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| <b>RFI NUMBER:</b>                   | RAF/2026/00007   |
| <b>DESCRIPTION:</b>                  | Request for Information - Acquisition, Subscription, and Support of Informix Databases to The Road Accident Fund (RAF) for a Period of Three Years |
| <b>CLOSING DATE:</b>                 | 11 March 2026  |
| <b>CLOSING TIME:</b>                 | 14:00 PM   |
| <b>RESPONSES MUST BE EMAILED TO:</b> | BACsecretariat@raf.co.za   |
| <b>ATTENTION:</b>                    | SCM - DEMAND   |

|                     |
|---------------------|
| <b>BIDDER NAME:</b> |
|---------------------|

## BIDDING STRUCTURE

| Indicate the type of bidding structure by marking with an 'X': |  |
|--|--|
| Individual bidder  |  |
| Joint venture  |  |
| Consortium   |  |
| Using subcontractors   |  |
| Other  |  |

| If individual bidder, indicate the following: |  |
|---|--|
| Name of bidder                                |  |
| Registration number                           |  |
| VAT registration number                       |  |
| Contact person                                |  |
| Telephone number                              |  |
| Fax number                                    |  |
| E-mail address                                |  |
| Postal address                                |  |
| Physical address                              |  |

| If joint venture or consortium, indicate the following: <i>(To be completed for each joint venture/ consortium member)</i> |  |
|--|--|
| Name of joint venture/consortium members   |  |
| Registration number  |  |
| VAT registration number  |  |
| Contact person   |  |
| Telephone number   |  |
| Fax number   |  |
| E-mail address   |  |
| Postal address   |  |
| Physical address   |  |

| If using subcontractors, indicate the following: |  |
|--|--|
| Name of prime contractor                         |  |
| Registration number                              |  |
| VAT registration number                          |  |
| Contact person                                   |  |
| Telephone number                                 |  |
| Fax number                                       |  |
| E-mail address                                   |  |

|   |  |
|---|--|
| <b>If using subcontractors, indicate the following:</b> |  |
| Postal address  |  |
| Physical address  |  |

## 1. BACKGROUND TO THE ROAD ACCIDENT FUND

The Road Accident Fund (RAF) is a schedule 3A Public Entity established in terms of the Road Accident Fund Act, 1996 (Act No. 56 of 1996), as amended. Its mandate is the provision of compulsory social insurance cover to all users of South African roads, to rehabilitate and compensate persons injured as a result of the negligent driving of motor vehicles in a timely and caring manner, and to actively promote the safe use of our roads. The RAF has its headquarters in Centurion - Pretoria and other offices country wide.

## 2. BACKGROUND OF THE PROJECT

The Road Accident Fund is seeking proposals for the acquisition of the HCL Informix Subscription and Support.

The goal of this contract is to provide necessary software licenses, subscription, and support for RAF's database systems, ensuring operational efficiency and compliance with state requirements.

### Scope of Work

Provide support and maintenance services for HCL Informix Database Software deployed within the RAF environment, in accordance with Software support standards and industry best practices.

## 3. Licensing Requirements

| ID  | Requirement  |
|-----|--|
| 2.1 | Subscription and support must cover a total of <b>40 licensed cores</b> .                  |
| 2.2 | <b>16 cores – Production environment</b> must be licensed and supported.                   |
| 2.3 | <b>16 cores – Disaster Recovery (DR)</b> must be licensed and supported.                   |
| 2.4 | <b>4 cores – Quality Assurance (QA)</b> must be licensed and supported.                    |
| 2.5 | <b>4 cores – Development</b> must be licensed and supported.                               |
| 2.6 | Renewal must commence on <b>15 March 2026</b> , directly after expiry of the current term. |

## 4. Subscription & Support Services Requirements

| ID  | Requirement  |
|-----|--|
| 3.1 | Provide Informix software subscription for all 40 cores.                                     |
| 3.2 | Subscription must include <b>updates, patches, fixes, and security enhancements</b> .        |
| 3.3 | Provide vendor technical support aligned with <b>Actian/HCL Informix Gold support tier</b> . |
| 3.4 | Support must cover RAF's <b>Prod, DR, QA, and Development environments</b> .                 |

