICE
METRORAIL ADJUDICATION COMMITTEE TENDER BOX
PASSENGER RAIL AGENCY OF SOUTH AFRICA
SHOSHOLOZA JUNCTION,
6TH Ground FLOOR
CNR LEYDS AND SIMMONDS
BRAAMFONTEIN
JOHANNESBURG**



7. Instructions For Completing The RFP

All responses to the RFP must be submitted in two sealed envelopes/boxes; the first envelop/box shall have the technical, compliance and BBBEE response and the second envelop/box shall only have the financial response.

Bidders must ensure that they do not indicate any financial information in the first envelop/box.

Bidders are required to package their response/Bid as follows to avoid disqualification:

Volume 1 (Envelop 1/Package 1)

- **Part A1:** Compliance Response and B-BBEE Response – Bidders must submit 1 original response and 1 copy.
- **Part A2:** Local Production and Content response (declaration documents: SBD 6.2 and Annexure C). Bidders must submit 1 original response and 1 copy.
- **Part B:** Technical or Functional Response (response to scope of work) - Bidders must submit 1 original response and 4 copies.

Volume 2 (Envelop 2/ Package 2)

- **Part C:** Financial Proposal [Form C and Bill of quantities (BOQ)] - Bidders must submit 1 original response and 1 copy.

NB: PRASA may disqualify Bidders who fail to adhere to this requirement

Bidders must ensure that they complete a submission register and are issued with a receipt to confirm their submission.

In the event that a hard copy of the bid documents is not received on or before the closing date and time, the bid will be invalidated.



8. Scope of Work

The successful bidder/s is/are expected to render the required services within the duration of the contract.

Section 2 (From Page 24) gives more details about the SOW



9. Evaluation Criteria [P.47 Section 6]

STAGE 1: COMPLIANCE REQUIREMENTS [P: 47]	STAGE 2: TECHNICAL / FUNCTIONALITY REQUIREMENTS [P.48]	STAGE 3: PRICING AND B-BBEE [P.52]
Stage 1A- Mandatory Requirements Stage 1B Basic Compliance Technical Mandatory Requirements	Organizational Experience Delivery Technical Approach/ Methodology Delivery lead-time.	Price 80 or 90 BBBEE 20 or 10
LPC. Standard Bidding Documents must be completed and signed	Bids evaluated in terms of Functionality (Minimum threshold 70%)	Bids evaluated in terms of 80/20 or 90/10 preference system



10. Local content and production

Bids will be subject to local content requirements in terms of Regulation 8(1) of the Preferential Procurement Regulations, 2017

Bidders are required to meet the minimum threshold set for designated sectors.



10. Local content and production cont.

The following Instruction Notes are applicable to rail permanent way sector:

- I. 01 OF 2021/2022 for Cement
- II. No. 02 of 2017/18 – Invitation and evaluation of bids based on a stipulated minimum threshold for local production and content for rail permanent way sector

The Declaration Certificate for Local Content (SBD 6.2) must be completed and duly signed.

Annexure C must be submitted with the tender by the closing date and time.

The Tender Authority reserves the right to request that Declarations D and E also be submitted.

Bidders are encouraged to use ***Guidance Document for the Calculation of Local Content*** when preparing their tenders.

NB: Bidders who do not complete this form will be automatically disqualified.



12. SUBCONTRACTING

In compliance with the Preferential Procurement Regulation requirement of subcontracting 30% of the Works.

PRASA requires a Memorandum/da Of Understanding from the Bidders to reflect the names of companies that it intends subcontracting to, the nature of the works to be subcontracted and contract % that will be subcontracted to the respective companies and the terms and conditions of the relationship between the Bidder and subcontracting companies.”



13. Pricing and BOQ

Bidder/s is/are required to submit responsive bid by completing all the prices for items on the BOQ.

Bid prices must be inclusive of all cost such as travelling cost, transport cost, labour, Security, and other related cost.

All bid price must be inclusive of VAT OF 15%. (All applicable taxes)

Failure to submit a signed pricing schedule will invalidate the bid and result in a bid being disqualified.



14. SARS

VAT

It is mandatory for a business to register for VAT as the estimated value of these projects exceed R 1 000 000 (one million).

TAX COMPLIANCE

All bidders must be tax compliant at the time of award.

In case of JV/Partnership, all parties must be compliant at the time of award. If one party is not compliant the bid will be disqualified.



15. Standard Bidding Documents and forms

All Standard Bidding Documents and form must be completed and submitted with the bid document.

Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a prohibition meaning that it cannot be justified under any grounds



16. Questions and Answers

The following questions where asked by the bidders, answers highlighted in red

- Performance guarantees are used for turnkey projects (EPC) *with defined value* and not contracts which are purely for the supply of material; and **Meaning by the time Performance guarantees will be required the awarded amount or contract value would have been defined and known to the appointed supplier.**
- nowhere in the document does it talk about the defined value. Without this how does one determine the performance guarantee? **Page 69 Performance bond clause 3 state it clearly that “The preferred Bidder shall where applicable provide PRASA with a performance bond which shall be 10% of the value of the entire Project price offered and it shall be issued with 30 days of receipt of notice of appointment”. Meaning by the time Performance guarantees will be required the awarded amount or contract value would have been defined and known to the appointed supplier.**
- As far as I am aware, South Africa has no 57kg turnouts. They have never been built. **Bidders must request for exemptions. RFP Clause 9 from page 34 to 36 refer to the Local Content and give clarity on the exemption requests and processes to be followed**

Questions and Answers

- Page 69, clause 4 - which plans and designs are these and where are they? **The Manual for Track Maintenance 2000 containing all the components plans or layout and designs specifications referred to in the RFP.**
- Page 29, Technical functionality requirement. This requires a minimum 75%. It is highly unlikely that anyone will achieve this. **Technical functionality minimum requirement is 70%.**
- Suppliers asked if the contract it will be awarded to different contractors as the materials are from different manufacture?. **It can be awarded to different suppliers as per page 3 of 149 Split the award of the contract between more than one Service Provider, should it at PRASA's discretion be more advantageous in terms of, amongst others, cost or development considerations;**

Conclussion

The bidders are encourage to check e-tenders regularly as their will be changes and update on the web side of this RFP before the closing date. The meeting was adjourned by (GP) @ 11h30