## 5. Support Expectations

| ID | Requirement |
|----|-------------|
|----|-------------|

|     |  |
|-----|--|
| 4.1 | Provide <b>24/7 support</b> for Production systems.  |
| 4.2 | Provide incident handling aligned with enterprise <b>severity levels</b> (critical, major, minor, advisory). |
| 4.3 | Provide guidance on <b>performance, stability, and configuration</b> .                                       |
| 4.4 | Provide support for <b>backup, restore, and disaster recovery</b> processes.                                 |

## 6. Contract Duration

| ID  | Requirement   |
|-----|---|
| 5.1 | Ability to provide subscription and support services for up to <b>36 months</b> . |

## 6. EVALUATION CRITERIA AND METHODOLOGY

The Evaluation Process shall be conducted under the following phases:

**Phase 1: Initial Screening Process** - At this phase Bidders responses are reviewed to check if Bidders have responded according to RAF RFB document.

**Phase 2: Mandatory Evaluation Process** - At this phase, Bid Responses are evaluated as per the evaluation criteria specified in the Request for Bid (RFB) document for compliance with Mandatory Requirements. Bidder(s) who met the Mandatory Requirements will be evaluated further on Price and specific goals.

**Phase 3: Price and Specific Goals evaluation** - At this phase, the bid(s) will be assessed as per the preferential point system specified in the RFB document.

NB: The RAF at its own discretion may opt to proceed towards an award based the responses received from bidders, the award process will follow its own procurement process within the confines of the applicable legislation and National Treasury instruction notes.

### 6.1 Mandatory Requirement (Phase 2)

All bidders who do not comply with the mandatory requirements will be disqualified and will not be considered for further evaluation of the functional requirements.

**Bidders must indicate by ticking (✓) the correct box indicating that they Comply OR Do not Comply**

| MANDATORY   |               |                      |
|---|---------------|----------------------|
| <b>6.1.1 Certified / Accredited Partner</b>   | <b>Comply</b> | <b>Do Not Comply</b> |
| The bidder(s) must demonstrate their current partnership status with HCL Software (HCL Informix), confirming their accreditation and authorised capability to sell, license, configure, implement, and support the HCL Informix Database or related Informix products and solutions.<br><br><b>The bidder is required to submit proof as issued by the OEM. RAF reserves the right to verify status with the OEM.</b> |               |                      |

**6.2. PRICING SCHEDULE**

The evaluation for Price and Specific Goals will be based on the 80/20 preference point system

**The bidder will be required to price on the following:**

| <b>DELIVERABLES</b>                                  | <b>YEAR 1</b> | <b>YEAR 2</b> | <b>YEAR 3</b> |
|--|---------------|---------------|---------------|
| License Fees   |               |               |               |
| Software Update License & Support                    |               |               |               |
| Technical Support Fees                               |               |               |               |
| Database Administration, Monitoring and Support Fees |               |               |               |
| <b>Total Price (incl. VAT)</b>                       |               |               |               |

1. Please indicate your total bid price here (inclusive of all costs and VAT and applicable taxes)  
R.....(compulsory)
2. Important: It is mandatory to indicate your total bid price as requested in point 1 above. This price must be the same as the total bid price you submit in your pricing schedule. Should the total bid prices differ, the price indicated in point 1 above shall be considered the correct price.
3. All prices must be VAT inclusive and must be quoted in South African Rand (ZAR)
4. This annexure should be completed and signed by the Bidder’s authorised personnel.

Bidder’s Name: .....

Signature: .....

Date: .....

**PREFERENCE POINTS**

| <b>Evaluation criteria</b> |                       |   |   | <b>Points</b>            |
|----------------------------|-----------------------|---|---|--------------------------|
| <b>1.</b>                  | <b>Price</b>          |   |   | <b>80</b>                |
| <b>2.</b>                  | <b>Specific Goals</b> |   |   | <b>20</b>                |
|                            | <b>#</b>              | <b>Specific Goals</b>   | <b>Proof</b>  | <b>Points Allocation</b> |
|                            | 1                     | South African citizen who had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act 200 of 1983) or the Constitution of the Republic of South Africa, 1996. (minimum 51% ownership or more) | CSD Report  | 10                       |
|                            | 2                     | Women Ownership<br>(minimum 51% ownership or more)  | ID copy / CSD report  | 8                        |
|                            | 3                     | Persons with disabilities<br>(minimum 51% ownership or more)  | Valid medical certificate issued by an accredited medical practitioner. | 2                        |

## 7. BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3. DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

